

LOCAL FIRM PREFERENCE	POLICY	
	Document Number:	FRS-PL-029
	Version Number:	1

1.0 Purpose:

To establish the authority within VTA to apply a Local Firm Preference in the procurement process.

2.0 Scope:

This Policy applies to all VTA departments and all vendors participating in the established VTA procurement process.

3.0 Responsibilities:

It is the responsibility of the Purchasing and Materials Manager to draft and obtain approval of this Policy to assure organizational understanding and compliance with this Policy.

4.0 Policy:

It is the policy of VTA that when procuring the services of independent contractors to perform services at VTA that local firms be given a preference in the selection process. The exception to this policy is a Local Firm Preference is prohibited when using federal funds except for federally funded procurement of Architect and Engineering services.

- 4.1 VTA's Administrative Code Section 9-11 requires that, "In the procurement of independent contractors to perform services for VTA, local firms shall be given a preference in the selection process, as follows: In a 100 point scoring system, 5 points shall be awarded if at least 50% of the dollar value of services to be rendered will be performed by a local firm, and an additional point shall be awarded for each additional 10% of the dollar value of services to be performed by a local firm, to a maximum point award of 10 points.

For this purpose, local firms are those firms who currently have their main office or a branch office with meaningful production capability located within Santa Clara County, or those firms who, upon award of the contact by VTA, will establish such an office. This preference shall not apply when prohibited by law or regulation.

- 4.2 Local firm or geographic preferences are prohibited by federal circular 4220.1F and as amended in the future (4220 Circulars) with the exception of the procurement of Architectural and Engineering services.

5.0 Definitions:

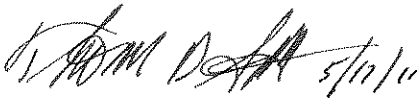


N/A.

6.0 Summary of Changes:

This version is to establish Local Firm Preferences and the federal prohibition in a separate Policy, new policy format and periodic review of Policies.

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7.0 Approval Information:

<i>Prepared by</i>	<i>Reviewed by</i>	<i>Approved by</i>
 Thomas B. Smith Purchasing and Materials Manager	 Joseph T. Smith Chief Financial Officer	 Michael T. Burns General Manager

Date Signed