

Attachment AResolution No. 2013.11.24**RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA CLARA VALLEY
TRANSPORTATION AUTHORITY ADOPTING AMENDED VTA PERMIT FEE
SCHEDULE**

WHEREAS, pursuant to state law, which authorizes a local agency to charge fees for various services, including the issuance of permits and inspections related thereto, not to exceed the estimated reasonable cost of providing the service for which the fee is charged, the Santa Clara Valley Transportation Authority ("VTA") proposes to adopt an amended VTA Permit Fee Schedule ("Schedule");

WHEREAS, the schedule sets forth fees for the issuance of permits by VTA to cover the costs of administration and processing, plan checking and inspection, material lab services, and other construction services, in amounts that do not exceed the estimated reasonable cost of providing such services;

WHEREAS, prior to the regularly scheduled meeting of the Board of Directors on November 7, 2013, data, indicating the amount of cost, or estimated costs, required to provide the services for which the fees in the Schedule are to be levied and the revenue sources anticipated to provide the services, including Enterprise Fund revenues, were made available to the public;

WHEREAS, the proposed adoption of the Schedule was agendized for and considered by the Board of Directors at its regularly scheduled meeting on November 7, 2013, which meeting was an open and public meeting, at which oral or written presentations could be made concerning the Schedule; and,

WHEREAS, the Board of Directors has determined that the fees set forth in the Schedule do not exceed the estimated reasonable cost of providing the services for which such fees are to be charged, and the Schedule should be adopted to defray the costs to VTA of providing those services;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Santa Clara Valley Transportation Authority that the VTA Permit Fee Schedule attached hereto be and hereby is adopted effective November 7, 2013, and that the fees set forth therein shall be charged by VTA for those specified services provided on and after such date.

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VTA Permit Fee Schedule

Construction Access Permit Fees (Effective November 7, 2013)

| | Minimum Fees |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| 1. <u>Application Fee</u> | \$1,530 |
| • Administration, Processing and Plan Check Fee | |
| 2. <u>Inspection Fee For Underground Utility Light Rail Crossing</u> | \$2,670 |
| • Directional Bore Method | |
| • Jack and Bore Method (Under 12" In Diameter) | |
| 3. <u>Inspection Fee For Bus and Transit Facility Restorations</u> | \$2,460 |
| • Removing and restoring any portion of VTA Portland Cement | |
| • Concrete (P.C.C.) Bus Pad or a VTA P.C.C. Shelter Pad | |
| 4. <u>As-Built Fee</u> | |
| • Cost for VTA for providing a simple As-Built Drawing | \$3,145 |
| 5. <u>Background Security Check for VTA Permittees</u> | |
| The permit applicant will be required to have their employees undergo a background security check through a process determined by VTA at the Permittee's cost. VTA reserves the right to decide all aspects of the background security check process including, but not limited to, all costs. | |

Restricted Access Permit Fees
(Effective: November 7, 2013)

| | Minimum Fees |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|
| 1. <u>Restricted Access Permit</u> | \$1,590 |
| <ul style="list-style-type: none"> • Application processing, administration, including weekly track allocation meetings, and inspection charges. | |
| 2. <u>Roadway Worker Protection Training Fee</u> | \$ 65 |
| <ul style="list-style-type: none"> • Per participant based on attending a regularly scheduled class conducted at a VTA facility. | |
| 3. <u>Light Rail Traction Power Down and Power Up Fee</u> | \$1,010 |
| <ul style="list-style-type: none"> • For Traction Power Down and Power Up if permit activities require VTA to shut down light rail power. | |
| 4. <u>Bus Bridge Fees</u> | \$ 180 per hour/bus |
| <ul style="list-style-type: none"> • For supplemental portal to portal bus service required because permit activities disrupt rail services. | |
| 5. <u>Modified Bus and/or Light Rail Services</u> | |
| The following impact fees are intended to reimburse VTA for the impacts to normal VTA Bus and Rail Operations resulting from construction or other events. | |
| <ul style="list-style-type: none"> • Hourly cost for each additional bus required for service (regular or bus bridge): \$180 • Hourly cost for a one-car train: \$435 • Hourly cost for a two-car train: \$515 • Hourly cost for a three-car train: \$590 | |
| 6. <u>Background Security Checks for VTA Permittees</u> | |
| The permit applicant will be required to have their employees undergo a background security check through a process determined by VTA at the permittee's cost. VTA reserves the right to decide all aspects of the background security check process including, but not limited to, all costs. | |

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Permit Related Rates
(November 7, 2013)

The services of VTA personnel will be charged in accordance with the following rates. If the services of others not specified herein are required those services will be billed at the existing allocated rates.

Classification/Type Service**Hourly
Rate**

| | |
|---------------------------------------------------|-------|
| Assistant Superintendent | \$135 |
| Bus or Light Rail Operator | \$79 |
| Bus Stop Maintenance Worker | \$70 |
| Construction Inspector | \$97 |
| Engineering Technician (Alternate Staff) | \$105 |
| Environmental H & S Supervisor | \$135 |
| Information Services Representative | \$70 |
| Fare Inspector | \$82 |
| Light Rail Power Supervisor | \$141 |
| Light Rail Signal Supervisor | \$141 |
| Light Rail Operations Superintendent | \$156 |
| Light Rail Technical Trainer | \$127 |
| Light Rail Track Supervisor | \$128 |
| Maintenance Scheduler | \$92 |
| Management Analyst | \$111 |
| Office Specialist II | \$71 |
| Office Support Supervisor | \$87 |
| Operations Manager Engineering | \$184 |
| Overhead Line Worker | \$115 |
| Light Rail Signal Maintainer - new | \$115 |
| Light Rail Track Worker - new | \$115 |
| Light Rail Vehicle Maint. Service Worker - new | \$82 |
| Light Rail Station Maint. Service Worker - new | \$72 |
| Passenger Facilities Maint. Supervisor - Bus | \$109 |
| Passenger Facilities Maint. Supervisor - LR - new | \$104 |
| Permit Technician | \$77 |
| Principal Construction Inspector | \$135 |
| Public Communication Specialist | \$107 |
| Senior Construction Inspector | \$110 |

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| | |
|----------------------------------------------------|---------------|
| Senior Engineer | \$154 |
| Senior Real Estate Agent | \$139 |
| Senior Environmental Engineer | \$154 |
| Sr. Environmental Planner | \$142 |
| Senior Mechanical Engineer | \$160 |
| Senior Transportation Engineer | \$154 |
| Substation Maintainer | \$115 |
| Transit Development Specialist II | \$95 |
| Transportation Supervisor | \$123 |
| Way Power & Signal Superintendent | \$156 |
| Non-Revenue Vehicle (Cars, Trucks ¾ Ton & Lighter) | \$21.43 |
| Sergeant | \$64 |
| Deputy Sheriff | \$55 |
| Level 1 Reserve Deputy | \$55 |
| Armed Patrol Officer – Contract Year FY13 | \$29 |
| Armed Patrol Officer OT- Contract Year FY13 | \$43 |
| Armed Patrol Officer – Contract Year FY14 | \$32 Estimate |
| Armed Patrol Officer OT – Contract Year FY14 | \$48 Estimate |
| Armed Patrol Sergeant – Contract Year FY13 | \$32 |
| Armed Patrol Sergeant OT – Contract Year FY13 | \$48 |
| Armed Patrol Sergeant – Contract Year FY14 | \$36 Estimate |
| Armed Patrol Sergeant OT – Contract Year FY14 | \$54 Estimate |
| Unarmed Officer – Contract Year FY13 | \$20 |
| Unarmed Officer OT – Contract Year FY13 | \$30 |
| Unarmed Officer – Contract Year FY14 | \$22 Estimate |
| Unarmed Officer OT – Contract Year FY14 | \$33 Estimate |
| Unarmed Field Supervisor – Contract Year FY13 | \$29 |
| Unarmed Field Supervisor OT – Contract Year FY13 | \$43 |
| Unarmed Field Supervisor – Contract Year FY14 | \$32 Estimate |
| Unarmed Field Supervisor OT – Contract Year FY14 | \$48 Estimate |

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**Cost Basis for Permit Fee Schedule
(November 7, 2013)**

Construction Access Permit Fees

1. Permit Application Fee (minimum fee)

Additional fees may be assessed for applications requiring new or revised plan checks. The Application Fee includes processing and administration charges and shall be added to the appropriate Inspection Fee. The components of the inspection fee are listed in Sections 2, 3, and 4 below.

| <u>Classification</u> | <u>Number of Hours</u> | | <u>Allocated Cost</u> | | <u>Total Cost</u> |
|----------------------------------|----------------------------|---|---------------------------|---|-----------------------|
| Construction Inspector | 1 hr. | X | \$97 | = | \$97 |
| Sr. Engineer | 1 hr. | X | \$154 | = | \$154 |
| Sr. Transportation Engineer | 1 hr. | X | \$154 | = | \$154 |
| Permit Technician | 7 ½ hr. | X | \$77 | = | \$577 |
| Environmental H & S Supervisor | ¼ hr. | X | \$135 | = | \$34 |
| Principal Construction Inspector | 1 hr. | X | \$135 | = | \$135 |
| Sr. Construction Inspector | 2 hr. | X | \$110 | = | \$220 |
| Sr. Environmental Planner | ¼ hr. | X | \$142 | = | \$36 |
| Sr. Real Estate Agent | ¼ hr. | X | \$139 | = | \$35 |
| Cars, Trucks ¾ Ton & Lighter* | 4 hr. | X | \$21.43 | = | \$85.72 |

Total: \$1,527.72 adjusted to \$1,530.00

*Based on 4 Inspector Hours above and Caltrans' 2013/2014 Equipment Rental Rates.

2. Inspection Fee For Underground Utility Light Rail Crossing

- Directional Bore Method
- Jack and Bore Method (Under 12" in Diameter)

| <u>Classification</u> | <u>Number of Hours</u> | | <u>Allocated Cost</u> | | <u>Total Cost</u> |
|----------------------------------|----------------------------|---|---------------------------|---|-----------------------|
| Permit Technician | 7 hr. | X | \$77 | = | \$539 |
| Principal Construction Inspector | 1 hr. | X | \$135 | = | \$135 |
| Sr. Construction Inspector | 15 hr. | X | \$110 | = | \$1,650 |
| Cars, Trucks ¾ Ton & Lighter* | 16 hr. | X | \$21.43 | = | \$342.88 |

Total: \$2,666.88 adjusted to \$2,670.00

*Based on 16 Inspector Hours above and Caltrans' 2013/2014 Equipment Rental Rates.

3. Inspection Fees For Bus and Transit Facility Restorations

Removing and restoring any portion of a VTA Portland Cement Concrete Bus Pad or Shelter Pad. The estimated amount of inspection time is the same for a bus pad or shelter pad.

| <u>Classification</u> | <u>Number of Hours</u> | | <u>Allocated Cost</u> | | <u>Total Cost</u> |
|----------------------------------|----------------------------|---|---------------------------|---|-----------------------|
| Permit Technician | 7 hr. | X | \$77 | = | \$539 |
| Principal Construction Inspector | 1 hr. | X | \$135 | = | \$135 |
| Sr. Construction Inspector | 12 hr. | X | \$110 | = | \$1,320 |
| Bus Stop Maintenance Worker | 2 hr. | X | \$70 | = | \$140 |
| Cars, Trucks ¾ Ton & Lighter* | 15 hr. | X | \$21.43 | = | \$321.45 |

Total \$2,455.45 adjusted to \$2,460.00

*Based on 13 Inspector Hours and 2 Hours Bus Stop Maintenance above and Caltrans' 2013/2014 Equipment Rental Rates.

4. As-Built Fee

Cost to VTA for providing a simple As-Built Drawing. The cost may be reimbursed to the Permittee if the Permittee submits an As-Built Drawing satisfactory to VTA Standards within 30 Calendar Days following completion of the permitted construction work.

Additional fees may be assessed depending on the scope of the work.

| <u>Classification</u> | <u>Number of Hours</u> | | <u>Allocated Cost</u> | | <u>Total Cost</u> |
|----------------------------|----------------------------|---|---------------------------|---|-----------------------|
| Permit Technician | 1 hr. | X | \$77 | = | \$77 |
| Sr. Construction Inspector | 1 hr. | X | \$110 | = | \$110 |
| 3-Person Field Survey Crew | 4 hr. | X | \$319* | = | \$1,276 |
| Engineering Technician III | 16 hr. | X | \$105 | = | \$1,680 |

Total \$3,143.00 adjusted to \$3,145.00

*Includes labor, equipment and material.

5. Background Security Check

The permit applicant will be required to have their employees undergo a background security check through a process determined by VTA at the permittee's cost. VTA reserves the right to decide all aspects of the background security check process, including, but not limited to all costs.

The hourly labor rates for the various classifications listed herein were rounded up to the nearest dollar and classification totals were rounded up to the nearest five-dollar increments, for ease of calculating fees.

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Restricted Access Permit Fees**1. Restricted Access Permit Fee**

Includes administration, processing and inspection charges.

| <u>Classification</u> | <u>Number of Hours</u> | | <u>Allocated Cost</u> | | <u>Total Cost</u> |
|-------------------------------|----------------------------|---|---------------------------|---|-----------------------|
| Assistant Superintendent | 10 hr. | X | \$135 | = | \$1,350 |
| Permit Technician | 2 hr. | X | \$77 | = | \$154 |
| Cars, Trucks ¾ Ton & Lighter* | 4 hr. | X | \$21.43 | = | \$85.72 |

Total \$1,589.72 adjusted to \$1,590.00

*Based on 4 Hours Field Review and Inspection and Caltrans' 2013/2014 Equipment Rental Rates

2. Roadway Worker Protection Training Fee

| <u>Classification</u> | <u>Number of Hours</u> | | <u>Allocated Cost</u> | | <u>Total Cost</u> |
|-------------------------------|----------------------------|---|---------------------------|---|-----------------------|
| Light Rail Technical Trainer | 6 hr. | X | \$127 | = | \$762 |
| Permit Technician | 1 hr. | X | \$77 | = | \$77 |
| Office Spec. II | 4 ½ hr. | X | \$71 | = | \$320 |
| Cars, Trucks ¾ Ton & Lighter* | 6 hr. | X | \$21.43 | = | \$128.58 |

Per Training Class Total \$1,287.58 adjusted to \$1,290.00**Per Participant: Total \$64.50 adjusted to \$65****

*Trainers commute to and from other locations to conduct 4 hour training sessions.

**Based on a regularly scheduled class size of 20 conducted at VTA facilities.

Any special training will be charged on an actual cost basis.

3. Light Rail Traction Power Down and Power Up Fee

| <u>Classification</u> | <u>Number of Hours</u> | | <u>Allocated Cost</u> | | <u>Total Cost</u> |
|-------------------------------|----------------------------|---|---------------------------|---|-----------------------|
| Overhead Line Worker | 2 hr. | X | \$115 | = | \$230 |
| Overhead Line Worker | 2 hr. | X | \$115 | = | \$230 |
| Substation Maintainer | 2 hr. | X | \$115 | = | \$230 |
| Substation Maintainer | 2 hr. | X | \$115 | = | \$230 |
| Cars, Trucks ¾ Ton & Lighter* | 4 hr. | X | \$21.43 | = | \$85.72 |

Per Substation Total \$1,005.72 adjusted to \$1,010.00

*Based on 2 Trucks at 2 Hours each and Caltrans' 2013/2014 Equipment Rental Rates

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4. **Bus Bridging Fee**

For supplemental bus service required because permit activities disrupt rail service.

Fully Allocated Cost per Hour for Bus Service \$180.

5. **Modified Bus or Light Rail Service**

The following impact fees are intended to reimburse VTA for the impacts to normal VTA Bus and Rail Operation resulting from construction or other events.

- Hourly cost for each additional bus required for service (regular or bus bridge): \$180
- Hourly cost for a one-car train: \$435
- Hourly cost for a two-car train: \$515
- Hourly cost for a three-car train: \$590

6. **Background Security Check**

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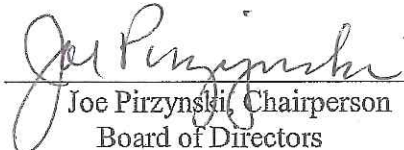
Resolution Adopting Amended VTA Permit Fee Schedule
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PASSED AND ADOPTED by the Board of Directors of the Santa Clara Valley Transportation Authority on November 7, 2013, by the following votes:

AYES: Abe-Koga, Chavez, Estevez, Kalra, Liccardo, Pirzynski,
Rocha, Whittum, Woodward

NOES: None

ABSENT: Campos, Herrera, Yeager


Joe Pirzynski, Chairperson
Board of Directors

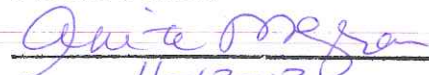
ATTEST:


Sandra Weymouth, Board Secretary

APPROVED AS TO FORM:


Robert Fabela
General Counsel

I certify that the foregoing instrument
is a true and exact copy of the original
on file in the Secretary of the Board of
Director's office.


Date 11-13-13