

I. PURPOSE

To provide a policy regarding the solicitation of employees or the distribution of literature to employees or non-employees that might disrupt business operations and/or disturb employees, or non-employees.

II. POLICY

No solicitation for any purpose is allowed during working periods. Employees may not distribute or post literature or solicit other employees for any profit making entity.

Persons not employed by the Agency may not solicit or distribute literature on Agency property at any time for any purpose.

This policy does not apply to Agency sponsored activities conducted within procedures set forth by administration.

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