SANTA CLARA COUNTY TRANSPORTATION AGENCY POLICY NO. 283

PERSONNEL POLICY AND DATE: 1/02/95 PROCEDURE MANUAL REVISED: 7/17/95

RECREATIONAL ACTIVITIES PAGE 1 OF 1

I. PURPOSE

To allow employees the opportunity to enjoy recreational activities while recognizing the need to minimize disruption of work.

II. POLICY

Employees may use the recreational facilities available to them at or around Agency facilities. However, it is expected the use of these facilities will occur on non-work time and not interfere with the daily operation of the organization.

Activities scheduled for an entire department or group should ensure that all members are able to participate. All locations must be accessible to all employees and all activities must occur at times that would not adversely affect one employee over another.

Injuries incurred during the performance of such activities are not compensable by the Agency.