STUDENT HANDBOOK

2024-2025

(For Guidance & Compliance by Students)

AMITY UNIVERSITY

TABLE OF CONTENTS

MESSAGE FROM THE
VICE CHANCELLOR

Amity University Uttar Pradesh was established on January 12, 2005 through "Amity University Uttar Pradesh Ordinance, 2005" promulgated by the Hon'ble Governor of Uttar Pradesh. "Amity University Uttar Pradesh Act, 2005" was passed by the State Legislature and assented to by the Hon'ble Governor, notified via UP Govt. Gazette Notification No. 403/VII- VII(Ka)/I/2005 dated March 24, 2005. In fulfillment of the vision and mission of Dr. Ashok K. Chauhan, Founder President, Ritnand Balved Education Foundation, Amity University Uttar Pradesh is committed to provide value-based quality education comparable to the international standards. Based on the philosophy of "blending modernity with tradition, while nurturing talent", Amity Universitystrives to instill in students a modern scientific temper balanced with a sense of pride in ancient Indian wisdom and traditional values.

The University offers UG, PG, M.Phil. and Doctoral Research Programmes in almost all disciplines of higher education. Besides the Professional programmes like Engineering, Management, Information & Communication Technology, Law, Education, Journalism & Mass Communication etc., the University also offers cutting-edge Programmes like Biotechnology, Microbial Technology, Nanotechnology, Telecom Technology, Defense Technology, Stem Cell and Cancer Cell, Logistic and Supply Chain, Forensic Sciences, Actuarial Sciences, Avionics, Organic Agriculture, Competitive Intelligence & Corporate Warfare, Entrepreneurship, Environment Studies, Horticulture, Food Chain Management, Virology, Cyber Security, Data analytics, Special Education and so on. In order to ensure holistic development of the students, University also offers courses in Behavioural Science, Environment Studies, Professional Communication and Foreign Languages integrated in the curriculum of all Programmes.

With a focus on outcome-based education and employability, the University offers industry 5.0 centric multidisciplinary curriculum with fully flexible choice-based credit courses for skill development for employability as per the aspirations. This enables the students to satisfy their scholastic needs and aspirations as the system provides enhanced learning opportunities through interdisciplinary curriculum.

The academic and student matters are governed by the Regulations and Policy Guidelines which are approved by the Academic Council and Executive Council of the University. This Student Handbook includes extracts from the Regulations and guidelines for guidance and compliance by all the students.

Keeping in tune with Information Technology advancement most of the functions and processes have been automated, and all information regarding programmes, course curriculum, academic calendar, class schedule, examination, results, suggestions, notices etc. are available on Amizone. Students are advised to make full use of it and keep themselves updated.

Taking the lead in the field of education, Amity University has always strived to be change agent to bring excellence in higher education. As the world grapples with the Covid-19 situation, Amity University has ensured an immediate and seamless migration to remote classes and a smooth conduct of continuous assessment as well as end-semester examinations. In order to ensure the psychological and emotional well- being of the students during lockdown, the University ensured student engagement via webinars by experts from industry and academia, co-curricular and extra-curricular activities, including the successful conduct of two online Amity Youth Forum 2020 for University and School students. For new academic session, the University has taken several initiatives for effective teaching-learning in hybrid mode including availability of e-content, e-resources, virtual and simulation labs, weekly mentoring, student career progression support, online internships, value-added guest lectures by experts in each course, online scholarly activities through clubs & committees and online conferences. I along with Amity faculty and staff look forward seeing you all on campus once Covid-19 pandemic situation improves and HEIs are allowed to operate from the campus.

Although education is time bound, learning ought to be a lifelong endeavor. With the hope and conviction of making you world class citizens, I extend my heartiest congratulations to all the students for becoming proud Amitians and convey my Best Wishes in your quest for personal, educational and professional development as you start your Amity journey.

God bless you.

July 2024

Prof. (Dr.) Balvinder Shukla
Vice Chancellor

SECTION-I CONTENTS

1. INTRODUCTION TO AMITY EDUCATION GROUP

Amity Education Group is one of India's leading private non-profit education group, offering globally benchmarked education right from pre-school to Post-Doctoral level. Amity's fast expanding global network of institutions has resulted in campuses at Dubai, Abu Dhabi, London, Singapore, New York, San Francisco, Sharjah, South Africa, Mauritius, Tashkent, Amsterdam and South Africa with further plans of establishing campuses in 25 countries in the next few years.

Continuing Education

Corporate Training

Amiown (Prenursery School)

VALUES & ETHICS
NATION BUILDING
HOLISTIC EDUCATION

K-12 Schools

Distance & Online Education

UG Programmes

Post-Doctoral

PG Programmes

Ph.D.

Over **2,00,000 students, 7,00,000 alumni, 6,000 faculty** members and scientists, **more than 400** research projects, **more than 2200 patents have been filed,** 1200 acres of hi-tech campuses, 12 Universities (in the states of Uttar Pradesh, Haryana, Madhya Pradesh, Rajasthan, Jharkhand, West Bengal, Maharashtra, Bihar, Punjab and Chhattisgarh), 16 overseas campuses and 28 Schools & pre-schools. All campuses are fully Wi-Fi enabled with over 4000 networked HP/IBM machines.

All Amity locations are connected to Amity University Campus, Noida over MPLS VPN Network, enabling us to transmit Live Classrooms to all locations through eLearning Solution and IP Cameras. High throughput Wi-Fi Access Points with Omni and Sectoral Antenna helps students to browse Internet for education from any part of the Campus. 1 Gbps internet bandwidth from multiple ISP's give high speed bandwidth to students.

Amity's focus to transform the future of world education by a true convergence of knowledge, application, opportunity, ethics and excellence and on path-breaking innovations in science & technology, a globally benchmarked curriculum, infrastructure, strong industry linkages and global exposures have directly resulted in career opportunities. The Amity Institutes are emerging amongst the most sought after education destinations.

1.1 AMITY UNIVERSITY UTTAR PRADESH (AUUP)- INTRODUCTION

AUUP is a non-profit Private University established under an Act of U.P. State Legislature (Act No. 11 of 2005) notified in the Uttar Pradesh Government Official Gazette No.403/VII-V-I-1(Ka)1/2005 dated 24 March 2005 which has been repealed and the Uttar Pradesh Private Universities Act, 2019 (U.P. Act No.12 of 2019) now is in force w.e.f. 1st September 2019. AUUP has state of art and high-tech campuses located at Noida, Lucknow, Greater Noida, Dubai UAE and Tashkent.

Amity University Uttar Pradesh complies with regulatory and accreditation bodies both National and International to deliver standardized education.

The University's B.Com. programme is accredited with Association of Chartered Certified Accountants (ACCA).

Amity University Uttar Pradesh is Asia's only Not-For-Profit University to get US Regional Accreditation by the Western Association of Schools and Colleges - Senior College and University Commission (WSCUC) and Quality Assurance Agency for Higher Education (QAA, UK).

In addition, Amity University Uttar Pradesh is proud to be the first Indian University to be accredited by The Institute of Engineering & Technology (IET, UK) for its Engineering programmes; Real Estate & Construction Programmes are accredited by Royal Institute of Chartered Surveyor (RICS, UK) and Project Management Institute (PMI) USA; eLearning and Distance BBA and MBA Programmes are accredited by European Foundation for Management Development – Online Course Certification System (EFMD- EOCCS, Belgium).

Travel & Tourism Programmes have been certified by UNWTO.TedQual, Andorra during its 4th cycle of accreditation.

The Chartered Insurance Institute (CII), UK has accredited insurance programmes of Amity University Uttar Pradesh.

Amity University Uttar Pradesh has consistently maintained an impressive ranking in national rankings. In the Ministry of Education's NIRF Rankings 2024, it secured a commendable 32nd position among all universities (government and private). This strong performance extends to specific disciplines as well. Amity University achieved excellent rankings in Engineering (30th), Pharmacy (22nd), and Management (29th). AUUP's research efforts were also recognized, placing them 47th among research institutions. Notably, AUUP has been ranked within the top 50 private universities for innovation (NIRF Innovation Ranking 2024).

Beyond national recognition, Amity University has garnered prestigious accolades. They've been ranked India's #1 Not-For-Profit Private University for eleven consecutive years by India Today (2023). Education World considers them the #1 private multidisciplinary University in India. The Week reinforces this, placing them at #2 among private multidisciplinary universities in their 2024 rankings. Globally, Amity University is acknowledged for its graduate employability. Times Higher Education's 2023 employer survey, encompassing 11,000 companies worldwide, placed AUUP among the top universities for producing the most employable graduates (fourth year in a row).

QS rankings position Amity University as the #1 State Private University in India. AUUP also secured impressive spots in the QS BRICS University Ranking (170th), QS Asian University Ranking (186th), and QS South Asian University Ranking (28th) for 2024. Times Higher Education (THE) recognizes Amity

University's global standing with rankings of 801-1000 in the World University Ranking, 301-350 in Asia, and 251-300 in the Young University Ranking (all 2024). Similarly, Thomson Reuters Round University Rankings placed them 14th nationally and 653rd globally in 2024.

Amity University prioritizes a holistic and inclusive learning experience. AUUP's goal is to nurture well-informed students with strong critical thinking, creativity, and research skills. AUUP fosters a global perspective and a well-disciplined intellect. The University provides an interdisciplinary and multidisciplinary learning environment with a flexible credit system based on student choice and desired outcomes. This allows students to explore their interests and develop a well-rounded academic foundation.

The University has strong focus on Outcome Based Education (OBE), with fully flexible choice-based credits to offer multi-disciplinary and holistic education to the students. The Student-centric programmes and courses have well- defined objectives and learning outcomes aligned with institutional mission and the requirements of Industry 5.0. Programmes are relevant to local/regional/ national and global developments. Student-Centric Teaching and Learning methods help in effective course delivery. Assessment are planned to achieve stated objectives and focuses on measuring students' performance i.e. outcomes at different levels.

As per Fully Flexible Choice Based Credit System (CBCS), students are given choices to opt for courses that are discipline specific, interdisciplinary/ multidisciplinary electives in curricula to meet students' interests and aspirations and foster innovations & employability/entrepreneurship.

In addition, the University has research focused curricula for effective implementation of National Education Policy (NEP) 2020 as under:

- The University promotes multi-disciplinary and holistic education to help students follow their passion and prepare for the highly competitive world.
- To develop employability skill in emerging areas, the University offers Honors with Super/ Dual/Major, Minor Specialization and Minor Degree.
- To enhance student career progression, the University offers progressive value addition courses, embedded apprenticeship/ internship, multiple language options and add-on vocational certificate/ diploma.
- Courses and projects in the areas of Human Values Community Engagement and Service, Environmental Education, Value-based Education, participation in community service programmes as well as Indian Knowledge systems (IKS), Indian heritage & culture.
- Empowering students to become aware of global issues and encourage them to do projects that contributes to sustainable society.
- Providing opportunities for internships/apprenticeship with local industry as well as research internships to further improve their employability.
- For holistic, flexible, integrated, learner centric education, the University offers its students pursue simultaneously two degrees. Model framework allows students to undertake Joint Degree programme/Dual Degree Programme & Twinning Programme.
- Students are allowed to opt for NPTEL/MOOCS/SWAYAM courses upto 40% of the total credit unit.
- Under the multiple entry and exit options, students will be able to leave and re-join their programme at various stages and receive a Certificate accordingly.
- Students are facilitated to upgrade their programme from 3 Year UG to 4 years UG programme for programme groups – B.A., B.Sc., B.Com., BBA.

Industry led programmes are offered in collaboration with Royal Institution of Chartered Surveyors (RICS) UK, CII, Tata Technologies, Tata Motors, Indian Fertility Society, Chartered Institute of Management Accountants and others. It sustains a culture that supports teaching-learning excellence having 16 Faculty of Studies, 80 Institutions, 43 Research Centers, 6 Research Directorates and offers 400+ career-oriented programmes at Undergraduate, Postgraduate & Doctoral level Amity aims to be a leading research-driven University, it nurtures a vibrant culture of innovation and interdisciplinary collaboration. The University is equipped with state-of-the-art research laboratories featuring advanced instruments such as NMR, Scanning Electron Microscopes, XRD, FT-IR, HPLC, Gas Chromatographs, Fermenters, Confocal Microscopes, FACS Facility, Nuclear Safety labs, Real-Time PCR, Chemiluminescence-Gel-Doc, clean room facilities, and Atomic Absorption Spectrophotometers. Offering over 400 future-focused programs across 60 disciplines, Amity University specializes in areas such as Molecular Medicine & Stem Cell Research, Neuropsychology and Neurosciences, Defence Technology, Artificial Intelligence, Transdisciplinary Research, and the Indian System of Medicine etc.

In its endeavor to enhance quality research and academic excellence, the University has entered into numerous national and international collaborations and MoUs. Such partnerships have led to capacity building as well as capability to handle comprehensive training and consultancy services across various fields. Prominent national partnerships include the Central Council for Research in Unani Medicine, Ministry of AYUSH, Defence Research and Development Organisation (DRDO) - SSPL, TBRL, DIHAR, various Indian Institutes of Technology, Global Health Private Limited (Medanta), Institute of Liver and Biliary Sciences (ILBS), Rajiv Gandhi Cancer Institute and Research Center, United Service Institution of India (USI), Women and Child Safety District Unit of the Gautam Budh Nagar Police Commissionerate, Bharat Forgue Limited (BFL) and SBL Private Limited. Key international collaborations feature, National Chung Hsing University (Taiwan), Hellenic University (Greece), Sekisho Corporation (Japan), Colorado State University (USA), and Open Health Systems Laboratory (California, USA). Additionally, partnerships with prestigious institutions such as Harvard University, MIT and University of Tokyo have significantly bolstered their research impact. These MoUs offer students and faculty opportunities for the Semester Abroad Programme (SAP), 3 Continental Programmes, Student Exchange Programmes, projects, dissertations, research collaborations, joint publications, advanced program entries, and expert-led value addition sessions.

Over the past five years, Amity University has organized more than 10,000 National and International Workshops, Conferences, Symposia, Seminars, and Webinars, Fostering Interaction with leading scientists, Corporate Leaders, Academicians, Researchers, and Globally Renowned Personalities. The University has undertaken over 500 high-end government-funded and International Research Projects, including those supported by the DTRA, Bill & Melinda Gates Foundation, and USAID. In the management domain, faculty have developed over 4,500 case studies, utilized in 105 countries by over 1,500 prestigious institutions. Additionally, Amity has established one of India's largest scholarship programs, awarding up to 100% scholarships to over 30,000 students.

Amity students and faculty have made significant achievements, filing near about 2200 patents, of which 398 have been granted in the last three years. They have published over 25,000 Scopus-indexed research papers, accumulating approximately 260,000+ citations in Scopus and Web of Science indexed journals, and boasting an h-index of 145. To promote holistic student development, Amity has facilitated interactions with over 100 global gurus and Nobel laureates, as well as 3,000 corporate leaders. Organizations and departments that support, encourage, and facilitate faculty and student research endeavors include the Amity Science, Technology & Innovation Foundation, Amity Foundation for Science, Technology & Innovation Alliances, Amity Directorate of Science & Innovation, Amity IPR Cell, Directorate of Technology Transfer, and International Affairs Division.

The University has also created centers of excellence in specialized fields such as translational research, Artificial Intelligence, Click Chemistry, Genome Engineering, Stem Cell Research, Herbal and Natural Product Research, and the Indian System of Medicine, aiming to produce innovations in the form of Products, Technologies, Processes, and Services for Society. Amity Group's Research Clusters in significant National and International Domains, Including Cancer Biology, Disaster Management, Public Health, Space Science, Neuro-Spine Research, Drug Research & Development, and biofuels, operate efficiently as force multipliers.

The University has taken several multidimensional strategies, including innovative projects, collaborative efforts, and strategic plans, that serves as a model for academic institutions across the globe, proving that learning and environmental sustainability can coexist together. Environmental sustainability initiatives undertaken include practices like use of renewable energy, rainwater harvesting, use of sewage and effluent treatment plants, Zero water discharge, no smoking zone and sustainable waste management system etc. The University has been effective in raising awareness of the crucial need for environmental sustainability programmes among all stakeholders via a variety of programmes, teaching styles, and research techniques. Amity University is dedicated to promoting a wider influence, as seen by its collaborations with groups like Namami Gange and relationships with organisations like the Indian Meteorological Department (IMD) and the National Institute of Disaster Management (NIDM), Ministry of Earth Sciences (MOES). The in-house, award-winning Incubator, which has incubated over 500 ventures by students & startups and attracted over USD 40 million investments for more than 55 Investments facilitated in the last few years, is a step towards this end.

Amity has the world's largest University campus having Platinum certification by US Green Building Council, Leadership in Energy and Environment Design (LEED) which is world's foremost green building rating system. Amity University is the India's first University campus with a 1MW roof-top solar power plant on campus".

The University is also committed to bridge the gap between academics and industry. For instance, Amity has established institutions in collaboration with leading institutions like Tata Technologies CII and RICS (UK) as a part of its vision to build institutions for education and research which is led by the industry, for the industry. Amity's overall focus on employability and industry centric experiential learning for students has led to approximately hundred percent campus placements in the last few years.

Thematic research clusters at Amity Group have been strategically established to address critical national and global challenges while fostering collaboration across disciplines. These clusters serve as catalysts, aiming to optimize and leverage the collective expertise and infrastructure available within the institution for research and innovation.

The primary objective of these clusters is to pool resources, both in terms of human capital and physical infrastructure, to enhance research capabilities and drive innovation forward. By bringing together faculty members, researchers, scholars, and students who share common interests in specific areas, such as Cancer Biology, Energy, Climate Change, Artificial Intelligence, and others, these clusters facilitate a comprehensive approach to tackling complex issues.

The mandate of these clusters is to promote collaboration not only within departments but also across different campuses and disciplines. This intra and inter-departmental synergy is intended to foster joint research projects, collaborative publications, seminars, workshops, and knowledge sharing initiatives. By leveraging the strengths and connections of faculty members and their respective departments, the clusters aim to create a robust ecosystem where ideas flourish and breakthroughs are nurtured.

Activities within these clusters include joint R&D projects, experimentation, project submissions, and the mentoring of research students. They also organize workshops, seminars, and visits to share best practices and foster a culture of innovation. Furthermore, the clusters actively promote collaboration across departments and campuses, recognizing the importance of interdisciplinary approaches in addressing multifaceted challenges.

With twelve thematic clusters currently operational, each focusing on cutting-edge areas of science and technology, Amity determines a commitment to advancing knowledge and making meaningful contributions to society. These clusters not only enhance research capabilities but also cultivate a collaborative environment where diverse perspectives converge to drive impactful discoveries and innovations forward.

1. Cancer Biology
2. Energy
3. Environment, & Climate Change and sustainability
4. Food & Agriculture Biotech
5. Artificial Intelligence & Robotics
6. Genome Engineering
7. Cyber Security & Computer Science
8. Space & Defense Technologies
9. Public Health
10. Quantum Technologies
11. Drug Research
12. New Materials
13. Semiconductor Technology

Amity has produced great leaders, entrepreneurs, artists, engineers, technologists, scientists, writers, and & above all wonderful human beings, who are strengthening the brand of Amity through their untiring efforts and knowledge in all walks of life.

Today the vibrant Amity Alumni community consists of more than 700,000 strong alumni and comprises highly successful professionals working in top Fortune 500 companies, Research organizations, Central and State Govt. Bodies, having own successful enterprise or have been selected for further studies by leading universities such as Stanford, Oxford, Cambridge, and MIT.

Alumni are engaged in various University and institutional activities for students such as Placements, Internships, Projects, Mentorship, Career Counselling & Guidance, Experience & Knowledge Sharing, etc., Further, some of them also join the panel of University Court, IQAC, BOS, Area Advisory Board, Admission board etc., and contribute significantly towards curriculum updation/education system updation aligned with the contemporary industry demands.

Amity is a trend setting University backed by visionary leadership committed to fulfilment of its Vision and Mission.

1.2 AUUP VISION, MISSION AND CORE VALUES

VISION

Building the nation and the society through providing total, integrated and trans-cultural quality education and to be the global front runner in value education and nurturing talent in which Modernity Blends with Tradition.

MISSION

To provide education at all levels in all disciplines of modern times and in the futuristic and emerging frontier areas of knowledge, learning and research and to develop the overall personality of students by making them not only excellent professionals but also good individuals, with understanding and regard for human values, pride in their heritage and culture, a sense of right and wrong and yearning for perfection and imbibe attributes of courage of conviction and action.

CORE VALUES

(i) Academic Excellence

University strives for uncompromising quality and highest standard of excellence in teaching, learning, research and scholarship across various disciplines.

(ii) Integrity & Ethics

University upholds the highest ethical values, integrity and professionalism and an unwavering commitment to academic freedom, transparency and accountability.

(iii) Diversity & Mutual Respect

University nurtures an environment of safety, trust & mutual respect and embeds equality & diversity in its Strategy by ensuring that the strategic plans are fair and inclusive.

(iv) Expand Horizons of Knowledge

University is driven by research and innovation and ensures continuous engagement in the scholarly activities in the pursuit of innovation, creativity and excellence

(v) Shared Governance

University encourages shared decision-making through a process that rests upon collaborative consultation, open flow of information, diverse involvement and collective deliberations of all stake holders

(vi) Social Responsibility

University creates and nurtures an inclusive environment where every one can develop their full potential and contribute to the interest of the society as a whole.

(vii) Environmental Responsibility

University is acutely aware of its environmental responsibilities and embraces principle of sustainable development to ensure that any adverse environmental impact of its activities is minimized.

(viii) Service

University seeks to serve the diverse, personal and professional development needs of its constituents and encourage habit of engagement, caring, and civic responsibility by emphasizing a connect between service, excellence, and career growth.

1.3 AUUP BROAD BASED GOALS

The University's has set twelve Broad-Based Goals are aligned with its Vision and Mission.

(i) Academic Excellence

(ii) Student Success and Experience

(iii) Advancing International perspective and collaborations

(iv) Sustainable plans for expanding social, environmental, and economic viability

(v)   Impactful and meaningful engagement with Industry, Alumni & Society

(vi)   Strengthen research, innovation & entrepreneurial skills for social impact & sustainable future

(vii) Recruit, retain, develop, support, and engage outstanding faculty and staff

(viii) Embrace new competency-based models for upskilling students and enhance employability

(ix)   Strengthen learning and support resources and infrastructure\

(x)   Effective, ethical and outcome-focused Governance and leadership to create culture of success

(xi)   Operational and Educational Excellence leveraging Information Technology

(xii) Foster Inclusivity, Diversity, Accessibility and Equity

1.4 GRADUATE ATTRIBUTES

The academic philosophy of Amity is student centric. Various methods of experiential and participatory learning are adopted to ensure that students are active participants and not passive listeners in the teaching-learning process. The academic programmes and other student engagement activities are designed in such a manner that Amity students are able to develop a range of in-depth discipline and technical knowledge, skills, high level qualities, and understandings to help in their programme of study and their future careers, and also support their role within the society. They equip students for life-long personal development and learning.

Graduate Attributes are central to the design, delivery and assessment of student learning in all faculty of studies at the University which are as follows-

(i)   Discipline Knowledge & Expertise

(ii)   Self-Directed and Active Learning

(iii) Research and Enquiry

(iv)   Information & Communication Technology Skills

(v)   Critical Thinking & Problem-Solving Abilities

(vi)   Communication Skills

(vii) Creativity, Innovation & Reflective Thinking

(viii) Analytical & Decision-Making Ability

(ix)   Leadership & Teamwork

(x)   Multicultural Understanding & Global Outlook

(xi)   Integrity and Ethics

(xii) Social & Emotional Skills

(xiii) Employability, Enterprise & Entrepreneurship

(xiv) Lifelong Learning

(xv)   Environment & Sustainability

1.5 EDUCATION 5.0

Amity University Uttar Pradesh has always been a pioneer in adopting technology for effective transforming the teaching-learning experience of students. This was amply demonstrated by the University in ensuring education beyond the campus boundaries during the pandemic, by seamlessly migrating to remote mode, reaching its students at their place of stay in India or in any part of the world.

The transformation of the industry with the emergence of Industrial revolution 5.0 is broadening and deepening the use of technologies like cyber-physical systems, additive manufacturing, artificial intelligence, big data, internet of things, advanced robotics, virtual and augmented reality, alternative energy systems. Amity University Uttar Pradesh is ideally placed to produce the skilled manpower for Industry 5.0 and beyond.

AUUP has implemented Education 5.0 for Emerging New Age / Disruptive Technologies mapping with the competencies requirements of Industry 4.0 and the Professional Skill Development Activities (PSDA) have been integrated with the Curriculum for better Learning Outcomes and Student Development at Course- Level and further upgraded to Education 5.0 to meet requirements of Industry 5.0 and beyond.

1.6   ADOPTING UGC QUALITY MANDATE

AUUP has adopted the University Grants Commission (UGC) Quality Mandate which endeavors to address the major challenges faced by the higher education system in India today, comprising employability of graduates, upholding state-of-the-art curriculum, enrichment and maintenance of quality teaching, research and services, adoption of ICT for teaching-learning and preparing the next generation as socially responsible citizens and leaders. The initiatives under the mandate are placed below.Deeksharambh – Student Induction Programme.

(i)   LOCF – Learning Outcomes-based Curriculum framework for UG Education.

(ii)   Jeevan Kaushal – Curriculum for Life Skills.

(iii)   Social and Industry Connect.

(iv)   CARE- Consortium for Academic and Research Ethics.

(v)   STRIDE – Scheme for Trans-Disciplinary Research for India's Developing Economy.

(vi)   SATAT– Framework for Eco-Friendly and Sustainable Campus development in Higher Educational Institutions.

(vii) Mulya Pravah – Guidelines for Inculcation of Human values and Professional Ethics in Higher Educational Institutions.

(viii) Evaluation Reforms in HEI's – Guidelines in reforms in evaluation and assessment systems.

(ix)   Guru-Dakshta – A guide to Faculty Induction Programme (FIP) to improve student centricity.

(x)   'Paramarsh' – To mentor aspirant institutions for promoting quality assurance in higher education and facilitate National Accreditation and Assessment Council (NAAC)

The University has mapped its policies and processes with UGC Quality Mandate and taken necessary action, wherever any gap was found.

1.7 NEP 2020

The policy has a balanced outlook, with a diminished line of difference between arts and STEM courses. It proposes blended, multi-disciplinary learning and holistic development, to bridge the gap in education through technology and digitalization, and to cultivate '21st-century skills' among students, including critical thinking, problem-solving, creativity and digital literacy.

Please refer to serial number 2.2 of section 2, of the handbook for more details of NEP 2020.

1.8 PRESTIGIOUS NATIONAL, INTERNATIONAL RANKINGS, ACCREDITATIONS & RECOGNITIONS

A testimony to Amity`s globally benchmarked standards of education are the prestigious National, International Recognitions & Accreditations including:
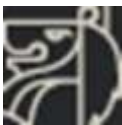
	Amity University Uttar Pradesh, Noida is a non-profit Private University established under an Act of U.P. State Legislature (Act No. 11 of 2005) has been repealed and the Uttar Pradesh Private Universities Act, 2019 (U.P. Act No.12 of 2019) now is in force w.e.f. 1st September 2019.
	As per public notice issued by University Grants Commission on 30th June 2011, 86 Private Universities including Amity University established by the Acts of the Legislatures of different State Governments have been recognized (http://www.ugc.ac.in/inside/privateuniversity.html) and that the University is competent to award Degrees as specified by UGC under Section - 22 of the UGC Act.

1.9 RANKINGS

	Amity University Uttar Pradesh has consistently maintained an impressive ranking in national rankings. In the Ministry of Education's NIRF Rankings 2024, it secured a commendable 32nd position among all universities (government and private). This strong performance extends to specific disciplines as well. Amity University achieved excellent rankings in Engineering (30th), Pharmacy (22nd), and Management (29th). AUUP's research efforts were also recognized, placing them 47th among research institutions in National Institutional Ranking Framework (NIRF) 2024 released by Ministry of Education, Government of India. AUUP has been ranked 11-50 amongst private self-financed universities in NIRF Innovation ranking (Atal ranking of institutions on innovation and achievements (MoE, Goi)).
QS 2018 Ranking THE 2018 Ranking	Amity University Uttar Pradesh has been ranked amongst the top 3% Universities globally. Ranked among the top universities globally for producing the most employable graduates in a survey conducted among 11,000 employers worldwide by Times higher education (UK) in 2023. Only 9 Universities/Institutions from India are in the ranking, including 5 IITs and 3 Central Universities.
	• Amity University Uttar Pradesh ranked as 1st in the categories of State Pvt. University in QS Indian university rankings • Quacquarelli Symonds (QS) World University Rankings has ranked in top Universities in Asia and in top 200 Universities in ASIA and ranked 2nd among private Indian universities. • Quacquarelli Symonds (QS) World University Rankings has ranked in top Universities in Asia and in top 120 Universities in 'BRICS' Nations
	Amity University Uttar Pradesh is ranked 14th in India
	Amity Business School has been ranked amongst the Top- 15 B. Schools by Times B. School Survey

INDIA TODAY	• Amity University Uttar Pradesh ranked no. 1 private university in the India's best private university. • Amity School of Architecture & Planning ranked 1st in the category Top 5 Emerging Colleges of this Century and 3rd in the category among the Top 5 Colleges with Best Male-Female Student Ratio. • Amity Institute of Information Technology ranked 1st in the category Top 5 Emerging Colleges of this Century and ranked 6th best BCA College in India. • Amity School of Fashion Technology ranked 3rd in the category Top 5 Emerging Colleges of this Century. • Amity School of Engineering & Technology ranked 5th in the Among Top 5 North Region-Wise Private Colleges. • Amity School of Business ranked 5th best BBA College in India.
OUTLOOK	• Amity University Uttar Pradesh is ranked as 1st in India's best private state university. • Ranked Amity School of Business among top 5 School in India. • Ranked Amity Institute of Information technology among top 5 Pvt BCA College in India. • Ranked Amity Business School among top 10 Pvt. School in India. • Ranked Amity Law School among top 10 emerging colleges in India College in India. • Ranked Amity School of Architecture and Planning among top 10 emerging colleges in India College in India. • Ranked Amity School Engineering and Technology among top 10 Pvt. Engineering college in India. • Ranked Amity School Engineering and Technology among top 10 Pvt. Engineering college in India. • Ranked Amity School of Hospitality among top 10 Pvt. Mass Communication college in India. • Ranked Amity College of Commerce and Finance among top 10 Pvt. Engineering college in India
EW	• Amity University Uttar Pradesh ranked no1 Private Multidisciplinary University. • Ranked Amity Business School among the top 10 Private B-Schools in India in its B- School ranking.
THE WEEK	• Amity University 2nd best Multi-Disciplinary Norther India Pvt. University. • Ranked Amity School of Hospitality 2nd in Private Hotel Management Colleges North Zone India and 5th in all India. • Ranked Amity School of Engineering and Technology ranked 1st in private Engineering College in Uttar Pradesh and Delhi NCR. • Ranked Amity School of Fashion Technology 4th Private Colleges in India • Ranked Amity Law School 3rd in Private Law Colleges North Zone India and 9th in Private Law Colleges all over India. • Ranked Amity School of Communication in top 10 Colleges in India
	• Amity International Business School ranked 5th in the 4 Palmes Of Excellence top Business School.

1.10 ACCREDITATIONS

WASC Senior College and University Commission	Amity University Uttar Pradesh has been accredited by WSCUC since 2016 for five years and then re-accredited in 2023 for a period of eight years. It is a testimony to Amity's abiding commitment to educational excellence.
QAA	India's first university internationally reviewed by QAA, UK since 2018 and reaccredited in 2023 till 2028
IET	Accreditation by the Institute of Engineering & Technology (IET), UK for select B.Tech programmes since 2011
EFMD GLOBAL NETWORK EOCCS CERTIFIED	The online BBA and MBA programmes are accredited by EFMD EOCCS since 2013
tedQual UNWTO.THEMIS	Travel & Tourism Programmes are certified by UNWTO.TedQual since 2013
RICS	Real Estate & Construction Programmes are accredited by Royal Institute of Chartered Surveyor (RICS, UK) and Project Management Institute (PMI) USA since 2013
PMI Project Management Institute	MBA in Construction Project Management is accredited by the Project Management Institute (PMI, USA) since 2019
	Amity College of Commerce and Finance (ACCF), AUUP has been accredited by The Institute of Chartered Accountants of India (ICAI) for conducting oral Coaching Classes for Foundation Course of CA since 2019
ACCA Think Ahead	B.Com. (Hons) - (Accounting and Finance) Integrated with ACCA
	MBA programmes with specialization of Insurance / Banking / Finance offered by Amity School of Insurance Banking and Actuarial Science (ASIBAS) have been accredited by Chartered Insurance Institute (CII, UK) for Prior Learning Accreditation (PLA) since 2017

1.11 RECOGNITIONS

	The UG/Integrated Law Programmes hav been approved by The Bar Council of India.
	The B. Phamrma & M. Pharma Programmes have been approved by The Pharmacy Council of India.
	The Rehabilitation Programmes has been approved by The Rehabilitation Council of India.
	The Council of Architecture India has approved B.Arch and M.Arch Programmes.
	The Institute of Towen Planners of India has approved B.Plan & M.Plan Programmes.
	The National Council for Teacher Education has approved the B.Ed, M.Ed, and B.P.Ed , M.P.Ed, B.EL.Ed, D.EL.Ed and DPSE programmes.
	Central Council of Physiotherapy India has approved the physiotherapy programmes
	Amity University is a member of Association of Indian Universities (AIU)

1.12 AWARDS

- The Indian Intellectual Property Office under the Department for Promotion of Industry & Internal Trade (DPIIT), Ministry of Commerce & Industry, Government of India, conferred upon Amity University "Top Indian Academic Institution for Patents & Commercialization" during the ceremony to bestow National Intellectual Property Award – 2020 held on Aug 17, 2021. The award was presented by Shri Piyush Goyal, Hon'ble Minister of Commerce and Industry, Consumer Affairs, Food & Public Distribution and Textiles, Government of India to Dr. Ashok K. Chauhan, Hon'ble Founder President, Amity Education Group and Dr. Atul Chauhan, Chancellor, Amity University Uttar Pradesh received this Prestigious National Award

- New Okhla Industrial Development Authority (NOIDA) presented letter of appreciation as a gratitude for helping feed ten thousand of migrant workers and needy within NOIDA during the lockdown due to Corona Virus pandemic., 2020, to Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh on 4th July, 2020.

- Vishwa Kavi Rabindranath Tagore Memorial Award 2020 for outstanding contribution in Education during the 43rd Annual International Conference on Oriental Heritage, Kolkata, received by Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh on 8th February, 2020.

- Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh has been recognized at Top 5 personalities in Asia Pacific for Triple-E Awards in the category of "Lifetime Achievement in Entrepreneurship Award 2020" by Accreditation Council for Entrepreneurial & Engaged Universities (ACEEU, The Netherlands) on 10th January, 2020.

- Amity Dubai Campus has been awarded "Sheikh Khalifa Excellence Award (SKEA) 2020" in the Education Category and "Sliver Winner Award 2019-20" by DKEA.

- Winner of 12th most prestigious National Intellectual Property Award for the year 2020 in the category of 'Top Indian Academic Institution for Patents & Commercialization', Amity University Uttar Pradesh.

- KIER during International Webinar and KIER Awards 2020 Ceremony conferred "Best Outstanding Academic Leader National Award 2020" to Prof. (Dr.) Sanjeev Bansal Dean of Faculty of Management Studies (FMS) & Director, Amity Business School (ABS) Amity University Uttar Pradesh on 30th December, 2020

- Excellence in Entrepreneurship Development Award for exemplary contribution towards agricultural education in India & beyond in a Virtual Event, received by Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh on 27th February, 2021.

- Most promising Engineering University, During Zee Digital (Zee Group's digital media publishing arm) – Edufuture Excellence Awards, 2021

- Amity University Online received an award for the best Student Recruitment Campaign from the Times Higher Education Awards Asia 2022 in a ceremony that took place in Nagoya, Japan on 31st May 2022

- Best Private Engineering University (North), conferred by ZeeNews.com, to Amity University Uttar Pradesh on 25th June, 2021

- Amity University Uttar Pradesh had been given Certificate of Membership (17 August 2021 to 16 August 2022), Indian Intellectual Property Office under the Department for Promotion of Industry & Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India,

- Award for "Excellent Contribution to Education Sector" during 7th CMAI ICT World Education Excellence Awards, CMAI Association of India along with International Conference on New Dimensions in Education and Skilling post Covid & Need for Global Alliances in Higher Education for Sustainability & Growth, 2022, received by Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh on 25th February, 2022.

- Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh has been awarded Vice Chancellor of the Year Award 2022, at Universal Mentors Association on 27th August, 2022

- Best Private University in India, 2022 conferred by Dialogue India Magazine on August, 2022.

- University of the Year 2022 Award conferred by Collegedunia Web Private Limited on 16th December, 2022.

- Ranked 3rd in North Region (Zone-Wise) Dataquest T-School Survey 2022 (March 2022) Awarded during Data Quest T School 2022 Higher Education Conference & Awards on 21st December, 2022.

- IEEE UP Section has granted Educationalist of the Year Award (Institutional) 2022 to Amity University Uttar Pradesh. During the Annual General Meeting of the IEEE UP Section, held at IIT, BHU, Varanasi on 20th January, 2023.

- Certificate of Appreciation granted by the Office of Controller General of Patents, Designs and Trademarks, after successfully conducted the IPR awareness/training program under the special mission called "National Intellectual Property Awareness Mission (NIPAM)" at Amity University Uttar Pradesh under Cancer Biology Cluster webinar series of 75 Azadi Ka Amrut Mahotsav on 7th February 2022

- CISCO Networking Academy recognized Amity Institute of Information Technology (AIIT), Amity University Uttar Pradesh (AUUP) and honoured with a trophy for its valuable commitment towards enabling and transforming India into a digital talent hub on 9th March 2022.

- During Zee Digital (Zee Group's digital media publishing arm) – Edufuture Excellence Awards, Amity University Uttar Pradesh has been awarded with Most promising Engineering University on 25th June 2022

- Ms. Eugene Merigeault, Director, Asia Pacific Sales, Questel. Questel is a French software company that serves the intellectual property, trademark, and innovation industries conferred "Questel IP Excellence Award 2022" to Amity University Uttar Pradesh on 23rd November 2022

- Prestigious Academia Award, 2023 was conferred to Dr. Ashok K. Chauhan, Hon'ble Founder President, Amity Education Group during India Defence Conclave organized by the Economic Times in association with Defence Research and Development Organisation (DRDO), Ministry of Defence, Govt. of India on 26th May, 2023.

- Edufuture Excellence Awards conferred Best University Award to Amity University Uttar Pradesh during Zee Media, 2023 on 23rd June, 2023.

- Intellectual Property Award conferred to Amity University Uttar Pradesh by the Confederation of Indian Industry (CII) on 20th November 2023

- Lifetime Achievement Award 2023 conferred to Prof. (Dr.) Balvinder Shukla

- Vice Chancellor, Amity University Uttar Pradesh by Collegedunia.com on 24th November 2023.

- Indian Institute of Ecology and Environment conferred the National Academic Achievement Award to Prof. (Dr.) Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh on 13th March 2024.

- World Association of Integrated Medicine conferred the Award of Academic Excellence to Prof. (Dr.) Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh on 14th March 2024

- The Institution of Engineering and Technology conferred the World Environment Icon for the year 2024 Award to Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh for her utmost dedication and commitment for conservation of environment through her service in the Education Sector on 8th June, 2024.

- Indian Institute of Ecology and Environment conferred the National Distinguished Vice Chancellor Award to Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh on 25th June 2024.

- Re-think India conferred the Sushma Swaraj Stree Shakti Samman 2024 to Prof. Dr. Balvinder Shukla, Vice Chancellor, Amity University Uttar Pradesh for being an Anchor of the Amity University Uttar Pradesh and continuously leading it for close to 2 decades on 6th Punyatithi of Shrimati Sushma Swaraj, IIC Delhi on 6th August 2024.

1.13 TRANSCENDING BOUNDARIES IN INNOVATION AND RESEARCH

With an unmatched culture of excellence in education, Amity is committed to science & technology, innovation and high-end research. This is aptly reflected in its distinguished Faculty carrying out High-end Government funded research in future focused areas like Nano-technology, Biosciences, Thin Film Technology, Space Science, Nuclear Science & Technology, and Solar Energy among others.

Amity's commitment to research excellence is evident in its impressive patent portfolio, with 2,200 patents filed and 400 granted. This achievement places Amity among the top patent-filing institutions. Furthermore, the university's researchers have contributed over 28,000 publications to high-impact

Scopus indexed journals such as Lancet, Nature, Cell, Material Horizon, Physical Review Letters, Royal Society of Chemistry Journals, ACS NANO, and Artificial Intelligence Review. To bridge the gap between academia and industry, Amity has successfully transferred more than 15 technologies to various businesses in recent years.

Amity has tie-ups with government labs such as the Institute of Minerals and Materials Technology, Indian Institute of Integrative Medicine, Advanced Materials and Processes Research Institute and the Shriram Institute for Industrial Research to name a few.

Innovation Ecosystem is created right from the appropriate pedagogy, learning by doing culture and promoting strong research competence at the Doctoral and Master's Level. State of the Art research infrastructures have been created with instruments such as FACS, Confocal Microscope, Atomic Absorption Spectrometer, Scanning Electron Microscope, FT-IR, High Performance Liquid Chromatograph, Gas Chromatograph, RT-PCR.

To promote research culture, Amity has initiated collaborative research with renowned institutes and organization including Indian Council of Medical Research, Indian Council of Agricultural Research, University of Nottingham (UK), Colorado State University (USA), York University (Canada), Kent State University (USA), University of New Castle (Australia) and Deakin University (Australia).

Amity envisions promoting scientific temper among students and the faculty members through Organizing Lecture/oration series from eminent Scientists including Nobel Laureates. Eminent speakers are invited from various spheres of specialization from renowned organizations at National & International Levels to lend valuable Information from their Experiences to Amitians.

1.14 UNIVERSITY COMMUNITY

The University has a disciplined community of students, faculty and staff working together on shared principles and values. Individuals in the community accept their obligations to others and well-defined governance procedures guide behaviour for the common good with the goal to develop the students holistically, intellectually, emotionally, socially, ethically, and spiritually.

(Knowledge indeed makes a man more presentable; it is a valuable treasure which is always well-guarded and concealed. It gives us glory and happiness. It is the teacher of all the teachers. Knowledge is our friend and relative in foreign countries. Knowledge is the supreme divinity. It is knowledge that is appreciated by everyone- not money or material wealth. A man without knowledge is nothing but an animal.)

The University stands committed to fulfil its broader teaching and research mission of which the individual achievement and excellence is its cornerstone while respecting individual differences and unique perspectives. However, it expects integrity and honesty from each member of the community.

In higher education, students are treated as adults and are legally responsible for their own actions. The University supports and will cooperate with the Central Government, University Grants Commission and the State Government of Uttar Pradesh to create community awareness on national integration, health, child labour, law, equality, values & ethics, substance abuse, sexual harassment, gender sensitization, etc.

The University has zero tolerance policy towards violence, willful indiscipline, substance abuse, sexual harassment, ragging, crime against the university, violation of rules, ordinances and legislations and breach of constitutional framework.

1.15 DISTINGUISHED FACULTY

The University values diversity, embraces inclusion, and honors excellence in teaching, scholarship, research, creativity, innovation, and service.

Our mission is to create centers of thought leadership where faculty, scientists and brilliant students can explore and expand the frontiers of knowledge in an environment that encourages research & innovation. This is steered by the vast experience and insightful domain knowledge of eminent thought leaders comprising Nobel laureates, leading scientists, distinguished academicians, and corporate luminaries from across the world who regularly conduct value added sessions, like Nobel laureates –

- Prof Yuan T Lee (Nobel Prize in Chemistry, 1986),
- Prof. Werner Arber (Nobel Prize in Physiology or Medicine,1978),
- Prof. Takaaki Kajita (Nobel Prize in Physics, 2015),
- Prof. Richard John Roberts (Nobel Prize in Physiology or Medicine,1993), etc ,

and leading scientists, distinguished academicians from across the world who are Honorary Professors of the university, For the details of the honorary professors, please use following link:

https://amizone.net/adminamizone/webforms/hp.aspx

Our faculty has been credited with having filed 2150 patents in the last few years in future-focused areas of science & technology. Further, they have also developed 3,300 case studies which have been bought across 105 countries and have authored more than 25000 research papers and over 1000 books. The University also has the distinction of being India's only private University to have 8 Nobel Laureate Professors interacted with faculty and students. Two research centers with Nobel Laureates – Sir Richard John Roberts Centre for Genetically Modified Organism (GMO) and Dr. Takaaki Kajita Centre for Particle Research Physics have been established. Further, five Faculty members have been ranked amongst top 2% of Stanford University's World Scientists List

The researchers of the university have published their work in some of the top ranked scientific journals of the world notified by Cite Score percentile of Scopus. Some of the publications published in top 1% journals of the world are as The Lancet, ACS NANO, Resources, Conservation and Recycling, Nano today, Trends in Plant Science, LDD-Land Degradation & Development, Trends in Ecology & Evolution, CEJ Chemical Engineering Journal, Critical reviews in Food Science and Nutrition, Trends in Food Science and Technology, Swarm and Evolutionary Computation, Artificial Intelligence Review and many more.

Faculty of the Amity University has developed an innovative concept aimed towards helping security forces identify unruly elements in disturbed situations in a contest run by the Defence Research and Development Organisation (DRDO).

Faculty members regularly attend 'Professional Development' programmes based on student feedback and emerging trends in Industry.

The University aims to become the ideal platform for scientists, researchers and academicians to transform their ideas into success and develop their potential through collaboration in research. In this context, the university has signed MOU's and has tie-ups with over 200 International Universities, laboratories and research centers across the world.

1.16 STUDENTS FIRST

Amity University has adopted, with collective passion, determination and commitment, a student-centric approach, to ensure that the student processes are efficient and effective so that students have a sense of belongingness with the University. As a part of this approach, Education 5.0 with Flexible Choice Based Credit System (CBCS) is offered across all programs and students are engaged in research studies, which have led to publications/patents/design-based projects and entrepreneurial ventures. The state-of-the- art infrastructure/facilities for teaching-learning, research and recreation support the student-centric approach.

To enhance the learning experience of students, webinars, virtual conferences & workshops are conducted, involving experts from academia and industry.

A well-established student support and progression monitoring system ensures –

(i)   Holistic development of students beyond classroom through activities, social work and community engagement.

(ii)   ICT infrastructure/Amizone is leveraged for information dissemination, transparent and smooth conduct of academic, examination, student support and administrative processes.

(iii)   Award of annual scholarships to meritorious, economically weaker and extraordinary achievers in academic / non-academic activities.

(iv)   Students are also informed and provided support wherever required, for applying for various government scholarships.

(v)   Proficiency test is conducted for all new students to assess their level of learning. Accordingly, weak students are supported through bridge courses, remedial coaching and mentoring.

1.17   STUDENT SUPPORT CENTRES / DEPARTMENTS

1.17.1   Student Welfare Department

Student Welfare Department promotes student holistic development, enhances student's University experience through activities, events, services and interventions; provides critical student support system; promotes an equitable, inclusive, disciplined, safe, vibrant, healthy, resilient campus climate and responds to emerging needs of the students.

The Dean Students Welfare looks after the welfare and discipline of the students with the assistance of Director Student Welfare & Support, Dy Dean Student Welfare, Assistant Dean Student Welfare, Proctors, Wardens and other staff directly connected with the management of student affairs.

The Dean Students Welfare monitors and control the Mentoring Program of AUUP through which Faculty Mentors of respective Institutions provide the support for Student Mentee's academic, personal, professional, social, emotional, career counselling needs. Student feedback for mentoring session is confidential and is accessible only to the Dean Students Welfare.

The Dean Students Welfare also monitors and controls Club/Committee system of AUUP and is also responsible for creation of Clubs at University Level. Students can reach the Dean Students Welfare to suggest for more creative, interesting and outcome-oriented clubs at university level.

1.17.2   Academic Affairs & Support Services

The University has an office of Dean, Students Support & Academic Affairs (Dean-SS &AA), deals with student queries, suggestions, grievances, & complaints related to academics and student support. Dean SS&AA office resolves all the academic related issues of students and provides necessary support services.

Class Representatives are the important pillars of academic system at AUUP. Dean SS &AA office coordinates the CR meetings in association with the institutes to resolve the student's issues.

Dean SS &AA is responsible for monitoring Teaching -Learning class conduct quality, attendance, class held, summer semester, student engagement & professional skill development

1.17.3   Scholarship Program for Students

To ensure that meritorious students do not lose out on a world-class education experience, Amity has awarded millions worth of scholarships to thousands of talented students from across the world. So far, over 45000 outstanding students have benefited from Amity's Scholarship Program.

Merit Cum Means Scholarship

University provides scholarships to students who are eager to study but having financial issues. Based on their merit and financial condition Merit Cum Means Scholarship (MCM) is provided to students.

1.17.4   International Students Felicitation Centre (ISFC)

In order to take care of international students and make their learning experiences successful and memorable, the ISFC under the Dean Student Welfare was established and is dedicatedly working for the welfare of International students. Guidelines for facilitation of International students have been framed and circulated. ISFC acts like a single window to address international student's queries related to various matters of academics, examinations, hostels etc.

1.17.5   Amity Centre for Guidance and Counselling (ACGC)

Amity Centre for Guidance and Counselling (ACGC) has been established on campus, having professionally competent counselling psychologists to enhance the overall well-being of students by facilitating their emotional, interpersonal and intellectual development. ACGC provides services designed to promote academic, personal, and social growth of students The role of ACGC is to ensure the subjective and psychological well-being of students. They can meet professional counselling psychologists to discuss their personal concerns and issues during office hours. ACGC has a 24x7 toll free number also where students can call and speak with the counselling psychologists. The students are encouraged to use ACGC services for their happiness and wellbeing. They can contact on following numbers:

ACGC Office: 120-439-2448

24X7 Toll Free Number: 1800-102-6489 E-mail Id: acgc@amity.edu

Amity Centre for Science of Happiness (AR-CSH) is deeply committed to enriching the happiness and well-being of its students, educators, organizations, and the global community by conducting impactful workshops and corporate training programs. The team of distinguished researchers at the centre explores the multifaceted dimensions of happiness, including psychological, social, neuroscience, and spiritual aspects, thereby ensuring the creation of pioneering insights and evidence-based methodologies.

1.17.6 Amity Sports Department

Amity University Uttar Pradesh has 8 acres of sports arena which includes facilities for swimming pool, shooting range, horse riding, athletics, basketball, cricket, volleyball, football, hockey, tennis, badminton, yoga, etc.

Amity Sports Department encourages students to participate in intra and inter-institutional sports competitions. Inter-Institutional sports meet 'Sangathan' is organised annually. Students participate in sports competitions to exhibit talent in variety of games to foster spirit of togetherness and leadership.

Sports coaching in various sports in also provided to the interested students. Inter University competitions North Zone as well as All India is conducted at the campus. Students are encouraged to participate all sports competitions

1.17.7 Career Progression Support Facilities

Amity Technical Placement Centre (ATPC), Corporate Resource Centre (CRC), Industry Interaction Cell (IIC)

ATPC, CRC, IIC have been established with the aim of guiding and helping the students to get deserving placements in the required field. The Placement Cell not only guides students on their career plan, but groomsthem for success in interviews through group discussion & public speaking techniques.

Leading companies across different sectors have come to prefer graduates of various programmes for their on-campus recruitments at Amity. As an outcome, students not only got placed nationally but also in the international organization such as Phillips, Netherlands, OLED Technology, Netherland, Singapore Polytechnique, Singapore, International Medical Equipment Collaborative, Belgium, University of Ulster, United Kingdom, Ernst& Young, Microsoft, PWC, HSBC, HDFC toname onlyafew.

1.17.8 Amity Innovation and Design Centre (AIDC)

Amity Innovation and Design Centre has been established to address important innovation and design challenges in all areas of engineering & technology and facilitate students and faculty innovate and prototype their design. It benefits the students in attaining design skills as a result of contributions within the curriculum and through the support of industry partners. The design Centre focuses on hands-on, project-based learning, with students working in teams to solve real world problems. Design Centre help students ideate, develop and prototype their designs. The design centre also provides industry problems to the students where they can provide solutions. The other objectives of the design Centre are to enhance industry collaboration for design and development of innovative products, to create a culture of innovation driven entrepreneurship through student projects, organise short term

courses and workshop on capacity building and skill enhancement and contribute to the ecosystem of innovation and research in this campus. (https://www.amity.edu/aidc/)

1.17.9 Amity Centre for Entrepreneurship Development (ACED)

Amity Centre for Entrepreneurship Development (ACED) provides education, mentoring and interface with industry to educate and develop an entrepreneurial mind-set focused on developing skills, research and innovation among the students, to either start their own venture or to be a force for entrepreneurial change within existing organizations.

ACED has a systematic framework for promoting effective learning in entrepreneurship education within higher education institutions as a means of developing successful students with entrepreneurial mindset and entrepreneurs. The students fill up their aspirations and those who choose to start -up on their own or join family business arehandheldthroughtwo programsnamely–

• Starttheir own venture: Designing to be at Wheel for own startup

• Join Family Business: Family Business :Preparing to be at the wheel.

The aspirants who wish to start up or join family business are made to go through competency analysis and then in consultation with the aspirants the framework for their action plan is crafted and implemented. This aspirational assessment conducted for evaluating the competencies and attributes associated so that personal development can be achieved.

All institutions of the University have a vibrant e -cell comprises of E -Cell Faculty coordinators, Student E -leaders, students members. This e -cell of each institute is a student led and faculty mentored platform, giving students a framework to enhance their organizational planning and decision-making skills. Various activities are conducted to promote and develop entrepreneurial mindset amongst students.

ACED offers 1 to 3 credit courses which a student undertakes for developing the entrepreneurial skills. The basket of courses in for Entrepreneurship is around 57 for UG & PG students to choose form.

1.17.10 Amity Innovation Incubator (AII)

Amity Innovation Incubator has been at the forefront of technology and innovation by generating and supporting Entrepreneurs from all across the industry. It has the most comprehensive ecosystem for promoting the Entrepreneurs and Start-Ups with a 360- degree support by way of:

• Infrastructure • Human Resource Support • PR protection

• Mentoring • Technology & Product Development Support • Funding Support

The Amity Technology Incubator (AII) was established in February 2008 as a joint programme of the Ritnand Balved Educational Foundation and the National Science and Technology Entrepreneurship Development Board, Department of Science and Technology, Government of India. The primary objectives of the AII are, among others, the following:

(i) Creation of technology based new enterprises

(ii) Creation of value-added jobs and services

(iii) Fostering an entrepreneurial spirit among the students as well as others

(iv) Speedy commercialization of technology through encouraging start-up companies in the areas of emerging technologies

(v)   Developing new tools and mechanisms for speedy transfer of technologies

(vi)   Creation of awareness of technological advantage as a tool for competitiveness among existing Small and Medium Enterprises; and Providing specialized services to the incubating companies and other existing SME's in the vicinity.

All the activities and programmes of the AII are aimed at achieving the above goals. Some of the highlights of activities include training on orientation of young entrepreneurs towards business basics, management of enterprises including help in preparation of Business Plans, training in Human Resource Management, providing management, technical, legal, administrative, financial and other services as required by the resident as well as virtual incubatees from time to time, escorting the start-up companies for venture/angel finance, and providing common office facilities tothe incubating companies.

The AII has forged a strong linkage with the Amity University (NOIDA) in sharing the facilities as well as associating itself with some of the programmes of the University, especially the activities of the Amity Business School and other technical departments. This has helped creating an efficient inter departmental synergy in developing entrepreneurs and creating awareness of entrepreneurship among the student community and providing a strong technical and management support to the incubating companies.

Amity Innovation Incubator is a registered society having an advisory body consisting of industrialists, venture capitalists, technologists and management experts and they provide guidance to the activities of the incubator as well as mentoring to the incubating companies. A patent cell has been established in the incubator toassist theentrepreneurs to protect their IPR.

ACHIEVEMENTS

*   Incubated companies have won awards like Microsoft Bizspark, TATA NEN Hottest Start-up, The Power of Ideas – ET, Global 100 REDHerring

*   600+ companies beingincubated.

*   85+ companies graduated and performing well on stand- alone basis

*   Employment generated for morethan 12000 people

*   12000+ Entrepreneurs, Investors & Technologists attended events fostering entrepreneurship eco- system

*   Amity University students have established 50+ companies

*   Groundbreaking technologies being commercialized and are utilized by groups such as Delhi Metro. LG Electronics, Aircel, Punjab Police Department, Maruti, Noida Traffic Police.

*   Fullyintegrated with Host Institution

*   Close ties with VC and Angel networks

*   760+ internationaldelegations havevisited the Amity Technology Incubator

*   Strategic collaborations with Incubators in Europe, USA, and Asia.

1.17.11 Amity University – Institution Innovation Council (IIC)

Institution Innovation Council has been established at Amity Campus under 'MoE's Innovation Cell (MIC)' to systematically foster the culture of Innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system. AUUP – IIC conducts various activities announced by

MoE -MIC in a time bound manner in the campus. Major focus of IIC is to create a vibrant local innovation ecosystem, Start-up supporting Mechanism in the institution, prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework, Establish Function Ecosystem for Scouting Ideas & Pre-incubation of Ideas, and develop better Cognitive Ability for Technology Students.

1.17.12 Amity Institute of Competitive Examination (AICE)

Amity Institute of Competitive Examination (AICE) provides support and guidance to all students who seek it for higher education or to sit in Competitive examinations like GATE, MAT, CAT, NET, Civil Services. AICE offers several programs to prepare students for different competitive exams with success.

Every programme has been carefully customized with experts from the industry to ensure success stories year after year.

Meritorious Amity students are pursuing higher studies in top global Universities such as Texas, Stanford, Columbia, California, Santa Barbara, Harvard University among many others.

1.17.13 World-wide Alumni Network

Being part of a legacy unparalleled in excellence, there is a strong sense of belongingness and togetherness that Amity shares with its alumni.

Amity University Uttar Pradesh has produced great leaders, entrepreneurs, artists, engineers, technologists, scientists, writers, and & above all wonderful human beings, who are strengthening the brand of Amity through their untiring efforts and knowledge in all walks of life.

Today the vibrant Alumni community of Amity consists of more than 7,0,000 successful alumni, working in top Fortune 500 companies, Research organizations, Govt. Bodies, Global universities as Professionals/Entrepreneurs across the world. Amity continues to shape an exciting and productive learning environment and develop synergistic plans to have a strong continued association with Alumni for mutual exchange of knowledge and resources.

The Alumni Relations Office established at the university level and 135+ Alumni Coordinator's deputed at institutions work unceasingly to link the Alumni with a current students, academicians, and leadership to support them in achieving the University vision and add value in respective areas.

Alumni are engaged in various institutional activities for students such as Placements, Internships, Projects, Mentorship, Career Counselling & Guidance, Start-Up Mentoring, Experience & Knowledge Sharing, etc., Further, some of them also join the panel of University Court, IQAC, BOS, Area Advisory Board, Admission board etc., and contribute significantly towards curriculum updation/education system updation aligned with the industry demands.

Students should draw maximum benefit and learn by participating in activities where Alumni are involved for their professional development, career enrichment, and readiness for the industry.

Inviting alumni for Conferences, Orientation Programmes, Webinars, Entrepreneurs Forum, Global Corporate Forums, Workshops, and several other events as esteemed speaker/jury members is a regular feature. Further, various services are offered to them by Amity such as Training, Consultancy, Joint projects/ research etc., Alumni super achievers are praised and recognized with Awards on a frequent basis during the Alumni reunions and various other forums.

Selected Group of Alumni are invited as the part of Academic Procession during convocation every year where Alumni representative (Flag bearer) shares the Alumni Association flag with Graduand/passing out students' representatives and thus welcomethem in theleague of Alumni Community.

Alumni are required to register themselves in the respective Alumni chapters and also share and regularly update their professional and personal details with the concerned institution's alumni coordinator and on the Alumni portal (www.alumni.amity.edu).

Student Chapters

Amity has following Student/ Faculty Chapters at its Noida Campus:

i.   Amity ACM Student Chapter (ASET – CSE)

ii.   Amity IET Student Chapter (ASET – CSE)

iii.   Amity University Student Branch ASHRAE (ASET – MAE)

iv.   Amity University AEE Student Chapter (ASET – MAE)

v.   ISTE Faculty Chapter (ASET – MAE)

vi.   SAE Indian Collegiate Club (ASET – MAE)

vii.   IETE Professional Activity Centre (PAC) and IETE Students' Forum (ISF) (ASET – E&T)

viii.   ASME Amity Student Section (ASET – MAE)

ix.   CIMA Centre of Excellence (ABS)

x.   CISCO Academy Support Centre (AIIT)

1.18   Internationalization

1.18.1   International Affairs Department (IAD)

Amity University has a very strong & active International Affairs Department (IAD- https://www.amity.edu/iad/) that is committed to adopt, innovate & nurture global best practices that have been instrumental in making Amity the frontrunner in the area of international activities & initiatives.

The department is responsible for all Global Engagements & Internationalization, that include, but are not limited to:

(i)   Facilitate study abroad& internship abroad programs for students

(ii)   Develop and coordinate student exchange programs

(iii)   Counsel & Assist students for pursuing Higher Education with Foreign Universities

(iv)   Approaching and engaging identified universities for a meaningful partnership & creating broad base bilateral cooperation. Identifying areas of partnership & joint cooperation with the identified International Organization, Universities and Institutions.

(v)   Undertaking follow ups and maintain regular cordial relations with all partners and engaging them in various Amity conferences & lecture series

(vi)   Facilitate finalization and signing of MoUs with International organizations and educational Institutions

(vii)   Follow-up on implementation of MoUs with Internal departmental heads/ representatives.

(viii)   Identification & application for bidding in International Projects.

(ix)   Maintaining of relationship with all Embassies and High Commissions participating inviting diplomats in various events as perinvitations & objectives respectively.

(x)   Organizing various global conferences, seminars, workshops, lecture series by International Faculty & Ambassadors etc.

1.18.2   Collaborations with Global Universities

Amity University has tie-ups with over 200 International Universities, laboratories and research centers across the world, including the USA, UK, France, Australia, New Zealand, Russia, China, Spain, Switzerland, Germany, Canada, etc.

Our students and faculty engage very actively with our various partners through different modes that include Study Abroad, Semester Exchange, Twinning Programs, Internship Abroad, Certificate Programs, and Progression pathways to some of the best Universities of the world that include Columbia University, Johns Hopkins, UC Berkeley, University of Bristol, University of Birmingham, Queen Mary University of London, Monash University Australia and many more. For more information, please refer www.amity.edu/globalstudy or reach out to us at iad@amity.edu

1.19   Annexures

1.19.1   LIST OF IMPORTANT FUNCTIONARIES

FOUNDATION

S. No.	Name	Designation
1	Dr. Ashok K. Chauhan	Founder President

S. No.	Name	Designation
1.	Dr. Atul Chauhan	Chancellor, AUUP, President RBEF
2.	Prof. (Dr.) Balvinder Shukla	Vice Chancellor
3	Prof. (Dr.) Sanjeev Bansal	Addl Pro Vice Chancellor
4	Prof. (Dr.) Anil Vashisth	Pro Vice Chancellor (Amity Lucknow Campus)
3.	Wg. Cdr.(Dr.) Anil Kumar	Dy Pro-Vice Chancellor (Amity Lucknow Campus)
4.	Prof. (Dr.) Raj Kamal Kapur	Registrar
5.	Mr. Ashish Bindra	Treasurer
6.	Mr. Jogesh Chopra	Finance Officer
7.	Prof. (Dr.) H P Singh	Dean Student Welfare
8.	Mr. Sujit Prasad	Controller of Examination
9.	Dr. Inder Singh Pal Dr Prabhanshu Kumar	Proctors

1.19.2 LIST OF IMPORTANT UNIVERSITY OFFICES AND THEIR CONTACT DETAILS AT NOIDA

S. No.	Office	Contact No.	Mobile No's	Email
1	Registrar	0120-4392815	9650354489	registrar@amity.edu
2	Dean Student Welfare	0120-4392202	9810694992	dsw@amity.edu
3	Dean Academics	0120-4392956	9599195632	sssonavane@amity.edu
4	Dean Student Support & Academic Affairs	0120-4392952	9311266484	akakkar@amity.edu
5	Dean, Faculty of Management Studies	0120-4392333	9810070464	sbansal1@amity.edu
6	Dean, Faculty of Fashion & Design	0120-4392123	7428793934	pjoshi2@amity.edu
7	Dean, Faculty of Hospitality & Tourism	0120-4735691	9811228801	msajnani@amity.edu
8	Dean, Faculty of Science & Technology	0120-4392884	9810833703	srattan@amity.edu
9	Dean, Faculty of Education	0120- 4392651	9871754272	hkumar2@amity.edu
10	Dean, Health & Allied Sciences	0120- 4586855	9810566870	bcdas@amity.edu
11	Dy Dean, Engineering & Technology	120-4392531	9818070242	kmsoni@amity.edu
12	Dy Dean Academics	0120-4586968	9899056544	skhandai@amity.edu
13	Proctor Office	0120-4392090	9999972473	proctor@amity.edu
14	Sr. Director (Administration) Office	0120-4392848	8130400113	jpsingh1@amity.edu
15	Director (Admission) Office	0120-4392732	9910045368	bchakravarty@amity.edu
16	Director (Library Services) Office	0120-4392	9810373815	djotwani@amity.edu
17	Director (Girls Hostel) Office	0120-4392743	9810502872	chhayac@amity.edu
18	Director (Security)	0120-4392271	9540722233	rsbadesra@amity.edu
19	Dy. Chief Fire Officer	0120-4392966	7042292139	vbsrivastava@amity.edu
20	Director (Sports) Office	0120-4392729	-----	directorsports@amity.edu
21	Amity Centre for Guidance and Counselling (ACGC*) Toll-Free 24 x 7 Counselling Helpline	1800-10-26489	----	acgc@amity.edu
22	Anti-Ragging Control Room	0120-4392880/ 881	—	dsw@amity.edu
23	Student Grievance Redressal	0120-4392202		dsw@amity.edu
24	University Control Room 24x7	0120-4392777		
25	Amity Clinic	0120-4392624	8447942926	tsingh8@amity.edu &
26	Student Support Helpline 24x7	----	80458-26489	studentsupport@amity.edu helpdesk@amity.edu

*It is advisable for all students to meet a counsellor at Amity Guidance & Counselling Cell (ACGC) at least once in a semester to seek professional assistance for their overall well-being.

1.19.3 LIST OF THE OFFICERS AT THE GREATER NOIDA CAMPUS

S. No.	Name	Designation
1	Prof. (Dr.) Ajay Rana	Director General, AUGN Campus
2	Mr. A. K. Choudhary	Vice President (Personnel) & Registrar
3	Brig. H.S. Dhanny	Dean Management & Allied Programme and DSW.
4	Prof. J. S. Jassi	Dean Academics
5	Prof. (Dr.) Deepshikha Bharagava	HOI, CSE, ECE and EEE
6	Prof. S Vikram Singh	Associate Prof., Program Coordinator & Dy. Director ACM
7	Prof. Prateek Chaturvedi	Associate. Prof., Program Coordinator & HOI, CE & ME
8	Prof. (Dr.) Garima Bhardwaj	Associate. Prof., Program Coordinator & HOD, Ph.D.
9	Prof. Siddhartha Saini	Director- Admission
10	Dr. M L Azad	Associate Professor EEE & Additional Controller of Examination
11	Mr. Gaurav Mishra	Asst. Prof., Program Leader & Coordinator - 1st Year Programs
12	Dr. Chiranji Lal	Additional In charge, Library
13	Mr. Kailash Bhadola	Asst. Director, Administration

1.19.4 LIST OF THE IMPORTANT OFFICES AND THEIR CONTACT DETAILS GREATER NOIDA CAMPUS

S. No.	Name	Contact	Email
1	Registrar Office	0120-5065304	vkdixit@gn.amity.edu
2	Academics Office	0120-5065318	jsjassi@gn.amity.edu
3	Proctor Office	8826722536	rkrai@gn.amity.edu
4	Asst. Proctor Office	9910719256	sayadav@gn.amity.edu
5	Administration Office	0120-5065043	kbhadola@gn.amity.edu
6	Warden (girls Hostel) Office	0120-5065036	rbhadouria@gn.amity.edu
7	Warden (Boys Hostel) Office	0120-5065024	mschauhan@gn.amity.edu
8	Supervisor, Security-Main Gate, AUGN Campus	0120-5065331	svikram@gn.amity.edu
9	Sports Officer	9452808176	aschauhan@gn.amity.edu
10	Toll Free 24x7 Counselling Helpline	18001033320	admissions@gn.amity.edu
11	Anti Ragging	0120-5065305	hsdhanny@gn.amity.edu
12	Student Grievance Redressal	0120-5065050	schaudhary@gn.amity.edu
13	Central Library (AUGN Campus)	0120-5065027	cl@gn.amity.edu
14	University Campus Control Room	0120-5065031	svikram@gn.amity.edu

1.19.5 LIST OF OFFICERS AT THE LUCKNOW CAMPUS

S. No.	Name	Designation
1	Prof. (Dr.) Anil Vashisth	Pro Vice Chancellor
2	Prof. (Dr.) Wg. Cdr. Anil Kumar (Retd.)	Dy. Pro Vice Chancellor & Director ASET
3	Prof. (Dr.) Rajesh K. Tiwari	Dean 'Academics'
4	Dr. Qamar Rahman	Dean Research (Science & Technology)
5	Prof. (Dr.) Sanjay Mohan Johri	Professor & Director
6	Prof. (Dr.) Kum Kum Ray	Professor & Director
7	Prof. S.Z.H. Zaidi	Director AIBAS & Head (Clinical Psychology)
8	Prof. (Dr.) Jay Prakash Yadav	Professor & Director
9	Brig. Umesh K. Chopra (Retd.)	Professor & Director
10	Prof. (Dr.) Rohit Kushwaha	Professor & Director
12	Prof. (Dr.) Janmejai Kumar Srivastava	Director & Officiating Dy. Dean, Research (Science and Technology)
12	Prof. Jagbir Singh	Professor & Director
13	Dr. Ankit Chadha	Director
14	Prof. Pooja Verma	Director
15	Prof. (Dr.) Anuradha Mishra	Director
16	Prof. (Dr.) Asita Kulshreshtha	Coordinator & Head
17	Prof. (Dr.) Mala Tandon	Head & Dy. Director
18	Col. Vivekanand Tripathi (Retd.)	Director
19	Prof. (Dr.) Manju Agarwal	Dean Student Welfare
20	Lt. Col. Anil Mehrotra (Retd.)	Director

1.19.6 LIST OF IMPORTANT OFFICES AND THEIR CONTACT DETAILS LUCKNOW CAMPUS

S. No.	Designation	Contact Number	Email
1	Prof. (Dr.) Anil Vashisth	9810139348	avashisht@lko.amity.edu
2	Dy. Pro Vice Chancellor & Director ASET	9616834380 9663073790	akumar3@lko.amity.edu
3	Dean 'Academics'	9839772432	rktiwari@lko.amity.edu
4	Dean Research	9335229466	qrahman@lko.amity.edu
5	Prof. & Director (Science & Technology)	9793170996	smjohri@lko.amity.edu
6	Professor & Director	9839025061	kkray@lko.amity.edu
7	Director AIBAS & Head (Clinical Psychology)	7080105454	szaidi@lko.amity.edu
8	Professor & Director	9837555370 9412664092 9457065484	jpyadav@lko.amity.edu
9	Professor & Director	9839016066	ukchopra@lko.amity.edu
10	Professor & Director	9936188993 9936188992	rkushwaha@lko.amity.edu
11	Director & Officiating Dy. Dean, Research (Science and Technology)	9621808784	jksrivastava@lko.amity.edu
12	Professor & Director	8005495522	jsingh2@lko.amity.edu
13	Director	9918477666 9958307676	achadha@lko.amity.edu
14	Director	9335205796	pverma@lko.amity.edu
15	Director	7376550091	amishra3@lko.amity.edu
16	Coordinator & Head	9336664637	akulshreshtha@amity.edu
17	Head & Dy. Director	9415003889	mtondon@lko.amity.edu
18	Director	9235511339	vatripathi@lko.amity.edu
19	Dean Student Welfare	9415410716	manjua@lko.amity.edu
20	Director	9838363040	amehrotra@amity.edu

2.1 Academic Philosophy and Academic System

The University aims to provide multidisciplinary, holistic and inclusive education to all students since its inception. AUUP has implemented fully flexible choice based credit system with Outcome Based Education (OBE) that imparts interdisciplinary and multidisciplinary education and encourages research and innovation in education cut across all disciplines. The curriculum is designed to develop cognitive abilities amongst the students during the time of study to become T-shaped Professionals.

2.1.1 Semester System

The University follows semester system. Each semester being of 15-18 weeks of teaching and learning as per UGC and other relevant statutory bodies.

2.1.2 Credit Units, Credit Hours System and Credit Hour Standard

The credit hours system applies to all courses of varying credits, duration, and modes of instruction equally wherein one hour of contact class of instruction for 15 weeks will be considered to be on credit unit. This requires that an amount of work for each unit of credit course be institutionally established, represented in intended learning outcomes, and verified by evidence of student achievement.

2.1.3 Credit Hours System

A credit hour is a unit of measure representing the equivalent of a Class Contact Hour (one hour) of instruction per week over the entire semester of minimum 15 weeks. Amity University follows the guideline set by UGC / AICTE & other relevant regulatory bodies and such other norms which are widely applied by national and international Accrediting Bodies for determining the amount and level of credit to be awarded for courses, regardless of format or mode of course delivery.

2.1.4 Credit Hour Standard

Credit defines the quantum of content/syllabus prescribed for the course. It may be a unit prescribed for a course and is determined by the number of hours of instructions required per week. Thus, in each course credit will be assigned on the basis of the number of hours required per week for lectures/tutorials/lab work/field work/studio to complete the course in a single semester of duration 15 to 18 Weeks with a minimum of 15 weeks teaching. If a course is taught by administering L, T, P, Studio & Self work components, one possible distribution of learning hours/week for a credit unit in that course could be as follows:

Category	Course Category	Credits Hours for 1 Credit	Minimum Hours of Engagement in a Semester
Taught Course	Lecture	1 hrs / week	15 Hours
	Tutorial	1 hrs / week	15 Hours
	Practical	2 hrs / week	30 Hours
	Self work/Field Work	2 hrs / week	30 Hours
	Architectural Studio	2 hrs / week	15 Hours
Continuous Evaluation	Minimum 3 assessment components in a course to be given for internal Evaluation as per CLOs		

Category	Course Category	Credits Hours for 1 Credit	Minimum Hours of Engagement in a Semester
Taught Course	Lecture	1 hrs / week	15 Hours
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	Practical	2 hrs / week	30 Hours
	Self work/Field Work	2 hrs / week	30 Hours
	Architectural Studio	2 hrs / week	15 Hours
Continuous Evaluation	Minimum 3 assessment components in a course to be given for internal Evaluation as per CLOs		

2.2   National Education Policy 2020

The National Education Policy (NEP) 2020 had been announced by the Government of India with a focus on transforming the education system, including higher education. The NEP 2020 outlines several key features for higher education in India. Here are some of the main features.

1. **Multidisciplinary Approach:** The NEP promotes a multidisciplinary approach to higher education, encouraging students to pursue a broad range of subjects and fields, allowing for more holistic learning experiences.

2. **Four-Year Undergraduate Program:** The NEP proposes a four-year undergraduate program with multiple exit options. Students who complete specific years of the program will be awarded certificates or diplomas, making it more flexible for those who need to leave the program early due to various reasons.

3. **Academic Credit Bank:** The policy introduces the Academic Credit Bank system, which will allow students to accumulate academic credits from various institutions and transfer them to other programs or institutions as needed. This will enhance mobility and encourage lifelong learning.

4. **Research and Innovation:** The policy aims to foster a culture of research and innovation in higher education institutions by providing more significant funding, promoting collaboration between academia and industry, and creating research clusters.

5. **Teacher Training and Professional Development:** The NEP focuses on improving the quality of teaching by providing continuous professional development opportunities for educators and revising the teacher training process.

6. **Internationalization:** The NEP encourages global exposure for students and faculty, promoting collaborations with international institutions, and attracting foreign students to Indian universities.

7. **Technology Integration:** The policy advocates integrating technology in higher education to enhance the learning process, including the use of online resources, e-learning platforms, and blended learning methods.

At Amity National Education Policy (NEP) 2020 has been implemented. As per the NEP 2020, quality higher education must aim to develop good, thoughtful, well-rounded, and creative and employable individuals. The Higher Education Institutions (HEI) must enable an individual to study one or more specialized areas of interest at a deeper level. The HEI must also develop character, ethical and Constitutional values, intellectual curiosity, scientific temper, creativity, spirit of service, and 21st century capabilities across a range of disciplines including sciences, social sciences, arts, humanities, languages, as well as professional, technical, and vocational disciplines.

2.2.1   Multidisciplinary Education:

University programmes are designed to inculcate multidisciplinary learning and abilities across all faculty of studies and have been aligned to the NEP 2020 by:

a.   Fully flexible Choice Based Credit system (CBCS) courses from different Faculty of Studies/domains.

b.   Courses and projects in the areas of Human Values Community Engagement and Service, Environmental Education, and Value-based Education.

c.   Providing Value-based education that includes the development of humanistic, ethical, Constitutional, and universal human values, **of truth (satya), righteous conduct (dharma), peace (shanti), love (prem), nonviolence (ahimsa), scientific temper, citizenship values, and also** life-skills; **lessons in seva/service** and participation in community service programmes as an integral part of all programme for holistic development.

d.   Empowering learners to become aware of and understand global issues and to become active promoters of more peaceful, tolerant, inclusive, secure, and sustainable society.

e.   Providing opportunities for internships/apprenticeship with local industry, businesses, artists, crafts person etc. as well as research internships with faculty and researchers of the University or other HEIs/research institutions, so that students are actively engaged with the creative side of their learning and, as a by-product, further improve their employability.

AUUP is offering multidisciplinary learning education as per UGC Curriculum and Credit Framework for under graduate programmes.

2.2.2 Credit Unit requirement for the programmes

Programmes	Degree Options	Credit Units	Exit Option (Nomenclature /Credit required)			
			One Year	Two Year	Three Years	Four Years
Four Years Multidisciplinary B.A./B.Sc./BCA/B.Com/ BBA Programme (Hons / Hons with Research)	Single Major / minor	191 CUs	Certificate (44 CU + 4–6 CU*)	Diploma (97 CU + 4–6 CU*)	Bachelor's Degree (148 CU)	Bachelor's degree in Hons./Hons. With Research) (191 CU)
	Double Major	202 CUs			Bachelor's Degree (151 CU)	Bachelor's degree in Hons./Hons. With Research) (202 CU)

*CU of skills-enhancement course(s) to be completed during summer break to earn the Certificate / Diploma.

2.2.3 Academic Bank of Credits (ABC)

University has registered to implement the provisions of Academic Bank of Credit (ABC) as per National Education Policy (NEP) 2020 which will digitally store the academic credits earned from various recognized HEIs so that the degrees from an HEI can be awarded taking into account credits earned. Credits awarded to a student for a programme from an institution can be transferred / redeemed by another institution upon students consent. Students can accumulate credits from prior learning experiences under ABC. It is mandatory for all students to register for their ABC/APAAR ID.

2.2.4 Internship/Apprenticeship Embedded Degree Programmes

Apprenticeship/Internship is considered as the most efficient and promising structured training for exposure to the real working environment. This has enormous potential to combine work-based learning with theoretical knowledge of related disciplines. Therefore, the University has embedded the apprenticeship/internship in curriculum in select programmes. Through apprenticeship/internship, students are actively engaged with the practical side of their learning like problem-solving, creative thinking, digital skills, teamwork etc. Apprenticeship/Internship of 22 – 24 credit units will be offered during the 5th & 6th semester of the 3 years / 7th & 8th Semester in 4 years programmes.

2.2.5 Simultaneous two Degrees

In order to create new possibilities for life-long learning & involve critical and interdisciplinary thinking and to prepare students for more meaningful and satisfying lives and work roles and enable economic independence an opportunity for earning two degrees simultaneously has been provisioned by Amity University as follows: -

A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance learning (ODL) Or Online mode: or up to two ODL / Online programmes simultaneously.

Degree or Diploma programmes under these guidelines shall be governed by the Regulations notified by the UGC and also the respective statutory/professional councils, wherever applicable.

2.2.6   Multiple Entry and Exit options and Credit Requirements

As per National Education Policy 2020 (NEP-2020) and UGC Curriculum and Credit Framework for Undergraduate Programmes (CCFUP) 2022, during the Three years bachelor programme /Four years Bachelor with Honors / Research, students get opportunities for multiple exits and entries in the programme with earning a Undergraduate Certificate/Diploma/Degree after the completion of minimum credit units as per following:

Student is allowed to exit at the end of 1st Year, 2nd Year and 3rd Year after filling an undertaking giving the reasons for exit. The student desiring to exit should earn minimum credit units required as per MFW for that year. It is compulsory for students opting exit to undertake 4- 6 credits skills-enhancement course(s) during the summer break. skills-enhancement course(s) planned should be of same level as the year of exit.

A student on successful completion of one year of the programme will be awarded undergraduate certificate, on successful completion of two years of the programme will be awarded undergraduate diploma, on successful completion of three of the programme bachelor's degree and on completion of four years of the programme Honours or with Research or 4 Year degree as per approved for the programmes.

Students are allowed to re-enter within a period of three years and complete the degree programmes within the maximum period of seven years.

2.2.7   Lateral Admissions

1. "Lateral Entry" shall mean admission of candidates in various Programmes of the University on fulfilling the required conditions for their professional growth and career advancements.

2. **The candidates who fulfil the admission eligibility conditions shall be given opportunities for professional growth and career improvement, through lateral entry into Programmes of general, technical and professional education.**

3. The lateral entry of the candidates shall not be allowed in the first year of a Programme of study.

    Lateral Entry_Admission_Eligibility

2.2.8 Duration of Programme: Minimum and Maximum

The nomenclature and minimum duration (N) required for completion of a programme is in adherence to the UGC / AICTE norms and other statuary body such as RCI, BCI, PCI, NCTE, CoA, etc. After due recommendation from Board of Studies, it is approved by the Academic Council. The Maximum duration of the programme is as given in table below:

Programme	Minimum Duration of Academic Program (N*)	Maximum Duration of Academic Program	Maximum Permissible Year
B.A/B.Sc./B.Com/BBA/BCA (Hons./Hons. with Research)	4 Years	N+2	7 Years*
B.Tech	4 Years	N+2	6 Years
M.A/M.Sc/M.Com/MCA/MBA	2 Years	N+1	3 Years
M.Sc (Medical Physics)	3 Years	N+2	5 Years
Dual Degree/Integrated	5 Years	N+2	7 Years
Doctoral	FT - 3 Years PT- 4.5 Years	N+N N+1.5	6 Years
For Programs under Councils Council of Architecture (CoA)			
CoA – UG (B.Arch)	5 Years	N+3	8 Years
CoA – PG (M.Arch)	2 Years	N+1	3 Years
Pharmacy Council of India (PCI)			
PCI – UG (B.Pharm)	4 years	N+N	8 years *
PCI – PG (M.Pharm)	2 Years	N+N	4 Years *
PCI – Pharm.D (annual)	6 Years	N+2	9 Years
Rehabilitation Council of India (RCI)			
RCI – UG	2 Years (B.Ed- Special Education)	N+1	3 Years *
	3 Years (B.Ed- Special Education + M.Ed- Special Education)	N+2	5 Years *
	4 Years (Integrated B.A./B.Com/B.Sc+B.Ed (Special Education)	N+2	6 Years *
RCI – PG	1 Year (CCCG),(Professional Diploma in Clinical Psychology)-(Annual Mode)	N+2	3 Years *
	2 Years (M.Ed (Special Education) (M.Phil -Clinical Psychology (Annual Mode)	N+2	4 Years *
	4 Years (Psy.D) (Annual Mode)	N+2	6 Year *

Bar Council of India (BCI)			
BCI – UG (LLB)	5 Year	N+2	7 Years
BCI – PG (LLM)	1 Year	N+1	3 Years
National Council for Teacher Education (NCTE)			
NCTE – UG	2 Years (D. El.Ed), (B.Ed), (B.P.Ed)	N+1	3 Years *
	4 Years (B.El.Ed)	N +2	6 Years *
NCTE – PG	2 Years (M.Ed), (M.P.Ed)	N+1	3 Years *
Indian Association of Physiotherapy (IAP)			
IAP – UG (BPT)	4.5 Years	N + 2	6 Years
IAP – PG (MPT)	2 Years	N + 1	3 Years
All India Occupational Therapists Associations (AIOTA)			
AIOTA – UG (BoT)	4.5 Years	N + 2	6 Years
AIOTA – PG (MoT)	2 Years	N + 1	3 Years

Special Permission to extend the maximum period of the program on request from the student and recommendation of HoI/Dean, as per norms of relevant regulatory body will be accorded by the Vice Chancellor.

2.3 Outcome Based Education - Industry 5.0

Industry 5.0 takes the next step, which involves leveraging the collaboration between increasingly powerful and accurate machinery and the unique creative potential of the human being. The term Industry. 5.0 refers to people working alongside robots and smart machines. It's about robots helping humans work better and faster by leveraging advanced technologies like the Internet of Things (IoT) and big data. It adds a personal human touch to the Industry 4.0 pillars of automation and efficiency. With Industry 5.0, the manufacturing process will be automated in a manner that real-time data will be coming from the field.

Education 5.0 means the confluence of Technology and human to explore newer possibilities. Industry oriented education is an approach to learning from an industry perspective where traditional subject are taught in the context of application of the gained knowledge product design, development and operation.

Nine trends with regards to Education 5.0 by Peter Fisk

2.3.1 Outcome Based Education – Programme Review

At Amity University, outcome-based education system is followed. The curriculum, pedagogy and assessment process are driven with the intended learning outcomes. OBE promises high level of

learning; facilitates to achieve desired outcomes which are demonstrated by its appropriateness to each learner's development level.

Each programme comprises predefined PEOs and PLOs. The relationship of PEOs and PLOs are clearly indicated through the mapping of learning outcomes with the established Objective. Course Curriculum coherence matrix provides the list of courses which contribute to learner's development for attaining specific course/programme learning outc0omes. Therefore, the students are required to understand intended learning outcomes at courses and programme level and focus on appropriate Professional Skill Development Activities (PSDA) for attaining their learning outcomes.

2.3.2 Course Review and Curriculum Development with focus on Course Learning Outcomes (CLOs) and their assessment.

Course review and curriculum development is a very systematic process in which the curriculum is developed and reviewed with the involvement of all the stakeholders including industry, academy, research, alumni, and students. Further, the Course Learning Outcomes (CLOs) are also defined at course level. A student is expected to achieve the specified learning outcomes on completion of a course / programme. This brings a greater onus of learning and self - development on a student, which motivates the student to do self-directed learning in blended mode/flipped mode of teaching learning in the classrooms/laboratories and studios. The curriculum is designed in such a manner that students get sufficient exposure and hands on training through projects, field-work, assignment, seminars and conferences, workshops before they go for their training & industry related projects and finally when they become eligible for placements. Immense focus is given to practical implication of their learning.

2.3.3 Integration of Stakeholders' Feedbacks

Stakeholders Feedback is collected, analyzed and integrated for designing, developing a programme / course as per market demand and skill requirement of Industry. The student feedback is also taken into consideration while reviewing the course curriculum for defining module weightage, LTP structure, course learning outcomes, assessment plan and learning resources.

2.3.4 Integration of Professional Skill Development Activities (PSDA) and Revision of Weightage of Internal / External Assessment for the implementation of Education 5.0

As the University has implemented Education 5.0 for Emerging New Age / Disruptive Technologies with competencies based on the requirement of Industry 5.0, the "Profession Skill Development Activities (PSDA)" have been integrated in the Course Curriculum for more inclusive Learning Outcomes and development of students at Course-Level.

All students are required to undertake integrated assignments/projects during the semester in their programme of study to enhance the creativity, adaptability, critical thinking by integrating learning of various courses for problem solving.

2.4 lexible Choice Based Credit System for Multidisciplinary Education

Amity University offers fully flexible Choice Based Credit System (CBCS) in its academic curriculum, in its endeavor to provide multi-disciplinary competencies, quality education and leadership skills. CBCS enables the students to satisfy their scholastic needs and aspirations, as the system provides enhanced learning opportunities through interdisciplinary curriculum. The students under CBCS, can register for courses according to their interests and academic abilities. CBCS allows students to decide their

academic plan and permits them to alter it, if required, in their academic progression in pursuit of degree.

<u>Salient Features of Choice Based Credit System (CBCS)</u>

2.4.1 Course Types for Choice Based Credit System (CBCS)

Amity University offers number of courses to implement the CBCS. Some of the important course types are as follows and the complete list of different course types along with its descriptions is attached as Annexure 1.

a)   Discipline I / Major – I / Major (Core)

b)   Discipline II / Minor Discipline / Major - II

c)   Discipline III – Multidisciplinary

d)   Specialization Elective Courses/Discipline I - Specialization Major (Core)

e)   Ability Enhancement Courses (AEC)

f)   Vocational Courses/Skill Enhancement Courses (SKC)/Industry Specific Courses

g)   Co-curricular Courses

h)   Supervised Independent Learning (SIL) / Non-Teaching Credit Courses (NTCC)

i)   Value Addition Courses (VAC)

j)   Outdoor Activity Based Courses (HVCO)

k)   MOOC (Amity On - line / NPTEL / SWAYAM / Future Learn)

l)   Apprenticeship

In order to implement holistic and multidisciplinary education as per NEP 2020, the new course types as listed below for the B.A., B.Sc., B.Com., BCA and BBA three/four year Regular and Honors Programmes have been implemented as under:

a.   **Discipline I (Major I / Core)** - It is the discipline or subject of main focus and the degree will be awarded in the chosen discipline. Students should secure the prescribed number of credits (about 50% of total credits) through core courses and specialization courses in the major discipline for award of degree in single major. Students are allowed to change major within the broad discipline at the end of the second semester by giving her/him sufficient time to explore interdisciplinary courses during the first year.

b.   **Discipline II (Major II / Minor)** - Minor discipline helps a student to gain a broader understanding beyond the major Discipline I. A student will have to earn 24 credits in 3 years programme and 32 credits in 4 years programme in Discipline II (minor area/stream). Students have options to choose courses from disciplinary/interdisciplinary minors and skill-based courses relating to a chosen vocational education programme. In case a student opts for double major programme, then the courses offered in Discipline II shall be considered as Major II and students are required to study up to 48 credits in the Three years B.Sc/BCA/BBA/B.Com programme and up to 68 credits in the Four years B.Sc/BCA//BBA/B.Com programme.

Students who take a sufficient number of courses in a discipline or an interdisciplinary area of study other than the chosen major will qualify for a minor in that discipline or in the chosen interdisciplinary area of study. A student has to declare the choice of the minor and vocational stream at the end of the second semester, after exploring various courses.

c. **Discipline III (Multidisciplinary) -** This course type is offered from different disciplines/Faculty of study/domains. A basket of 2-3 disciplines comprising of 3 courses in each discipline, offered by each Faculty of study. Each course will be an introductory level course comprising of 3 credit units. Students will choose one discipline out of the basket of disciplines offered. These courses are intended to broaden the intellectual experience and form part of liberal arts and science education. All students are required to undergo 3 introductory-level courses from Other Disciplines (Multidisciplinary) of 9 credits

d. **Specialization Elective Discipline I (Major I) Core:** - The Specialization Elective Discipline I will be offered in accordance with Core Discipline I/Major. Students should secure the prescribed number of credits (about 50% of total credits) through major discipline along with the prescribed credits for specialization elective of major discipline I. The prescribed minimum credit units for specialization elective courses are 4 credit units depending upon the semester in which it is offered.

e. **Ability Enhancement Courses:** These courses are required for Students to achieve competency in English language, Business Communication/ Communication Skills & Behavioral Science with special emphasis on development of holistic skills.

f. **Vocational/Employability / Skill Enhancement Courses/Industry Led Courses:** Skill enhanced courses are to impart the skills and competencies as required by the industry to enhance employability of the students and may have Practical skills, Hands-on training, Soft skills etc.

g. **Co-curricular Courses** - These courses are designed to enhance the extra skills development of the students or their holistic development. These courses are for Value Addition in the course curriculum of the programme. The students will opt any one of these courses in each semester and cannot repeat the same course again.

List of the Value Addition courses

2.4.2 Model Framework of programme groups

Depending upon Type of degree, Duration of programme, Level of programme (UG, PG regular degree programme, Honours programme) Model Framework for programme groups have been developed in- terms of course types, credit units at semester level and programme level to facilitate implementation of flexible CBCS while developing programme structure. All programme structures are designed, developed as per the model framework to maintain uniformity in all the programmes of a programme group for creating master academic planning worksheet (MAPW) for students in each semester. The courses and credits offered by the institutions in MAPW are as per programme structure which is aligned with the model framework.

2.4.3 Four years Multidisciplinary / Interdisciplinary undergraduate programmes.

At AUUP B.A./B.Sc./ BCA / B.Com/BBA Programme (Hons / Hons with Research) are offered with different pathways. At the end of 6th semester students scoring less than CGPA 7.5 shall be eligible for Honours degree and students scoring CGPA 7.5 and above shall be eligible for Honours with research degree. Students in the chosen discipline can opt for following pathways for completion of degree:

- Three years / Four years Programme with Single Major: A student has to secure a minimum of 50% credits from the major discipline for the 3-year/4-year UG degree to be awarded a single major.

- Three years / Four years Programme with Double Major: A student has to secure a minimum of 40% credits from the second major discipline for the 3-year/4-year UG degree to be awarded a double major.

(i) Students have to earn a total of 48 credit units in Discipline II and at least 12 credit units from Vocational courses / Skill Enhancement Courses in the 3 years programme in double major.

(ii) Students have to earn total of 68 credit units in Discipline II or they can take 56 credit units from Discipline II and 12 credit units from Vocational courses / Skill Enhancement Courses or any combination of discipline II + Vocational courses / Skill Enhancement Courses to make 68 credit units for 4 years programme in double major.

(iii) In case, student wants to change Discipline II in the 3rd semester then the students has to earn additional 12 credit in lieu of the discipline II opted in the 1st and 2nd semesters to earn double major. Students can complete their 12 credit of double majors in advance during the summer semesters.

- Three years / Four years 3 Continent programmes: In this programme pathway, students gain a unique exposure through studying in 3 different continents namely Asia, Europe and America. While the initial Semesters are completed at Amity University, as part of the program students spend 3 Months in U.K. and 3 Months in US. Students in this program will pursue part of their Programme in India undergoing rigorous training in various technologies, cross-cultural issues, foreign languages and international practices. They will then proceed to spend a substantial portion of this programme in UK & USA. Industry interaction, cultural awareness, foreign language training, and experience in latest technological environment, will allow each student to gain a deep insight of what it takes to be a truly global leader

- International Programmes: Amity University offers under Global Study Programme, a unique international lateral transfer program, where the students spend one or two years at Amity in India and the balance number of years of the degree at a University of their choice abroad. The final award of degree is from the Foreign University at a fraction of the cost compared to studying for the entire duration abroad. Key advantages are the students can earn degree from top international universities and provision for post study related work permit etc.

2.4.4 Multi-Disciplinary Education for Three years BA, B.Sc, B.Com, BBA, BA (H) & B.Sc (H) Programmes and Four years BA, B.Sc, B Com & B.Sc (Honors) and (Honors with Research) programmes.

In order to implement holistic and Multidisciplinary curriculum as per NEP-2020, UGC's guidelines for Curriculum & Credit Framework For Under Graduate Programmes (CCFUP) & National Credit Framework (NCrF) guidelines Amity University has implemented multidisciplinary Pattern Model Frameworks (MFWs) for three/ four year BA, B.Sc, B.Com, BBA, BA (H) & B.Sc (H) & Honors with Research programmes The AUUP MFWs have been aligned with the proposed MWF of CCFUP & NCrF.

Minimum Credit Requirement for 3 years & 4 year (B.A. / B. Sc. / BCA/B.Com/BBA) programmes.

S. No.	Broad Category of Course	Minimum Credit Requirement			
		3-year UG		4-Year UG	
		Single Major	Double Major	Single Major	Double Major
1	Discipline I / Major (Core)	63	63	95	95
2	Discipline II / Minor Stream	24	36-48	32	32-68
3	Discipline III / Multidisciplinary	9	0-9	9	0-9
4	Value Addition Courses / Ability Enhancement Courses (AEC)	12	12	12	12
5	Skill Enhancement Courses (SEC)	12	0-12	12	0-12
6	Co-curricular courses/ Value Added Courses common for all UG	8	8	8	8
7	SIL/NTCC / Summer Internship	4	4	7	7
8	SIL/NTCC / Research Project / Dissertation (for Honours with Research)	-	2	12*	12*
9	Professional Ethics	2	2	2	2
10	OABC (Floating Credits)	2	2	2	2
11	Foreign Business Language	12	12	12	12
	Grand Total	**148**	**151**	**191**	**202**

Honours students not undertaking research will do 3 courses for 12 credits in lieu of a research project/ Dissertation and will be awarded degree in UG with Honours .

As per NEP 2020 and guidelines from National Higher Education Qualification Framework (NHEQF) during the Three years bachelor programme/Four years Bachelor with Research, students get opportunities for multiple exits and entries in the programme with earning a Certificate/Diploma/Degree after the completion of minimum credit units as per following:

Sr. No.	Year	Total Credits to be completed for Single Major	Total Credits to be Completed Double Major	Programme Name at exit	Level (as per NHEQF)
1	First Year	44	44	**UG certificate in the field of study** First Year (first two semesters) of the undergraduate programme, followed by an exit 4-credit skills-enhancement course(s) during summer break	**Level 4.5**
2	Second Year	97	97	**UG Diploma in the field of study** First Two Year (first four semesters) of the undergraduate programme, followed by an exit 4-credit skills-enhancement course during summer break	**Level 5**
3	Third Year	148	151	**Bachelor's Degree** First Three Year (first six semesters) of the undergraduate programme followed by an exit 4-credit skills-enhancement course	**Level 5.5**
4	Fourth Year	191	202	**Bachelor's Degree (Honours/ Honours with Research)** First Four Years of the undergraduate programme	**Level 6**

2.4.5 B.Tech Degree with specialization (Hons) / Minor Degree & Dual Specialization.

B.Tech Programmes, will offer specialization Elective Courses in the Emerging Areas e.g., Artificial Intelligence (AI), Internet of Things (IoT), Blockchain, Robotics, Quantum Computing, Data Sciences, Cyber Security, 3D Printing and Design, Augmented Reality/ Virtual Reality (AR/VR), etc., for the B.Tech.(Hons.) with Specialization/Minor Degree. The students have to take additional courses of 22 18 credits over and above the minimum credits required for the fulfillment of the requirements of the programme.

The Regular students of B. Tech programmes may opt for the following:

a)   B. Tech with Dual Specialization

b)   B. Tech (Hons with Specialization)

c)   B. Tech with Minor degree

Following options as tabulated below can be selected by the students before submitting his Academic Planning Worksheet (APW). If the student chooses for regular programme or Dual Specialization, he/she has to complete 186 credits for award of degree. If he/she opts for Hons. with Specialization /Minor Degree, he has to earn additional 18 credits over and above 186 credits i.e. 204 CU.

S.No.	Level Defined as per NCrF	Programmes	Credits to be Earned for award of degree	Semester to be offered	No. of Credits to be offered	Additional Credit Unit offered
1	Level 6	B.Tech Regular Programme	186 CU	-	-	-
2	Level 6	B.Tech. with Dual Specialization	186 CU	3rd Semester onwards	39-43 CU (60%) of first discipline & 26-30 CU (40%) of second discipline	-
3	Level 6	B.Tech with Hons. Specialization	204 CU 4th	Sem to 7th Sem	**4th Sem - 6th Sem**: 1 course (4 CU) in each semester **7th Sem** : 2 courses (6 CU)	**18 CU**
4	Level 6	B.Tech with Minor Degree	204 CU 4th	Sem to 7th Sem	**4th Sem - 6th Sem**: 1 course (4 CU) in each semester **7th Sem** : 2 courses (6 CU)	**18 CU**

A. Dual Specialization:

Student of Bachelor in Technology programme may be awarded a Bachelor of Technology degree with Dual Specialization when he earns 60% of credits of core course and specialization course of first discipline and 40% of credits of core courses and specialization course of second discipline in multidisciplinary/interdisciplinary areas. e.g. A student opting for Bachelor of Technology (Computer Science with Business Systems) need to earn 60% of core and specialization in Computer science courses and 40% of core and specialization in Business Systems. The student may do their Internship/Major Project/Dissertation in first discipline.

2.4.6 B. Tech (Hons.) with Specialization/Minor Degree

Hons with Specialization/Minor Degree will provide an opportunity to the students to choose an additional specialization discipline in an emerging area e.g., Artificial Intelligence (AI), Internet of Things (IoT), Blockchain, Robotics, Quantum Computing, Data Sciences, Cyber Security, 3D Printing and Design, Augmented Reality/ Virtual Reality (AR/VR), etc. It is an option which a student can exercise by opting additional courses in the chosen discipline (of their interest) within his/her

Institute/Department or from other Institute/Department of the University. The students will be offered B.Tech with (Hons.) specialization, if the specialization discipline is offered from the same (or related) Institution/Department and as B. Tech. with Minor Degree, if the student from other department chooses the offered discipline. Students will be required to take minimum 18 additional credits, which will be over and above the minimum credits required for the fulfilment of the B. Tech. programme and the same will be mentioned in the degree, as specialization in that particular area as B. Tech (Hons.) with Specialization/ B.Tech. with Minor Degree.

Hons. with Specialization will be offered to the students who have earned additional 18 credits from the same Department and if he earns 18 credits from other department, he will earn Minor Degree. E.g. If the Student of B. Tech. (Computer Science & Engineering) undertakes four-five courses of 18 CU from discipline of Artificial Intelligence and Machine Learning, he will earn B. Tech. in Computer Science and Engineering with Hons. Specialization in Artificial Intelligence and Machine Learning. While the Student from B.Tech (Bioinformatics) from other department will earn B.Tech (Bioinformatics) with Minor Degree in Artificial Intelligence and Machine Learning.

Note:- Hons. Specialization/ Minor Degree in emerging areas is optional for all students undergoing B Tech. Programmes and will not affect the regular B Tech. programmes.

2.4.7 Super Specialization, Dual Specialization and Major Minor Specialization, for UG & PG Programme in Management Domain

In order to promote multidisciplinary and holistic education in Management Programmes. Major, Major- Minor, Dual Specialization, Super Specialization in Management Programmes are offered depending upon the combination of Core Courses + Professional electives, Area of summer Internship, area of major Project/dissertation etc.

In the MBA Programme a student may opt for Super specialization, Major-Minor or Dual Specialization. For Super Specialization Minimum 24 Credit Units of the specialization is compulsory to earn the degree. The student must do his/her Summer Internship and Dissertation in the same specialization to earn super specialization.

In the case of Major/Minor, a student may opt for a minimum of 18 Credit units in Major and 9 Credit units in Minor. Student must do his/her Summer Internship and Dissertation in same area of specialization of Major Discipline. However, in Dual specialization a student may opt for 15 Credits in each specialization including Summer Internship and Dissertation. It may be noted that in Dual specialization the student may opt for Summer Internship and Dissertation in any of the areas of Dual specialization provided he/she maintains 15 Credit units in each specialization.

In Sectoral/Functional MBA programmes, Students must take 12 Credit units of Core Courses from Sectoral/Functional Discipline. In Sectoral/Functional MBA the student can opt either as super specialization Major 1st Discipline (Sectoral/Functional of degree programme) and Minor as Second Discipline/Specialization.

Specialization	Discipline/Specialization		Summer Internship and Dissertation (3+7 CU)	
	1st Discipline (CU)	2nd Discipline (CU)	10 CU	
Super Specialization	Minimum 24	-	10 CU	Same Sector/ Discipline of Super Specialization
Major/Minor	18-24 CU	9-15 CU	10 CU	Major Discipline
Dual Specialization	15 CU	15 CU	10 CU	In either Discipline

In the BBA Programme a student may opt for Super specialization, Major-Minor or Dual Specialization. For Super Specialization Minimum 24 Credit Units of the specialization is compulsory to earn three years BBA degree and 44 Credit Units of Credit Units of the specialization is compulsory to earn four years BBA (Honours/Honours with Research)degree . The student must do his/her Summer Internship and Dissertation in the same specialization to earn super specialization.

In the case of three years BBA Major/Minor, a student may opt for a minimum of 18 Credit units in Major and 6 Credit units in Minor. Student must do his/her Summer Internship and Dissertation in same area of specialization of Major Discipline. However, in Dual specialization a student may opt for 12 Credits in each specialization including Summer Internship and Dissertation. It may be noted that in Dual specialization the student may opt for Summer Internship and Dissertation in any of the areas of Dual specialization provided he/she maintains 12 Credit units in each specialization.

In the case of four years BBA (Honours/Honours with Research) Major/Minor, a student may opt for a minimum of 31 Credit units in Major and 13 Credit units in Minor. Student must do his/her Summer Internship and Dissertation in same area of specialization of Major Discipline. However, in Dual specialization a student may opt for 22 Credits in each specialization including Summer Internship and Dissertation. It may be noted that in Dual specialization the student may opt for Summer Internship and Dissertation in any of the areas of Dual specialization provided he/she maintains 12 Credit units in each specialization.

3 Years BBA					
S.No.	Specialization	Ist Discipline	2nd Discipline	Summer Internship and Dissertation 2+2+5 = 9 CU	
1	Super Specialization	Minimum 24	-	9 CU	Same Sector/ Discipline of Super Specialization
2	Major/Minor	18 CU	6 CU	9 CU	Major Discipline
3	Dual Specialization	12 CU	12 CU	9 CU	In either Discipline
4 Years BBA (Hons./Hons. with Research)					
S.No.	Specialization	Ist Discipline	2nd Discipline	Summer Internship and Dissertation 2+2+5+3=12*/24**	
1	Super Specialization	44 CU	-	12 CU	Same Sector/ Discipline of Super Specialization
2	Major/Minor	31 CU	13 CU	12 CU	Major Discipline
3	Dual Specialization	22 CU	22 CU	12 CU	In either Discipline

*Honours students not undertaking research will do 3 courses for 12 credits in lieu of a research project / Dissertation

**Honours with Research students will do 12 credits of a research project / Dissertation

2.4.8 Major and Minor Specialization in '5 Years Honours program (BA, LL.B (H), B Com LL.B(H), BBA LL.B(H)' and 5 Years Integrated / General program BA, LL.B

In order to implement multidisciplinary and holistic education and provide the imaginative and flexible curricular structures with different combinations of disciplines and creating new possibilities for life-long learning, in all 5 Years Law Honours/ Integrated/General programs (BA, LL.B(H), B Com, LL.B(H), BBA, LL.B(H)' and '5 Years Integrated/General program BA, LL.B'). Major and Minor specializations have been introduced from Academic Year 2021-22 onwards.

Degree Nomenclature

Second Degree Honours /specialization is offered in Law (LL.B) in all three 5 years Integrated (UG+UG) Honours Law Programmes (BALLB (H), BCom. LLB (H), BBA LLB (H)) by offering following four Specializations:-

i.   Business law,

ii.   International Trade Law,

iii.   Intellectual Property Right,

iv.   Constitutional law.

Each discipline/group consists of eight compulsory courses of 3 Credit units each total 24 CUs to be offered to the students to get an Honours/Specialization degree in any of the above-mentioned disciplines/streams.

2.4.9   Ability Enhancement Courses for Employability enhancement

In order to integrate the cross-cutting issues relevant to gender, environment and sustainability, human values and professional courses for employability enhancement. University has offered different types of Value Addition Courses, which are optional and offered outside the curriculum of the programme for the holistic development of the students.

University has also imbibed different types of courses in the curriculum, some enhance professional competencies while others aim to inculcate general competencies like social & ethical values, human values, environment sensitivity etc., thereby leading to the holistic development of students. The students undertake a number of activities to inculcate these values. The courses on Ethics, Behavioural Science (BS), Communication Skills (CS), Business Communication (BC), and Environmental Studies are embedded in the curriculum of all UG & PG programmes.

2.4.10 Progressive Value-Added Courses

As per the Student Career Aspiration Survey, a Progressive Value-Added Course / Programme of minimum 30 hours per semester for imparting transferable and life skills is designed for the career progression of the students. Credits from this course are not included in the SGPA/CGPA calculation. Upon successful completion, students will undergo an assessment according to the approved plan and eligible students will receive a certificate.

Additionally, Aspiration-Based Progressive Skill Enhancement Courses are available as 2-3 credit units within the APW (Academic Planning Worksheet) framework in various semesters. These courses are supported by different university departments such as AICE, ACED, AIDC, and others.

2.4.11 Gender Sensitivity

At Amity University, gender sensitivity and gender sensitization is accomplished through amalgamation of theory and practice. Gender related courses are inbuilt in various degree programmes offered as open/ domain electives. Through these courses students are apprised about conceptual, theoretical and analytical understanding about gender as a social construction and various approaches to work towards gender equity within India and from a cross-cultural perspective.

2.4.12 Multiple Language Options

Amity University offers various Foreign Business Languages (FBLs) / Indian Languages in all prorammes. Students have to compulsorily opt for one of the following Languages in every semester for 02 credits.

1. French
2. German
3. Spanish
4. Japanese
5. Chinese
6. Arabic
7. Russian
8. Sanskrit

2.4.13 Add-on Vocational Certificate / Diploma under CBCS

The students can opt to complete 24-30 credits in excess to the minimum credit requirements at Bachelor's degree in one major subject, which enables him/her to earn an Add-on Vocational Certificate in that subject together with the Bachelor's degree, as may be stipulated in the AUUP Regulations of Dual degree based on UGC Regulations. A candidate can opt to complete a minimum of 15 credits in excess to the expected minimum prescribed credits at Master Degree level in concerned

discipline of study to acquire proficiency in that subject to supplement the knowledge gained which enables him/her to earn an Add-on Certificate together with PG Degree. Professional competency through skill enhancement courses. The students may be allowed to pick up additional courses under On-line as MOOCs gaining popularity all over the world, under hybrid model, to be notified for the purpose.

2.5 Non-Teaching Credit Courses (NTCCs)/ Supervised Independent Learning (SIL)

NTCC is Supervised Independent Learning (SIL) and self-exploratory for professional development of students as well as to allow them to pursue their interest. It includes Term Paper, Industry Internship, Dissertation, Field work, Seminar and/or Minor Project etc. during the semester. Industry Internship is an important NTCC/SIL which students undertake during summer break in almost all programs, to be able to convert their theoretical knowledge to practical real-life experiences. NTCC/SIL have proved to be great tools to achieve the objectives of student-centric learning.

Attributes of Non-Teaching Credit Courses (NTCCs) Supervised Independent Learning (SIL)

The courses are conducted either at institution, industry, other research labs or universities in India and/or abroad.

Final semester students of master's / bachelor's degree from all domains doing their Major Project, Dissertation and Industry Training (NTCC / SIL) are required to publish one research paper as an outcome of the work done and will submit evidence of publication of the paper published in Scopus/SCI indexed conference/journals in Engineering & Technology, Biosciences & Biotechnology, Science & Technology Domains and in Scopus/UGC CARE indexed journals/ conference in Non-Technical Domains. Paper should be accepted in journal or accepted, and registered/ presented in conferences as an eligibility requirement. Student(s) from all above domains who are not able to meet this criterion can get a maximum B+ grade in that course.

LIST OF NTCC SIL COURSES

NTCC during the Semester:

I Laboratory based / Research based/ Projects / Internship: Number of hours assigned for one credit of the NTCC during the semester for laboratory based/ research-based projects/internships will be as per the table below: student have to work for full 15 weeks during the semester or beyond till publication of paper from the NTCC/SIL work:

Category	Course Category	Credits Hours/Week for 1 Credit	Minimum Hours of Engagementfor 1CU during theSemester
NTCC During the Semester	Laboratory based/ Research based/ Projects / Internship	3 hours/week for minimum15 weeks	45 Hours

For NTCC of 1 credit in category of Lab based/Library based/Projects/Internship, there will be one week of topic selection and synopsis preparation, 1 WPR for the work and 1 week for report preparation.

ii) Field based / Survey based: Number of hours assigned for one credit of the NTCC during the semester for field work/survey based will be as per the table below: student have to work for full 15 weeks or beyond till publication of paper from the NTCC/SIL work.

Category	Course Category	Credits Hours/Week for 1 Credit	Minimum Hours of Engagement in a Semester
NTCC During the Semester	Field Based/Survey based	5 hours/week for minimum15 weeks	75 Hours

For NTCC of 1 credit in category of Field based/Survey based, there will be two (2) weeks of topic selection and synopsis preparation, 2 WPRs for the work and one (1) week for report preparation.

NTCC During Summer Break.

Summer Break Internship/NTCC will be of duration 4-6 weeks for UG and 6-8 Weeks for PG.

Category	Course Category	Duration of NTCC	Remarks
NTCC During Summer Break	UG	4 to 6 Weeks	• Duration of NTCC irrespective of credits
	PG	6 to 8 weeks	• Hours of relevant Regulatory body to be adhered

Includes one (1) week of topic selection and synopsis preparation, and one week of report preparation (in case of up to 3 credit units), and two weeks of report preparation (in case of more than 3 credit units)

Includes one (1) week of topic selection and synopsis preparation, and one week of report preparation (in case of up to 3 credit units), and two weeks of report preparation (in case of more than 3 credit units)

2.6 Summer Semester

A semester for 6-8 weeks is conducted during summer (after completion of Even semester exams) for Undergraduate and Post Graduate students with an objective to provide opportunity to students to extend their study -making up / improving grades / SGPA / CGPA for a maximum of 15 credit units and maximum of 4 courses. It is an opportunity for the students to lighten their load of semester in future or explore new courses of their interest or to clear the back papers to avoid year back and make up for those courses which are pre-requisites to advance level courses. Summer Programme courses from various disciplines like Engineering &Technology, Science and Technology, Biosciences & Biotechnologies, Management, Arts, Humanities, Social Sciences, Law etc., are offered during the summer break in a shorter duration but with adequate rigor as regular. The examinations are conducted in the first week of July so that students can be given an additional opportunity to improve their academic performance and probably also avert their Year back.

2.7 Internationalization

The University provides opportunities to students for global exposure through various short and long term programmes and has unique Study Abroad Programmes, Semester Abroad and Student Exchange Programmes for global exposure to students.

2.7.1 Semester Abroad Programme (SEMAP)

Students may do a semester abroad depending on the MoU's with various universities across the globe.

2.7.2 Study Abroad Programme (SAP)

Study Abroad Programme (SAP) is offered to students of all disciplines which is important for global exposure. The students visit any one country of their choice completes pre-defined credits units under the international faculty. The advantage of SAP is hands-on experience of gaining knowledge of foreign culture, industry, and economic dynamics. It provides the students with an opportunity to interact with foreign faculty and carry out focused projects under their expert guidance.

2.7.3 Three Continent Programmes (3C Programmes):

Amity is a pioneer in developing and initiating 3C programmes in India. In this program, students gain a unique exposure through studying in 3 different continents namely Asia, Europe and America. While the initial Semesters are completed at Amity University, as part of the program students spend 3 Months in U.K. and 3 Months in US.

Students in this program will pursue part of their Programme in India undergoing rigorous training in various technologies, cross-cultural issues, foreign languages and international practices. They will then proceed to spend a substantial portion of this programme in UK & USA. Industry interaction, cultural awareness, foreign language training, and experience in the latest technological environment, will allow each student to gain a deep insight of what it takes to be a truly global leader.

2.7.4 Student Exchange Programme (SEP)

The students get the opportunity to go to different Universities all over the world and international students visit Amity campus as part of student exchange programme.

2.7.5 International Programmes:

Amity University offers under Global Study Programme, a unique international lateral transfer program, where the students spend one or two years at Amity in India and the balance number of years of the degree at a university of their choice abroad.

The final award of a degree is from the Foreign University at a fraction of the cost compared to studying for the entire duration abroad. Key advantages are the students can earn degrees from top international universities and provision for post study related work permit etc.

For further details, students are requested to consult their Programme Leader/Head of Institution.

2.7.6 Twinning Programme, Joint Degree Programme and Dual Degree Programme

Twinning Programme, Joint Degree and Dual Degree Programmes, shall be a collaborative arrangement whereby students enrolled with Amity University Uttar Pradesh (AUUP) may undertake their programme of study partly at AUUP and partly in the Foreign Higher Educational Institution as per UGC guidelines.

Under twinning /Joint Degree/ Dual Degree Programmes, credits earned by the students at a Foreign Higher

Educational Institution shall be counted towards the degree awarded by the AUU or/jointly with foreign Higher Education Institutions. The table below summarises the credits requirements and award of degrees for different programmes. Institutions will be collaborating and sign MoUs with the Foreign Higher Education Institutions for the under-mentioned programmes.

Programme	Percent (%) Credits to be earned out of total credits required for the Degree		Award of Degree by
	At AUUP	At Foreign Higher Education Institution	
Twinning Programme	>=70%	Should not exceed 30%through SEMAP/SAP/SE	AUUP only
Joint Degree Programe	30%-70%	30%-70%	Single certificate to be awardedjointly by AUUP and Foreign Higher Education Institution
Dual Degree Programe	At least <50% - 70%	Up to 50% - >30%	Degrees to be awarded separatelyand simultaneously by AUUP and Foreign Higher Education Institution

2.8   Academic Calendar

Every year Academic Activity commences with the planning of Block Academic Calendar. Detailed Annual Academic Calendar at Institution/Programme level is aligned with University Block Academic Calendar and mentions the dates scheduled for following events/activities/meetings:

2.8.1 Academic/Examination Related

I.   Registration/Re-registration

ii.   APW submission

iii.   GSSC milestones

iv.   Last Teaching Day

v.   Date pf important Submissions

vi.   NTCC Calendar

vii.   Ph.D. Calendar

viii.   Examination Calendar

2.8.2 Meetings

i.   CR meetings

ii.   Club -Committee meetings

iii.   Mentor- Mentee meetings

iv.   IQAC meetings

v.   Faculty Meetings

2.8.3 Events

I.   Sangathan

ii.   University Fresher's Party

iii.   Scholarship Award Function

iv.   Amity Youth Festival

v.   Conference/Workshops and other Events Calendar

vi.   Convocation

vii.   Autumn Break and winter Break

2.8.4 Guest Lectures/Training and Workshops

I.   Student Development Programmes

ii.   Expert Lectures/Seminars/Webinars

iii.   Industry Interaction & Placement Activity Calendar

iv.   Industry visit

Useful Links : Choice Based Credit System - Types of Courses

Open Elective (OE) Domain Elective (DE) Outdoor Activity Based Courses (OABC)

Academic Bank of Credits (ABC)
University Grants Commission Gazette Notification New Delhi, The 28th July, 2021.

University Grants Commission Gazette Notification New Delhi, The 28th July, 2021.
Academic-Bank-of-Credits-in-Higher-Education
Regulations

Multiple Entry and Exit in Academic Programmes
Multiple Entry and Exit in Academic Programmes
Guidelines

National Higher Education Qualification Framework (NHEQF) and Curriculum and Credit Framework
National Higher Education Qualifications Framework
NHEQF
Curriculum & Credit Framework Guidelines

National Credit Framework
National Credit Framework
Report

Guidelines for Pursuing Two Academic Programmes Simultaneously
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Guidelines

extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.education.gov.in/sites/upload_files/mhrd/files/NEP_Final_English_0.pdf

Guidelines for UGC Apprenticeship embedded program
https://www.ugc.gov.in/pdfnews/9105852_ugc-guidelines_ApprenticeshipInternship.pdf

AICTE Handbook
https://aicte-india.org/sites/default/files/approval/APH%20Final.pdf

Academics: Teaching Learning, Student Engagement and Professional Skill Development

3.1 Students Enrolment & Registration in Programme of Study

The enrolment and registration of student in programme is 1st step towards commencement of their academic journey at Amity. Enrolment and registration is done in the 1st Semester/1st Year. Upon full payment of Academic Fee, Students will be given username and password for login into Amizone.

Thereafter, following ten (10) Online steps will be required to be completed on Amizone for their Registration-cum-Enrollment Process: -

(i)   Online submission of Profile Entry Form (Registration-cum-Enrollment Form)

(ii)   Online acceptance of Undertaking of Registration Form by the student

(iii)   Upload Signature

(iv)   Club/Committee Option Form [A student can select Maximum Three Clubs]

(v)   Online acceptance of Undertaking by the student at the time of Registration

(vi)   Student will upload their documents on Amizone for online verification by Institutional Registration Desk

(vii)   Uploading of contact details of students and family

(viii) Online acceptance of Anti-Ragging Affidavit/Undertaking by the Student

(ix)   Online acceptance of Anti-Ragging Affidavit/Undertaking by the Parent/Guardian

(x)   Online submission of Indemnity Bond by Parents.

A Provisional Enrolment Number will be generated to facilitate preparation of Amity Smart Card (Amity Student Identity Card).

Documents Upload by 1st Semester/1st Year Students

At the time of enrollment into 1st Semester/1st Year, following documents are required to be uploaded by the students on Amizone for further verification for confirmation of admission:

(i)   Mark sheets of class 10th, 12th, Graduation, Post-Graduation, as applicable,

(ii)   Examination admit cards of class 10th and 12th, diploma/degree certificates,

(iii)   AIU Equivalence Certificate of last qualification (In case of Foreign Certificate/Diploma/Degree),

(iv)   Migration certificate of last qualification obtained,

(v)   JEE Score Card (If student has been awarded a Scholarship by Amity University based on JEE Score), as applicable,

(vi)   Other applicable Score Card(s) as per requirement of the programme,

(vii)   Aadhaar Card/ Voter ID Card/ Passport,

(viii) Self-Photograph, Scanned Signatures etc.

In addition to above-mentioned documents, University reserves the right to ask students to upload/provide any additional document(s) at any point of time during their studies at Amity University Uttar Pradesh.

Students are advised to upload the authentic documents on Amizone. In case, at a later stage University finds any of the document(s) as fake/forged/illegal, the admission of concerned student will be liable to be cancelled.

Admission in Two Degree

If any student opt to join two degrees from Amity University Uttar Pradesh, One in Regular mode and other in Online mode, the details for filling application for second degree from Amity Online are as follows:

Candidate has to visit Amity University Website Candidate will fill the application form with /without showing the interest for online program Once candidate will pay fee for regular program, payment options for online program/s shall be activated Direct registration link:

https://portal.amity.edu/onlineformBeta/onlineforms/basicInformation

3.1.1. Deeksharambh –Student Induction Programme (SIP)/Orientation Programme

i. By following the Vision and Mission of the Amity University Uttar Pradesh and by incorporating the Guidelines of University Grants Commission on "Deeksharambh"- a Student Induction/Orientation Programme (SIP) is organized for New Joinees.

ii. The purpose of SIP is to help new students adjust and feel comfortable in the new academic environment, inculcate the ethos and culture of the University in the new joinees, also help them to build bonds with other students and faculty members, and expose them to a sense of larger purpose and self exploration. The SIP covers different aspects of Socializing (S), Associating (A), Governing (G), Experiencing (E).

iii. SIP starts with a sacred HAVAN for the fresh batches to facilitate their transition to the University system, and for senior students to keep them up-to-date with the latest norms, standards, techniques, technologies of industry and academia.

iv. The Orientation Program prior to the commencement of classes will help the students get a better insight into various facets of university life from Academics & Community engagement to resources and support services.

v. The schedule of Student Orientation Programme is visible to students under tab "Orientation" of their Amizone accounts and Registration and Orientation Information Page. The URLs of the recording of sessions conducted during Student Orientation Programme are uploaded on Amizone for further access to students which they can view the recordings from their Amizone accounts.

vi. Students can access the session recordings as many times and have to take a Quiz (MCQs) uploaded for each session conducted during the Orientation.

vii. Further, the schedule of Student Orientation Programme is visible to existing senior students of AUUP under tab "Student Document -> Document Downloads -> Orientation Programme Schedule" on their Amizone accounts.

viii. It is mandatory to attend all the sessions during the Orientation. Attendance for the Orientation sessions will be marked by Programme leader on the Orientation attendance portal.

ix. New Joinees will get e-certificate for the Orientation programme if they fulfil the following two conditions:

• 90% and above attendance during the Orientation

• 75% and above marks in MCQs

3.1.2. Proficiency Test

(i) An online Proficiency Test of two (02) hours duration comprising 100 MCQs (20 MCQs per Section/Subject, for 5 Sections/Subjects) will be conducted before/during the Student Orientation Program to assess the academic preparedness of New Joinees for the programme.

(ii) Students can attempt the online Proficiency Test at any time as per their convenience within the already announced date(s).

(iii) Student can attempt the online Proficiency Test as many times as he/she wants to improve the score. After the attempt, student get a reset option on the page. Highest score of all attempts will be considered.

(iv) Result of Proficiency Test will also be visible to students on their Amizone accounts under "Proficiency Result" tab.

3.1.3. Career Aspirational Survey

i. To gauge the career aspirations of the students, University conducts Online Aspirational Survey every year through Amizone. The objective of the aspirational survey is to know about the career goals of the students for placements, joining family business, starting own venture, pursuing higher studies/professional qualifications, and appearing in competitive examinations.

ii. Based on career aspirations of the student, courses are offered in SAPW under the category of Vocational / Skill Enhancement / Industry specific courses. Select respective progressive skill enhancement courses in SAPW.

iii. Students are advised to take this survey seriously to achieve your career goals by developing your skills and competencies through relevant support departments and activities. In case of any query related to Aspirational Survey, please write to aspirationalsurvey@amity.edu.

iv. PG student may be allowed to change his/her aspiration once only within first semester. No changes will be accepted in subsequent semesters.

v. UG student may be allowed to change his/her aspiration once only till last teaching date of second semester. No changes in aspiration survey will be accepted in subsequent semesters.

3.1.4. Bridge Course

i. Based on result of proficiency test, a bridge course will be conducted for 1st year students who have received less than 60% score in Area Specific Section(s)/ Subject(s) of Proficiency Test. The class schedule of bridge courses will be accessible to students on Amizone.

ii. A proficiency test will again be conducted on completion of bridge course to help students to improve their basics, wherever needed, for better learning experiences during the programme.

iii.   Further "English Communication" skills and "IT Application" skills of students will be improved through inbuilt assignments of various courses during 1st Semester.

iv.   If students face any difficulty related to their Bridge Course, students may contact their Programme Leader(s).

3.2   Re-Registration from 2nd Semester onwards

The Re-registration of existing eligible students will be from second semester/year onwards on the date(s) decided and notified as per the Block Academic Calendar and Detailed Programme Calendar available on Amizone.

It is mandatory for all students to Re-register themselves for the Semester/Year/Programme as per Commencement Date of respective Semester/Year.

Following Six (06) Online Steps will be required on Amizone for completion of their Re-Registration:

(i)   Verify Contact Details [Students and their parents with functional/active mobile numbers and e-mails via One Time Password (OTP)]

(ii)   Online Submission of pre-filled Re-registration Form:

(iii)   Online acceptance of Anti-Ragging Affidavit/Undertaking by the Student

(iv)   Online acceptance of Anti-Ragging Affidavit/Undertaking by the Parent/Guardian

(v)   Online acceptance of Undertaking by the student as well as Parent/Guardian at the time of Re-registration

(vi)   Online acceptance of Undertaking of Re-registration Form

3.3   Orientation Programme for Senior Students

The objective of the Orientation programme for senior students is to introduce the changes done in model framework/ programme structure based on the industry feedback, guidelines of UGC and other relevant bodies.

The Orientation Program is planned for senior students from 3rd semester onwards. The details of orientation programme batch-wise are given on Amizone and communicated to students through e-mails and notices on Amizone.

3.4   Student Academic Planning Worksheet (SAPW)

3.4.1   Multidisciplinary and Holistic Education

Multi-Disciplines Pattern Model Framework has been implemented from Academic Session 2021-2022 for the holistic and multidisciplinary education in accordance with National Education Policy 2020 and Uttar Pradesh Higher Education Department (UPHED)

3.4.2   Selecting the Elective Courses in Academic Planning Worksheet (APW)

Master Academic Planning Worksheet (MAPW) based on model framework, Programme Structure, Multi-Disciplines, Value Addition Courses, Vocational and Skill Development Courses, Domain Electives, and Open Electives offered during semester is available on Amizone for students. A student is required to choose the courses from the offerings and make their own academic plan. A student is required to take minimum prescribed courses as per Model Framework. However, students can choose 15-20% more credits (from Specialization Electives, Domain Electives, Open Electives, OABC, Discipline II, Discipline III, Vocational/Skill Development) to make his/her own basket depending upon their timetable so that there are no clashes. Human Values Community Outreach is an OABC and is mandatory to be done in any one semester for the eligibility of degree.

1st year students of B.A., B.Sc., B.Com., BBA and BCA programmes will select their three disciplines: - Major I (D1), Major II (D2), Multidiscipline (D3).

Discipline I (Major I):

a.   Major I (Discipline I) is as per the degree nomenclature and is relevant to the chosen specialization/ branch of particular programme and must successfully be completed to receive the Degree.

b.   The Specialization Elective I will be offered in accordance with Discipline I (Major I).

Discipline II (Minor/Major II):

a.   This course type is offered from the other discipline of the same faculty/domain from which the students is perusing pursuing his/her programme or any other relevant domain/faculty. It should not be from the same stream. The same Discipline II shall be continued in the subsequent semesters.

b.   The Specialization Elective II will be in accordance with the Discipline II (Major II).

Discipline III (Multi-Disciplinary):

a.   A basket of courses from multiple disciplines will be offered by the institution to ensure fully flexible Choice Based Credit System (CBCS). The students may choose any course as per their interest.

b.   Major III course type will be continued in the subsequent semesters.

c.   Major III may be dropped by student if s/he is choosing Double Major pathway.

Courses of only those Discipline/s will be visible to the students in Student Academic Planning Worksheet of the Disciplines which they have opted. Students are advised to choose groups and slots to make their timetable without any clashes.

The Master Academic Planning Worksheet (MAPW) has core courses, multi-discipline courses, various type of elective courses, value addition courses, outdoor activity-based courses, ability enhancement courses, non-teaching credit courses, skill development courses, vocational courses, and Industry led courses which provides a choice to students to develop their own Academic Planning Worksheet (APW) as per their interest and career aspiration to development knowledge and skills.

A student may change his Core Discipline I/Major I to Discipline II/Major II or Discipline III/multi-discipline in B.A./B.Sc./B.Com./BBA(Regular/Honours/with Research) programmes. However, a student cannot change his/her Discipline I/Major I as given in his admission letter as per his/her choice for programme (Except through Programme Transfer) upto IIIrd Semester. For more details, refer AUUP guidelines for Multi-Discipline programmes.

3.4.3 Course Advisory Committee

A Course Advisory Committee (CAC) is available for each programme at institution level. Students who are registered for a semester can choose the courses and timetable after necessary counselling and guidance from CAC/PL and submit their APW online for approval.

3.4.4 Approval of SAPW

Each student has to ensure that:

(i) He/She has chosen the requisite courses as per their aspirations and to meet minimum credit requirements for various types of courses for the semester,

(ii) He/she has chosen the elective courses from their basket in such a manner that there is no clash of class schedule for courses chosen.

(iii) The CAC examines the student's choices and advice them accordingly before submission for approval.

(iv) He/She will be registered for a courses only if the courses recommended by CAC/PL and approved by the HoI/PL for a specific time slot provided the seats are available and courses are in line with Academic Planning worksheet/programme structure.

(v) He/She can change their courses within first two weeks of commencement of their semester. Thereafter, no requests for course change will be entertained, as the attendance for the course will be considered from date of commencement of a course and not from the date of registration for a course.

3.4.5 MOOCs/SWAYAM/NPTEL Courses

As per UGC guidelines, the students are allowed to pick-up up to 40% courses under NPTEL, SWAYAM, MOOCs in lieu of their core/elective courses after mapping core/compulsory courses or relevant elective courses for necessary credit transfer.

You may contact NPTEL Coordinator at your institution for further guidance before submitting your APW to PL for approval. On submission of results of NPTEL/MOOCs, the credits will be transferred on recommendation of NPTEL/MOOCs Nodal Officer.

3.4.6 Extra Credits/Credit Transfer

Students can take extra credit up to 15% of the total credit for the semester. Extra credit units will be reflected in the Grade Card and will be counted for calculation of SGPA/ CGPA as per credit transfer policy. These 15% extra credits can be earned through NPTEL/ Amity MOOCs/ SWAYAM MOOCs for credit transfer. Students who secure lateral admission in AUUP from some other institution / university, will be given credit transfer as per the course mapping done by the Equivalence Committee and approved by Competent Authority.

3.5 Teaching-Learning and Assessment Process

The university adopts blended teaching learning pedagogy in order to develop lifelong learning and higher order cognitive skills. Therefore, the e-Content for all the courses is available to students on Amizone (Amity Learning Management System). If e-Content of any course isn't available, the students through their Class Representative (CR) may report to Programme Leader (PL) for necessary action. If issue is not resolved, write at suggestion link available on Amizone home page.

3.5.1 Time Table and Class Schedule

The student has a choice of preparing their own Academic Planning Worksheet (APW) as per model framework for programme structure and published course timetable by institution.

If any issue, student must contact the Programme Leader for timetable conflict/credit matching for submission of SAPW. The link for Time Table in Amizone is : Amizone -> Timetable

Virtual Labs

By integrating technology in the classrooms, the faculty members are using Experience Based Learning models, virtual labs with a focus on Higher Level of Cognitive learning activities. Details of the Virtual Labs are available as per requirements of course curriculum and students access the virtual lab through Amizone. Demo for use of Virtual Labs will be given by Course faculty to make students ready for attaining learning outcomes as per requirements.

Link for Amity University Virtual Labs is : 202.12.103.135/vlab/

3.5.2 Blended Learning and Flipped Mode of Classes

The students are required to go through the e-Content for the specific session and understand the concepts by taking any activities specified in e-Content before attending the class. The class session will be in Interactive mode where faculty will act as a facilitator and engage students in discussion, problem solving, presentation, debate etc., to ensure that the desired concepts and principles are understood, and course learning outcomes are attained for the specific sessions. Therefore, students need to be well prepared before coming to the class for their own learning and development.

The student performance analytics of continuous Internal Assessment will help in monitoring students' course learning outcomes.

(a) Course E-content and Amity Learning Management System (ALMS)

The University has a fully integrated LMS which is integrated with AMIZONE and is known as ALMS.

On ALMS, course faculty will give title as Quadrant 1,2,3,4 – therefore following is important for you to understand:

Quadrant 1 : e-Content – will be Video recordings of your course faculty on the topics listed in lesson plan , which you will see and note important points as well as your doubts.

Quadrant 2 : e-Tutorial – will be some other video references, research paper links, e-books i.e., reference material to read along with watching video recording.

Quadrant 1 & 2 fulfil the Pre-Read requirement and now you are ready to discuss what you have learned and also the doubts you may like to ask from course faculty.

Quadrant 3: Assessment- This is for assessment based on topics you have learned using previous two quadrant contents faculty video content and reference material provided for the topic. It may be in Quiz (multiple choice questions) or any form faculty wish to assess the students learning about the specific titles and subtitles before student meet in physical mode.

Quadrant4: Discussion Forum- This is physical mode of interaction when students can ask their doubts from the course faculty in the class. Course Faculty may discuss the topic in the form of group discussions, case study or any other innovative and creative pedagogy faculty wish to conduct the class. As faculty will have Quiz result for the uploaded topics, she may support the students scoring less in quiz by teaching specific section of the content.

(b) Course Session Plan – Through Amizone, students can access the programme structure, detailed curriculum, session plans of each course, assignments of continuous assessment, professional skill development assignments (PSDAs) for attaining course specific learning outcomes.

(c) AMITY MOOCs

Students will study following courses in AMITY MOOCs through Amizone – Amigo. L-T-P -SW structure is 0-1-0-2.

(i)   Professional Ethics (PE)

(ii)   Foreign Languages (FBL)

(iii)   Environmental Sciences (EVS)

All these MOOCs are designed meticulously towards self-study pattern, wherein you can complete your course-work and assessments at your own pace. Student shall have all queries to discuss with course faculty during tutorial sessions. Tutorials may be scheduled mostly on Saturdays.

The courses are divided into 5-6 modules. Each module comprises of topics with 4 quadrants –recorded video lectures, reference material, additional reading material or web references and self-assessment test questions.

Learning begins by watching the video and then going through the reading material. Student can acquire additional knowledge and understanding by going through additional reference material.

The learning cycle will complete when student attempt 'test your understanding MCQs' which will also enable student to self-assess his/her learning and if need be go through the recorded lectures and reading material again.

Continuous Internal Assessment

The course has two types of assessments – Non-graded Self-assessment and graded Assessments. The Non-graded assessments are in the form of test your understanding questions at the end of every topic/sub-topic. Graded assessments are at the end of every module which together form Assignment 1 (5 MCQ based assessments) and at the end of the course which is Assignment 2 (Case study based). These together will contribute to 30% of the final grade.

The minimum passing percentage for each online assessment is 30%.

External End Semester Examination

The end-term examination for AMITY MOOCs will be proctored examination and will be conducted in the same way as it will be conducted for other regular courses.

The course will be available to you from the start to the end of the semester. You can go through the content as many times as you may want to. The courses can be accessed anytime, anywhere as per your convenience

(d)   Course Specific Value Addition Sessions by Industry/External Experts

Course faculty will invite 3-4 area experts anytime as scheduled in the course session plan shared with you. Students can prepare and be ready with the questions to ask from experts. Students must extract best out of the opportunities which course faculty provides during the semester.

3.5.3 Attendance and Class Discipline

100% attendance is expected in each course. However, with 75% attendance students are permitted to appear in the End-Semester Examination as per UGC norms. However, in a programme where statutory body norms (BCI, RCI, CoA, PCI, NCTE etc.) are higher than UGC, same will prevail.

Student can monitor his/her attendance on Amizone. If a student has any grievance with class attendance for a course she/he should put up the grievance on Amizone before 10:00 a.m. next day and also meet course faculty. The attendance of students may also be verified with biometric entry/face recognition into the campus, if required.

Students are expected to have 100% attendance in each course, whether student is attending sessions offline or online.

(a)   Attendance Rules

(i)   Physical presence in the class is considered to be marked "P" (Present)

(ii)   Student who is involved in any other activity will not be marked "P" for the duration he /she is out of classes.

(iii)   Students are expected to enter the class 5 minutes before class time or on time.

(iv)   Course faculty may or may not allow the student to enter late in the class and student may loose attendance in that case and he/she cannot claim for that attendance

(v)   Face biometric at the gates is integrated with the attendance on Amizone. Student must do face biometric entry properly. No request of missed face biometric will be entertained.

(b)Students will get marks for Attendance as per the table given below:

Percentage of Attendance (%)	Marks
More than 95	5
More than 90 and upto 95	4
More than 85 and upto 90	3
More than 80 and upto 85	2
More than 75 and upto 80	1
Upto 75	0
Less than 75	Not permitted to appear in End Semester Examination

(c)   If a student is continuously absent for a period of two weeks without permission, autogenerated notice will be sent to the student and to his parents/guardian by course faculty/programme leader & HoI / HoD with a copy to the office of the Dean (SS&AA).

(d)   If a student remains absent continuously for 30 days without permission, his/her name will be struck off. Such a student may apply for re-admission with applicable fee. The Head of Institution/PL will examine student performance in all semesters and back log of papers, and forward recommendations to Dean (SS&AA) office for re-admission in the programme/semester. The student granted re-admission will be required to pay the prescribed readmission fee of Rs.15000/- and will be governed by Academic Regulations for attendance etc. The attendance will be calculated from the commencement date of the semester and not from the date of re-admission.

(e)   Relaxation of maximum 25% attendance may be allowed to cater for sickness or other valid reasons beyond the control of the student for which leave permission of HoI/ HoD/PL is mandatory.

(f)   A student whose attendance is less than 75%, whatever may be the reason for shortfall, will not be permitted to appear in the End Semester Examination (ESE). Under extreme special circumstances, Vice Chancellor may condone attendance upto 5% below 75% with B+ cap on grade based on the recommendation of the HoI.

3.5.4 Conduct of Outdoor Activity Based Courses

(a)   Human Value & Community Outreach

Following new Outdoor Activity Based Courses (OABCs) developing socially responsible and value-based graduates are introduced aligned with UGC Quality Mandate – Jeevan Kaushal:

(i)   Human Values & Community Outreach (HVCO) -2 credit-UG

(ii)   Social Responsibility & Community Engagement (SRCE)-2 Credit (PG) /

(iii)   Universal Human Values (UHV)-2 Credit (PG)

It is compulsory to take one of the above courses once during the programme in any semester as per Model Framework.

(i)   These courses have been offered with the objective to generate awareness of human values, social caring and prepare students for engaging in social service activities that enhance the quality of life for both others and themselves.

(ii)   The pedagogy includes learnings on human values through community outreach activities. Various Groups of HVCO are guided by faculty coordinators from various Institutions of AUUP on a weekly basis. Students work with NGOs and open communities.

(iii)   Pedagogy for Course Delivery includes weekly Interactive sessions; student self-directed learning through creation of portfolio on activities undertaken for human values and community outreach.

(iv)   Poster presentation and Viva along with Course progress review, home assignment are part of mid-term evaluations. Portfolio presentation and viva are components for final evaluations.

(b)   **Military Training Camp (MTC)** - students imbibe the value of discipline and a spirit of patriotism, commitment, and perseverance by participating in a variety of activities like parasailing, trekking, shooting, rock climbing/rappelling, etc. which test their mental and physical agility. Military Training Camp is located at Amity Education Valley, Manesar.

For PG Students, the Camp will be held for a duration of 5-6 days, including the day of arrival and departure. The camp usually commences on Sundays and concludes on Fridays. For UG students, the camp is of 5-6 days duration, commencing on Wednesdays and terminating on Sundays.

For PG programme MTC is mandatory however, for UG it is optional.

Students attending MTC as Open Elective (OABC), will be assessed on their performance in the course and will be awarded points on the scale of 1 to 10.

3.5.5 Continuous Assessment and Course Learning Outcomes
Continuous Assessment & Attainment of Graduate Attributes is done through various methods and tools

(a) Aligning Course Learning Outcomes with Programme Learning Outcomes

Course Learning Outcomes (CLOs) are important to attain the Program Learning Outcomes (PLOs) and Graduate Attributes.

(b) Continuous Assessment of Course Learning Outcomes

Assessment of students learning at course level is done through continuous evaluation during the semester and through end semester examinations as per following for each course as per approval of Academic Council.

(i)   Continuous Evaluation (CE) / Internal Assessment (IA) – 20%, 30%, 40%, 45% or 50%

(ii)   Comprehensive VIVA / End Semester Examinations – 80%, 70%, 60%, 55% or 50%

Components of IA/CE:

Case Discussion / Presentation	Class Test(s)
Written Case Analysis Quiz(es)	Quiz(es)
Home assignment(s)	Term Paper(s)
Lecture Summaries	Project/ Seminar/ Viva
Group Presentation	Attendance (5)
Integrated Assignment	Rubrics

(c)   Professional Skill Development Activities (PSDAs)

Integration of Professional Skill Development Activities (PSDA) in the Course Curriculum and Revision of Weightage of Internal / External Assessment for the implementation of Education 5.0:

As the University has implemented Education 5.0 for Emerging New Age / Disruptive Technologies with competencies requirements of Industry 5.0, the Professional Skill Development Activities (PSDA) is integrated with the Course Curriculum for better Learning Outcomes and Student Development at Course Level. Therefore, accordingly the weightage of Internal / External Assessment are revised to align with Course Objectives, Student Learning Outcomes, Teaching-Learning Methodologies and Assessment.

Education 5.0 is an institutional thought that encourages non-traditional thinking. The concept essentially uses technology-based tools and resources to drive education in non-traditional ways.

(d) Integrated Assignment with Multidisciplinary approach for Student Learning

Each semester, students will be studying combination of core courses, specialization electives, domain electives, vocational/skill development, value added courses, NTCC and others as per programme structure and student's choice while creating Academic Planning Worksheet. At the beginning of the semester, all course faculty of the semester jointly assign integrated project / assignment to student / group of students for applying their knowledge of all courses to do the assign. All faculty jointly review progress during semester and final assessment at the end of semester. This will built the portfolio of the students each semester with addition of new application created each semester.

3.6   Conduct and Assessment of Ability Enhancement Courses for Employability

3.6.1   Skill Development Courses/Workshops

University has a robust system to provide support to students for skill development, grooming, career counselling for higher education, competitive exams, placements and entrepreneurship through relevant support system.

University has signed MOUs with various Skill Councils, Industry for offering skill based course for enhancing the employability, Some of Skill Councils where University has signed MOU include:-
(i)   Automotive Skills Development Council, New Delhi

(ii)   Electronics Sector Skills Council of India (ESSCI), New Delhi

(iii)   NASSCOM/ IT-ITES Sector Skills Council NASSCOM, New Delhi

(iv)   Apparel Made-ups & Home Furnishing Sector Skill Council, Gurgaon

(v)   Management & Entrepreneurship and Professional skill Council (MEPSC), New Delhi

(vi)   Life Science Sector Skill Development Council, New Delhi

(vii)   NASSCOM/IT-ITES Sector Skills Council NASSCOM, Noida

(viii) Indian Plumbing Skill Council, Delhi

(ix)   Power Sector Skill Council, New Delhi

(x)   Telecom Sector Skill Council, New Delhi

(xi)   Agriculture Skill Council of India ASCI, Gurugram Haryana

Some of the SKE are integrated in Programme Structure, while other SKE are conducted as value addition courses as workshops in collaboration in industry and skills councils. Students are advised to choose relevant courses for their professional development as per their career aspirations.

3.6.2 Entrepreneurship Development Courses/Workshops

The University provides education, mentoring and interface with Experts to educate and develop an entrepreneurial mind-set focused on developing skills, research and innovation among the students, to either start their own venture or join back their family businesses through ACED, AIDC, and I&E Cells.

Some of the courses / workshops / activities organised by ACED/e-cell/AIDC are:

- Guest Lecture by successful entrepreneurs / venture capitalists

- Business Plan Competition

- Innovation Hackathon

- International Entrepreneurship Conference.

- Design Competition

- Mentoring / Counselling

- Alumni Entrepreneur Forum

- Boot Camps

The students must take full advantage of various programmes / workshops / activities starting their own ventures.

3.6.3 Personality Enhancement Courses (PEC)/Workshops

At Amity, emphasis is given not only on making you academically brilliant, but true leaders and team players, thus preparing you for the real-life professional world.

To help you in personal grooming, special sessions are held on business etiquettes, negotiation skills and effective communication. You can choose specific personality development courses of Amity Finishing School as an Open Elective.

3.7 Conduct of Independent Study Research (ISR) and Scholarly Non-Teaching Credit Course (NTCC) / Supervised Independent Learning (SIL)

3.7.1 Conduct and Progress Monitoring of NTCC/ISR/SIL

(i) The students will undertake NTCC/ISR/SIL as per programme structure, course requirement and work schedule.

(ii) The students will regularly report to their respective faculty guides for their Weekly Progress Report (WPR) as per the prescribe format.

(iii) The student is required to send regularly WPR even if he/she is working outside Amity under the supervision of external Guide.

(iv) The students will also maintain daily diary of the work done which need to be submitted to their respective faculty guides.

(v) Faculty guide will mark the status of WPR received and quality of work done on Amizone. Faculty guides will also give feedback to their students.

(vi) The student will maintain the record of interaction and feedback by Faculty Guide.

(vii) Periodic Progress Review by a faculty board will be done. For this, institution will mark it as part of calendar and inform students at the time of registration for the course. The institution must chalk out the plan for periodic progress review (online) of the students who are working out of country.

3.7.2 Allocation of Faculty Guide

(i) Each student shall be assigned a faculty guide for the NTCC/ISR/SIL well in advance in a formal manner, depending on the number of students per faculty member, the available specialization among the faculty guides, by Institution NTCC Committee. The allotment / allocation of faculty guide shall not be left to the individual student or teacher.

(ii) In case a student is undertaking NTCC/ISR/SIL outside in an industry or research lab or other university, the students shall have two guides – a faculty guide from the parent institution and an external guide from the concerned organisation. In such cases of joint guidance, the main guide shall be the faculty guide.

(iii) The external guide shall be provided with brief guidelines for performance monitoring and assessment of the student of NTCC/ISR/SIL.

3.7.3 Registration for NTCC/ISR/SIL

(i) The students shall register on-line on Amizone for all NTCC/ISR/SIL and submit their weekly progress report to their Faculty Guide/External Guide as per NTCC/SIL/ISR calendar. The work of students is evaluated by a board of evaluators.

(ii) A student having genuine reason may be permitted for late registration on grounds such as ill health, student is on approved official duty and in case where institution arranged the internship, but awaits confirmation, provided the student did not opt for self-arrangement, initially.

(iii) The student shall be allowed to register late for NTCC/ISR/SIL at AUUP or approved external organisation with applicable late registration charges.

3.7.4 Approval of Topic, Synopsis and Work Schedule

Student will finalize the broad area /topic, synopsis and work schedule of his / her NTCC/ISR/SIL in consultation with the faculty guide.

If the student is undertaking the NTCC/ISR/SIL outside Amity, he/she will provide broad area of NTCC/ISR/SIL course at the time of Registration. However, within ten days after the registration / joining the organisation, whichever is earlier, the student will work on the topic, synopsis and work Schedule of his/her project / training/ dissertation under the guidance of external supervisor and faculty guide.

The area/topic, work schedule of NTCC/ISR/SIL will be approved by the Institution NTCC Committee (INC). The final list cleared by the INC and approved by HOI will be uploaded on Amizone for information to Academic Office and CoE, before the date of first Weekly Progress Report.

3.7.5 Students Integrity and Ethics

It is mandatory that each project report shall be checked for plagiarism through Turnitin or similar software before submission. The content which is based on existing published work must come from properly quoted material and from the references cited section. After checking the accuracy of the citations and references of such content the plagiarism report should not return similarity index of more than 15% in any circumstance. However, if the matching text is one continuous block, the index of 15% could still be considered plagiarism. Any report with higher than this percentage matching must be explained by the student. The details of copy rights, professional ethics are given in Plagiarism Prevention Policy of the University.

3.7.6 Submission of Final Report

a.   **The student shall write the project report / dissertation and submit the final report as per instructions given in Guidelines.**

b.   **Following shall be submitted along with final report:**

(i)   WPR

(ii)   NTCC Diary

(iii) Plagiarism Report

c.   **A student shall be eligible to submit his/her report and final assessment provided he/she meets following conditions:**

(i)   Online Registration on Amizone for the NTCC/ISR/SIL course.

(ii)   Topic, Synopsis and Project Plan are approved by the faculty guide.

(iii) At least 90 % of WPRs were submitted

(iv)   At least 80% of the WPRs were satisfactory

(v)   Under special circumstances, Vice Chancellor may condone up to 5% of eligibility criteria for submission of report.

(vi)   Similarity index not more than 15% as per Plagiarism Prevention Policy

3.7.7 Students not meeting the Eligibility Criteria for Submission of Final Report

(i)   The students who are not eligible to submit the report shall re-submit the report. Such cases are examined by the NTCC Review committee for special consideration by the honourable Vice Chancellor.

(ii)   The students not meeting the eligibility criteria, shall be required to provide detailed justification for special consideration by the NTCC Review Committee.

(iii) The students re-submitting the thesis due to plagiarism shall be eligible for the grade earned by him provided he/she has submitted same at least 10 days prior to the final assessment of the batch. If the student fails to submit the revised thesis in the prescribed time he / she shall not be awarded more than B+ grade.

(iv)   The students who shall re-do the NTCC/ISR/SIL shall be awarded grade not more than B+.

3.8 Summer Semester

A semester for 5-6 weeks is conducted during summer (after completion of Even semester exams) for:

(i) Credit Earning for Future Semesters

(ii) Credit Completion of Previous Semesters

(iii) Course Specific Grade Improvement

(iv) Overall SGPA/CGPA improvement to be eligible for Promotion/Division improvement

A student can opt for maximum of 4 course or 15 Credit units during the Summer Semesters for either earning credits for future semesters or completion of credit of previous semesters or for specific grade improvement.

Summer Semester can be used for making up / improving grades / SGPA / CGPA for a maximum of 15 credit units and maximum of 4 courses.

Attendance & Examination Form: as applicable in regular semesters.

3.9 Academic Support to students for Learning & Development

3.9.1 Advanced Learners

Advance Learners are the students who possess high achievement capacity, keen power of observation, retentiveness, verbal proficiency and power of critical thinking. They are very hard working and usually achieve more than the majority of classmates. At Amity University the Advance learners are identified with multi model assessment system of learning levels at different phases. The advance learners are encouraged to use their maximum potential and strive for higher outcomes.

3.9.2 Slow Learners

Slow learners are the students who are low performer in academic and other related areas in the class. At Amity University the slow learners are identified and given need based intervention to enhance their learning outcomes. To make them more effective the slow learners are provided more time, practice and support from Faculty.

Frequent feedback and corrective support is provided to such students to pick up the pace.

3.9.3 Guided Self Study Course (GSSC) is a self-help system where a fail student is provided guidance through self-study, conceptual understanding and doubt clearing classes by course mentor.

All students having back paper are required to register themselves for GSSC within one week (7 days) from the date of commencement of the semester. They have to pay the fee for GSSC and back paper together before they are registered by the institution for GSSC.

During the GSSC session, the students complete their self-study of specific modules and difficulties & salient features of various modules are covered in the GSSC sessions.

The students who have failed in a course, are required to undergo sessions for GSSC for preparing well for achieving passing grade to earn the associated credit for the course.

No Student will be permitted to appear for back paper(s) in the End Term Examinations without registering for GSSC and getting suitability report from allotted faculty.

3.9.4 Proficiency Test & Bridge Course

Bridge course is conducted for the new joinees. Based on the result of Proficiency test, Bridge course is conducted for those students who have received less than 60% marks in Area Specific Section(s)/ Subject(s) of Proficiency Test. The class schedule of bridge courses will be accessible to students on Amizone.

A proficiency test is once again conducted on completion of Bridge course to help students to improve their basics wherever needed for better learning experiences during the programme. Further, "English Communication Skills" and "IT Application skills" of students will be improved through integrated assignments of various courses during 1st Semester.

3.10 Student engagement through Domain specific Co-Curricular activities and preparedness for competitions

Each Institution has defined multiple domain specific academic clubs to conduct co-curricular activities. The course learnings are applied in these co-curricular activities for enhancing their horizon and understanding Debate on Bioinformatics / Marketing /IT themes, or Quiz on top IT companies/ automobile sector/ embedded systems etc., research presentation on any latest development in the domain. Club student organizers conduct regular activities /workshops/competitions in the supervision of Club faculty coordinator. At the beginning of academic year, an activity calendar is created based on various professional skill developments and annual Inter-Institution competitions from where invites are expected. Faculty fill envisaged outcomes for each activity planned and its achieved outcomes are measured by the participation and achievements of club members in Inter-Institution competitions at National/International Level. Students actively participating in these kind of Inter-Institution competitions get an edge over others who have not joined the clubs. Join 1 club and take active role in planning, organizing and participating in such National/International level Co-Curricular activity. Certificates of achievements add value to your CV in addition to all your learnings and holistic development.

3.11 Student Feedback for Improving Teaching-Learning Process

Students fill out the 'Faculty Feedback Forms' on Amizone twice a semester for each course.

(i) Post Commencement Course Faculty Feedback

(ii) Pre-Examination Course Faculty Feedback

Post Commencement Feedback is taken after the commencement of the semester. It has 5 categories as under:

Category	Feedback Aspects	Total Score
Category 1	Course Content	12
Category 2	Course Delivery	28
Category 3	Field Connectivity and Relevance	16
Category 4	Continuous Evaluation/ Internal Assessment & Feedback	8
Category 5	Personality & Behaviour	16
	Overall Score	**80**

Post commencement feedback is important to be filled with remarks by the students for all courses, as that will help course faculty to set the style and pace for the class accordingly. Timely feedback will be helpful for students' learning from the experienced course faculty.

Pre-Examination Feedback is taken before the commencement of the end semester examination on the basis of following categories:

Category	Feedback Aspects	Total Score
Category 1	Course Content	16
Category 2	Course Delivery	28
Category 3	Field Connectivity and Relevance	24
Category 4	Continuous Evaluation/Internal Assessment & Feedback	16
Category 5	Personality & Behaviour	16
	Overall Score	**100**

Pre-examination form is again mandatory as it is linked to the printing of admit card for examination. Therefore, all the students have to fill the Pre-examination form on Amizone. Students must fill the "Remarks" column as help encourages the course faculty to renew and improve the course curriculum Teaching-Learning assessment and Learning Resources.

The students must give honest feedback as course faculty, PL and HOI would not know name of individual student feedback. They would get consolidate feedback for taking necessary corrective action.

3.12 Assessment of Programme Learning Outcomes (PLOs) for attainment of Graduate Attributes

The UGC Mandate of Learning Outcomes based Curriculum Framework & UGC Evaluation reforms, National Education Policy (NEP) 2020, National Credit Framework (NCrF), NHEQF and changing market requirements due to Industry 5.0, new normal and digitalization of Education as promulgated in G20 Education working group 2023, Vision 2035 envisages that students must possess 15 graduate attributes, including the learning outcomes related to the disciplinary area(s) at the end of programme of study. Graduate Attributes are required to be reassessed in order to develop future / new skill sets amongst graduates of the university to meet requirements for future Job roles in industry/create startups/ innovation hub to become a Global Future Leaders.

The Mission, Graduate Attributes, Programme Educational & Operational Objectives and Outcomes at University, Domain, Institution and Programme level are aligned. The student learning outcomes are clearly stated at programme level and are instrumental in achieving the mission and objectives of the University.

The Learning Outcomes at programme level (PLOs) are assessed using various direct and indirect methods.

A.   Direct methods of Assessment:

(i)   Comprehensive Examinations

(ii)   Scoring Rubrics

(iii) Capstone Projects/Dissertation/Major Projects

(iv)   Viva Voce

(v)   Summer Internship Project

B.   Indirect methods of Assessment:

(i)   Exit survey

(ii)   Alumni Survey

(iii) Employer Survey

3.12.1   Direct Measures

(i)   **Comprehensive Examination:** This consists of an evaluation of the students on Program Level outcomes where evaluation is taken yearly based on the overall outcome of the different parameters ranging from Knowledge Management, IT skill to Problem-solving skills created and many others thus evaluating the students' capability in handling the Program Level Outcome. Comprehensive examinations are conducted during even semester examination for all the programmes.

(ii)   **Scoring Rubrics: Rubrics** is another multidimensional tool used in evaluating students' work under the three broad categories namely Business Communication, Behavioural Skill and Global Outlook. Students of all the programme are assessed at the end of semester through these rubrics.

(iii) **Capstone Projects/Dissertation/Major Projects:** The purpose of the Capstone Project is to apply and experience what has been learned in a course as a part of programme learning outcomes. Capstone course can take many forms like Seminars, Field Project and Internship etc. It is normally as an endpoint of a program and can be seen as measurement of cumulative learning of learner.

(iv)   **Viva Voce**: as a direct method of assessment consist of a dialogue between the examiner & a student where the examiner ask the question based on the assignment, project or dissertation.

(v)   **Summer Internship Project:** Summer Internships are considered as an integral part of the Curriculum. The students of the programme are divided into groups and are assigned a project of 6-8 weeks each. The final presentation and viva-voce is conducted at the end of the third semester. Summer internships teach valuable on-the-job skills and provide networking opportunities to the students. The objective of the Summer Internship is to understand and apply the theoretical concepts in a practical environment and develop a better comprehension of the Corporate, Professional environment. Summer Internship is aimed at helping the students to acquire the practical knowledge in the specialization area that they will be choosing for their future career.

Every Institution in Amity University has CRC/ IIC which coordinates the summer internship program by inviting industry for recruitment of student interns. Each student intern has an industry guide from his internship organization and a faculty member from the institution. The progress and performance of the student intern is monitored through weekly progress report (WPR) regularly with Industry guide. An

evaluation board of 2-3 members assesses the performance of intern through Industry project report, presentation and Viva-voce.

3.12.2   Indirect Measures

(i)   Exit Survey: This method is used to assess the level of satisfaction and loyalty of graduating students on a wide array of program attributes, to identify areas for program improvement, and to help measure change the student underwent over time. Exit survey is conducted for all the students of final year of their respective programmes during ESE.

(ii)   Alumni Survey: Alumni Survey is conducted every year for all alumni of Amity University. The purpose of this feedback is to understand the perception and opinions of Alumni towards academic programmes and learning environment of Amity University and how much are these helping Alumni in their career progression and professional life. The feedback through the survey helps Amity University to improve the pedagogy, resources, and other support facilities for the students.

(iii)   Employer Survey: Structured feedback of the employers is taken every year through employers' survey. Actions to be taken are prepared on the basis of the feedback analysis. The feedback received from employers is utilized to improve the quality of education and students' learning experiences which help us to groom the students as future-ready industry professionals.

A certificate of attainment of Learning Outcomes will be issued to all the students, either at the time of concluding ceremony or convocation along with provisional certificate or degree respectively. Therefore, students must take assessment of their Programme Learning Outcomes and attainment of Graduate Attributes seriously as it has direct impact on their profession and employability.

SECTION-IV   INFRASTRUCTURE & LEARNING RESOURCES

4. **Infrastructure & Learning Resources**

The infrastructure and facilities of the University complement its academic ecosystem and serve, support and enhance the teaching-learning process.

ICT enabled classrooms, ICT enabled state-of-the-art auditoriums, seminar halls, laboratories are housed in a number of academic blocks in the campus. Each academic block has well maintained common rooms, restrooms (separate for the genders), reprographics and stationery shop, cafeteria, etc.

Library, Hostels, Yoga Hall, Shooting Range, Food Court are also available in separate blocks.

4.1 Teaching – Learning resources

Amity University Uttar Pradesh has environment friendly, safe, secure, fully wi-fi enabled, air conditioned, state of the art, high-tech campuses at Noida, Lucknow and Greater Noida, with modern facilities and learning resources as per the curriculum requirements and norms of statutory/regulatory bodies.

4.1.1 ICT enabled Teaching-Learning Infrastructure

All AUUP Campuses have ICT enabled Classrooms, Tutorial Rooms, Laboratories, Research Labs, Computers Labs, Departmental Library, Seminar Halls, Training Halls, Moot Court, Multipurpose Hall, MDP rooms, Consortium Rooms, Common Rooms, Lounges, housed in the various Academic Blocks in the Campus.

ICT enabled classrooms and Labs, equipped with LCD, Computers, play a vital role in supporting, enhancing, and optimizing the teaching-learning process, using various tools like Learning Management System (LMS), Microsoft PPT and other office tools, Internet, Projector, Computer, Touch Pen Pad, eBooks, Visualizer, Video clippings, etc.

Following are the key features of ICT enabled teaching-Learning System

(a)   Smart, Interactive, blended, multimedia rich teaching-learning system,

(b)   Access of timetable, grade sheet, important information/notice, course materials through remote devices.

(c)   Through LMS, access to e-content and assessment components and tools.

(d)   Online digital repositories for lectures, course materials, and digital library,

(e)   Online/ cloud based academic management systems,

(f)   Employing the flipped classroom concept,

(g)   Making use of computers, tablet computers, projector devices etc.

(h)   Access of Massive Open Online Courses (MOOCs) (UGC/AUUP)/NPTEL/SWAYAM

AUUP has a fully integrated Learning Management System which hosts and tracks student learning. LMS provides a virtual hub where students can access learning resources. The integrated LMS provides-

(a)   Access to e-content including lecture videos, presentations, reference material and other learning resources and Assessment components and tools.

(b)   Inbuilt on-line self-assessment to help students for better learning

(c)   Online Group assignments with inbuilt system

(d)   Online interactive group forums

(e)   Report Generation

4.1.2   Amity e-Resources Repository

The e-content developed by faculty for various courses is available to the students on their ALMS.

Learning Resources like e-Journals, e-books, Inflibnet, Shodh Ganga, databases like Scopus, Web of science are available to faculty and students and can be accessed remotely also.

4.1.3   Amity Research Repository

AUUP, in collaboration with Elsevier Research Academy has created the Amity Research repository.

The students utilize this repository to complete their research-based courses/activities like project and dissertation etc. This platform helps students through identifying a suitable research topic, finding collaborators and funding, right through to understanding how their research has performed post publication and how to use their article's performance metrics to improve their chances of obtaining future funding. These resources are used by 300,000 + researchers worldwide at present.

The platform can be accessed through the link: http://202.12.103.186/rr/

The Elsevier Researcher Academy has countless e-learning resources designed to support students on every step of their academic journey.

To check plagiarism, TURNITIN software is available.

4.1.4 Computer Labs

The well-equipped computer labs have computers with latest configuration. The students can access software's related to Programming, Databases, Networking, Web Technologies MATLAB and 'R', used for data analysis and modeling in computer labs. Besides the central labs. Computers in all the labs provide internet access with the help of broadband radio link and ISDNline backup.

The Noida Campus has 79 state of art computer labs which has 5105 computer terminals & additional 5000 laptops.

Newly developed AI labs with the latest software's, as per industry requirements, are available.

4.2   Laboratories

4.2.1 On Campus teaching laboratories

Laboratory classes provide students with first-hand experience with course concepts and is an integral part of various courses providing students with opportunities to think about, discuss, and solve real problems.

Practical work undertaken by students in teaching laboratories is effective in promoting student learning by stimulating and motivating students' interest in the course.

These courses

(i)   help them to deepen their understanding through relating theory to practice.

(ii)   provide opportunities for students to work together on analyzing and solving problems.

(iii)   develop skills and attitudes that will enable graduates to operate effectively and professionally in the workplace.

Virtual teaching laboratories

Students can use Virtual labs to complete laboratory experiments online and explore concepts and theories without being physically present on the campus. Students can use virtual labs after university hoursalso, subject to approval of competent authority.

4.2.3   Research Laboratories

The high-end research laboratories carry out both basic and applied research work and provide access to latest scientific tools and equipment, ensuring that students have ample opportunity to work closely with faculty researchers and research scholars to get hands-on experience.

List of teaching, virtual and research laboratories at AUUP can be accessed through url https://amizone.net/amizone/pdf_data/OnCampusTeachingVirtualResearchLabs.pdf

4.3   Library Services

The University has a well laid out, centrally airconditioned, fully automated and resource-rich Central Library, located in J2 Block to support academic and research endeavors of all students, research scholars, faculty and staff by providing access to high quality educational reading and research material both in print and electronic format relevant to various programmes offered by the university. Library building has ramp, escalators and lifts for easy and convenient access to differently abled users.

Resources

The library has an excellent collection of 269502 volumes in print including textbooks, reference books, bound volumes of periodicals, theses, reports, and conference proceedings. It subscribes to about 114 print journals and magazines. It also provides access to over 5,00,000 digital items including e- journals, e-books, e-theses, databases and other e-resources under E-Library/Digital Library.

4.3.1Integrated Library Management System

Central Library uses an Integrated Library Management System (ILMS), KOHA - an open-source, fully featured, scalable library management software, to automate its various functions like book acquisition, cataloguing and classification, and circulation of books. The system allows creation of a single database of

all library books which can be searched through Online Public Access Catalogue (OPAC) at http://library.amizone.net/. It also allows self-check-in and check-out of books by library users without intervention of library staff. The system is very user friendly and is being used by libraries all over the world. The library has about 100 computers for students to access E-Library/Digital Library. Students can also bring in their personal laptops or other mobile devices to access digital resources in the library.

4.3.2   Hours of Operation

The library remains open on all days of the week, for 0900 hrs to 2000 hrs on Monday to Friday, and for 0900 hrs to 1800 hrs on Saturday and Sunday. The timing is extended till 2200 hrs during End Term examination. The library remains closed on holidays observed by the Amity University.

4.3.3   Services

The library offers a range of services like reference and consultation, circulation of books and interlibrary loan, photocopying service, information search service, Digital Library services, Research Scholar Rooms, newspaper clopping service, and user assistance service. Students can seek for assistance from library staff in searching catalogue (OPAC), locating books or other material, literature searching, and using e-resources etc. A student can borrow 02 books for 14 days. Reference Books, Journals (Bound Volumes and

Loose issues), Dissertations/Project Works and the latest available issue of the magazines are to be referred within the library and are not issued. Books can be renewed for another term of 14 days if there is no demand for them. The renewal must be made on or before the due date. The library can recall any book borrowed by a student before its due date in special circumstances. Overdue charges are levied for delay in returning the books as per rules.

4.3.4   General Rules and Guidelines for Effective Use of the Library Services

Students must carry their ID Card to enter the library through Turnstile. Students entering the library shall keep their bags and other belongings at the designated place near entrance / Checkpoint. Only notebooks and the library books (due to be returned) will be allowed inside. All files, books and notebooks must be presented to the Security Staff for inspection at the checkpoint while leaving the library. Students should not deface, mark, cut, mutilate or damage library resources in any way. ICT facilities available in the library are meant strictly for academic and research work of students. Students are advised to maintain sanctity of the library, observe silence, dress decently and follow rules for the efficient functioning of the library and for the convenience of others.

Following are strictly prohibited in all areas of the library:

(i)   Smoking

(ii)   Loitering or soliciting

(iii)   Pets

(iv)   Disturbing students and staff

(v)   Public intoxication

(vi)   Possession of alcoholic beverages, food/eatables or drugs

(vii)   Damaging library materials or property

(viii) Bags

(ix)   Mobile phones are to be kept on switch-off or silence mode.

Any student found to be in violation of one or more of the above rules may be asked to leave the library. Failure to comply with a request to leave the premises will result in removing the individual from authorized borrower's list. Students can submit their suggestions for improvement of library services online (Amizone) or off-line.

4.3.5   E-Library/Digital Library

E-Library is a user-friendly platform and provides single window searching to either selected or all resources in just one command. Users can also search books available in any of the Amity University Libraries at 11 different locations.

All users including students have to login to their Amizone account and click the link "eLibrary" to access all E-Journals, E-Books and Databases from their places of residence. Currently following e-resources are being subscribed to and are accessible:

(i)   Elsevier Journals

(ii)   Scopus

(iii)   IEEE Explore

(iv)   Oxford University Press Journals

(v)   LexisNexis Advance

(vi)   EBSCO

(vii)   SCC Online

(viii) Taylor & Francis Journals

(ix)   West Law

(x)   AIR online data base

(xi)   DELNET

(xii)   Refried Collection

In addition to above subscribed resources, e-Library also provides access to about 5,00,000 open-source e-journals, e-books, e-theses, video lectures, and databases.

Students can also find some useful resources related to their work/courses at the following open access sites:

(i) National Digital Library of India (https://ndl.iitkgp.ac.in/) - A MHRD / IIT Kharagpur project providing access to over 9.6 crore items.

(ii) NPTEL (https://nptel.ac.in/) is the largest online repository of courses in engineering, basic sciences and selected humanities and social sciences subjects developed by IITs. More than 56000 hours of video content is available.

(iii) Shodhganga (https://shodhganga.inflibnet.ac.in/) – A portal of Indian thesis by UGC/INFLIBNET covering more than 4,44,102 theses.

(iv) India Culture Portal (https://indianculture.gov.in/) Ministry of Culture's portal providing access to a large number of items including more than 12,243 e-books.

(v) Online Books Page (http://onlinebooks.library.upenn.edu) is a website that facilitates access to more than 2 million books that are freely readable over the Internet.

(vi) Directory of Open Access Books (http://www.doabooks.org/) contains about 28500 open access eBooks contributed by more than 380 publishers.

(vii) Digital Book Index (http://www.digitalbookindex.org) provides links to more than 165,000 full-text digital books from more than 1800 commercial and non-commercial publishers, universities, and various private sites. More than 140,000 of these books, texts, and documents are available free.

(viii) CORE (https://core.ac.uk/) is a multidisciplinary aggregator of open access research. It allows to search more than 258 million open access articles.

(ix) ScienceOpen (https://www.scienceopen.com/) offers open access to more than 71 million publications in all areas of science.

(x) Directory of Open Access Journals (DOAJ) (https://doaj.org/) gives researchers access to high-quality, peer-reviewed journals. It has archived more than 6 million articles from about 19504 journals.

(xi) arXiv e-Print Archive (https://arxiv.org/) offers open access to more than 1.9 million (e-prints) scholarly articles in the fields of physics, mathematics, computer science, quantitative biology, quantitative finance, statistics, electrical engineering and systems science, and economics.

(xii) Social Science Research Network (SSRN) (https://www.ssrn.com/index.cfm/en/) is a collection of papers from the social sciences community. The site offers about 1.2 million research papers from about 12, 715, 76 researchers in more than 70 disciplines.

(xiii) Open Access Thesis and Dissertations (https://oatd.org/) aims to be the best possible resource for finding open access graduate theses and dissertations published around the world. Metadata (information about the theses) comes from over 1100 colleges, universities, and research institutions. It currently indexes 6,553,67 thesis and dissertations.

4.4 Studio & Recording Facility

The aim of the studio is to provide a learning environment to the students, which encourages them to think innovatively and translate those thoughts into productive actions. They are trained not just to think but also how to implement their thoughts. Faculty let the imagination of the students soar and cross all borders. At the same time, they are kept firmly grounded by the faculty to the realities of today's effervescent media environment. It is a challenging and dynamic arena, which demands innovation and application.

Institutions of the University, Amity School of Communication, Amity School of Architecture and Planning, Amity School of Design, Amity School of Fashion Technology, Amity School of Fine Arts have studio facilities.

(i)   High Tech HD Video Studio – News & Virtual High-Definition Double Height Studio spread over 4300 sq.ft. with 4 live sets and capacity for 150 strong audience

(ii)   Two production Control Rooms/INGEST Rooms with News wrap NRCS for Scripting & Rundowns to support cross media platforms like TV/Print/Web/Radio.

(iii)   Newsroom – Newsroom spread over 3600 sq. ft. with the latest WASP 3D Online Editing & Graphics Software with 16 Editing Bays and Video Monitor Walls.

(iv)   24x7 On-Campus Radio Station – Radio Amity offers a great mix of knowledge and entertainment 24x7x365 for today's youth and young professionals. Packed with top notch content to discover new opportunities and avenues. Radio Amity also belts out popular music and entertainment programmes.

(v)   Most High-Tech media equipment including Sony 4K and HD cameras with tele-prompters, Panasonic switches, Harris Audio & Video Monitoring.

(vi)   Digital Photography Studio and Lab - Amity School of Communication is one of the few institutes in the country with a photo lab that trains students to become professional photographers. To keep pace with latest know-how and industry trends, our endeavor is to provide students in-depth knowledge in photographic theory, practice and a do-it-yourself practical exposure to the world of professional photography. Photo-Studio is well equipped with modern light equipment along-with motorized paperback grounds for Portraiture, still life, Tabletop, Modeland Glamour Photography.

4.5 Community Radio Amity 107.8 FM

Amity has a well-established Community Radio Station. The different programs are aired at the frequency 107.8 in FM mode.

Please read more details about the community radio in chapter 6 under section 6.15.

4.6 Course Examination through online mode

The digital platforms being used for end-semester examinations for some of the courses

(i)   Mettel

(ii)   Amizone

4.7 Use of Wi-Fi and Internet

The campus is covered with high throughput indoor and outdoor Wi-Fi access points offering fast, secure wireless network connectivity. Wireless access is available to all current students. Access to the Amity wireless network is currently provided free of charge to all users. However, the wireless network is a shared resource with limited bandwidth. Users are strongly discouraged from running bandwidth intensive applications. All activity on the wireless network is monitored and users are expected to abide by all relevant Amity policies.

4.8 Online Communication and Resources

4.8.1 Amity Email

Email is the primary means of communication for important announcements and messages. Amity University will provide the students with an email ID when they register for their programme. The email account can be accessed as soon as they complete their initial enrolment at Amity. Students experiencing difficulties accessing their e-mail account should contact the IT Help Desk. The faculty, the student support team, the Finance department and other areas of administration will use this e-mail address to contact them, so it is critical that they check their account regularly. The students will be informed about various events and activities through this e-mail ID/notices that will enrich their tenure at university and enable them to make new friends.

4.8.2 AMIZONE - Amity Intranet Zone

Amizone is a communication network, a central collaborating and document sharing tool, and a central repository of University academic and other resources.

4.8.2.1 For Students

Through Amizone, students can access their Programme Structure, Detailed Curriculum, Session Plans of the Course, Assignments, Marks of Continuous Assessment, Examination Results, AUUP Regulations, Guidelines and such other information.

The Attendance is marked for all the courses by the respective faculty members online; hence the students must check the same every day. Any discrepancy observed in the marking of attendance or Official Duty (OD) (in case OD is approved), the same must be reported immediately. Application seeking approval for OD should be submitted for approval before going on OD. No application will be entertained after a lapse of two days.

To access Amizone a User -id and Password is allotted to each and every student of Amity University. The students are required to fill their Personal Profile online at the time of Registration to their Programme on Amizone. It must be ensured that correct details are filled in the form. Strict disciplinary action will be taken against students who have provided wrong information in their Profile.

Passed out students, their parents, placement agencies, Universities, Institutions or any interested person against students who have provided wrong information in their Profile.

The students are required to fill their examination form for both regular & backlogs online by the cutoff date as per examination calendar already uploaded on Amizone.

Before filling of online examination form students will be required to fill up the faculty feedback and a certificate stating that he/she has read the regulations and understand the content of the same.

Examination results are uploaded on Amizone immediately after declaration of result and students can view their result online including their promotion status.

Passed out students, their parents, placement agencies, Universities, Institutions or any interested person can assess the result of passed out students by entering enrollment number of students on www.amity.edu/ocvs/.

Students must check the notices put up on Amizone on daily basis since all the schedules like Timetable, Fee Payment Dates, Dates for Commencement of Semester, Examination Schedule, Holidays etc. are put up on Amizone.

The University will not be held responsible for any lapse on the part of the students for not taking note of the notices put up on Amizone.

4.8.2.2 For Parents

Parents are also provided with a separate user id and password to access Parents Section on Amizone which is available once their wards have enrolled with the university. The parent user id and password will be emailed/sent through sms on the email address/mobile number of the parents provided in the registration-cum-enrolment form on Amizone.

Parents can access the Amizone of their words and change the id and password for the same on application. Amizone can be also accessed by downloading the mobile application.

Important: All relevant forms related to any guidelines / facilities / activities are available on Amizone.

4.9   Facilities for sports, games (indoor, outdoor), gymnasium, yoga center etc. and cultural activities

University has 8 acres Sports Complex for sports and other extracurricular activities including swimming pool, shooting range, horse riding, athletics, basketball, cricket, volleyball, football, swimming pool, hockey, tennis, lawn tennis, badminton, indoor shooting range, yoga and meditation, etc.

University gives high importance to holistic development of students beyond classroom through co-curricular, extra-curricular activity-based courses.

Students are encouraged to be active members of cultural and sports committee at both institutional and University level and encouraged to participate in intra and inter-institutional technical, cultural and sports competitions and corporate competitions.

4.9.1 Outdoor Activities Based Courses (OABC) :

Outdoor Activity Based Courses (OABC) are offered to develop human values and leadership qualities among students. Requisite infrastructure for OABC courses is available for use by students such as

(i)   Military training camps

(ii)   Basic skills course in sports

(iii)   Yoga rooms for mental and physical wellbeing

4.9.2   Sports & Fitness

Amity Sports Department encourages students to participate in intra and inter-institutional sports competitions. Inter-Institutional sports meet 'Sangathan' is organized annually. Students participate in sports competition to exhibit talent in variety of games to foster spirit of togetherness and leadership.

Sports coaching in various sports in also provided to the interested students. Inter University competitions North Zone as well as All India is conducted at the campus. Students are encouraged to participate all sports competitions.

To attract talent in sports, the University grants annual sports scholarships while inviting applications for admission from the outstanding sports persons to a programme after passing 10+2, Graduation or such other qualifying examinations prescribed by the University for various programmes (please see details under scholarships section).

For building mental sharpness, cardiorespiratory endurance, muscular strength, muscular endurance, and body flexibility, students can use state of the art Gym and participate in Yoga classes, which are conducted for the students in the morning and evening.Students are requested to contact Director Sports/Director ASPESS or Dean Student Welfare for help and guidance.

4.10 Campus Security System

Campus has stringent security through smart cards, biometric readers, latest IP cameras, fire warning systems, 24 x 7 guards and patrolling gypsies.

Please see the section 6 of the handbook on 'student support, Welfare, Discipline and Code of Conduct' for details.

For Amity ID Card replacement, kindly see the guidelines by clicking the url

https://amizone.net/adminamizone/webForms/studenthandbook/GuidelinesForReplacementID Card.pdf

4.11 Other student support Infrastructure

Kindly see the handbook section given in front of the infrastructure for details.

Health Care Facilities	6.11.1
Support Facilities for Divyangjans	6.11.3
Safety & Security	6.11.4
Control Room	6.11.5
Hostel Accommodation	6.11.7
Guest & Visitor Facility	6.11.8
Banks and ATM	6.11.10
Post Office	6.11.11
Sports & Fitness	6.11.12
Arcadia	6.11.13
Cafeteria and Food Plaza	6.11.14
Parking	6.11.16

5. EXAMINATION & ACADEMIC PROGRESSION

5.1 Introduction

The Examination Department of Amity University Uttar Pradesh is governed by Regulation R01- "Conduct of Examinations, Scheme of Evaluation and Discipline among Students in Examinations".

The Examination Department pursues a mission to offer high-quality examination services and ensures transparency in all its activities that adequately support all students and institutions. The Examination Department administers secured processes & systems, and works in close collaboration with institutions, external organizations and individuals for smooth implementation of examination related regulations and conduct of activities.

The Examination Department administers open, transparent, and secure degree certificate examinations. It helps in closing the loop by providing a basis for assessment of students learning throughout the semester. The Examination Department is fully committed towards timely assessments of the performance of all the students and declaring the results in time as per policy. Even during lockdown due to COVID-19 pandemic, University has done its utmost best to ensure continuity of academic delivery in remote mode, conduct of On-line Assessments and End Semester Examinations.

Evaluation of the student's learning outcomes is done through Continuous Evaluation during the semester and through End Semester Examinations as per following for each course:

I.   Continuous Internal Assessment (CIA) – 20% or 25% or 30% or 40% or 50%

II. End Semester Examination / Comprehensive VIVA–80% or 75% or 70% or 60% or 50%

Components of CIA

Case Discussion / Presentation	- Class Test(s) Written Case Analysis Quiz(es)- Quiz(es)
Home Assignment(s)	- Term Paper(s)
Lecture Summaries	- Project / Seminar / Viva
Group Presentation	- Attendance (5 marks)

(for course specific details, course curriculum may be referred.)

Programme level learning outcomes are assessed through direct and indirect methods including Comprehensive Examination, Rubrics, Survey etc.

5.1.1 Summer Semester / Summer Programme

Summer semester is not a regular semester. Summer semester courses are offered during summer break in a shorter duration of 6-8 weeks (after completion of Even Semester Examinations) with an objective to offer students the opportunity to extend their study into the summer term thus enabling them to catch up on progress to a degree or improve academic performance. Summer semester is conducted for a maximum of 15 credit units and upto 05 courses. It is an opportunity for our students to lighten the load of the semester ahead or improve academic standing or to clear the back papers, avoid year back and make up for those courses which are pre-requisites to advance level courses. Students who do not meet the

required SGPA/CGPA criteria may also use this opportunity to repeat the course and improve the grades. The industry led courses are also offered during summer semester, which can be utilized for credit transfer in previous/subsequent semesters as per model framework. Students may also explore new courses of their interest. The examinations of Summer Semester are conducted prior to commencement of the next academic session, so that students can be given an additional opportunity to improve their academic performance and probably also avert their Year back.

5.1.2 Study Abroad Programme / International Programme

Study Abroad Programme (SAP) is important for global exposure to the students of various disciplines. The students will get hands-on experience of gaining knowledge of Foreign Culture, Industry, Technology trends and economic dynamics. It provides the students with an opportunity to interact with foreign faculty, industry experts and carry out focused projects under their expert guidance.

5.2 Minimum & Maximum Duration of Academic Programmes

a) The minimum period for completion of a Programme shall be specified in the Scheme of Teaching & Examination and Syllabi for concerned Programme as approved by the Academic Council on the recommendations of the Board of Studies as per Regulations of UGC and other relevant Regulatory Bodies such as BCI, RCI, PCI, CoA, NCTE and others.

Programme	Minimum Duration of Academic Program (N*)	Maximum Duration of Academic Program	Maximum Permissible Year
B.A/B.Sc./B.Com/BBA/BCA (Hons./Hons. with Research)	4 Years	N+2	7 Years*
B.Tech	4 Years	N+2	6 Years
M.A/M.Sc/M.Com/MCA/MBA	2 Years	N+1	3 Years
M.Sc (Medical Physics)	3 Years	N+2	5 Years
Dual Degree/Integrated	5 Years	N+2	7 Years
Doctoral	FT - 3 Years	N+N	
	PT- 4.5 Years	N+1.5	6 Years
For Programs under Councils Council of Architecture (CoA)			
CoA – UG (B.Arch)	5 Years	N+3	8 Years
CoA – PG (M.Arch)	2 Years	N+1	3 Years
Pharmacy Council of India (PCI)			
PCI – UG (B.Pharm)	4 years	N+N	8 years *
PCI – PG (M.Pharm)	2 Years	N+N	4 Years *
PCI – Pharm.D (annual)	6 Years	N+2	9 Years

Programme	Minimum Duration of Academic Program (N*)	Maximum Duration of Academic Program	Maximum Permissible Year
Rehabilitation Council of India (RCI)			
RCI – UG	2 Years (B.Ed-Special Education)	N+1	3 Years *
	3 Years (B.Ed- Special Education + M.Ed- Special Education)	N+2	5 Years *
	4 Years (Integrated B.A./B.Com/B.Sc+B.Ed (Special Education)	N+2	6 Years *
RCI – PG	1 Year (CCCG), (Professional Diploma in Clinical Psychology)-(Annual Mode)	N+2	3 Years *
	2 Years (M.Ed (SpecialEducation) (M.Phil-Clinical Psychology (Annual Mode)	N+2	4 Years *
	4 Years (Psy.D) (Annual Mode)	N+2	6 Year *
Bar Council of India (BCI)			
BCI – UG (LLB)	5 Year	N+2	7 Years
BCI – PG (LLM)	1 Year	N+1	3 Years
National Council for Teacher Education (NCTE)			
NCTE – UG	2 Years (D. El.Ed), (B.Ed), (B.P.Ed)	N+1	3 Years *
	4 Years (B.El.Ed)	N +2	6 Years *
NCTE – PG	2 Years (M.Ed), (M.P.Ed)	N+1	3 Years *
Indian Association of Physiotherapy (IAP)			
IAP – UG (BPT)	4.5 Years	N + 2	6 Years
IAP – PG (MPT)	2 Years	N + 1	3 Years
All India Occupational Therapists Associations (AIOTA)			
AIOTA – UG (BoT)	4.5 Years	N + 2	6 Years
AIOTA – PG (MoT)	2 Years	N + 1	3 Years

N' represents the minimum duration of the Programme.

* Additional one year is not allowed on the programmes.

As per Council of Architecture (CoA), Maximum Duration of Academic Program for B. Arch is N+ 3 years, as per Pharmacy Council of India (PCI), maximum duration of the program under PCI is N+N years.

a) On request from the student and recommendation of HoI/Dean, Hon'ble Vice Chancellor may grant extension of one more year i.e., N+1+(1) for completing a programme upto 2 years duration and N+2+(1) for the programmes of more than 2 years duration on payment of 25% of the Academic fee of year/semester (as applicable) + Rs.15,000/- Re-admission fee + Examination fee for each course (as applicable) to qualify for award of Degree.

b) As per NEP 2020, during the Three/Four years bachelor programmes with Honours / Research, students get opportunities for multiple exits and entries in the programme with a Certificate/Diploma/Degree after the successful completion of minimum credit units ((on completion of 1 Year, 2nd Year or 3rd Year) as per Regulations of the University.

5.3 End Semester Examination /Year Examinations

a) The examinations shall be held for all such academic programmes as are approved by the Academic Council and as it may notify from time to time for awarding degree, diploma, certificates, as per the prescribed schemes of Teaching & Examinations and Syllabi as approved by the Academic Council.

b) Examinations shall be open to regular students i.e., students who have undergone a course of study in the Departments / Constituent Units and those registered under Online Mode/ ODL Mode for a specified period of that programme of study in the scheme of Teaching & Examination and Syllabi.

c) The Academic Council may allow any other category of candidates to take the University Examination for any specified academic programme subject to the fulfillment of such conditions as may be laid down by the Academic Council from time to time.

5.3.1 Notification of Examination Schedule

The schedule of End Semester Examinations including practical will be notified by the Controller of Examinations as per the Calendar of Examination Activities.

5.3.2 Attendance

a) Students are expected to have 100% attendance. Students and their parents can monitor their attendance regularly on Amizone.

b) Every teaching faculty handling a class will take attendance till the last session of the course as per LTP structure and session plan. The percentage of attendance from the date of commencement of class up to last day of teaching will be calculated for issuance of Examination Admit Cards by the Examination Department.

c) If a student is continuously absent for a period of two weeks without permission, a notice will be sent to the student and to his Parents/Guardian by Course Faculty / Programme Leader & HoI/HoD, with a copy to the office of the Dean of the respective domain and Dean (Student Support & Academic Affairs).

d) If a student remains absent continuously for 30 days without permission, his/her name will be struck off. Such a student may apply for re-admission with applicable fee within a week. The Head of Institution will examine student's performance in all semesters and back log of papers and forward recommendations to the office of Dean (SS&AA) to decide as to whether the student should be given re-admission or not. The student granted re-admission will be required to pay the prescribed re-admission fee of Rs. 15000/- and will be governed by the Academic Regulations. The attendance will be calculated from the commencement date of the semester and not from the date of re-admission.

e) Relaxation of maximum 25% of the attendance may be allowed to cater for sickness (after submission of valid medical certificate) or other valid reason beyond the control of the students for which written permission of HoI/ HoD is mandatory.

f) A student whose attendance is less than 75%, whatever may be the reason for shortfall, will not be permitted to appear in the End Semester Examination (ESE) unless the student is permitted by the Hon'ble Vice Chancellor by condoning attendance up to 5% in a course with B+ cap on Grade.

g) Under extreme special circumstances, Vice Chancellor may condone attendance up to 5% below 75%with or without B+ cap on grade based on the recommendation of the HoI and on reason of absenteeism.

h) However, Attendance Rules of relevant Regulatory Bodies/AUUP will be applicable whichever is higher.

I) Minimum Attendance criteria applicable on the programmes under Regulatory bodies is as under:

Regulatory Body	Minimum Attendance Criteria to appear in the End Semester Examination
RCI	80% Course Work, 90% for Practicum & 100% in School Internship
PCI	80%
NCTE	80% Normal & 90% in School Internship
BCI	75%
CoA	75% subject to student is passed in Continuous Internal Assessment
IAP (Physiotherapy Association)	75%
AIOTA (Occupational Therapy Association)	75%

j) 'I' Category: Student who has fulfilled the minimum attendance requirement in any course unit but is unable to attend the End Semester Examination due to genuine unavoidable circumstances may be awarded 'I' Grade in that course unit. Students will be required to inform the HoI/HoD before the commencement of End Semester Examination of the course/courses telephonically and seek the approval for absenting in the End Semester Examination. Students will also be required to produce valid documentary proof within 7 days of the last date of examination and submit it to HoI/HoD. The examination for such 'I' category students will be conducted with the Supplementary Examinations

irrespective of the semester. The maximum Grade awarded in the course unit falling under "I" category will be 'B+'.

k) Students will be permitted to write the examinations only with their valid Identity Card along with the valid Admit Cards issued by the Examination

Department before End Semester Examination. No student will be permitted to appear in the examinations without valid Amity Identity Cards and Admit Cards in original. If any student found without valid Amity Identity Card and Admit Card or carrying photocopy/scanned copy of the Admit Card in the Examination Hall during the examination, will be considered as an act of indiscipline and Answer sheet of the students will be cancelled by the Examination Department. In case of loss of Admit Cards, rules for Duplicate Admit Cards will be applicable.

l) Marks allotted to attendance as under:

Percentage of Attendance (%)	Marks
More than 95	5
More than 90 and upto 95	4
More than 85 and upto 90	3
More than 80 and upto 85	2
More than 75 and upto 80	1
Upto 75	0

m) In case of programmes under Pharmacy Council of India, Rehabilitation Council of India and National Council for Technical Education marks allotted to attendance are as under:

Percentage of Attendance	Theory	Practical
95 – 100	4	2
90 – 94	3	1.5
85 – 89	2	1
80 – 84	1	0.5
Less than 80	0	0

5.3.3 Submission of Examination Form

a) Students appearing in any of the Examinations of the University, will fill up the Examination Form Online on AMIZONE as per the Calendar of Examination Activities including the students on Academic Break/pass out batches. However, students taken admission under Lateral Entry may fill up Off-Line Examination Form (only if Examination Form is not available Online on Amizone)

b) Students are required to strictly adhere to the dates of various examination activities as per the Calendar of Examination Activities.

5.3.4 Examination Admit Cards

a) Students who are eligible for the End Semester/ Year Examination or Supplementary Examination and whose Examination Forms are successfully submitted and approved by HoI/HoD, Admit Card will be issued. No student is permitted to write any examination without valid Admit Card issued by the Examination Department along with Amity Identity Card in original.

b) After issuance of original stamped Admit Card by the institution, Duplicate Admit Card will be issued only by the Examination Department as per University norms. Any student found in possession of Photocopy Admit Card, will be considered as an act of indiscipline and answer sheet of the student will be cancelled by the Examination Department.

c) In Physical Mode of Examination (On campus), any requests for Duplicate Admit Card will be attended by Examination Department as per following timelines:

Commencement Time of Exam	Time of Issuing Duplicate Admit Card
09.30 A.M.	08.30 – 09.50 A.M.
10.00 A.M.	09.00 – 10.20 A.M.
12.30 P.M.	11.30 – 12.50 P.M.
02.00 P.M.	01.00 – 02.20 P.M.
03.30 P.M.	02.30 – 03.50 P.M.

d) No request of the student for issuance of Duplicate Admit Card will be considered in any circumstances after notified time of the day, even after payment of fee.

e) Fee/Charges for issuance of Duplicate Admit Card is Rs. 1000/-. Student will be required to pay in cash/online at the Special Counter, set up at the entrance of Examination Department. Students may also pay the requisite fee using the following link on their Amizone ID:

Amizone»» Examination»» Examination Form»» "Click here to apply for Duplicate Admit Card."

In case of application for the issuance of Duplicate Admit Card through Amizone ID, Duplicate Admit Card will be issued by the Examination Department only after the confirmation of requisite Fee for Duplicate Admit Card.

5.4 Conduct of Examination

a) The examinations shall be held for all such academic programmes as are approved by the Academic Council and as it may notify from time to time for awarding Degree, Diploma, Certificates, as per the prescribed Schemes of Syllabi, Teaching & Examinations approved by the Academic Council.

b) The Academic Council may allow any other category of candidates to take the University Examination for any specified academic Programme subject to the fulfillment of such conditions as may be laid down by the Academic Council from time to time.

c) The Centre Superintendent shall have the power to call upon any student appearing at Physical/Offline Mode of Examinations (On campus – Face to Face) to give a specimen signature for the purpose of identification.

d) Permission to appear/ re-appear at University examination may be withdrawn before or during the course of the examination which, in the opinion of the Hon'ble Vice Chancellor, justifies the student's expulsion.

e) Examination will be conducted in Physical Mode (face-to-face) within the University campuses Centrally under the supervision of duly constituted Block Examination Management Committee (BEMC).

f) Notwithstanding anything contrary to these Regulations, no student who is undergoing any restriction at the time of submitting the application form or during the period of examination or who was expelled during the academic year just preceding the date of examination at which he/she intends to appear shall be admitted to the examination.

g) Detailed Guidelines on Conduct of Examinations such as dates for submission of Examination Forms, issuance of Examination Admit Cards, issuance of Duplicate Admit Cards, instructions to examiners, Examination Centre Superintendents, invigilators, other members of staff engaged in examination duty shall be approved by the Hon'ble Vice Chancellor. The Examination Centres shall be advised through Guidelines to take all steps for proper conduct of examinations such as proper supervision and invigilation, effective security cordoning off of the examination centers from the range of loudspeakers and other interference and taking stern action in all cases involving copying and use of unfair means, misbehavior or misconduct by the students during examinations.

5.4.1 Mode of Examinations

The University conduct examinations for all the students in 100% Physical Mode at the AUUP campuses for all the courses except Value Added Courses which will be conducted Online on Amizone as under:

Type of Courses	Mode for Conduct of Examination
Theory Examinations of Core Courses/Allied Courses, Electives etc.	
Assessment of NTCC/Lab Based/ Studio Based courses or Thesis courses and Clinical Courses	Face to Face within the University Campuses
Assessment of Human Value & Community Outreach (HVCO), Community Outreach (CO), Social Responsibility & Community Engagement (SRCE), Universal Human Values (UHV) & Entrepreneurship Awareness Camp (EAC)	
Examinations of Ability Enhancement Courses (Foreign Languages, Behavioural Science, Communication Skills/Business Communications)	MCQ Mode on Amizone

However, directives of respective Statutory Councils (CoA, RCI, PCI, BCI, NCTE etc.) will be applicable, wherever required.

5.4.2 Student Support System

Amity University Uttar Pradesh provides support to its students through all aspects of their University experience, from first contact to beyond graduation with the objective of holistic development of students, to help students become more self-aware and empowering them to make better decisions to effectively reach their academic and career goals. During Online examinations, students are being provided support through Institutional Examination Help Desks (IEHD), University Examination Help Desks (UEHD) and University IT Help Desks (UITHD) by connecting through various digital platform such as MS Team etc. Students may contact their PL and Institutional Examination Help Desk (IEHD), if face any technical issues during online examinations.

5.4.3 Disciplinary Control of Students in Examinations

During examinations, the students shall be under the disciplinary control of the Examination Centre Superintendent who will issue necessary instructions. If a student disobeys instructions or misbehaves with any member of the supervisory staff or University Observer or representative or the invigilators/Proctors at the Centre / Online, he/she may be expelled from the examination for that session. The Examination Centre Superintendent shall immediately report the facts of such a case with full details of evidence to the Controller of Examinations through Chairperson-BEMC who will refer the matter to the Examination Discipline Committee. The said Committee will make recommendations for disciplinary action to the Hon'ble Vice Chancellor as it may deem fit, and will also be reported to Academic Council/Executive Council.

(1) The students shall maintain proper discipline during the examinations. They shall not make use of any unfair or dishonest means or indulge in disorderly conduct during the examinations.

(2) Acts of disorderly conduct in the examination, whether theory or practical or viva examination include:

a) Misbehavior in the examination hall with the Centre Superintendent, the Invigilator on duty, the Examiner conducting a theory or practical or viva examination or the members of flying squads, the observers, the representatives of the University or the other staff working at the Examination Centre, or with any other student, in or around the examination center, or threat to life of examination staff, observers, members of flying squads etc. before, during or after the examination hour.

b) Intentionally tearing off the answer sheet(s) or a part thereof or a continuation sheet or any other specific response sheet used in the examination.

c) Causing damage to laboratory equipment, books in library and other institutional properties.

d) Disturbing or disrupting or instigating others to disturb/disrupt the examination.

e) Instigating others to leave the examination room.

f) Carrying any weapons into the examination centre.

g) Carrying photocopy or scanned copy of admit card.

h) Any act not specified above as determined by the Academic Council.

5.4.4 Acts of Unfair Means

The following shall be deemed to be the act of unfair means:

a) Talking to another student or any person, inside or outside the examination hall, during the examination without the permission of a member of the supervisory staff.

b) Leaving the examination hall without handing over the answer sheet and/ or continuation sheet, if any, or any other specifically designed response sheet to the Invigilator or Supervisor concerned or Centre Superintendent or the authorized officer of the University deputed to the examination centre and taking away, tearing off or otherwise disposing off the same or any part thereof.

c) Writing matter connected with or relating to a question or solving a question on anything (such as piece of paper or cloth, scribbling pad or question paper), other than the answer sheet, the continuation sheet, any other response sheet specifically provided by the University to the student.

d) Writing or sketching abusive or obscene expressions on the answer sheet or the continuation sheet or any other response sheet.

e) Deliberately disclosing one's identity or making any distinctive marks in the answer sheet for that purpose.

f) Making appeal to the Examiner/Evaluator soliciting favour through the answer sheet or through any other mode.

g) Possession by a Student or having access to books, notes, paper or any other material, whether written, inscribed or engraved, or any other device, which could be of help or assistance to him in answering any part of the question paper.

h) Possession of mobile phone, smart watch, laptop or any electronic device which can be of help or assistance to the student in answering any part of the question paper.

I Concealing, destroying, disfiguring, swallowing, running away with, causing disappearance of or attempting to do any of these things in respect of any book, notes, paper or other material or device, used or attempted to be used by a student for assistance or help in answering a question or a part thereof.

j) Passing on or attempting to pass on, during the examination hours, a copy of a question paper, or a part thereof, or solution to a question paper or a part thereof, to any other student or to any person.

k) Smuggling into the examination hall and/ or receiving/attempting to receive an answer sheet or a continuation sheet, or any other form of response sheet or a solution to a question paper or to a part thereof or taking out or arranging to send an answer sheet or continuation sheet, or replacing or attempting to get replaced the answer sheet or continuation sheet or any other response sheet during or after the examination with or without the help of or in connivance with any person connected with the examination, or through any other agency, whatsoever.

l) Approaching or influencing directly or indirectly a paper setter, examiner, evaluator, moderator, tabulator or printer or any other person connected with the university examination with the object, directly or indirectly, of influencing him to leak out the question paper or any part thereof, or stealing/procuring the question paper from any source before the examination or to enhance marks, or favorably evaluate, or to change the award in favour of the student.

m) Any attempt by a student or by any person on his behalf to influence, or interfere with, directly or indirectly, the discharge of the duties of a member of the supervisory or inspecting staff of an examination centre before, during or after the examination. Provided that without prejudice to the generality of the provision of the clause, this would include any such person who: (IAbuses, insults, intimidates, assaults any member of the supervisory or inspecting staff, or threatens to do so.

(ii) Abuses, insults, intimidates, assaults any other student, or threatens to do so, shall be deemed to have interfered with or influenced the discharge of the duties of the Supervisory and the inspecting staff within the meaning of this para.

(iii) Copying, attempting to copy, taking assistance or help from any book, notes, paper or any other material or device or from any other student, to do any of these things or facilitating or rendering any assistance to any other student to do any of these things.

(iv) Arranging to impersonate for any person, whosoever he may be, or for himself or impersonating for the other student at the examination.

(v) Forging a document or using a forged document knowing it to be forged in any manner relating to the examination.

(vi) Any other act of omission or commission declared by the Academic Council/Executive Council to be unfair means in respect of any or all the examinations.

5.4.5 Penalties for Indiscipline

A. The Examination Discipline Committee may recommend penalties as under:

Sub -para 5.4.3(2) & 5.4.4	Penalties to be recommended by Examination Discipline Committee
5.4.3(2)	Rustication for a semester/expulsion from the programme/cancellation of entire examinations based on the gravity of offence.
5.4.4 (a) & (b)	The examination for the session or course unit in respect of which a candidate is found to have used unfair means cancelled.be
5.4.4 (c), (d),(e) & (f)	The examination for the session or course unit or the entire examination of a candidate in respect of which he is found to have used unfair means be cancelled
5.4.4 (g), (h), (I), (j), (k), (l), (m), (n), (o) & (p)	The entire examination of the candidate in respect of which he is found to have used unfair means be cancelled and he shall further be disqualified from appearing at any University examination for a period to be specified by the Committee.
5.4.4(h)	Examination for the paper or the entire examination of a candidate in respect of which he is found to have used unfair means, be cancelled.

b) The entire online examinations including viva-based examinations taken by the students get recorded as a video with logs. Any breach of the conduct (as given in the Regulations 01) by a student during the examinations, will be reported to the Examination Discipline Committee (EDC) for further action. Hence, it is advised to take the examinations seriously and do not indulge in any unfair means activity.

During online examination, if the student is found writing continuously beyond the stipulated time frame, then it will be considered as an act of unfair means and examination of the student will be cancelled by the Examination Discipline Committee based on video recording as an evidence.

c) A candidate against whom an enquiry is pending about his allegedly having resorted to the use of dishonest or unfair means, or disorderly conduct in the examination or against whom action is initiated under the provisions of the preceding clause shall, if he takes or has taken any subsequent examination, be deemed to have been only provisionally admitted to that subsequent examination. That subsequent examination will stand cancelled, and his result thereof shall not be declared if on account of the punishment imposed on him as a result of the said enquiry or action, he would not have been entitled to take that examination but for his provisional admission thereto.

5.4.6 Appeals and Review

a) A student on whom any punishment has been imposed may, within 30 days from the date of the receipt of the communication in that behalf, may make a representation to the Vice Chancellor for review of his/her case. The Vice Chancellor, if deems it necessary may, refer it back to Examination Discipline Committee (EDC) for review. The recommendations of the EDC on the Appeal shall be placed before the Vice Chancellor who will there upon review the case and pass such orders as he/she may consider fit or may refer it to the Academic Council for advice.

b) In the case of a student who has been expelled from the University in terms of provisions of these regulations, the Academic Council on the recommendations of the Vice Chancellor, on the expiry of three years or such period as specified after such expulsion exempt a student from further operation of the punishment awarded.

c) If within four months from the publication of the results, it is brought to the notice of the Controller of Examinations that a student was guilty of the use of dishonest or unfair means at the examination in respect of which his/her result was declared, the provisions of these regulations shall apply mutatis mutandis to the case of such a student provided that before imposing any penalty including the penalty of cancellation of his/her result, he/she shall be given another opportunity to show cause against the proposed punishment and his/her explanation, if any, shall be considered by the Academic Council on the Recommendation of EDC.

5.5 Result Declaration

Results are prepared and declared as per Regulation R01 – Regulations on Conduct of Examinations, Scheme of Evaluation and Discipline among Students in Examinations.

5.5.1 Grading System

(I) The level of student's academic performance as the aggregate of continuous evaluation and End Semester Examination shall be reflected by letter grades on a Ten Point Scale according to the connotation as per Table A:

Table A

Grade	Qualitative Meaning	Grade Point Attached
A+	Outstanding	10
A	Excellent	9
A-	Very Good	8
B+	Good	7
B	Fair	6
B-	Satisfactory	5
C+	Pass	4
F	Fail	0
I	Incomplete	0
(F) DE	Debarred	0
AB	Absent	0
U	Unsuccessful	-
S	Successful	-

Conversion of numerical marks into letter grades.

(ii) In order to arrive at the letter grades based on relative performance, the total marks in a particular course for all the students in the course of more than 30 students shall be tabulated in a descending order list (equivalently a histogram). B+ band usually indicate the average mark.

(iii) If the marks obtained by a student of a class of more than 30 students are close to normal distribution curve, the marks awarded to a student in a Course Unit shall be transformed into a normal distribution curve by using Statistical Method in accordance with Table B to ensure the uniformity in spread of scores regardless of the nature of curricular areas.

Table B

Lower Range of Marks	Grade	Upper Range of Marks	Qualitative Meaning	Grade Point Attached
$\bar{x} + 1.5\,\sigma <$ And 80	A+	100	Outstanding	10
$\bar{x} + 0.75\,\sigma <$	A	$= x \mp 1.5\,\sigma$	Excellent	9
$\bar{x} <$	A-	$= x \mp 0.75\,\sigma$	Very Good	8
$\bar{x} - 0.75\,\sigma <$	B+	$= \bar{x}$	Good	7
$\bar{x} - 1.5\,\sigma <$	B	$= \bar{x} - 0.75\,\sigma$	Fair	6
$\bar{x} - 2.25\,\sigma <$	B-	$= \bar{x} - 1.5\,\sigma$	Satisfactory	5
	C+	$= \bar{x} - 2.25\,\sigma$ But not less than 40 for PG and 35 for UG	Pass	4
	F	$= \bar{x} - 2.25\,\sigma$ But not less than 40 for PG and 35 for UG	Fail	0
	I		Incomplete	0

The mean(x-) and the standard deviation (s) of marks obtained of all the students in a course shall be calculated and the grades shall be awarded to a student depending upon the marks and the mean and the standard deviation as per table B.

(iv) In a class of student up to 30 students, the minimum cut off for various grades shall be assessed as given in table C.

Table C

Grade	Qualitative value of Grade	Minimum Percentage of marks for letter Grade for PG/Dual/ Integrated Programmes	Minimum Percentage of marks for letter Grade for UG
A+	Outstanding	80	80
A	Excellent	75	70
A-	Very Good	68	65
B+	Good	60	50
B	Fair	52	50
B-	Satisfactory	45	45
C+	Pass	40	35
C	Border Line	35	30
F	Fail	Less than 35	Less than 30

(v) In the case of Non-credit and Audit Courses which are not reckoned for calculation of SGPA (Semester Grade Point Average) and CGPA (Cumulative Grade Point Average), the students shall be awarded "S" Grade for satisfactory performance and "U" Grade for unsatisfactory performance.

(vi) The Semester performance of a student will be indicated as "Semester Grade Point Average (SGPA). The SGPA will be weighted average of Grade Points of all letter grades received by a student for all the Course units in the semester. The formula for computing SGPA is given below:

1st semester

Course Code	Associated Credits	Grade Awarded	Credits Earned	Grade Point	Point Secured
(1)	(2)	(3)	(4)	(5)	(6)
MAL 101	5	C (+)	5	4	20
MAL 102	4	B+	4	7	28
MAL 103	4	A	4	9	36
MAL 104	3	B	3	6	18
MAL 105	4	F	0	0	00
MAL 106	4	B (-)	4	5	20
Total	24		20		122

Total associated credits in the semester (Total of column 2) = 24 Earned credits in the semester (Total of column 4) = 20

Points secured in the semester (Total of column 6) = 122

$$SGPA = \frac{\text{Points secured in the semester}}{\text{Total Associated Credit Units Semester-I}} = \frac{122}{124} = 508$$

CGPA is not applicable in 1st semester.

2nd semester

Course Code	Associated Credits	Grade Awarded	Credits Earned	Grade Point
(1)	(2)	(3)	(4)	(5)
MAL 101	5	A (+)	5	10
MAL 102	5	B (+)	5	7
MAL 103	5	C (+)	5	4
MAL 104	4	A	4	9
MAL 105	4	B	4	6
MAL 106	5	B (-)	4	5
MAL 107	3	F	4	0
Total	31		28	

$$SGPA = \frac{\text{Points secured in the II semester}}{\text{Total Associated Credit Units Semester-II}} = \frac{190}{31} = 6.13$$

$$CGPA = \frac{\text{Cumulative Points secured in all passed courses in I \& II Semester}}{\text{Cumulative Associated Credit Units In I \& II Semester}} = \frac{312}{55} = 5.67$$

In the case of Annual system of evaluation of student's performance, Annual Grade Point Average (AGPA) shall be assessed as per above guidelines.

The final year Grade Card will indicate Cumulative Grade Point Average (CGPA) and shall be calculated as Para 5.5.1 (vi) and shall be based only on Grade Points obtained in courses for which units have been earned.

(vii) Software made to suit the requirement of AUUP Grading system prepares the Histogram and awards Grade to each course independently based on the above Guidelines given in Para 5.5.1 (I) using statistical formula and taking care of all outlines.

(viii) An approximate and indicative equivalence between CGPA and percentage of marks can be assessed by simple mathematical calculation i.e. CGPA multiplied by 10.

5.6 Passing Criteria

A student has to fulfill the following conditions to pass any academic programme of the University:

a) Student who has earned minimum number of credits prescribed for the concerned programme as per the Course Structure, Curriculum and Scheme of Examinations, shall be declared to have passed the programme of study. Credit Units for each programme shall be decided by the Board of Studies of each Institution and shall normally be as follows:

Programmes	Minimum Credit Units (Average per semester)	Maximum Credit Units (Average per semester)
i) Under Graduate	22	25
ii) Postgraduate	27	30
iii) Integrated/Dual Degree	27	30

The minimum Credit Units prescribed for a programme shall include the Credit for Value Addition Courses (VAC)/ Basket courses (BC). However, Passing and Credit Earned in VAC/BC is mandatory. Further, students may take upto 15% extra credits under Choice Based Credit System (CBCS) and students of SAP may take up to 20% extra credits.

b) Continuous Internal Assessment (CIA)

I) The weightage of End Term Examination (ETE) to Continuous Internal Assessment Evaluation (CIA) is 50 - 80% to 50 - 20%.

ii) The condition for qualifying separately in CIA shall not be mandatory unless specified by any statutory body. In case of the programme under Council of Architecture, passing separately in CIA is mandatory as under:

Programmes	Programmes	Minimum Passing Criteria in CIA component
UG	B. ARCH	45%
PG	M. ARCH, MUD, M. PLAN	50%

iii) The Internal assessment will be completed within the semester and the result will be forwarded to Examination Department within three days after last day of class. Students who have missed the IAE/assignments/tests will be awarded '0' marks.

iv) There will be no provision for re-appearing in any component of Internal Assessment in subsequent semesters. HoIs may conduct make up tests, if required, due to valid reasons, within the same semester.

v) The students who are unable to score passing SGPA & CGPA for award of degree/diploma because of having obtained maximum of 5 marks in the Internal assessment in any course/courses shall be eligible to repeat the internal assessment of the relevant course/courses in the following cases:

a) Extended Period (N+1) or (N+2) or beyond as the case may be

b) Year Back

To make up the deficiency in/of SGPA/CGPA to be eligible for award of degree. Such students shall be required to pay re - admission fee of Rs.15 000/- along with 25% academic fee of the current academic year/ semester (as applicable) and back paper fee for each course. These students shall be required to attend the classes for Continuous Internal Assessment and obtain minimum 75% attendance in the course concerned.

vi) The students who are already qualified in internal assessment of all components as prescribed in the Scheme of Teaching and Evaluation, will not be eligible to re-appear for improvement of qualifying score of internal assessment.

c) A student is required to secure minimum 30% marks to pass in End Semester Examination and minimum aggregate marks of 35% in UG and 40% in PG/Dual degree / Integrated courses to be considered 'PASS' in each course unit.

d) For successful completion of the programme, students should secure a minimum Semester Grade Point Average (SGPA) in each term/semester separately and a minimum Cumulative Grade Point Average (CGPA) at the end of final year of the programme as under:

Programme	Passing SGPA	Passing CGPA
Undergraduate		
Certificate	4.00	5.00
6 Months/ 1 Year/ 1.5 Year Diploma	4.50	5.00
2 Year Degree/ Diploma		
3 Year Degree/ Diploma		
4 & 5 Year Degree		
Postgraduate		
Diploma (PG Level 01 Year)	5.00	5.00
Adv. PG Diploma (PG Level 1.5 Years)		5.50
PG Diploma (1/ 2 Years)		
1 / 2 / 3 Year PG Degree		6.00

Note: Passing criteria of respective Statutory Councils (CoA, RCI, PCI, BCI, NCTE etc.) is applicable in some of the programmes as under:

Passing Criteria as per Rehabilitation Council of India

Programme	Regulatory	Passing SGPA	Passing CGPA
Under Graduate			
2 Year Degree/ Diploma	RCI	5.00	5.00
3 Year Degree / Diploma	RCI	5.00	5.00
4 & 5 Year Degree	RCI	5.00	5.00
Post Graduate			
1 /2 / 3 Year PG Degree	RCI	5.00	6.00

Passing Criteria as per Pharmacy Council of India

Programme	Regulatory	Passing SGPA	Passing CGPA
Under Graduate			
4 & 5 Year Degree	PCI	5.00	5.00
Post Graduate			
1 /2 / 3 Year PG Degree	PCI	5.00	6.00

Passing Criteria as per NCTE

Programme	Regulatory	Passing SGPA	Passing CGPA
Under Graduate			
2 Year Degree / Diploma	NCTE	4.50	5.00
Post Graduate			
1/2/3 Year PG Degree	NCTE	5.00	6.00

Passing Criteria as per Bar Council of India

Programme	Regulatory	Passing SGPA	Passing CGPA
Under Graduate			
3 Year Degree & 5 Years LAW Degree Programmes	BCI	4.50	5.00
Post Graduate			
1 Year PG Degree	BCI	5.00	6.00

Passing Criteria as per Council of Architecture

Programme	Regulatory	Passing SGPA	Passing CGPA
Under Graduate			
4 & 5 Year Degree	COA	5.00	5.00
Post Graduate			
2 Year PG Degree	COA	5.00	6.00

Passing Criteria as per *Indian Association of Physiotherapists (IAP)*

Programme	Regulatory	Passing SGPA	Passing CGPA
Under Graduate			
4.5 Years	IAP	5.00	5.00
Post Graduate			
2 Years	IAP	5.00	6.00

Passing Criteria as per AIOTA

Programme	Regulatory	Passing SGPA	Passing CGPA
Under Graduate			
4.5 Years	AIOTA	5.00	5.00
Post Graduate			
2 Years	AIOTA	5.00	6.00

e) A student who has re-appeared/repeated the examination of course unit(s), the best of the two scores obtained shall be taken into consideration for calculating the SGPA and CGPA and eligibility for award of a degree.

f) The student must pass in Summer Training/Internship, Project, Dissertation (wherever prescribed), by securing the passing Grade as per Regulations and Guidelines of Non-Teaching Credit Courses.

g) On successful completion of the programme, students shall be placed in Divisions as below:

CGPA		Equivalent Division
UG/Dual (UG +UG)	PG/ Integrated & Dual (UG+PG)	
8.50 and above	8.50 and above	First Division with Distinction
6.50 but less than 8.50	6.50 but less than 8.50	First Division
5.00 but less than 6.50	6.00 but less than 6.50	Second Division

h) In the National Education Policy 2020, multiple entry and exits are allowed. After first year, if student desires to exit from the programme, certificate is offered by the University. Similarly, in exit after second year, Diploma is offered and after third year degree is offered.

5.9 Promotion and Academic Progression Criteria

Promotion will be considered at the end of each academic year. A student will be eligible for promotion from 1st year to 2nd year, 2nd year to 3rd year and so on, if he/she meets the passing criteria as mentioned in para 5.6. However, a student may be promoted from 1st year to 2nd year, 2nd year to 3rd year and so on provided she/he has minimum SGPA and CGPA as under:

	UG Programmes	PG Programmes	Integrated/DD (UG+PG)
SGPA for Promotion	3.50	4.50	4.00 (First 3 Yrs.) 4.50 (After 3 Yrs.)
CGPA for Promotion	4.50	5.00	5.00

a) Promotion from 1st year to 2nd year- If a student does not fulfill the passing/promotion criteria, may be promoted to 2nd year on the recommendation of HoI and will be placed on "Academic Probation" provided student has cleared at least 60% of number of courses /Credit units earned.

b) Promotion from 2nd year to 3rd year and subsequent years-

(i) A student will be promoted from 2nd year to 3rd year only if he/she will meet the passing criteria of SGPA (in both the semesters) and CGPA of the 1st year and minimum SGPA and CGPA of Promotion Criteria in the second year.

(ii) Similarly, student will be promoted from 3rd year to 4th year if he/she will meet the passing criteria of SGPA and CGPA for the previous semesters up to second year and minimum SGPA and CGPA of promotion criteria in the third year.

(iii) Promotions to subsequent years will also be based on the same criteria as above.

c) In case of programme under Pharmacy Council of India (PCI), promotion criteria as notified by PCI will be applicable.

d) Students who do not qualify for promotion to next semester/year as per Regulations of the University, are required to opt for the Academic Year Back in the following forms and will be required to submit the undertaking (OTP based) on Amizone: -

(i)   Academic Break

(ii)   Repeat Year

(iii)   Academic Break (semester) + Repeat Semester

(iv)   Or Withdraw from Programme

On the recommendation of HoI, CoE will examine the cases of the students and submit them for approval by the Vice Chancellor. The decision will be taken by the Vice Chancellor based on the performance of the students and recommendations of HoI.

5.9.1 Academic Probation

If a student fails to secure minimum passing SGPA & CGPA for award of degree in any semester and is promoted to next academic year by meeting the Promotion Criteria shall automatically be on Academic Probation for one year to improve his/her SGPA/CGPA and shall undergo counseling sessions with the assigned faculty. The concerned faculty shall monitor the performance of the student and shall submit a report to the HoD/HoI.

a) Promotion with Academic Probation (PAP)

I) Students who fail to meet the passing criteria but are meeting the Promotion Criteria as laid down in the Regulations of the University, are promoted to next Academic Year and will be placed on Academic Probation for one year.

(i) The student who does not clear the passing criteria as laid down in the Regulations of the University at the end of the Academic Probation will not be eligible for promotion to the subsequent years. He/she will have the option either to take a year back (Repeat the year/semester or Academic Break) for one year or withdraw from the programme.

b) Promotion with Academic Warning (PAW)

PAW category is applicable in case of students for promotion from 2nd year to 3rd year, 3rd year to 4th year and so on. Students who fail to get promoted under PAP, may be promoted to next Academic year under following conditions:

(I) f a student meets passing/promotion SGPA & CGPA criteria but has back papers in any of previous semesters.

(ii) If a student has scored Passing Criteria of SGPA in all semesters except one, in which he/she has Promotion Criteria of SGPA in previous year(s) and has Promotion Criteria of SGPA & CGPA in current year.

c) All students who are promoted to next year under PAP/PAW category will be required to submit an Undertaking stating that they are under Academic Probation/ Warning and will be required to score minimum passing/promotion SGPA & CGPA criteria at the end of Academic Probation/ Warning Period as per Regulations of the University.

5.7.2 Year Back – Repeat Year/ Academic Break / Academic Break + Repeat Semester

Students who do not qualify for promotion to next semester/year, will be given Academic Year Back in the following forms:

A) Repeat the Year

a) At the end of the year (after result of even semester/year) if a student has scored passing criteria as given above in para 2.6 in all previous semesters but has

I) Performed poorly in last 2 semesters and scored SGPA/CGPA less than promotion criteria e.g. having SGPA of less than 2.5 and CGPA of less than 3.5.

(ii) Has been debarred in most of the courses and has not given continuous Internal Assessment.

b) These students will:

(I) Apply to the Head of Institution and give an Undertaking.

(ii) Take admission in the Odd semester of that year, attend all classes including practical with junior batch and appear in both Continuous Internal Assessment as well as End Term Examination of that year.

(iii) Pay the prescribed Academic Fee of the Year.

(iv) Any exams given by the student in the previous year(s) for the repeat year will be treated as null & void.

(v) Such Students will be treated as student of one-year lower batch. However, the enrolment number will continue to remain the same. The students will attend the classes of all courses as prescribed for lower batch.

B) Academic Break

a) Students, who apply for Academic Break and the case is recommended by the Head of Institutions for justifiable reasons to be recorded, can be granted Academic Break of one year for programmes of two years duration and two Academic Breaks of one year each for programmes of three years and above duration, if approved by the Vice Chancellor, under the following circumstances:

(I) The student has been continuously ill.

(ii) Career advancement

(iii) Justified personal reasons.

b) However, the total period to qualify the course will not exceed the prescribed N+1 year for up to two years programmes and N+2 years for three years and above programme.

c) The student granted Academic Break shall be required to pay the fee for Guided Self Study Course (GSSC) and Examination Fee for of those courses in which he/she is re-appearing and will re-appear as Ex-Student.

The student will be required to pay the prescribed Re-admission fee and the prevailing Academic fee. Students who repeat the year will be required to pay the prescribed Academic Fee of the prevailing year.

It is mandatory for the students who have got year-back and are experiencing anxiety/stress, to meet a counselor at Amity Guidance & Counseling Cell (ACGC) to seek professional assistance for their overall well-being.

Keeping in view, the safety and security of the students, the university may conduct continuous evaluation (CE) and Semester Examinations in regular/online Mode as per the prevailing conditions and directives of UGC/MHRD and relevant councils.

5.8 Rechecking of Answer Sheets

a) The answer sheet of a student in any examination shall not be re-assessed under any circumstances. However, after the publication of the results of the University examinations, if a student, whether passed or failed, has strong grounds and belief that some mistake has been made in connection with his results, he may apply to the Controller of Examinations through HoD/HoI online on Amizone for re-checking of his/her answer sheet in one or more courses as the case may be on payment of prescribed fee within two weeks (14 days) of the date of declaration of results.

b) Rechecking is applicable only for those courses whose examination is conducted in Proctored / Physical mode except practical examinations. However, rechecking is not applicable for the courses whose examinations is conducted in Multiple Choice Questions (MCQ) mode online on Amizone, as evaluation is through system only and based on the pre-uploaded answer keys.

c) Whereas, the re-checking does not mean re-assessment or re-evaluation of the answer sheet, the Controller of Examination may appoint any Officer to see that:

(i) There is no mistake in the grand total on the title page of the answer sheet;

(ii) the total of various parts of a question has been correctly made at the end of each question;

(iii) all totals have been correctly brought forward on the title page of the answer sheet;

(iv) no portion of any answer has been left un-evaluated;

(v) total marks in the answer sheet tally with the marks sheet;

(vi) the answer sheet or any part thereof has not been changed/detached;

d) In the event of detection of any omission or mistake in the script or in the compilation of the result of a student, the matter shall be reported to the Controller of Examinations who will get the omission rectified by referring the answer sheet to the concerned examiner.

e) If the re-checking revealed, course to the provisions of the Regulations any discrepancy by virtue of which the marks of the student are revised, the record shall be corrected accordingly which will be updated on Amizone and can be viewed by the student. Revised grade sheet shall be issued after the previous grade sheet is surrendered.

f) If any such student refuses to surrender his/her previous grade sheet as required under the provisions of the Regulation shall be treated to have misbehaved and shall be dealt with by the Examination Discipline Committee under the relevant provisions of the Regulations.

g) The Vice Chancellor shall also have the powers to affect the recovery of the Grade Sheet by force through any of the law enforcing agencies.

5.9 Issuance of Grade Card

In the Grade Cards, the courses undertaken by the student during semester are shown with letter grades. The letter Grade so assessed shall be shown along with its equivalent grade point, an over-all AGPA/SGPA and CGPA.

Duplicate Grade Card shall be issued against payment of fee as prescribed and submission of First Information Report (FIR) from nearest Police Station for loss of Grade Card.

5.10 Supplementary Examinations

a) After the declaration of results of the Final End Semester Examinations, Supplementary Examinations are conducted within thirty days for the final & pre-final year students only who have not secured passing grades or were debarred/detained from appearing in any examination and they made up the deficiency in attendance as per provisions in the Regulations. For this purpose, the students of one-year courses shall be deemed as final year students.

b) Students who were on Academic Break and due to not meeting the passing/promotion criteria at the end of academic session and are again likely to get year back 2nd time, may be permitted to appear in the Supplementary Examinations of the year with a view to clear backlogs, improve grades and meet the promotion SGPA/CGPA as per Regulations of the University.

c) A student who fails to appear or qualify in Supplementary Examinations shall re-appear in the examinations when scheduled for the next batch of students within the time span prescribed for the programme.

d) A student wishing to appear/re-appear in the Supplementary Examination shall submit the Examination Form and pay the requisite fee Online on Amizone within the date announced by Examination Department. HoD/HoI will approve the Supplementary Examination Form of the students as per date notified in the Calendar of Examination Activities.

e) Better of two scores obtained after Supplementary Examination in repeat course unit(s) shall be taken into consideration for calculating the SGPA and CGPA and eligibility for award of a degree/diploma.

f) Pre-final year students appearing in Supplementary Examination may be promoted to next semester under Provisionally Promoted category. They will be required to submit an Undertaking Online stating that if the student after result of Supplementary examination fail to score minimum passing/promotion criteria to become eligible for promotion to next semester/year, he/she will either Repeat the Year or take Academic Break or Withdraw from the Programme. However, students with '0' SGPA or debarred in majority of the courses in the last semester may not be allowed to appear in Supplementary Examination and will not be promoted to next semester/year.

5.11 Improvement of Score in Extended Period

Students who fail to qualify during normal period of programme may reappear in End Semester Examinations of the course units of the concerned term in which he/she desires to improve his/her performance, when these examinations are held on normal schedule in next academic session to

a) Secure minimum C+ grade (Grade Point 4) in a failed course unit.

b) Improve SGPA for a semester if not meeting minimum passing criteria of SGPA.

c) Improve CGPA if not scored minimum qualifying CGPA for the programme.

Student who has scored C+ Grade in all the courses and scored minimum required SGPA /CGPA shall not be eligible to re-appear in course unit examination with a view to improve SGPA or overall CGPA.

Improvement in the score of courses completed by a student prior to his lateral entry in the University shall not be allowed.

5.12 Refund of Examination Fee of Back Paper

a) Back paper Examination fee, if any, once paid shall not be refunded or transferred to subsequent examination even if the student fails to present himself for the examination, except in the following cases:

(I) if re-checking of answer sheet, resulted into correction in result and student is declared pass in the course(s), 90% of the examination fee deposited meant for examination shall be refunded.

(ii) If the student expires before appearing in the examination, 100% of the fee shall be refunded to the legal heirs.

b) The claim for refund of any fee, if admissible under the Regulations, must be made within one year after the fee is deposited. No claim shall be entertained thereafter.

5.13 Credit Transfer / Lateral Admission / Programme Transfer/CBCS/Academic Bank of Credit

Students who secure lateral admission from some other institution / university, will be given credit transfer as per the course mapping done by the institution and approved by the Equivalence Committee.

5.14 Concluding Ceremony

There has been a tradition at the Amity Institutions to conduct a Concluding Ceremony when the students of a programme have undergone and completed all the academic activities of a programme. The students of the outgoing batch are awarded Provisional Certificate on successful completion of the programme and selected students are presented awards (in the form of Citations, Salvers, Books etc.) in recognition of their contribution and achievements in various fields.

5.15 Academic Awards Medals

Toppers would be those who have secured the highest aggregate CGPA in the programme in which they are awarded the qualifications in first attempt. The candidate should not have repeated any course for achieving highest aggregate and should not have any disciplinary/ misconduct case during his studies, in the university.

The students to be considered for scholarship/ award should have passed all the examinations in the first attempt in the end semester examination scheduled for his/her programme. Students appearing in Supplementary/Back paper examinations are not eligible.

The University may award an overall trophy to one student for the best overall performance in academics and other activities, general behaviour etc. if the strength of students in a programme is 60 or more.

SALVERS AND CERTIFICATES

The University may award Salvers and Certificates to the students on various traits/performance/ achievements on the basis of actual number of students in a programme as under:

a)   Up to 30   =   up to Two

b)   Between 31 & 120 =   up to three

c)   Between 121 & 180 =   up to Five

d)   Exceeding 180   =   up to Seven

5.16 Issuance of Provisional Certificate

The provisional certificate is issued to the students on successful completion of the programme as per passing criteria, before the Convocation of the year based on the request of the students through institution. The Provisional Certificates are valid till degree issued to the students.

5.17 Convocation

Convocation is a memorable occasion in one's life. Convocation is held every year in the month of November/December in Noida Campus of the University or at such other places as approved by Executive Council for award of Degrees/Diplomas, Medals (Gold, Silver and Bronze), Trophies, Citations and Corporate Awards to successfully qualified Graduands of several Programs. A few selected eminent personalities having outstanding contribution in their respective fields, are also conferred upon honorary degrees to acknowledge their work.

Alumni are specially invited for the Convocation, and during the ceremony, they handover the flag to the passing out graduands to welcome them for being part of the great Amity Alumni Family.

5.19 Dispatch of Degrees After Convocation

1. Students, who are unable to attend the Convocation, can request for dispatch of the degree at the time of registration for Attending/Not Attending the convocation either offline or online.

2. Fee for collection of degree after the Convocation is as under:

Year after within Convocation	India Address / Self Collection	International Address
1st	Rs. 1000/ -	Rs. 3500/-
2nd	Rs. 2000/-	Rs. 4500/-
3rd	Rs. 3000/-	Rs. 5500/-
4th	Rs. 4000/-	Rs. 6500/-
5th	Rs. 5000/- (Fixed afterwards)	Rs. 7500/- (Fixed afterwards)

a) For online application, student will have to apply for collection of degree (either in person or by post) through link "Apply for Degree" available on his/her Amizone ID with prescribed fee.

b) Degree along with Grade Cards and Value-Added Certificates will be dispatched through Speed Post/Courier. Degree can be dispatched outside India on payment of $50 or equivalent INR.

c) Degree may be collected by the student in person from Examination Department of the University through respective institution on producing of proof payment made on Amizone and Photo Identity proof.

Under any circumstances, Degree cannot be handed over to anyone else, except concerned student.

5.19 Attestation of Grade Cards/ Degrees

a) Photocopy of Grade Cards / Degree may be attested by the Controller of Examination on payment of prescribed fee.

b) Student needs to bring the Original documents along with photocopies to be attested.

c) Provide address of University / organization, if attested copies are required to be placed in a sealed envelope.

5.20 Official Transcript

Official Transcript is a Statement of Grades given in a prescribed format, issued on request from the student with requisite fee. The University will issue Official Transcript to a student for seeking admission to pursue higher studies in foreign universities/institutions as per the guidelines.

5.21 Issuance of Other Certificates – Bonafide / Medium of Instruction/ Backlog / Conversion of CGPA to Percentage

These certificates are issued on request from the students through respective institution after payment of requisite fee for the same.

5.22 Alternate Degree / Diploma / Certificate

Award of alternate degree is an additional help extended to students who do not qualify for the award of degree in which they have been admitted. It will not be claimed as a right. Decision of the Vice Chancellor on recommendation of University Equivalence Committee will be final. No representation against the decision of Vice Chancellor shall be entertained.

Alternate Degree is awarded to the students who are unable to qualify SGPA/CGPA criteria for award of degree within the prescribed duration of N+1+1/ N+2+1 as applicable, where N indicates the duration of the programme in years.

Students who do not qualify for award of degree for which they have been taken admission, remains with entry level qualification i.e. students taken admission in B. Tech/ B.Sc. will have only 10+2 qualifications. Similarly, students taken admission in Post Graduate programmes remain with qualification of Graduate degree.

Students considered for award of alternate degree will be required to pay Rs.15,000 / - or as prescribed by the Competent Authority as transfer fee from their original programme to alternate programme for which degree is awarded.

Note: Not withstanding anything stated above, the students are advised to read the AUUP Regulations (one) Conduct of Examinations, Scheme of Evaluation and Discipline among Students in Examinations (Available on Amizone) for better clarity in regard to Academic activities of University which shall prevail, if found in consistent with this document.

5.23 Assessment of Attainment of Student Learning Outcomes

Amity University Uttar Pradesh (AUUP) focuses on holistic and Outcome Based Multidisciplinary Education. A well-defined Frameworks for fully flexible Choice Based Credit System (CBCS) for multi-

disciplinary education and Outcome Assessment is in place. Programme Review and Outcome Assessment Committee (PROAC) defines Program Structure, Course Curriculum along with Programmme Learning Outcomes aligned with Graduates attributes, defining Assessment plan for attainment of learning outcomes and ensuring development of requisite skills and competencies for Employability & progression by incorporating Stake Holders Feedback, industry requirements and student career aspirations. Internal Quality Assessment Cell (IQAC) is active at Institution, domain, and university level.

The Mission, Graduate Attributes, Programme Educational & Operational Objectives and Outcomes at University, Domain, Institution and Programme level are aligned. The student learning outcomes are clearly stated at programme level and are instrumental in achieving the mission and objectives of the University.

The University has two methods of assessment of Course Level Learning Outcomes (CLOs) of the students as assessed through Continuous Assessment (CA), Professional Skill Development Activity (PSDA) and End Semester Examination. The Programme Learning Outcome (PLOs) of the students are assessed through direct and indirect measures as under:

Direct Measures:

a) Comprehensive Examination: This consists of an evaluation of the students on Program Level outcomes where evaluation is taken yearly based on the overall outcome of the different parameters ranging from Knowledge Management, IT skill to Problem- solving skills created and many others thus evaluating the students' capability in handling the Program Level Outcome. Comprehensive examinations are conducted during even semester examination for all the programmes.

b) Scoring Rubrics: Rubrics is another multidimensional tool used in evaluating students' work under the three broad categories namely Communication Skills, Behavioural Skills, Global Outlook, Entrepreneurship Skills, Social Work, Environment Sustainability & NTCC. Students of all the programme are assessed at the end of even semester through these rubrics.

Indirect Measures

a) Exit Survey: This method is used to assess the level of satisfaction of graduating students on a wide array of program attributes, to identify areas for program improvement, and to help measure change the student underwent over time. Exit survey is conducted for all the students of final year of their respective programs during ESE.

b) Attainment of Learning Outcomes & Graduate Attributes: For all the direct and indirect measures, for assessing specific Programme Learning Outcomes (PLOs), target for achievement level is defined. Based on OAP results, assessment level of PLOs is analysed and accordingly action plan for improvement is planned.

On successful attainment of PLOs and GAs, students are also awarded a certificate of attainment of LOs from the University. If any student has not attended PLOs, is required to re-appear for assessment before Convocation.

Further, the PROAC assesses the learning outcomes at Programme Level and Institution Level to review the programme and curriculum. The University QAE analyses the result of attainment of learning outcomes for reviewing the existing policy, strategy and action plan.

6. Student Support, Welfare, Discipline and Code of Conduct

6.STUDENT SUPPORT, WELFARE, DISCIPLINE AND CODE OF CONDUCT INTRODUCTION

AUUP has standard admission criteria with a standard, non-discriminatory admission process, ensuring quality and equitable support and welfare of all students enrolled in its academic programs.

It promotes –

(i) inclusive, equitable campus culture.

(ii) effective support arrangements for differently abled students.

(iii) campus safety and security.

(iv) availability of adequate learning, sports, residential and leisure infrastructure.

(v) excellent facilities and resources for both face-to-face and online delivery.

(vi) provision of library facility and other learning resources, including digital resources.

(vii) encouragement of students with academic merit scholarships.

(viii) encouragement to students to excel in sports by granting sports scholarships.

(ix) encouragement of wards of martyred defense personnel with 100% scholarships.

(x) encouragement of students from economically disadvantaged families with merit cum means scholarships.

(xi) effective complaint and grievance processing.

(xii) effective record-keeping to safeguard student records.

(xiii) assistance with skills development.

(xiv) provision for student feedback.

6.1 Student Support

6.1.1 Dean of Student Welfare

Dean Student Welfare (DSW) promotes student holistic development, enhances student's University experience through activities, events, services and interventions; provides critical student support system; promotes an equitable, inclusive, disciplined, safe, vibrant, healthy, resilient campus climate and responds to emerging needs of the students.

The office of DSW promotes culture of care and wellbeing in the campus by helping the students to deal with challenges they face in academics or in personal life, including supporting mental and physical health.

The Office of the Dean of Students includes 14 student services: Co-curricular & Extracurricular activities, Counselling Services for Students, Campus Life, Student Conduct and Integrity, Student Emergency Services, Student Housing Services, Scholarships, International Student Facilitation Centre, Events, Internal Cell for students with disability, Internal Cell for North-Eastern students, Internal Cell for minority students, Equal Opportunity cell and Grievance Redressal Cell. In addition to the student welfare, DSW also ensures student discipline along with proctorial team. DSW is supported by a team of Dy DSW, Asst DSW, Director

(SWS) and faculty support team.

Students are advised to contact the DSW and team with respect to any problems they may face inside or outside the campus. All interactions with students are kept strictly confidential.

6.1.2 Dean Student Support & Academic Affairs

The Dean Student Support & Academic Affairs (SS&AA) is committed to provide assistance to all students on academic related matters, student engagement and professional skill development. In particular, counselling is available to individual students who may encounter any difficulty in adjusting to the academic life at the University. Office of Dean Student Support & Academic Affairs where student should reach for solution of all his/her queries related to his academic, student engagement & professional life at Amity University Uttar Pradesh.

Students are advised to write their issue at studentsupport@amity.edu to connect with Prof. (Dr.) Alpana Kakkar, Dean (Student Support & Academic Affairs). They can reach to Dean (SS &AA) on 9311266484, if they don't receive any response within 24 hours from studentsupport@amity.edu.

Further, there is an Online Student Support Helpline number (0-80458-26489) manned by a team of senior faculty members of AUUP. Students can dial the helpline number which is open 24*7 for students.

Dean (SS&AA) & DSW office select a team of sincere, active, and committed students each year for assisting Dean in various activities. They need to be committed, disciplined, and should have zeal to go extra mile to learn leadership.

6.1.3 Programme Leaders

Each programme within the university has a designated programme leader appointed from among the faculty members. Programme leaders are responsible for academic leadership, teaching and learning, planning, assessment and enhancement of an academic programme while working closely with other faculty members and student class representatives.

The Programme leaders monitor –

• ongoing academic quality and KPIs of the programme.

• student progression and success and actively coordinate arrangements and support for non-progressing students.

• provide information to students to guide elective courses choice.

6.1.4 Student Affairs Faculty Coordinators

They assist the Dean of Student Welfare and Dean Student Support and Academic Affairs to coordinate and organize extra-curricular activities and major events to promote opportunities and support for students to achieve student learning outcomes and student success.

6.1.5 International Student Support Faculty Coordinators

They assist the Dean of Student Welfare to coordinate and organize extra-curricular activities and events to promote opportunities and support for international students. They provide significant support to international students in academic advising and cultural awareness.

6.2 Student Leadership and Representation in various decision-making bodies

AUUP has well established system of engaging students in university decision making and governance committees. Student representation enables students to make a meaningful contribution to quality assurance, to enhancing teaching and learning, the student experience and outcome for students.

(i) IQAC at the institutional level have student representatives to propose ideas and suggestions on quality issues of their concern.

(ii) Students are appointed as Class Representatives, one male and one female student, so that they can bring up their concerns and views on issues related to lectures, assessment, resources, health and safety, and other general concerns. Monthly CR Meetings are conducted during the semester.

(iii) Students are members of external quality review panels, as Student Representatives in Anti-Ragging Committee, etc.

(iv) Students are encouraged to organize Club and Committee level activities as President, Vice President, Member Secretary, Treasurer and members on rotation to develop their leadership and team management skills.

(v) Students organize and coordinate various University level student events like annual sports meet

'Sangathan', Amity Youth Festival, Amity Human Value activities (Quarter/Year), Freshers party for 1st year Students' freshers and Farewell for outgoing batch, AMIMUN - Annual International Conference, UN designated International days like – International Youth Day, International Day of Clean Air for Blue Skies, International Day of Democracy , International Day for the Preservation of the Ozone Layer, International Day of Awareness of Food Loss and Waste, International Day of Non-Violence, etc.

6.2.1 Class Representative System

A Class Representative (CR) is a responsible, prestigious and challenging position. Students are encouraged to take up this leadership position. To become a representative of the class, a student must have the values of trustworthiness, honesty, transparency and commitment and be an active participant in curricular and extracurricular activities.

CR is an important leadership position in governance of continual improvement in academics, teaching learning and all other functional aspects of AUUP by providing constructive feedback, ideas, /suggestions on areas of improvements.

CRs are the pillars of AUUP, who are nominated by the Institute for various programme to represent the students of their respective class and section, based on a set criterion.

CR Selection –

The CRs are selected for each section/batch in all the programmes of the Institution and finalized by the HOI/HOD and on the recommendation of the Programme Leader.

The CR's are selected based on the following criteria:

(i)   Good Academic Record (should be among the toppers)

(ii)   Good inter-personal and communication skill

(iii) Regular in class attendance – No debarred case

(iv) Achievements in co-curricular and extra-curricular activities

(v) Conduct

(vi) Contribution in institutional development activities

(vii) No unfair means

(viii) No case of indiscipline

If a CR violates any of these criteria, he/she is immediately replaced. Further CRs are changed every year to give opportunity to other students.

Role of CRs :

The specific roles and responsibilities of the Class Representative include –

(i) Class Data Collection & Analysis: for each student for various activities and issues.

(ii) Advocacy: influencing the student community for positive outcomes with respect to academics, discipline and participation in co-curricular and extra-curricular activities.

(iii) Monitoring: timetable, syllabus progress, achievements, functioning of student clubs, progression support, discipline and related issues etc.

(iv) Quality enhancement by representing the legitimate concerns and problems of classmates and giving feedback to both the classmates and authorities.

(v) Coordination with various authorities in the Institute and University.

It is important for Class Representatives to:

(i)   Attend briefing session planned at University Level from time to time

(ii)   Attend and conduct regular monthly CR meetings at the Institution.

(iii)   Attend closing semester meetings of various Clubs/ Committees

(iv)   Keep connected with Institutional Clubs Presidents for planning Co-Curricular activities

The CR is a leader of the section he/she is representing. They need to motivate, encourage and engage each member of the class for participation in co-curricular and extra-curricular activities and help them to stand out academically and scholarly.

The Class Representatives should not deal with –

(IDisputes between students and academic/hostel staff, and between individual students (for example, harassment, discrimination and victimization);

(ii)   Formal procedures (for example, exam failures, results appeal, academic appeals, individual complaints, disciplinary hearings, etc.);

(iii)   Financial and funding queries including loan between student/Teaching Community.

6.3 Mentoring System

Mentoring forms an indispensable and significant aspect of a student's life. Mentor-Mentee System is an invaluable program of AUUP where each student of the University is nurtured holistically by four Mentors- Faculty Mentor, Industry Mentor, Alumni Mentor, Parent Mentor and supported by one Buddy. It becomes the students endeavor to understand the intricacies of the lLife both professionally and personally on this grooming platforms provided by Amity through the 4-Tier mentoring system.

A mentor's role is to:

(I)   Act as a guide, counselor, friend, philosopher, teacher, coach & role model who share his experience, knowledge, and wisdom.

(ii)   Improve problem solving, communication, leadership, research and entrepreneurship skills of mentee.

(iii)   To help mentee achieve his/her academic & professional goals.

(iv)   To hear mentee as his/her academic parent and solve Mentee's issues in personal or professional or academic space. Mentor build that trust in mentee through various meetings.

A Mentee:

(i)   Knows when to ask for help

(ii)   Have a sense of personal responsibility and commitment.

(iii)   Willing to meet to his/her mentor on a regular basis.

(iv)   Identifies his/her needs and presents them to his/her mentor.

(v)   Is open-minded and ready to accept the mentor's advice.

(vi)   Is honest and able to bring up any issues

(vii)   Respects and appreciates the mentor's effort

Mentoring Online System: "MY MENTORS" Amizone link

(i)   Know your Faculty Mentor (FM) and Mentoring Program Coordinator (MPC)

(ii)   There is a Mentor-Mentee Link on your Amizone home page.

(iii)   First Thursday of every month is planned as GROUP MENTOR-MENTEE ACTIVITY SESSION

(iv)   On First Thursday, each Mentee group will have Co-Curricular Activity competitions within the mentee group or among different mentee groups and each mentor will try his/her best that their respective mentee/ mentee group must stand out as achievers in the competition.

(v) Agenda for the group activity /competition will be set by Mentoring Program Coordinator (MPC) after approval of HOI and this agenda is called Session Agenda and the agenda can be added by Faculty Mentor (FM) for style / rule of competitions/activity FM wish in his/her mentee group. Both Agendas will be available a week before the Activity/Competition, for the preparation for the competition to win accolades and certificates.

(vi) Attendance is mandatory in the activity session as Academic growth and Professional growth of the Mentee will be marked online on a scale of 4 by your respective Faculty Mentor.

(vii) Faculty Mentors will discuss your performance in Group Activity/Competition each month with your HOI.

Individual Mentoring :

(i) For your personal problems/issues you can meet your Faculty mentor in their respective cabins or venue suggested by your FM/ Institution.

(ii) Time of meeting would be as per convenience of both Mentee and Faculty Mentor.

(iii) You can meet your Faculty Mentors as many times you need your Mentor's Support.

(iv) You can meet your Mentoring Program Coordinator at any time.

(v) Trust your FM for confidentiality of the matter you have discussed and referred as confidential. FM will not share your personal issues in any report. Mentor is your best friend/ guide /Academic Parent.

(vi) Individual Mentoring meetings has categories like Academic, Examination, NTCC, Research, Career & Personal. You can meet your FM for issues /guidance related to any of these categories.

(vii) Best Wishes to make your Mentor-Mentee Group most active and popular.

6.4 Amity Centre for Guidance & Counseling (ACGC)

Students face difficulties like separation from their families, growing up and learning to function as independent adults, developing new and closer relationships, as well as defining and establishing themselves on a possible career. The counseling center is committed to provide a broad range of high quality, innovative and ethical services that address the psychological, educational, social and development needs of students.

Students are advised to make full use of the ACGC whenever they wish to share their thoughts regarding emotional, personal & professional needs and can contact at Toll-Free 24 x 7 Counselling Helpline 1800-10-Amity (1800-10-26489).

All interactions with students are kept strictly confidential. It is advisable for all students to meet a counselor at Amity Guidance & Counseling Cell (ACGC) at least once in a semester to seek professional assistance for their overall well-being.

6.5 Amity Women Help Desk

Amity Women Help Desk has been established as a part of the measures undertaken for the welfare of the female fraternity of the University. Following the UGC mandate, it focuses on women safety and security in all respects, and provides support services to ensure safe environment. Female students, faculty and staff members may contact Amity Women Help Desk 24X7 for any kind of complaints (sexual, physical, psychological /emotional harassment etc.,), queries and suggestions. The same may be posted on Amizone (Amity intranet). The women help Desk acts as a link between the complainant and Redressal Authority in the University and ensure grievance redressal within a stipulated period of time. Please contact Ms Sagina Hooda, Member Secretary. Contact details: Tel: 0120 -4392433, Mobile: 9818476297 Email: shooda@amity.edu

6.6 International Students Facilitation Centre

The University has an International Students Facilitation Centre (ISFC); under the Dean of Student Welfare (dsw@amity.edu), to advise and facilitate the International Students.

ISFC services are always available to help international students, offering personalized advice and information about all aspects of university life and on any matters related to life as an international student.

At ISFC, international students are welcomed by friendly students and staff and given helpful information about settling into AUUP.

For further details please go to url http://auup.amity.edu/international-student.aspx

6.7 Scholarships & Financial Assistance

To reward the hard work and academic excellence achieved by meritorious students in their academic endeavors in various programmes, Scholarships, Awards, Medals & Special Awards are granted to the students at Amity University Uttar Pradesh.

The University offers a variety of scholarships to its students to encourage excellence in academics, sports, cocurricular activities and to meritorious but financially weak students in the form of financial aid granted on an annual basis.

To encourage meritorious students to pursue higher education, on admission scholarships are granted which can be continued in subsequent years of study in a programme, based on merit achieved by the students.

Please see Regulation 7- on Scholarships, Awards, Medals & Special Awards https://amizone.net/amizone/webforms/orientation_docs/89c14cfe-0-R-07%20(u pdated).pdf

In addition, the University grants to academically deserving student's, scholarship during the programme of study and financial aid in the form of various fee discounts. Please see details of various Scholarships on offer by clicking https://amizone.net/adminamizone/webForms/studenthandbook/Details_of_scholarships_&_Financial_Assistance.pdf

6.8 Student Support & Progression

Amity University Uttar Pradesh provides support to its students through all aspects of their University experience, from first contact to beyond graduation with the objective of holistic development of students, to help students become more self-aware and empowering them to make better decisions to effectively reach their academic and career goals.

The University is committed to provide support to assist students to complete the programme in which they have enrolled. The processes to monitor student progression are effective, fair and transparent.

For further details please see Section 7 of this Handbook.

6.9 Study Abroad Program

Learning and understanding new cultures, industry, improving foreign language skills, studying a discipline with an international perspective, and seeking out new challenges are significant elements of the study abroad experience. For further details please go to url https://www.amity.edu/sap/

6.10 Military Training Camp (MTC)

During MTC, students imbibe the value of discipline and a spirit of patriotism, commitment and perseverance by participating in a variety of activities like parasailing, trekking, shooting, rock climbing/rappelling, etc. which test their mental and physical agility. For further details please go to URL https://www.amity.edu/mtc/

6.11 Student Support Services

6.11.1 Health Care Facilities

(i) To ensure resilient mental and physical health of the students, AUUP has well established health care facilities.

(ii) Students may please note that they are advised to get themselves inoculated against communicable diseases at their own initiative and expense.

Students are covered under group medi-claim policy in the case of accident and are provided medical treatment of up to Rs75,000/- in the following hospitals (only on admission for more than 24 hours) - Kailash Hospital (Noida), Indraparstha Apollo Hospital (New Delhi), Noida Medicare Centre, Vinayak Hospital (Noida).

(iii) 24 x 7 Ambulance Services are available in the campus.

6.11.2 Amity Legal Aid Cell

Legal Aid Cell set up in Amity Law School; Noida has the sanction of the District Legal Service Authority Gautam Budh Nagar to undertake suitable steps in ensuring free legal aid to the poor. The students who are interested, self-driven and have completed two years in Law School are members of this cell. They interact with the needy, research on their problems and come with the best possible remedy. The alumni who are practicing in the court also assist in taking Pro-bono cases of the cell.

6.11.3 Support Facilities for Divyangjans

Amity University has provision for various disability services and provides reasonable adjustment advice and support for students with a disability or health condition. The Campus Infrastructure has been developed to facilitate students with disabilities. Ramps and elevators are available in all the buildings in the Campus, in compliance with 'Persons with Disabilities Act'.

The support services are aimed to encourages independence, responsibility and autonomy and to ensure that students with a disability realize their full academic potential despite their disability.

The Disability Services are part of the Office of Dean Student Welfare who is the principal point of contact and support for students with disabilities and works closely with others in the administration and academic departments of the University. This is to ensure that appropriate arrangements relating to teaching and assessment are made for students with disabilities, whilst maintaining the academic integrity and core requirements of the individual courses.

(i)   Sufficient number of wheelchairs are available in the University.

(ii)   All multi-floor blocks have been facilitated with Lifts.

(iii) Battery Operated Car is available within the campus for mobility.

(iv) Rest Rooms separate for both genders are available.

(v) Scribe for examination is available on demand.

(vi) Accessible and modified Toilet facilities are available.

(vii) Ramps & Rails are provided at the entrance of each building to facilitate them. Braille

(viii) To assist visually challenged students Braille software is available.

(ix) Special skill development programmes are conducted.

Students who require any help are requested to contact DSW office.

6.11.4 Safety & Security

Amity University has 24-hour, 365 days security in the campus. With the goal of providing safe and secure environment, the security department manages the entry/exit points to ensure that only authorized persons are allowed inside the campus.

Access to the campus is through the gates and is controlled through security guards, turnstiles/boom barriers (using Amity ID Card, biometric/face recognition) to check on people entering/leaving the campus. A network of surveillance cameras, patrolling gypsies, alert campus marshals, security dogs, and control room complement the overall security architecture.

Students can use their Amity ID Card and biometric/face recognition at gates to open turnstiles to enter the campus.

Security and personal safety are important issue for everyone and relies on students, faculty, and staff compliance to not only the laws of the State but also the rules and regulations of AUUP.

Please click the URL to read the student security, safety and parking guidelines. • https://amizone.net/adminamizone/webForms/studenthandbook/SECURITY_ GUIDELINES_ON_ SAFETY_OF_STUDENTS.pdf • https://amizone.net/adminamizone/webForms/studenthandbook/ STUDENT_PARKING_GUIDELINES.pdf

6.11.5 Control Room

To report a crime, emergency, or suspicious activity, you may call the University Control Room at 0120-4392777.

6.11.6 Amity ID Card

The Amity ID Card is the official Amity University identification card for students, faculty, staff, and other members of the University. You can use your Amity ID Card to gain access to the campus through access control devices at Campus Gates. Students are required to wear their ID cards all the while on campus. It is compulsory to wear ID cards during examinations.

Students must compulsorily wear their Amity ID Card around their necks always while on campus.

6.11.7 Hostel Accommodation

(i) Hostel accommodation is allotted to bonafide and eligible students. Separate girls and boys hostel facility is available. Admission to the hostel will be provisional and will be given for one academic year only. Amity University Uttar Pradesh (AUUP) has the right to refuse admission to the hostel to any student who in its opinion is not considered suitable for admission either on medical grounds or for reasons of conduct, etc. The University also reserves the right to refuse permission to students to continue in residence.

(ii) Hostel Seats are alloted by the Hostel Management Committee as per the student strength of AUUP Institutions. Fresh students can opt for hostel accommodation while filling up the AUUP Admission Form. On confirmation of hostel admission, they have to deposit hostel fees and obtain a receipt.

(iii) The Hostel functions on the principles of shared 'home' environment, equity, discipline and egalitarian values The University expects that student residents will maintain high standards of ethics, culture and disciplined behavior. And will follow the values and traditions of Amity University.

(iv) While pursuit of academic excellence will be a key focus for the student residents, the Hostel Management and Staff members will help to foster independence while responding to the individual needs and talents of each student resident so that they reach their potential. It is expected that they will carry fond memories of their stay in the hostel as they pursue their journey to achieve success in life and professional excellence.

(v) Amity is a Ragging Free University. Incidence of ragging or abetment of ragging will be severely dealt with by appropriate action such as expulsion from the hostel / university and/or FIR with the police. Detailed instructions are contained in the 'Regulations/Directive for Banning Ragging & Anti Ragging Measures' Booklet uploaded on Amizone. Students are required to study it carefully, take a vow not to indulge in any form of ragging activity and comply with all the instructions therein.

Please see Regulation 6 – on Hostel Accommodation using following link: https://amizone.net/amizone/webforms/orientation_docs/096bef95-f-R-06.pdf

It is important to note with respect to Hostel Accommodation

a) Allotment of Hostel seat means allotment of a hostel room, individually or on sharing basis, as decided by the competent authority of the University.

b) A hostel resident will be a bonafide student of AUUP, who has been found eligible (eligibility conditions mentioned in student handbook), has paid the annual hostel fee and has been provisionally allotted a hostel seat for one academic year out of the available hostel seats, subject to terms and conditions.

c) Being a bonafide student of AUUP does not automatically confer the right of entitlement for a hostel seat.

d) AUUP is under no obligation to provide hostel facility beyond its capacity.

AUUP reserves the right:

(a) to close any or all its hostels suo moto;

(b) to refuse hostel seat allotment to any of its student/s due to unavailability of hostel seats in that academic year;

(c) to refuse hostel seat allotment to any of its student/s, who is not eligible or who in its opinion is not considered suitable for hostel seat allotment on medical grounds, or for any other reason;

(d) to refuse permission to any of its students to continue as a hostel resident;

(e) to alter the hostel infrastructure;

(f) to decide on the nature and quantum of services and facilities to be offered to any and/or to all its hostel residents;

(g) to deny entry into the hostel to any visitor if, in its opinion, the visit including any student's, is likely to disturb peace and order in the hostel.

Allotment of Hostel

(i) Separate Hostel accommodation, air conditioned and non-air conditioned are available for girl students and boy students.

(ii) Students, who are eighteen years and above, will be deemed to be staying by themselves and by their own free will in the hostel.

(iii) Parents of minor students will apply for the hostel facility and their wards will be deemed to be staying by themselves and by their parents free will in the hostel.

(iv) Allotment of rooms is done domain-wise to freshers / senior student for one academic year.

(v) Allotment status is displayed on the Notice Boards and on Amizone.

(vi) Information is conveyed to the students online: reporting time and date, and other formalities to be complied with.

(vii) Allotment is done on "first come first served" basis and on full payment of Hostel Fee.

(viii) Hostel registration forms are available online. The registration form must be submitted online by the date announced for the submission of application.

Students are required to stay in the hostel after the registration. After registration, students will not be permitted to leave the campus without authorization.

Instruction for the Hostel Residents – Please see Regulation 6 for details https://amizone.net/amizone/ webforms/orientation_docs/096bef95-f-R-06.pdf

Laundry Services

Laundry is free of cost for hostellers. Limited number of clothes, as prescribed, can be given for washing and ironing twice a week. Two days are earmarked for each hostel. Each student is given a docket number for laundry.

Clothes are collected by the laundry-man from the hostel and students are to collect cleaned / ironed clothes from the laundry-counter. Bed sheet and towel can be exchanged from the counter once a week.

Grievance Redressal Mechanism for Hostel Students https://amizone.net/amizone/ webforms/orientation_docs/096bef95-f-R-06.pdf

Withdrawal from Hostel

Withdrawal from Hostel will be allowed subjected to -

(a) Written permission from parents.

(b) Application for withdrawal from the Hostel is to be submitted online through Amizone (www.amizone.net). No other mode of request will be considered.

(c) Hostel fee once paid will not be refunded in case of withdrawal at any point of time.

6.11.8 Guest & Visitor Facility

• Visitors' Lounge (H Block) - A lounge is available for parents to sit when they visit students. Parents and guests are not permitted to visit the student's room.

• Guest Room - Guest room facility is available for the parents / guardians (subject to availability) on payment basis, for a maximum of three days, for which booking can be done in advance.

6.11.9 Transport

The University operates a daily University bus service providing safe and reliable student transport from various areas of National Capital Region. Provision of transport service will be subject to the availability of seats on established routes and the fee will be as per the fee structure of that area. Students are advised to contact the Director Administration for the routes on which the buses are plying and the tariff for each route.

Transport service is subject to a minimum number of students available in that route.

6.11.10 Banks and ATM

A full-fledged branch of Indian Bank, Punjab National Bank and HDFC Bank operates from (near Hostel 2) inside the campus providing good banking facilities to staff as well as students.

Four ATMs are also available inside the campus facilitating the student's requirements for 24 hour banking.

6.11.11 Post Office

A post office functions in the campus (near Gate 4A).

6.11.12 Sports Complex

Sports & Fitness: A swimming pool, a state-of-the-art Gym, Horse Riding, Cricket, Lawn Tennis, Basketball, Volleyball, Football, Badminton, Squash, Indoor Shooting Range etc. are available on the campus.

Yoga classes are conducted for the students in the morning and evening.

Students are requested to contact Director Sports/Director ASPESS or Dean Student Welfare for help and guidance

6.11.13 Arcadia

With state-of-the-art facilities, it aims at promoting sports, fitness and entertainment. The infrastructural layout of Arcadia is such that it can accommodate large number of students for social gatherings and parties.

Following facilities are available at Arcadia:

- Bowling

- Pool

- Snooker

- Console Gaming

- Table Tennis

- Jam Pad - For Music Enthusiasts

- Arcade Games

- Bumper Car

- Football

- Social Hub - For private screening

- Cafedia - Dine in zone

- Board games

6.11.14 Cafeteria and Food Plaza

The University has air-conditioned cafeterias, which provide a variety of vegetarian meals (Indian, South-Indian, Chinese and Continental) on payment. The cafeterias remain open from 7.30 a.m. to 10 p.m. Meal timings are as follows (other eatables are available all through the day)-Breakfast 7.30 a.m. to 10 a.m.; Lunch 12 to 3 p.m.; Dinner 7 to 9 p.m. for Freshers; 7 to 10 pm for senior students.

(i) Students are not allowed to carry their meals to their rooms, except in case of illness (with prior permission from the Warden).

(ii) For any complaint or suggestion, hostel residents can inform the Cafeteria Management Committee in writing with a copy to Director Hostels and DSW.

(iii) Other facilities include Daily-needs Store, a Saloon, a florist, a book-shop and a stationery shop which provides photocopying, scanning, printing and binding facilities. The shop also undertakes courier services, recharge of mobile phones and ticketing. In addition there is a food-court which houses outlets of Dominos, Mama Mia, Bikanerwala, Mrs. Kaur's Cookies, Amul Milk, Parlor, Café Coffee Day, Dosa Plaza & Subway.

6.11.15 Reprographic facilities & Stationery shops

The University has Stationery Shops with reprographic facilities in every Academic Bock to cater to the student's needs.

6.11.16 Parking

All student vehicles parked on campus (including motorcycles and cars belonging to students) must have a valid parking registration. Vehicles must be registered with Security. Students are advised to check the Amizone notice for parking rules from time to time.

Please click the url for the student parking guidelines. https://amizone.net/adminamizone/webForms/studenthandbook/STUDENT_PARKING_GUIDELINES.pdf

6.12 Clubs & Committees

Student Clubs

Student Clubs are excellent platforms for exploring inner potential of the students as per their interests. There are two types of clubs –

• University Level Clubs

• Domain Level Clubs

Objectives

a) Physical, Mental, Behavioral and Social Wellness

b) Enhance analytical and applied skills of the students that help to improve academic grades

c) Identify the students' talent and prepare them for Inter-University Competitions

d) To develop Team work, Inter-personal skills, communication skills, presentation skills, leadership skills, confidence, social graces and etiquettes, peer relations , marketing skills

e) Learn time management, ethical and business values.

f) Understand the diplomatic relations between nations on various stances.

g) Holistic development & overall personality enhancement

For further details about clubs & committees and participation in inter-institutional competitions please click the URL: https://amizone.net/adminamizone/webForms/studenthandbook/Details_of_Clubs_And_Committees.pdf

6.13 Health Services

6.13.1 Amity Clinic

First-aid Medical Treatment is available within the campus. Amity Clinic has resident Doctors (male & female) and nursing staff. Students can approach the Doctors in the Clinic for consultation on all working days of the University Campus Noida.

The clinic services are available to the hostellers 24 x7. On falling sick, the hostellers should inform the Hostel Warden/Director immediately, who will inform the medical clinic. If a hosteller is advised hospital admission, communication is sent to parents/local guardians, Head of Institution and Accounts Department.

6.13.2 Physiotherapy OPD

Amity Institute of Physiotherapy (AIPT) has Physiotherapy OPD services, free of cost, offered for all, including outsiders. The OPD is located at Gate no 1 of Amity University Uttar Pradesh, Sector 125, Noida campus.

Two full time physiotherapists are working in the Clinic. Faculty Members of AIPT are also available for Specialized

Consultations for Sports, Orthopedic, Cardiopulmonary and Pediatric Physiotherapy.

The OPD follows the following timings:

Morning - 9:00 AM - 1:00PM | Afternoon – 3:00 PM – 5:30PM

6.13.3 Ayurveda OPD

Ayurveda or Ayurvedic medicine is one of the world's oldest holistic ("whole-body") healing systems. It was developed more than 3,000 years ago in India. It emphasizes good health and prevention and treatment of illness through lifestyle practices and the use of herbal remedies. Students can consult the Ayurveda Doctors during the Ayurveda OPD Clinic located on Ground Floor, A Block at the campus.

6.13.4 Homeopathy OPD

Homeopathy, or homeopathic medicine, is a medical philosophy and practice based on the idea that the body has the ability to heal itself. Homeopathy was founded in the late 1700s in Germany and has been widely practiced throughout Europe. Homeopathic medicine views symptoms of illness as normal responses of the body as it attempts to regain health. Students can consult the Homeopathic Doctors during the Homeopathic OPD Clinic located on Ground Floor, L-1 Block, Sector 125, Noida, AUUP Campus. The timings of the clinic are placed below.

Name of Senior Consultant Day	Timing
Dr. Nilanjana Basu	Wednesday, 2.00 pm - 4.00 pm

6.14 Events in the Campus

To see details of the events, please click the url:

https://amizone.net/adminamizone/webForms/studenthandbook/Events_in_the_Campus.pdf

6.15 Amity Community Radio

Amity Community Radio Amity helps to aware and sensitize students, neighboring community for various development aspects of our society like education, health, water and sanitation, address social issues at the community level and connect rural population with the government. In tune with various policy guidelines, the educational and informational programmes of Radio Amity aims at preparing the people to receive and assimilate the new opportunities created for their advancement and well- being. We seek to strengthen the confidence of the people, promote the concept of self-reliance, encourage forces of unity and national harmony and help in the establishment of an egalitarian society

Amity University is one of the largest Universities connecting Youth with society. Our motive through Radio Amity is to link our youth with Community to create a better future for all. Radio Amity offers a mix of knowledge and entertainment for today's Youth and local Community members.

Radio Amity is a Community Radio Station producing program related to children welfare, education, health, environment, entrepreneurship and socially relevant issues. Radio Amity also belts out popular music and entertainment programmes.

Radio Amity with its tag – line "Udan hai umango ki" has been providing a platform to the needy community to showcase their talent and to speak on their daily life issues. Giving identity to the voices of the people.

Radio Amity has been part of various projects like Mission Corona, Nayi Shuruaat, Full On Nikki, Hinsa Ko No, Awareness on Ethical Voting, Immunization, breastfeeding, Poshan Abhiyaan, Fit India Movement, Girls education continuation and many more with some of the leading and prestigious organisations like Bill & Melinda Gates Foundation, UNICEF, SMART, BBC Media Action, Ministry of Health & Family Welfare, Reserve Bank of India Radio Amity is open for all. Youth, women, men, children, old aged, NGO's, institutions are working with us as volunteers, experts and this is the real strength of Community Radio. Community Radio Amity is by the Community, of the Community and For the Community.

6.16 Student Grievance Redressal

(i) To make student's stay in AUUP comfortable and stress free, the University has a multi layered student grievance redressal system. Student having a problem will approach the Collegiate/Departmental/ Institutional Student Grievance Redressal Committee at his/her College/Department/Institution. Student's problems that cannot be resolved at the department level will be referred to the University Level Committee. Issue will definitely get resolved within a short period of time.

(ii) The suggestions / grievances by students/parents can also be sent on-line through Amizone.

(iii) In addition, problems related to wellbeing of students warranting urgent attention can be submitted directly to the Dean Student Welfare (DSW@amity.edu) and/or Students Satisfaction and Happiness Mission (SSHM) at sshm@amity.edu

(iv) Problem / suggestion are monitored / resolved as given in the table below.

(v) Student grievances not being covered by the mechanism stated above & below or their grievances not being addressed adequately shall be referred to the 'University Grievance Redressal Committee' constituted as per UGC Regulation notified vide F.No. 14-4/2012(CPP-II) dated 6th May 2019.

(vi) Pursuant to regulation of UGC on provision of Equity in HIE's as notified in the Gazette of India, dated January 19th , 2013, all the issues related to "Equity" as defined in the said UGC Regulation shall be dealt by 'Equal Opportunity Cell' constituted for the purpose.

Escalation Matrix AUUP

Problem Area	Level	Designation
Academics	1	HoI
	2	Dean (SS&AA)
	3	Dean (Academics)
	4	Vice Chancellor
Administration	1	Block Admin Officer
	2	Dy Director Admin
	3	Vice Chancellor
On Admission Merit Scholarship	1	Director Admissions
	2	Dean Students Welfare
	3	Vice Chancellor
Scholarship During Programme	1	HoI
	2	Dean Student Welfare
	3	Vice Chancellor
Boys Hostel	1	HoI
	2	DG - Hostels
	3	Dean Students Welfare
	4	Chairman - HMC
	5	Vice Chancellor
Girls Hostel	1	HoI
	2	DG - Hostels
	3	Dean Student Welfare
	4	Chairman - HMC
	5	Vice Chancellor
Cafeteria	1	Dy Director Admin
	2	Sr Director Admin
	3	Chairman Cafeteria Management Committee
	4	Vice Chancellor
Examination & Result	1	HoI
	2	Controller of Examinations
	3	Chairman Examination Committee
	4	Vice Chancellor
Fees	1	HoI
	2	Dy Finance Officer
	3	Dean (SS & AA)
	4	Vice Chancellor
Identity Card	1	HoI
	2	Sr Vice President IT
	3	Dean (SS & AA)
	4	Dean Student Welfare
	5	Vice Chancellor

Escalation Matrix AUUP

Problem Area	Level	Designation
IT	1	HoI
	2	Sr Vice President IT
	3	Director - IQAC
	4	Vice Chancellor
Security	1	Senior Manager (Security)
	2	Director Security
	3	Sr Director Admin
	4	Dean Student Welfare
	5	Vice Chancellor
Transport	1	Sr Admin Officer
	2	Dy Director Admin
	3	Dean Student Welfare
	4	Vice Chancellor
Amizone	1	Vice President AKC Data Systems
	2	Dean (SS&AA)
	3	Vice Chancellor
Extra-Curricular Activities	1	HoI
	2	Dean (SS & AA)
	3	Vice Chancellor
Research	1	HoI
	2	Dean (Research, Innovation & Extn Activities Outcome)
	3	Vice Chancellor
Discipline	1	HoI
	2	Proctor
	3	Dean Students Welfare
	4	Chairman SDC
	5	Vice Chancellor
Infrastructure (Lab/ Lab Equipment)	1	HoI
	2	Dean (SS&AA)
	3	Vice Chancellor
Library	1	HoI
	2	Director-Library Services
	3	Dean (SS&AA)
	4	Vice Chancellor

Escalation Matrix AUUP		
Problem Area	Level	Designation
Maintenance (Hostels)	1	Dy Director Maintenance
	2	Director Maintenance
	3	DG Hostels
	4	Dean Student Welfare
	5	Sr Director Admin
	6	Vice Chancellor
Maintenance (Academics)	1	Block Admin Officer
	2	Director Maintenance
	3	Sr Director Admin
	4	Dean Student Welfare
	5	Vice Chancellor

6.17 Anti-Ragging Measures

Amity is a Ragging Free Campus. Ragging is a criminal offence and in accordance with the judgement of the Hon'ble Supreme Court of India dated 08/05/2009, in Civil Appeal No. 887/2009, UGC has notified that 'Regulation on curbing the menace of Ragging in Higher Educational Institutions, 2009'.

In compliance to the UGC regulation and to support the students, Amity has established:

(i) Anti-Ragging Monitoring & Execution Cell

(ii) Anti-Ragging Committee

(iii) Anti-Ragging Squad

At the time of admission, students and their parents are required to submit an anti-ragging undertaking through Amizone.

Additionally, to maintain a ragging-free environment in the hostels, full-time Hostel Wardens remain vigilant.

For any assistance, students can reach out to the University via the Helpline at 0120- 4392880/81.

6.18 Student Discipline and Code of Conduct

Objective

The objective of AUUP Student Code of Conduct is to facilitate a disciplined, healthy, and congenial atmosphere for peaceful stay and study. All students, including hostel residents, are required to maintain standards of behavior expected of AUUP students both inside and outside the campus. As Amitians, they are expected to consider each other as part of a family and be friendly and courteous to each other.

Introduction

Student discipline is an important aspect of University life. It plays an important part in providing a conducive learning environment for all.

The AUUP Regulation and guidelines on discipline and code of conduct are intended to ensure that the students of Amity University, Uttar Pradesh learn and adopt the values and ethics engrained in the Amity University education system whereby the students are expected to follow the code of conduct and ethics statement in order to maintain perfect ambience in the campus, radiating spirit of "AMITIAN" in their attitude, demeanor and approach to life and studies.

Reviewed regularly, AUUP disciplinary regulation and Guidelines have a balanced approach, recognizing student achievement and dealing with unacceptable behavior. They are based on developing students as responsible citizens and creating good conditions for effective teaching and learning.

Non-conformance to code of conduct and ethics statement may lead to disciplinary actions pursuant to these Guidelines. Students are advised to strictly follow disciplined behavior in the campus during their academic pursuit and student life in the hostels, for their smooth and healthy progression and professional development.

Ethics and Code of Conduct

The aim of education is the intellectual, professional, personal and ethical development of the individual. The educational process is ideally conducted in an environment that encourages reasoned discourse, intellectual honesty, openness, and respect for the rights of all individuals. Self -discipline is necessary for the fulfilment of such goals. The Students' Ethics is insisted to promote this environment in the University, not limiting to areas stated herein below:

(i) Respect for self

(ii) Respect for others

(iii) Respect for University Assets

(iv) Respect for University Authority

(v) Honesty, Professional and Academic Integrity, Demeanor

Student Code of Conduct

For details of student code of conduct, please click the url

https://amizone.net/adminamizone/webForms/studenthandbook/StudentCodeofConduct.pdf

6.19 Guidelines for Use of social media

These guidelines are aspirational, suggestions to create awareness about the implications of using various social media.

Social Media is changing the way we communicate and the way we used to be informed about various 'happenings' in our global ecosystem.

Given its ubiquitous reach and uninterrupted engagement, it connects people in a way never experienced by humans before. Used effectively, social media provides a valuable opportunity. However, its use and language will differ from country to country and the laws that apply to its misuse. In India, the IT Act 2000 is quite strict.

Sharing news, events or promoting your work through social media can be a low-cost way to engage with others. The best way to share university news is to link to the original source. Please follow the guidelines placed below while using social media.

Guidelines

Think Twice Before You Post

There's no such thing as a "private" social media site. Search engines can turn up posts and pictures years after the publication date. Comments can be forwarded or copied. Archival systems save information even if you delete a post. If you feel angry or passionate about a subject, it's wise to delay posting until you are calm and clear-headed.

Post only pictures that you would be comfortable sharing with the general public, current and future peers, employers, etc.

Confidentiality & Privacy

To avoid any legal liability, posting confidential or proprietary information or pictures or videos about the University, other students, faculty, and others without their permission should be avoided. While using social media, keep into consideration whether your posting has the potential to harm the University or any individual.

Responsibility & Liability

You are personally responsible for the content you publish on social media as it will remain in the public domain for a long time.

Here are examples of some legal cases –

Case #1: Fake profile posted by imposter

On September 9, 2010, the imposter made a fake profile in the name of The First Information Report Under Sections 469 IPC and 66A Information Technology Act, 2000 was registered based on the ... complaint at the police station, Economic Offences Wing, the elite wing of Delhi Police which specializes in investigating economic crimes including cyber offences.

Case #2: Bomb Hoax mail

In 2009, a Bangalore....was arrested by the cyber-crime investigation cell (CCIC) of the city crime branch for allegedly sending a hoax e-mail to a private news

Case #3: University MMS scandal

Students were arrested for violation of privacy & cyber-crime.

Case #4: This case is about posting obscene, defamatory and annoying message in the Yahoo message group. The accused was identified and arrested.

Case #5: A fake profile of a person was created on a social networking site. This leads to harassment of the victim. Provisions Applicable: - Sections 66A, 67 of IT Act and Section 509 of the Indian Penal Code.

Case #6: Online Hate Community

Online hate community is created inciting a religious group to act or pass objectionable remarks against a country, national figures etc. Provisions Applicable: Section 66A of IT Act and 153A & 153B of the Indian Penal Code.

Some important questions to consider before you use social media.

(i)   Have I set my privacy setting to control who can view my profile, personal information and photos?

(ii)   Who am I connected with on social site?

(iii)   What & How much personal information do I want to share? Will it become viral and misused?

(iv)   Are the photos or videos I am sharing; I want my present and future friends/relations to know me by?

(v)   Can I delete what I have posted? (permanently deleting a post from social media is next to impossible)

(vi)   Have I taken permission before posting someone's image or information? Am I violating the IT Act 2000?

6.20 Student Support, Welfare and Discipline Committees

(i)   Scholarship Award Committee

(ii)   Student Discipline Committee

(iii)   Hostel Management Committee

(iv)   Cafeteria Management Committee

(v)   Anti-Narcotics Committee

(vi)   Anti-Ragging Committee

(vii) Anti Ragging Monitoring & Execution Cell

(viii) Student Grievance Redressal Committee

(ix)   Examination Discipline Committee

(x)   Proctorial Board

TABLE OF CONTENTS

7. Introduction

The university supports its students career aspiration by engaging them in career development-related and capacity enhancement related activities to help them discover potential career paths that capitalize on their unique passions, talents, and interests. Career Aspiration Survey (CAS) of all students is conducted by the University to provide necessary support to help students achieve their aspirational goals. Dedicated teams, centers and Institutional Cells work together to organize activities to for fulfilling the career goals.

The University expects the students to play a proactive and pivotal role by participating in the aspirational survey effectively, Students are supposed to fill the CAS form after discussing with their parents, taking guidance from their programme leaders, faculty mentors and after due diligence. The CAS form is filled by the student at the time of their registration, but in case the student wishes to change their aspiration, they are given another chance for changing the same, after providing relevant justification in the first semester.

Institutional departments networks with relevant industry experts, venture capitalists, Higher Educational Institutes and Alumni, and help organizing webinars, seminars, guidance and mentoring sessions for students aspiring for either placement, higher education, competitive examinations or entrepreneurial ventures. These professional development activities/events are organized throughout the academic year.

The students are to get involved with relevant department and participate in various activities for their self-development to achieve their career aspirations. PG students are advised to join these cells and centres in their first semester itself and work with centre towards fulfilling their aspiration. Students who get involved are able to

(i) be more goal-focused and motivated

(ii) identify job opportunities and career paths for themselves with the help of concerned departments

(iii) improve their academic performance and graduate on time

(iv) respond positively to university advising

(v) continually update and improve their skills

Students must set their goal to achieve 100% aspiration and are required to actively attend seminars/webinars, guest lectures, workshops etc for their own development aligned with the industry requirements.

7.1 Aspirational Survey

To understand the aspirations of the students the University conducts 'Career Aspirational Survey' at the time of registration, that may be changed once in the first semester after due diligence and valid justification. Students' aspirations play a vital role in students' educational accomplishments. The objective of the aspirational survey is to know about the career aspirations of the students for placements, joining family business, starting own venture, going for higher studies, pursuing professional qualifications, and appearing in competitive examinations.

Prior to the beginning of their journey in Amity University, knowing the student's career aspirations helps the University and Institute in designing a practical, realistic career aspiration program. While the

fundamental duty for training & development and skill enhancement planning rest with individual students, the University's role is to develop an environment for personal growth and provide training and development opportunities. Based on this survey, several activities relevant to individual performance areas, professional aspirations and longer-term career goals are planned for the students. The University has a robust system to provide support to students for skill development, grooming for higher education and competitive exams, career counselling placements and entrepreneurship through Amity Technical Placement Centre (ATPC)/Corporate Resource Centre (CRC)/Industry Interaction Cell (IIC), Amity Innovation Incubator and Amity Centre for Entrepreneurship Development, Amity Institute of Competitive Examination, Amity SSB Academy, Value addition courses for soft skill development, Amity Finishing School, Amity Centre for Guidance & Counselling, and Amity Skill Development Centre.

In addition, the University has introduced the following

(i) Professional Skill Development Activities (PSDA) based on the requirements of industry 4.0 which makes our graduates industry ready.

(ii) Amity Innovation and Design Center (AIDC) for Innovation & Product Development for IOT & AI Applications (https://www.amity.edu/aidc/)

(iii) Innovation Competency Centre which is a creativity incubator, focused on exploring how new and emerging technologies can fundamentally reshape the research, academic and service missions of the university, inspiring students who are solving problems, big and small, through the ever-changing technological environment. (https://www.amity.edu/ait/innovation_center.asp)

 (iv) Creation of research clusters bringing like-minded people to a common virtual platform which helps our research scholars and students looking for a career in research to connect with experts in specific areas of research (https://www.amity.edu/astif/research-cluster.aspx).

7.2 Initial Academic Assessment Service

Amity University Uttar Pradesh provides support to its students through all aspects of their University experience, from first contact to beyond graduation with the objective of holistic development of students, to help students become more self-aware and empowering them to make better decisions to effectively reach their academic and career goals. The University is committed to provide support to assist students to complete the programme in which they have enrolled. The processes to monitor student progression are effective, fair and transparent.

7.3 Career Counselling

The career counselling and support is provided to every student by the relevant departments as per the career aspirations of the students. Different counselling sessions are held as per the career aspirations. The student can reach out to their faculty mentors, program leaders (Pl's), CRC, Higher education team of the institute, Amity Institute of Competitive examination (AICE), I and E cell to guide them. Since the CAS form cannot be changed once it is frozen, students are advised to take informed decision before finalizing their aspiration.

7.4 Graduate Attributes and Career Aspirations Graduate Attributes

Graduate Attributes and Career Aspirations Graduate Attributes are central to the design, delivery and assessment of student learning in all faculty of Studies at the University. These University Graduate attributes are skills and competencies aligned with requirements of Industry 4.0 and beyond.

University has defined 15 graduate attributes as placed below.

1. Discipline Knowledge & Expertise

2. Self-Directed and Active Learning

3. Research and Enquiry

4. Information & Communication Technology Skills

5. Critical Thinking & Problem-Solving Abilities

6. Communication Skills

7. Creativity, Innovation & Reflective Thinking

8. Analytical & Decision-Making Ability

9. Leadership & Teamwork 10. Multicultural Understanding & Global Outlook

11. Integrity and Ethics

12. Social & Emotional Skills

13. Employability, Enterprise & Entrepreneurship

14. Lifelong Learning

15. Environment & Sustainability

The Graduate attributes flow from University level to domain level, from domain level to institution level, from institution to programme level. For each programme, graduate attributes are defined, and the programme aims to inculcate these attributes in the students during their course of study.

Based on the result analysis of annual Comprehensive Exam Survey, PROAC and Programme Leaders utilizing a scoring rubric,Find out the gaps in attainment of learning outcomes at individual student level and at programme level. Attainment of programme level learning outcomes (PLO) has direct reflection of development of Graduate Attributes of the students which determine employability skills of the students. Therefore, students must understand Graduate Attributes, Programme level outcomes, course curriculum coherence matrix and assessment methods for their own learning and development. If any of the PLO is not attained by student during the year, he/she must take necessary action to develop required knowledge and understating to attaint he learning outcome /swith in three months of declaration of results of PLO's.

7.4.1 Understanding other career related requirements

Job requirements are the skills, education, specific knowledge, languages, experience, professional licenses, accreditations and certifications, personal traits and attributes, and physical ability. With the help of their mentors, experts from the industry and on the basis of their own research, the students identify the

other career related requirements and start preparing to develop the abilities to fulfil the other career related requirements.

7.4.2 Competency Mapping

Based on the student's career aspiration and attainment of learning outcomes, competency mapping is conducted for identifying the specific skills, knowledge, abilities, and behaviors required to operate effectively in a specific career/job role. Gaps need to be identified and students are supported and guided through remedial coaching, skill development, value added courses, choice of electives, internships/projects/dissertations and cocurricular and extracurricular activities.

7.5 Support for Personal Enhancement and Development for Attainment of Career Aspirations

The University's teaching learning environment is learner-centered and holistic, challenging students to utilize all levels of cognition, and to develop intellectually, socially and ethically, and providing ample options to choose interdisciplinary courses and develop additional skills as per their interest and career aspirations for further study, research and for a wide range of career opportunities in industry, Government, Academia, etc. AUUP offers 48 different courses of Entrepreneurship, with the credit weightage ranging from one credit to twelve credits course being offered under choice based credit system. The courses are offered as core course, specialization course, elective course as well as domain and outdoor activity based course (OABC). Out of these, Amity University offers 38 courses at Post Graduate level and 10 courses at Under Graduate level. Entrepreneurship Awareness Camps (EAC) are organized to hone the entrepreneurial skills and students are also supported by Amity Innovation Incubator (AII) to start their own ventures. The focus is to develop the students as job creators rather that job seekers. Students have shown extra-ordinary entrepreneurial leadership by successfully starting and/or expanding their own ventures and contributing in job creation and economic development of the nation. Amity Centre for Entrepreneurship Development (ACED) encourage and invite student to freely share their business ideas. ACED works with students to develop their business idea into a mature business plan, imparts entrepreneurial education and conducts entrepreneurship development programs to help the students to develop their creative ideas into business plans leading to their own Start-ups.

The on-campus award winning Innovation Incubator facilitates students at the University to participate in the incubation activities. It has incubated over 100 companies by students and attracted over USD 40 million investments in the last few years.

7.5.1 Mentoring

Mentoring forms an indispensable and significant aspect of a student's life. Mentor-Mentee System is an invaluable program of AUUP where each student at the University is nurtured holistically by Industry Mentor and Alumni Mentor in select programmes. The University frequently invites experts and senior professionals from various sectors to brief the students on skill requirements in their sectors/industry.

7.5.2 Selection of the Electives:

In accordance with the National Education Policy NEP 2020, the University offers Choice Based Credit System (CBCS) in its academic curriculum to provide multi-disciplinary competencies and skills. The students can register for courses according to their interests, abilities and skill requirements as per their

career aspirations.

7.5.3 Selection of The Internships/major projects/dissertation

The students are advised to choose internships, major project/dissertation related to skill requirements as per their career aspirations. The CRC/IIC, ATPC, Faculty mentors, PL's, NTCC co-ordinator, Internal Faculty Coordinator or your course faculty can be approached for support and guidance.

7.5.4 Remedial Coaching:

Remedial Coaching is organized for the students who need special care and support in academics to improve their skills and proficiency in various disciplines.

7.5.5 Capacity Enhancement and Skill Development

The Life skills like effective communication, life skills, soft skill, technological skills, social skill, time management, problem-solving ability, decision-making capacity, leadership ability, and integrity are an integral part of University curriculum. The onus of developing skills lie with the students.

7.6 Career guidance, Industry Placement and Entrepreneurship Assistance

Guidance is provided to the students to assess their interests, abilities and skills and relate these to opportunities for employment, further study and entrepreneurship. The guidance provided helps students to make informed decisions, develop strategies for career plans, how to present themselves effectively at interviews and cope with the transition to employment.

7.6.1 Aspiring to Start a New Venture

Small and medium scale businesses have long been the backbone of the Indian economy. Entrepreneurship as one of the graduate attributes is embedded in the curriculum and aim to enhance entrepreneurial skills in students through classroom, labs, extra-curricular, co-curricular activities; field work and experience sharing of professionals from diverse fields/industries. The student aspirants, who are willing to join their Family Business or Start their Own Venture will be given a separate Course in each Semester on various aspects of Family Business or Start Ups respectively. These Courses are 2/3 Credits regular Course on Self Work Based. So that, by the time, they reach the Final Year they would be able to gear up towards Starting the Own Venture or Join Family Business with confidence. Now guidance will be given for incorporation of Start Ups for the aspirants of start own venture.

7.6.1.1 Entrepreneurship Awareness

The Entrepreneurship Camps are conducted regularly, with the objective of creating awareness among students s about various aspects of Entrepreneurship as an alternate career option. Students are sensitized about the benefits of entrepreneurship. Guidance and hand-holding support is provided to students looking towards entrepreneurship as a career. Students are requested to contact the following Centre's.

7.6.1.2 Amity Centre for Entrepreneurship Development and E - Cells

The centre promotes entrepreneurship amongst the students, imparts entrepreneurial education and conducts entrepreneurship development programs to help the students to develop their creative ideas into business plans leading to their own Start-ups.

7.6.1.3 Amity Innovation Incubator

It is an on-campus award winning Innovation Incubator for supporting cutting-edge Entrepreneurial ideas in emerging areas. It facilitates students at the University to participate in the incubation activities. It has incubated over 100 companies by students and attracted over USD 40 million investments in the last few years. (https://amity.edu/amity_innovation_incubator.aspx)

7.6.2 Aspiration to Join Family Business

The success of the family businesses depends on the abilities of their new generations. Boot Camps are organized with the help of seasoned advisors and leaders of best-in-class family enterprises for the students aspiring to join their family businesses so that they are able to master the concepts and skills required to navigate the intricacies of the family businesses.

7.6.3 Aspiration for Campus placement

Each Program structure has the inbuilt employability matrix. The matrix is a framework where sector-specific roles and the required skill set are mapped for each program to help the students to identify and develop the skills required in the industry/profession of their interest.

Outdoor Activity Based Courses (OABC) Skill Enhancement Courses (SKE), Foreign Languages Courses and Soft Skills Courses such as Behavioral Science and communication skills are well integrated to enhance employability skills.

All the programs have Industry internships / Dissertations / Projects as an integral part so that students get hands-on experience in professional practices and can bridge the gap between academia and industry.

Amity has a very strong and dedicated placement and Industry Interaction cell at the Domain and University levels. Amity always provides ample opportunities and empowers students to decide their career path, which is personally, professionally, and financially rewarding. Amity has created the Corporate Resource Centre (CRC)/ Industry Interaction Cell (IIC) and Amity Technical Placement Cell (ATPC) which generate opportunities by promoting the institution, getting the right companies for placement, creating processes to improve industry footfall and providing the necessary feedback for improvement of students.

The Amity Student Support Services Team ATPC/ CRC/ IICs acts as an interface between the students, faculty, and the corporate world to initiate continuous interaction with the industry to share their experiences, understand industry needs and provide the required support to the corporate world.

Besides regular Management Development Programmes (MDPs), Seminars, Consultancy, Quiz Contests, Research & Resource Sharing, the Teams also organizes many exclusive corporate programmes.

7.6.3.1 Amity SSB Academy

The academy helps students to fulfil their dream of becoming Officers in Defence Forces. It has earned a special name for itself because of excellent quality of training resulting in phenomenal success in the written exams as well as Services Selection

7.6.3.2 Grooming for Interviews

The training covers key aspects of dress sense, winning body language, answering difficult questions,

refreshing business etiquette, as well as aspects like group discussion and extempore speaking with confidence

7.6.4 Higher Education Aspiration

Information and advice are provided to the interested students applying for higher education. Guidance is provided on the structure and requirements of the degree and associated information. Amity University has tie-ups with over 200 International Universities, Laboratories, and Research Centers worldwide, including the USA, UK, France, Australia, New Zealand, Russia, China, Spain, Switzerland, Germany, Canada, etc.The students and faculty engage very actively with various partners through different modes that include Study Abroad, Semester Exchange, Twinning Programs, Internship Abroad, Certificate Programs, and Progression pathways to some of the world's best Universities. For more information, please refer to www.amity.edu/globalstudy or reach out to www.iad@amity.edu Every programme has been carefully customized with experts from the industry to ensure success stories year after year.

7.6.5 Amity Institute of Competitive Examination (AICE)

Amity Institute of Competitive Examination (AICE) provides extensive support and guidance for students aiming for higher education or preparing for competitive exams such as CAT, GMAT, GRE, and IELTS. The General Aptitude Test course is offered to help students prepare successfully for various competitive examinations.

7.7 Contact Departments

S.No.	Career Aspiration	Support Department
1	Corporate placement	ATPC/IIC/Institutional CRC/Placement Cell
2	Family Business	ACED, E-Cell, AIDC
3	Start Ups	
4	Higher Education	PL/ AICE
5	Competitive Exams	PL/AICE

7.7 Ability Enhancement Courses for Skill Development for Employability

Effective communication and interpersonal skills are imparted to the students which are crucial to increase employment opportunities and for competing successfully in the business environment. An international perspective to the students through the international language programs.

TABLE OF CONTENTS

8.1 Students' Participation in Leadership and Governance

Student participation has been considered important and necessary for effective higher education (HE) governance. At Amity University students are involved in decision making in the university through participation in the various boards, departmental committees, and clubs by providing them adequate opportunity to play their roles in university governance. They are involved in lot of activities during their studies and after becoming alumni with the objective of inculcating the qualities of leadership, organization, and responsibility in the students. This participatory approach in leadership and governance enables the students to gain self-concept and thinking in divergent areas. The skills they acquire through this participation enable them to fit into the society after graduating from the portals of the university.

8.2 Contribution of Students in Leadership and Governance Through Academic and Administrative Bodies/Committees:

8.2.1 Role of students in IQAC

The Institutional Quality Assurance Cell (IQAC) is constituted in every institution under the chairmanship of Head of the Institution with heads of important academic and administrative units, a few faculty members, and a few distinguished educationists/representatives of local committee. Students are members of Institutional IQAC. Overall control and monitoring of Institutional IQAC is through Quality Assurance and Enhancement (QAE) for the effectiveness of the overall processes and systems.

8.2.2 Student as Class Representative

The Class Representative (CR) system is fundamental to student representation as leaders and learning teamwork. It allows one male and one female student to represent each class of approximately 60 students in the University, with regular meetings on every third Thursday of the month to ensure the system's efficiency and effectiveness in putting forward the interests and views of the students. Monthly CR Meetings are conducted during the semester. CR meetings play a major role to assess the effectiveness of teaching, learning and support services provided to the students by the Institution. Office of Dean Student Support and Academic Affairs monitors the functioning and effectiveness of the CR system.

8.2.3 Leadership Role in Club - Committees

Academic/Functional /University Club /Committees elect Student President, Vice Presidents, Member Secretary and Treasurer positions, where students organize domain specific events, extra-curricular events (non-domain specific), competitions and conferences honing their subject expertise skills in addition to their organising, resource mobilising, networking, decision making and leadership skills. Club/Committees are platforms that offer a plethora of opportunities to students to give them a voice of their own and shed their inhibitions through an enriching and engaging experience. Club/Committee activities, workshops, Intra-Domain, and Inter-University competitions enhance the communication skills, team management skills, leadership skills, time-management, resource management skills and above all builds confidence in each student. Through the Club/committee platform, provided by the Institution/University, students learn to do practical implementation of the classroom learning. Office of Dean Student Welfare monitors the effectiveness and outcome of Club/Committee activities. Best practices of each Institution are transmitted across university to strengthen the student's platforms for holistic development of each student at the University.

University gives high importance to holistic development of students beyond classroom through cocurricular, extra-curricular and field-based activities. To pursue the interest in their area of specialization, students 'clubs & committees are functional.

It is mandatory for every student to be a part of the organizing team for at least one activity or event at the club committee level. However, students have the freedom to participate in as many events as they desire. They are strongly encouraged to take part in a wide range of competitions, including inter-university competitions, technical competitions, sports competitions, corporate competitions, and cultural competitions.

8.2.4 Leadership Role in Other Committees

Some of the committees are Cultural committee, Sports Committee, Cafeteria and Mess Committee, Alumni Committee, Placement committee, Industry Interaction Committee and Debate Committee.

Over 400 student clubs are functional in various institutions. Some of the area-specific clubs include HR Club, Marketing Club, Neuroscience Club, Robotics Club, Automobile Club, Bioinformatics Club, Communication Club, Literary Club, IT Club and Entrepreneurship Club and others. Students actively participate in the Cafeteria Management Committee (CMC) by contributing to the selection of monthly breakfast, lunch, and dinner menus. Additionally, they take on the responsibility of monitoring food quality, hygiene standards, and pricing.

8.2.5 Student's Role in Hostel Management

Students are designated as floor in-charges within the hostel, with the role of reporting the concerns and issues raised by fellow student residents to both the warden on a daily basis and the Director of Hostels during monthly meetings

8.2.6 Leadership Role in Organizing Conferences & Other Events

Students are organizers for student conferences, fests, and events. They are involved in coordinating all the events like Hackathons, Literature Festival, Amity Youth Festival, Fresher Party, Farewell Party etc.

8.2.7 Leadership Through Outdoor Activities Based Courses (OABC)

Outdoor Activities Based Courses (OABC) are offered to develop human values and leadership qualities among students such as:

i.Military training camps

ii.Human Values and Community Outreach

iii.Entrepreneurship Awareness Camps

iv.Performing Arts v. Basic skills course in sports

v.Yoga classes for mental and physical wellbeing.

vi.Social Responsibility & Community Engagement

vii.Universal Human Values

8.3 Student Feedback, Satisfaction and Quality Assurance

Amity University Uttar Pradesh (AUUP) strives to continuously improve its processes and services to ensure enhanced stakeholders' satisfaction. With every passing year, thanks to the active involvement and support of the stakeholders, AUUP has been able to grow steadily. Among many ways that stakeholder have been contributing to the growth of AUUP, is actively taking part in the various surveys that university initiates from time to time.

Among other feedbacks for curriculum review, feedback of students is also solicited in every semester for each course and development is done regularly to keep pace with developments in respective fields and meets the requirement of academia, industry/profession, and society. New courses are introduced as per stakeholders' feedback. Results of outcome assessment and stakeholders feedback serve as input for continuous improvement in curriculum.

Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated in the Annual Planning for upgrading, maintaining, and utilizing physical, academic and support facilities.

8.3.1 Feedback for the Review of The Course Contents – Post Commencement

The Course Review Committee (CRC) and Area Advisory Board (AAB) review courses based on feedback from students, faculty, and experts. The recommendations of the AAB are then put forward to the Board of Studies/Academic Council.

8.3.2 Feedback for The Updation of Programme Structure – Learning Outcomes

The Programme Review and Outcome Assessment Committee (PROAC) analyses feedback from stakeholders, student performance, and industry requirements to develop programs that meet local and global needs. Students must take the assessment of program learning outcomes (PLOs) seriously at the end of each year to help PROAC make informed decisions about program improvement.

8.3.3 Feedback Through CR System

Student feedback is also collected through CR meetings and Amizone. This feedback is used to improve the teaching-learning processes, resources, and support facilities.

8.3.4 Feedback Through Satisfaction Surveys

RPSS department regularly conducts various satisfaction surveys, and annual comprehensive examination for assessing attainment of student learning outcomes for improvement of student learning at programme level for developing action plan for improvement. The analysis reports generated from this data are shared with HoIs, Dean (SS&AA) and University IQAC to review the teaching-learning processes and resources and develop action plan.

The Institutional Quality Assurance Cell (IQAC) is constituted in every institution under the chairmanship of Head of the Institution with heads of important academic and administrative units, a few faculty members, and a few distinguished educationists/representatives of local committee. Students are the members of Institutional IQAC.

The IQAC has contributed to institutionalizing quality assurance strategies and processes at all levels. The IQAC meetings are held every month. Students must play important role in improving the quality in all facets such as academics, industry engagement, support services, student achievement and progression, governance, and other aspects.

TABLE OF CONTENTS

9.1 Introduction

Admission for Ph.D. programmes at Amity University campuses are conducted twice a year, for January and July sessions. Ph.D. programme is offered in two modes- Full time and Part time only and not in a distance learning mode. Hence, course work, participation in various interactions, submission of progress reports through presentations etc. on a regular basis is mandatory during the programme. A Full-time Ph.D. scholar shall mean a scholar devoting full time for completing the requirements of the programme and a part- time Ph.D. scholar shall mean a scholar who is devoting a part of his time towards the pursuit of the programme while discharging his official / employment obligations. The aim of the Ph.D programmes is to have students produce high quality research. Amity encourages interdisciplinary research and the exchange of ideas and knowledge in various related fields. Consequently, it allows scholars to appoint a Co-Guide from outside Amity University as per the University rules. The main Guide for the scholar during the Ph.D. programme will be from Amity University, appointed as per the research topic and Guide availability.

9.1.1 Eligibility & Duration of Research Programmes

Eligibility
a) The required minimum qualification for admission to a Ph.D. programme shall normally be a Master's Degree from any accredited Indian or Foreign University in the relevant field with a minimum of 55% marks or Equivalent Grade.
b) Applicants with M. Tech / M.E. / M.S. qualification with a minimum of 60% marks or with minimum CGPA of 6.0 on a 10 point scale or equivalent grade point average and with minimum of 60% aggregate in B.Tech / B.E. shall be considered eligible for admission to Ph.D. programmes in Engineering and Technology.
c) A candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 75% marks / 7.5 CGPA or its equivalent grade on a point scale wherever the grading system is followed.
d) For Ph.D Programmes under various Domain/FRC, eligibility criteria shall normally be as per eligibility mentioned against each programme on the University website.

Duration of Research Programmes
Amity University Uttar Pradesh offers the Ph.D Programmes in regular mode as Full-time and Part-time basis. The Ph.D Programmes commence twice a year, i.e. in July as well as in January of each academic year.

Mode	Minimum Time Period	Maximum Time Period
For Full Time scholars	Three years	Six Years
For Part-Time scholars	Three & Half years	Six Years

The Pre-Ph.D course work classes shall be conducted in two modes viz.
(i) During weekdays
(ii) On weekends
Note: The Full-Time Ph.D Scholars will have Pre-Ph.D course work classes on weekdays and the **Part-Time Ph.D scholars** on weekends. However, the classes of Full-Time scholars may be combined with the Part-Time scholars, if required.

9.1.2 Fee Concession/Financial Assistance

AUUP provides several types of fee concession/financial assistance to Ph.D Scholars as mentioned below:

S.No.	Category of Scholars	Existing Concession in academic fee
1	Amity University employees including teaching as well as non-teaching staff	a)20% in case the service is less than 3 years. b)50% if service at Amity is more than 3 years.
2	Government Institutes / National Labs which fund the project and have MoU with Amity University	62%
3	Non-government organization having valid MoU with AUUP	50%
4	Scholars who are awarded National Fellowships	50%
5	JRF/SRF/RA employed in funded projects in AUUP	75%
6	Defence personnel enrolled as Part-Time scholar at AIDSS	33%

9.1.3 Registration cum Enrollment

• Each Scholar shall be required to Enroll & Register for Ph.D. Programme in 1st Semester, with a Provisional Enrollment.
• Confirmation of Registration / Enrollment for the Ph.D. Programme only after the successful completion of Pre-Ph.D. course-work and Comprehensive Examination.
• The Date of Registration in 1st Semester shall be the date of actual registration on AMIZONE (Amity Intranet Zone).

9.1.4 Orientation Programme

Two days Registration cum Orientation Programme is conducted to give brief introduction about Ph.D Programme. The orientation programme covers brief introduction to Ph.D Regulations and Guidelines; attendance; semester progress report; an overview of examination process; scheme and qualifying criteria; Amity Intranet Zone (Amizone); Importance of Quality Research and publications etc.

9.1.5 Residency period

The minimum residency period for Full-Time scholars is three years. However, scholars will remain in residency period till submission of thesis.

There is no residency period for Part-Time scholars but they need to attend the Ph.D course work classes as per schedule.

Note: All Full-Time scholars are required to be present in their respective institutions on all working days.

9.1.6 Research Committees

(A) University Research Council (URC)
The composition of the University Research Council shall be as follows:
(I the Vice Chancellor or his nominee - Chairperson
(ii) The Pro-Vice Chancellors
(iii) Five external experts nominated as under - Members
- By the Chancellor - two
- By the Vice Chancellor – one
- By the Academic Council - two
(iv) Three Deans/ Heads of Departments/ Constituent Units to be nominated by the Vice Chancellor
(v) Two teachers of Departments/Constituent Units to be nominated by the Vice Chancellor
(vi) CoE - Member Secretary

(B) Faculty Research Committee (FRC)
The composition of the Faculty Research Committee shall be as under:
(I dean of the Faculty / Nominee of Vice Chancellor from amongst the senior most HoIs / Scientists or equivalent - (Chairperson)
(ii) Upto 5 HoIs of the concerned disciplines (Members) by rotation
(iii) Upto 3 senior Professors by rotation
(iv) One of the Professors of the Faculty (proposed by the Dean and approved by the Vice Chancellor) as Member Secretary
(v) Upto 6 External Experts
(vi) Special Invitees as required & proposed by the Chairperson and approved by the Vice Chancellor

Note: 50% of the total strength shall form the quorum.

(C) Departmental Research Committee (DRC)
The composition of the Departmental Research Committee will be as under:
(I the Head of the Department/ Constituent Unit - Chairperson
(ii) Maximum three Professors and three other faculty members of the Department by rotation
(iii) Maximum three external experts including those from other Departments/Constituent Units, nominated by the Vice Chancellor. However, the total number of internal and external members shall not exceed six.

(D) Student Research Committee (SRC)
The Student Research Committee shall comprise:
(I HoI/HoD as the Chairman
(ii) Guide(s) & Co-Guide, if any.
(iii) Two other teachers in the related area

9.1.7 Allocation of Guide(s) / Co-Guide(s)

As per UGC/AUUP Regulations, only a full-time regular teacher of the University can act as a supervisor. External supervisors are not allowed. However, Co-Supervisor can be allowed in inter-disciplinary areas from other departments of the same University or from other related institutions with the approval of the Competent Authority.

Each Scholar is required to discuss his/her research proposal with expert faculty member(s) of concerned area specialization and submit names of any three faculty members (in chronological order) in Guide Preference Form available online on Amizone for appointment of his/her Ph.D Guide by concerned Chairperson FRC.

As per AUUP Regulations (R-02) & Guidelines (G-34), all Chairpersons of FRCs and DRCs to ensure the appointment of a suitable External Co-Guide for each Ph.D scholar. The External Co-Guide may be from a University/ Institution / Research Organization / Corporate House / Industry of repute from India or abroad.

Necessity of External Co-Guide

• To promote interdisciplinary research work.
• To utilize the lab/research facilities available in the concerned Institution/Organization of External Co-Guide by the Ph.D scholars.
• Explore opportunities for developing collaborations with the Institution/Organizations of External Co-Guides.

9.2 Course Work

(Ieach Ph.D. Scholar shall be required to undertake course work which shall be treated as a pre-requisite for Ph.D. preparation. The course work shall be assigned which covers areas such as quantitative methods, computer applications, research ethics and review of published research in the relevant field, training, field work, etc. Other courses shall be advanced level courses preparing the students for Ph.D. degree.
(i)Each Ph.D. Scholar shall be required to undertake course work
(ii) All courses prescribed for Ph.D. course work shall be in conformity with the credit hour.
(iii) The Department where the scholar pursues his/her research shall prescribe the course(s) to him/her based on the recommendations of the Departmental Research Committee.
(iv) All candidates admitted to the Ph.D. programmes shall be required to complete the course work prescribed by the Department within a year from the date of registration in Ph.D programme.
(v) Candidates already holding M. Phil. degree and admitted to the Ph.D. programme, or those who have already completed the course work, may be exempted in few of the courses from the Ph.D. course work based on the course mapping done by the DRC. All other candidates admitted to the Ph.D. programme shall be required to complete the Ph.D. course work prescribed by the Department.

It is mandatory for all Ph.D. scholars to undertake minimum of **14 credit units** of Pre-Ph.D. course work, as shown below:

I. Compulsory Courses:

(I) Research Methodology: 4 credits
(ii) Quantitative Techniques: 4 credits
(iii) Research and Publication Ethics (RPE): 2 credits

II. Area Specific Course(s): minimum 4 credit units

Course Syllabus, Session Plan and Time Table
The Course Syllabus, Session Plan and Time Table for Ph. D Scholars will be available well in advance on AMIZONE (Amity Intranet Zone) before commencement of classes of Pre-Ph.D course work.

9.2.1 Attendance & Continuous Assessment and Leave
A minimum of 75% Attendance is compulsory in each course to be eligible to appear in the End Semester Examinations. However, the Full-Time Ph.D scholars are required to attain a minimum of 90% attendance to get satisfactory SPR in each semester.

On Duty (OD) Leave
The scholar may proceed to carry out continuous specific field work /research work / lab work outside the institution up to four weeks (28 days) in a semester with prior permission of the Chairperson DRC on recommendation of the concerned Guide. However, beyond the limit of four weeks (28 days), the scholar will only be allowed to proceed outside the institution on recommendations of Guide & DRC with the approval of the Vice Chancellor.

Leave
A maximum of 15 days leave in a semester is allowed to Full-time Ph.D scholars on various grounds like medical, marriage etc.

9.2.2 Course Work Examination

Each Scholar, after attending the Course work and meeting the attendance criteria i.e. 75% attendance of total classes shall be required to take End semester Course work Examination. The Passing criteria in a course work is 60% (i.e. B+). Absolute Grading will be used for Ph.D programmes.

Each scholar, after successful completion of prescribed course work, shall be required to take a comprehensive examination immediately after declaration of End Semester Examination result (irrespective of the fact that scholar has been granted course work exemptions in RM and QT by the Competent Authority). The comprehensive exam will test his/ her comprehension or knowledge in his / her broad field of research and his / her academic preparation and potential to carry out the research work. The comprehensive examination shall be a combination of both written and oral examination and shall be conducted by the Department / Constituent Unit. The scholar should secure at least Grade B+ i.e. 60% marks in comprehensive examination.

The enrollment of a scholar shall be confirmed only after successful completion of Pre-Ph.D course work and Comprehensive Examination. If a scholar **fails to get qualifying Grade B+ i.e. 60% Marks in any Course Unit, he/she will be allowed promotion to the next semester (2nd semester) without batch lowering. However, promotion to 3rd semester will be contingent upon successful completion of coursework. In case of failure/absence/debarment in the second attempt, the scholars will be given a last chance for which a supplementary examination will be conducted within a month and failing to clear the course work in supplementary examination, the Ph.D**

registration will be cancelled as per University Regulations.

9.2.3 Research Plan and Synopsis

Each Ph.D scholar to submit the synopsis of his/her proposed research in consultation with Guide. The synopsis shall be scrutinized by the Student Research Committee and subsequently recommended by DRC for the approval of the Competent Authority.

Note: It is mandatory to obtain ethical clearance of research topic & objectives from Ethical Committee of AUUP especially in clinical research.

The Synopsis shall be accepted in the prescribed format available on Amizone (Amity Intranet Zone) and must cover the following:

a) Introduction
b) Rational of proposed research work
c) Background/Review of the Literature
d) Research gaps identified
e) Scope of the proposed study
f) Method and Design
g) Tentative Chapter Plan
h) Plan of Work & Time Schedule
I) References

9.3 Research Progress Monitoring

The progress of each scholar is monitored on Monthly as well as semester basis by the Guide & Co-Guide, if any, SRC and DRC.

9.3.1 Monthly and Semester Progress

The academic / research progress of each scholar shall be monitored by the Guide every month in the form of Monthly Progress Review (MPR).

Similarly, the semester progress of each scholar shall be monitored in every semester by the **Student Research Committee (SRC) and Departmental Research Committee (DRC)** as per the Academic Calendar. For this purpose, each scholar shall submit a **Semester Progress Report (SPR)** in the prescribed Performa at the end of each semester to the **Chairperson SRC & DRC through his/her Guide(s)**. SRC & DRC shall evaluate the work of the scholar and award **"S" (Satisfactory)** or **"U" (Unsatisfactory)** grade.

(a) Scholar will be promoted to subsequent semester only if Semester Progress Report (SPR) is "Satisfactory", else he/she will be **Retained** in the same semester and continue with the research work.
(b) The Scholar will be required to pay the Semester Fee even if he/she is **Retained** in the same semester due to "**Unsatisfactory**" Semester Progress Report (SPR). The Scholar will continue to pay fees till submission of Thesis.
(c)Ph.D. Scholars whose Semester Progress Reports (SPRs) are not received within the prescribed schedule are marked "Retained". Such Scholars will not be promoted into next semester and accordingly the Minimum Period of Ph.D. Programme will be increased. However, the Maximum Period for completion of

Ph.D. Programme will remain Six years from the date of Registration.
(d) Absence in DRC meeting without prior approval will result in "Unsatisfactory" SPR.

Each Scholar is required to re-register in every semester as per the schedule specified in the Academic Calendar issued by the University. The re-registration will be confirmed by the University HQs after receipt of "**Satisfactory**" Semester Progress Report and payment of prescribed semester fee.

Note: The Part-Time Ph.D scholars are expected to ensure the following:
a) Meeting with the respective faculty Guide weekly either online or in-person.
b) Meeting with the respective faculty Guide monthly in-person.
c) Meeting with the respective faculty Guide at least three times in a semester (in-person) to become eligible for attending the DRC.

9.3.2 Research Quality

The research quality can be assessed by Research publications. Hence, the scholar before submitting the long abstract of his/her Ph.D. thesis must make two research paper presentations in Conferences/ Seminars related to Ph.D research work before the submission of the Thesis for adjudication and produce evidence for the same in the form of presentation certificates and or reprints. This is in addition to publication of research papers out of his / her Ph.D work in journals indexed in reputed database such as Scopus/ Web of Science (core collection)/UGC CARE as First Author and Corresponding Author followed by co-authors including Guide as per AUUP Ph.D Regulations.

9.3.3 Ethics and Integrity

The aim of education is the intellectual, professional, personal and ethical development of the individual. The educational process is ideally conducted in an environment that encourages reasoned discourse, intellectual honesty, openness, and respect for the rights of all individuals. Self-discipline is necessary for the fulfillment of such goals. The Students' Ethics is insisted to promote this environment in the university, not limiting to areas stated herein below:
•Ethics
•Respect for self
•Respect for others
•Respect for University Property
•Respect for University Authority
•Honesty, Integrity, Professional and Academic Integrity Demeanor

Code of Conduct

1.Students are expected to respect and observe these guidelines of the University.
2.Students should conduct themselves in an orderly manner in their academic and recreational activities while they attend the University, engage in any University activity in hostels, university campus and/or outside the campus during their visits for training, excursion, sports, and project work etc.
3.Students should respect the rights and privacy of other members of the University at all times.
4.Students pursuing programs leading to a professional qualification are also required to conduct themselves in a manner appropriate to profession as they are required to follow professional conduct as future professionals in the field.
5.Amity University is dedicated to the following goals while promoting ethics and code of conduct

amongst its students:

• Fostering professional excellence.

• Promoting a life of values and ethics.

• Creating responsible and informed leaders and professionals.

• Inculcating a spirit of dedication to the service of others and towards nation building.

6. These goals can only be achieved in a campus environment wherein the students feel safe, secured, engaged, challenged and appreciated. This environment is created by the active contributions of every member of the Amity family, be it a student, faculty, support staffs or others associated with the University. The campus ethos demands integrity and compassion to promote a culture of learning, appreciation and understanding.

7. The faculty members, administrators, staff members and students of Amity University, all have the responsibility to take care of the intellectual, social, emotional, psychological and other resources of the University that we proudly share.

8. When students choose to accept admission to Amity University, they accept to follow the norms of the University, be it Ethics, Code of Conduct, Rules and Regulations and the Guidelines as may be notified from time to time. As members of Amity University, the students are expected to uphold its values by maintaining a high standard of conduct.

9. The student disciplinary guidelines will be used, to address violations of the Ethics and Code of Conduct, provided that such violation or act of indiscipline warrants actions against the erring students.

9.3.4 Attending Conferences & Workshops

As and when opportunity comes, the Ph.D scholar is expected to attend the Conferences / Workshops organized on the University campus or outside the University campus to enhance their research knowledge.

9.3.5 Assistance in Teaching Learning Process

All Full-Time Ph.D scholars are expected to assist faculty Guides/Department in Teaching-Learning process as per the requirement and need of the Department/Institution. However, Amity Research Fellowship recipients will be required to do Academic Duty of 8 hours a week (excluding their research work) as a Teaching Assistant (TA).

9.4 Pre-Ph.D. Seminar, Long Abstract and Thesis Submission

9.4.1 Pre-Ph.D. Seminar

The Scholar, before submitting the long abstract of his /her Ph.D. thesis, will present his/her work in a Seminar in which DRC and other faculty members, Ph.D. scholars and post-graduate students are expected to be present. The request for conduct of Pre-Ph.D Seminar is submitted by the scholar online on Amizone.

9.4.2 Long Abstract

(a) On completion of research work, the scholar shall submit to DRC through Guide(s), soft copy of the long abstract of his/her thesis. After scrutiny of the long abstract and related documents , the chairperson DRC uploads the same on Amizone.

(b) The Long Abstract will be submitted by the scholar normally within two months after the presentation in Seminar.

(c) DRC shall, in a meeting in which the scholar shall be required to be present, scrutinize the long abstract

for approval and approve the title of the thesis after its revision, if necessary. The scholar shall then be excused, and DRC shall prepare panel(s) of examiners as specified in the Guidelines for Research Degree Programmes.

(d) The DRC will forward will submit its recommendations to the University Research Council for appointment of the thesis examiners.

(e) If a scholar fails to submit his/her thesis within four months of the approval of the Long Abstract, he/she shall be required to submit a fresh abstract. However, in case a scholar fails to submit his thesis within the stipulated time and has proper justification for the delay, the Head of Department/ Constituent Unit may, on the recommendations made by the DRC and on individual merits of each case, grant him/her an extension of not more than two months.

(f) Responsibilities regarding Synopsis Preparation / Submission of the Long Abstract of the Thesis will also be authenticated by the external co-guide before submission to DRC by the main Guide.

9.4.3 Thesis Submission

(a) The thesis shall be written in English or in any other language as approved by DRC in the format and style in accordance with the guidelines for Research Degree Programmes.

(b) No part of thesis shall have been submitted for the award of any other degree or diploma.

(c) The thesis shall involve in-depth study and critical review of the area of his topic and creation of new knowledge in the area. It should bear evidence of the scholar's capacity for analysis and judgment as well as his/her ability to carry out independent investigation, design or development. It should be characterized by discovery of facts or fresh approach towards interpretation of facts and theories or significant contribution to knowledge or development or a combination of these.

(i) The Ph.D. thesis jointly supervised needs to be duly signed by the International Ph.D. Co-guide. During the viva-voce they can also join through Skype or if they happen to be in India, they can also be present during the viva-voce examination.

(ii) He/She can also become the co-author in the papers being submitted for publication wherever he/she has contributed, and similar credit may also be given for the patent or any other IPR generated with their input.

(iii) Monitoring of the performance of International Co-guide will be done by DRC.

(d) After clearing the viva-voce examination, five copies of the thesis in maroon colour hard cover binding must be submitted. These hard bound copies shall include supplements if required in viva-voce examination, with a covering certificate of guides in prescribed proforma. Additional copies of the supplement shall be provided by the scholar for the external examiners and guides.

(e) The format of the thesis document shall be in the format prescribed in the guidelines for Research Degree Programmes.

9.5 Evaluation of Thesis and Award of Degree

9.5.1 Thesis Evaluation

(a) Each examiner shall be requested to send a detailed evaluation report and his/her recommendations on the prescribed proforma within six weeks of the date of receiving the thesis.

(b) If the thesis report is not received from an examiner in six weeks, a reminder will be sent to the examiner. If no response is received from the examiner in two weeks thereafter, another examiner shall be appointed from the approved panel.

(c) Each Examiner will examine the thesis to judge that the thesis is a piece of research work characterized

by:

(i)   The discovery of facts, or

(ii)   a fresh approach towards interpretation and application of facts or theories, and creation of new knowledge, and give his opinion on the scholar's capacity for critical examination and sound judgment.

(d) All examiners will submit the reports on the prescribed form clearly stating one of the following:

(i)   The thesis is recommended for the award of Ph.D., or

(ii) The thesis is recommended for the award of Ph.D. Degree subject to the scholar giving satisfactory answers to queries specifically mentioned in the report, at the time of Viva Voce examination, or

(iii) The scholar be allowed to resubmit his/her thesis in a revised form, or

(iv) The thesis be rejected.

(e)The examiners reports shall be forwarded to the Guide(s) who will inform the scholar eligible for oral defense only those comments and queries in the reports which require explanation and answers without disclosing the identities of the examiners.

(f)The reports of all internal examiners shall be counted as one report.

(g)If all the three reports recommend acceptance of the thesis, the scholar shall be eligible for oral defense.

(h)In case one of the reports recommends revision of the thesis, Sub-Clause (d) (iii) of Clause 4.23 of AUUP Ph.D Regulations (R-02) shall be applicable, and the scholar will have the option to revise his/her thesis within one year. A revised version of the thesis would be sent to all the examiners for their recommendations. If the scholar does not agree for revision, he may ask for appointment of a fresh examiner, under the provision (j) below.

(i)If two of the three reports recommend revision of the thesis, the scholar will be given opportunity to revise the thesis accordingly and resubmit it normally within a period of one year for the evaluation by the same set of examiners.

(j)If one of the reports recommends rejection, the comments and queries in the report, shall be communicated to the scholar, and the scholar shall be given an opportunity to give replies to the comments made in the report. Such reply of the scholar and his/her thesis shall be sent to the next examiner on the panel for evaluation. If the report of the next examiner also recommends rejection, the thesis shall be rejected.

(k)If two of the three reports recommend rejection, the thesis shall be rejected. The scholar may, however, be allowed to re-submit the thesis normally after one year, provided the title of the thesis remains unchanged. Normal procedure will be followed for the evaluation of the resubmitted thesis.

(l)The new examiner, when appointed, shall be Indian or Foreign depending on whether the thesis was rejected by the Indian or the foreign examiner in the first instance. The reports of all the examiners will be sent to him without revealing the identity of the examiners along with the response of the scholar, if any, to these. The thesis shall be deemed to be acceptable if three out of four examiners recommend acceptance.

(m)If the fourth examiner recommends revision, the thesis would be suitably revised and resubmitted normally after three months and sent for examination to all the examiners except to the one in whose place

the fourth examiner was appointed. In case the fourth examiner recommends rejection or his recommendation for revision is not accepted by the scholar, the thesis shall be rejected.

(n)Any doubt arising out of the procedure laid down in these regulations shall be referred to the Vice Chancellor for a decision.

(o)In case of ambiguous recommendations by the examiner, the HOD will approach the examiner for a clear recommendation. In case a clear recommendation is not forthcoming, the matter may be referred to the Vice Chancellor for decision.

Oral Defense:
(1)If the thesis is recommended for award of degree, the scholar shall be required to defend his/her work/thesis orally (viva-voce examination) before a duly constituted Committee hereinafter referred to as the Oral Defence Committee (ODC). The date and time of the viva-voce shall be duly notified by HOD to enable the interested faculty members, staff members and students to attend it.

(2) Composition of ODC:
(a) For the scholars who get unqualified recommendations of acceptance in three reports in the first instance, the composition of the ODC shall be:

(i) HOD - Chairperson
(ii) Guide(s)
(iii) One External Examiner
(iv) Two faculty members with specialization in the related area to be appointed by HOD with the approval of the Vice Chancellor.
(v) Internal/External Co-guide (if applicable)

(b) In case of non-availability of the Indian External Examiner for conducting the Viva voce examination, the next person on the approved panel of examiners shall be appointed to be on ODC.

(3) HOD shall convene a meeting of ODC on an appropriate date. The date of viva-voce shall be communicated to the scholar at least fifteen days in advance.
(4) In the viva-voce examination, the scholar shall be required to give his response to comments and questions arising out of the examiners reports apart from the queries and questions raised by members of ODC and, with permission of HOD, questions asked by others who are present.
(5) The ODC shall give its recommendations in the prescribed proforma. The ODC shall have the following options for its recommendations:
(IPh.D. degree be awarded for the reasons to be recorded
(ii) Ph.D. degree be awarded. However, the scholar should prepare a supplement to be added to the thesis document as specified in the report of ODC and or textural corrections, if needed.
(iii) Ph.D. degree be not awarded for the reasons to be recorded in the report.
(6) In case of difference of opinion among the members of ODC, separate reports shall be submitted.
(7)HOD shall forward the report(s) of ODC to COE in a folder which shall also contain,
(a) A copy of the thesis along with the Supplement, if required, in the report of ODC and
(b) All the reports of the examiners of the thesis.

(8)COE shall obtain the recommendations of the Standing Committee of URC on the report of ODC and its accompanying documents.

(9)The recommendations of the Standing Committee shall be submitted to the Vice- Chancellor for final decision, which shall be reported to URC and the Academic Council.

(10)If any other matter not explicitly provided herein or of an exceptional nature arises, it may be referred to the Vice Chancellor for his decision.

9.5.2 Provisional Certificate

Prior to the actual award of the Ph.D degree and on recommendation of the University Research Council (URC), the provisional certificate may be issued by the Examination Department to the effect that the Degree has been awarded in accordance with the provisions of UGC/AUUP Regulations.

9.5.3 Award of Ph.D. Degree

(a)A scholar who has successfully completed all the requirements of the Ph.D degree programme, shall be eligible for the award of degree after the approval of the Academic Council.

(b)On successful completion of the evaluation process announcements of the award of the Ph.D degree, the Head of the Institution shall submit a soft copy of the Ph.D thesis to the University within a period of 30 days for onward transmission to UGC for hosting the same in INFLIBNET, accessible to all authorities / University. Hard copy of the Ph.D thesis will be placed in Central Library.

9.6 AMIZONE

AMIZONE is an intranet zone of Amity University. It helps students in accessing a wide array of academic domains like time-table, attendance, syllabus, course materials, Research Title, Synopsis and Semester Progress Reports etc. **The following activities related to Ph.D Programme are undertaken on Amizone:**

• Uploading of Academic Calendar
• Uploading of Commencement date
• Uploading of Programme Structure and Session plans of Compulsory course work
• Registration of Ph.D scholar on Amizone Portal
• Allotment of Guide and Co-Guide by the concerned FRC
• Confirmation of Academic Programme worksheet (APW) by the institutions
• Uploading of Research Topic/Title by Ph.D scholar.
• Review and approval/rejection of Research Topic/Title by the concerned Guide and Chairperson DRC.
• Uploading of Synopsis by Ph.D scholars.
• Uploading of Semester Progress Report (SPR) by Ph.D scholars at the end of each semester which is subsequently approved by the Guide, SRC, DRC and URC/VC.

TABLE OF CONTENTS

10.1 Introduction

Amity University is research and innovation-driven university with over 2,00,000 students and 10,000 faculty members and scientists. Amity believes that Research and Innovation are keys that drives a Nation toward success. At the heart of Amity's research and innovation journey is its unwavering commitment to cultivating a culture of curiosity and inquisitiveness amongst Amitians. The university's campus buzz with the energy of students and faculty-driven by a passion to explore, question, and push the boundaries of knowledge.

Amity University believes that innovation thrives at the intersection of disciplines. Its research centres and labs are home to cross-disciplinary teams working on cutting-edge projects. Whether it's merging artificial intelligence with healthcare, combining environmental science with data analytics, or integrating design thinking into business solutions, Amity researchers embrace multi-disciplinary approaches to problem-solving.

Amity's focus on path-breaking research and innovations in science & technology, a globally benchmarked infrastructure and innovative teaching have resulted in Amity University emerging among the most sought-after education destinations. Faculty and students are pursuing research across 60 disciplines including some of the niche areas such as Molecular medicine & stem cell research, Neuropsychology and neurosciences, Defence Technology, Artificial Intelligence, Transdisciplinary research, Indian System of Medicine and Click Chemistry.

10.2 Research Activities

Amity University has consistently pushed the boundaries of science and technology. Its state-of-the-art laboratories and world-class faculty have been instrumental in numerous breakthroughs. From cutting-edge developments in nanotechnology to artificial intelligence and biotechnology, Amity researchers are leading the change in shaping the future.

Some notable achievement is the development of a novel drug delivery system, Hydrogel for diabetic wound healing, Graphene Quantum Dot for deep tissue imaging, Biogenic Carbon Quantum Dot for directing Chondrogenesis, AI based Male Fertility Predictor Software, AI based platform for vaccine development, AI enabled platform for early diagnosis of lung cancer. These innovations promise to revolutionize the field of medicine and have the potential to improve the lives of millions by making treatments more effective and accessible.

Amity University is also dedicated to addressing pressing global challenges, such as climate change and sustainability. Some of the innovations included Rootonic (root Magnaporthe oryzae, Plant Protection coating paint composition using Fly ash, B.Siamensis based formulation, Technology development for greenhouse gases sequestration, Biovalorization of agro-waste for biohydrogen, Biomethanol, Dimethyl ether.

Amity has undertaken over 500 funded projects out of which 300 projects are currently ongoing. These projects are funded by leading government and non-government organisation and international funding agencies funded /supported by major Science & Technology organizations at National and International level such as Ministry of Environment & Forests (MoEF), Department of Science & Technology

(DST),Council of Scientific and Industrial research (CSIR) ,Department of Biotechnology (DBT) , Ministry of Mines, Indian Council of Medical Research (ICMR), Department for Scientific & Industrial Research (DSIR), Indian Council of Agricultural Research(ICAR),Defence Research & Development Organisation (DRDO), Bill & Melinda Gates Foundation, Leverhulme Trust of UK, Mirtec USA, USAID, Alexander vom Humboldt Foundation Germany, Dow chemicals, USA. One of these important projects is on Nuclear Security Capacity building. This project has been funded by the Defence Threat Reduction Agency (DTRA), USA and a few bilateral & multilateral research projects with various developed nations are also being conducted. Amity University is proud to be supported by various Government funded programmes such as DST-FIST, DST-PURSE, DST-STUTI, DBT-BUILDER, DST-TEC etc which have helped in providing a conducive environment for Research and Innovation.

State of the Art research infrastructures have been created, both through Government funded and S&T department as well as through Amity resources which included instruments such as FACS Accuri and FACS sorter, Confocal Microscope, Atomic Absorption Spectrometer, Scanning Electron Microscope, FT-IR, High Performance Liquid Chromatograph, Gas Chromatograph, Fermenter, RT-PCR. World class laboratory has been established in Spintronic Material and Molecular Medicine and Stem Cell Research.

In addition, the University has 35 Centres of Excellence in areas such as Spintronic Materials, Ocean-Atmospheric Science and Technology, Robotics, Data Science & AI, and Computational Biology for promoting research and innovation in areas of National as well as Global importance.

The exemplary research work of Amity faculty members and researchers have been recognized at various National and International platforms where they were bestowed with noteworthy awards and fellowships. Some of the notable among them are INSA-Young Scientist Medal, NASI Young Scientist Platinum Jubilee Award, ICMR Shakuntala Amir Chand Award, NESA Green Technology Innovative Award, Fellow of Royal Society of Chemistry, EMBO Fellowship, SERB- Teacher Associateship for Research Excellence. 52 Amity faculty members are in top 2% of global researchers from India, in the list compiled by Stanford University, USA for 2023.

Students are encouraged to publish their papers in SCI, Scopus, Thomson Reuters indexed journals with an aim to have publications with high impact factor. Over 45,000 research publications such as research papers, articles, books/ chapters in journals such as The Lancet, Cell, ACS, Oxford Journals, Nature Publishing group, RSC Advances, Taylor & Francis, Springer, Elsevier, Wiley Publishing. Amity faculty have developed over 4400 case studies referred which have been referred by leading institutions such as Harvard, MIT, Oxford, Stanford, etc.

More than 50 Hi-end Research centres in diverse domains of Applied Science, Technology, Management and Liberal Arts. These Centers are striving to commercially scale up innovations to find solutions to some of the most pressing issues affecting the world.

10.3 The Impact of Innovation

Amity's commitment to innovation extends beyond the laboratory. It has led to the development of groundbreaking technologies, life-saving medical devices, sustainable energy solutions, and much more. These innovations have not only enhanced the quality of life but have also positioned Amity as a leader in

research and development.

Amity has filed more than 2200 patents in the last few years out of which 400+ patents have been granted. The Indian Intellectual Property Office under the Department for Promotion of Industry & Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, has recognized "AMITY UNIVERSITY" for National Intellectual Property Award-2020, as "Top Indian Academic Institution for Patents & Commercialization". This award was presented by Shri Piyush Goyal, Hon'ble Minister of Commerce & Industry, Minister Consumer Affairs, Food & Public Distribution, Minister of Textiles, Government of India and received by Hon'ble Founder President. During CII IP Excellence awards 2022, Amity has won a special appreciation award.

Amity is focusing on translational research to convert this scientific knowledge into products, technologies or processes. More than 35 Technologies have been transferred to Industries in recent years. These are frugal innovations and cost-effective solutions that can benefit a large cross-section of our society including farmers, rural populations and health professionals.

10.4 Fostering Innovation and Entrepreneurship

At Amity, we believe that research-led education enhances the reputation of Indian institutions on the global stage and attracts scholars and researchers from around the world.

Amity University doesn't stop at research; it encourages innovation and entrepreneurship among its students and faculty. The university hosts innovation contests and provides

resources to turn innovative ideas into viable businesses. This commitment to fostering entrepreneurship has led to the creation of several successful startups that are making waves in various industries.

The University has developed a pedagogy wherein student research is promoted which is reflected through 2000+ publications and 800+ patents from students as co-inventors. In addition, student start-ups are also promoted for enhancing the quality of higher education.

The University has a research ecosystem including the following:

1. Amity Innovation Incubator (AII)

2. Directorate of Innovation and Technology Transfer (DITT)

3. Amity Centre for Entrepreneurship Development (ACED)

4. Amity Innovation and Design Centre (AIDC)

5. Intellectual Property Rights (IPR) Cell

10.5 Collaboration and Global Reach

Amity has established its Global Research Hub in Long Islands New York campus for synergy with top research institutes and scientists particularly in USA as well as at the global level.

Industry collaboration is critical for advancing research and developing a competent workforce. Amity University has been closely working with various industries on joint research projects which has resulted in commercialisation of market ready products and technologies such as Polyaniline coated activated carbon

composite system for dye and heavy metal removal for wastewater, Rootonic, Self-sustained system to generate electricity and clean industrial wastewater simultaneously without any external source, Herbal Hand Sanitizer, Novel Protease Enzyme, Ami aqua tester for detection of chromium in water.

10.6 Directorate of Innovation and Technology Transfer (DITT)

Directorate of Innovation and Technology Transfer (DITT) is an Industry Interface Organization at Amity University, Noida Campus. Its vision is to promote, develop, nurture and commercialize innovative technologies of Amity Universe for the benefit of the society. DITT provides facilitating environment for facilitating translation of idea into a product prototype, provides solutions to Industry specific problems and foster combined R&D with Industry Partners to bring market ready products

DITT helps in interfacing Amity with Industries for commercialization. The technology transfer team identified about 33 Products/technologies for commercialization and mapped around 200 for commercialization of products & technologies.

Some of the technologies which have been transferred recently to Industries include Iodine Based Finger print powder for developing Latent Fingerprint, Herbal Mosquito Repellent, Rechargeable Fly Ash Battery, Rootonics: a plant root fungus which has close

to 'magical' benefits for crops transferred, Herbal Colors, Milk Adulteration Kit, Photocatalytic wastewater treatment Textile and dyeing industry, Nanomaterials for Dye Removal in water, Herbal hand sanitizer, floor disinfectant, Self- sustained Electricity Generation unit with waste-water treatment, Silver Nano based Portable Water Purifier, Electricity generation and waste-water treatment system, Agrivoltaic system, LPG Leakage detection Sensor, Biodegradable Plastic , Edible Film, Mulch Film , Biodegradable Straw, Reusable Glucose and Cholesterol Sensor, Triglyceride Sensor, Cardiac Troponin-I Sensor , Covid Antigen and Antibody Sensor, Cholera Sensor, Total Pesticide and Organo Phosphate Dual Sensor, Aflatoxin B1 Sensor, Vaporisation of Fish Industry Waste Products, Valorisation of underutilized food products, Utilization of Roselle calyx into value added products, N95 Face Mask, Alkaline water Cell and Handy Cyclomatic Voltmeter.

10.7 Amity Centre for Entrepreneurship Development (ACED)

Amity Centre for Entrepreneurship Development (ACED) was established in July 2014 with the Mission Statement of providing excellence in undergraduate and post graduate education in the field of Entrepreneurship with a Vision of 'developing global entrepreneurial mindset citizen, sensitive to professional and Human Values'. At ACED, students are encouraged and invited to freely share their business ideas related to own ventures & to upgrade their Family Business. Centre works with the students to develop their business idea into a mature business plan, which can be successfully executed with the support of various mechanisms available within Amity Universe.

Entrepreneurship as one of the graduate attributes is embedded in the curriculum and aim to enhance employability and entrepreneurial skills in student through classroom, labs, extra-curricular, co-curricular activities; field work and experience sharing of professionals from diverse fields/industries.

Entrepreneurship related activities are organized to hone the entrepreneurial skills and students are also supported by Amity Innovation Incubator (AII) to start their own ventures. The focus is to develop the students as job creators rather that job seekers. Students have shown extra-ordinary entrepreneurial leadership by successfully starting and/or expanding their own ventures and contributing in job creation and economic development of the nation.

10.7.1 Objectives of ACED

1. The prime objective is to look after the students who have opted joining family business and own venture in their aspirational survey and mentor the students to become entrepreneurs and venture out on their own. Also enhance the skills require to join family Business as per the current market scenario.

2. Promote entrepreneurship by organizing various workshops, seminars, panel discussions & guest lectures for the students who are aspiring to join family business and to start their own ventures and the students who opted entrepreneurship courses.

3. ACED is running Entrepreneurship Cell (Combined with AIDC, they are known as Innovation & Entrepreneurship Coordinators-IEC) across all the institutions of Amity University Uttar Pradesh and conducts activities with the help of nominated I&E Coordinators. Also give Guidance for E-clubs activities at institutional level.

4. ACED is Offering entrepreneurship courses across the university to educate entrepreneurship to the students.

5. To organize National Level Business Plan Competitions on yearly basis like Lakshya Business Plan Competition under ICEIL, AMITANK under AYF, Innobizz-An Intra-institute Level Business Plan Competition for the students who have their business ideas.

6. To organize SAMPARK- The Business Connect (Ask Me Anything) and various sessions related to entrepreneurship during Innovation Week on yearly basis to connect with Banks & Investors.

7. To organize DST-sponsored programmes like Women Entrepreneurship Development Programmes, Faculty Development Programme, Entrepreneurship Development Programme, Technology Based Entrepreneurship Development Programme.

8. Submitting and implementing various projects of govt./private organizations.

10.7.2 ACED Courses

ACED fosters entrepreneurship culture in the students to become entrepreneurial in their respective arenas. Those who are passionate to become entrepreneurs, they are mentored to become entrepreneurs and venture out on their own. The basic idea is to develop entrepreneurial mind-set and human values amongst the Amitians and translate them into world class professionals through different various courses and programs by ACED.

10.7.3 Innovation & Entrepreneurship Cell (I&E-Cell)

Innovation & Entrepreneurship Cell was constituted in Amity University Uttar Pradesh for developing innovation and entrepreneurial skills in students. With the help of nominated I&E-Cell Coordinators from

various Institutions, many activities are conducted like Entrepreneurship skill creation activities, providing information of Govt. policies, reviewing and analysing the competency of the students, conducting workshops, seminars/guest lectures/panel discussions/competitions/hackathons related to innovation and entrepreneurship and helping in creation of own venture/start-ups and grow in Family Business.

10.7.4 ACED Activities

ACED has conducted more than 75 several activities related to entrepreneurship (including business plan competitions, master classes for business plans, WEDP, TEDP, panel discussions, vocational training programs, workshops and symposiums) over last five years for the students who opted for own venture & joining family business in their aspirational survey and the students who opted Entrepreneurship Course. Several eminent speakers and stalwarts are associated with the department who are guiding and supporting student in bringing business ideas.

10.7.5 Startups

ACED is dedicated to support the startups of the university. It is planned to have regular interaction with such students and help them in various aspects of entrepreneurship field. We also facilitate their networking with industry with other entrepreneurs. The alumni are also free to come and meet various experts available in university. These alumni help the budding student entrepreneurs in their journey.

10.8 Amity Innovation Incubator (AII)

The Amity Innovation Incubator (AII) is a pioneering concept in the context of Indian Universities. Supported by DST, Ministry of Science & Technology, GOI, 'Amity Innovation Incubator ' has in a very short time of its existence earned an enviable position for itself with start-ups which have regularly been on top of the innovation curve and have been recognized on platforms like 'The Power of ideas', Read Herring Global winner, Tata NEN and NASSCOM Innovation Awards to name a few.

Amity Innovation Incubator 's achievements:

• 100+ Companies Incubated (physical & virtual); all showing significant financial & operating growth

• Employment generated for more than 3500 people

• 260+ patents filed by Incubator for entrepreneurs, faculty and researchers

• Groundbreaking technologies are being commercialized and utilized by groups such as Delhi Metro, LG Electronics, Microsoft, GreenSocs, Cadence Design Systems, Himachal Pradesh Geological Department, Noida Traffic Police etc.

• Strategic collaboration with incubators in Europe, USA and Asia

• 42 start-ups established by Faculties & Students of Amity University

• 11 Incubatees funded under "Support of Entrepreneurial and Managerial Development of SMEs through Incubators"

• Risk Capital raised for 4 Incubatee Companies under SIDBI-SAS Scheme

• Over $40m invested in Incubatee companies through Mergers & Acquisition and Angel Investments

• Close ties with VC and Angel networks.

• Launched virtual Incubation in 17 cities like Mumbai, Ahmedabad, Kolkata, Hyderabad, Chennai, Kochi, Bangalore etc.

10.9 Amity Innovation & Design Center (AIDC)

Major focus area of AIDC includes creating a vibrant local innovation ecosystem, Start-up/entrepreneurship supporting Mechanism in the University, establishing Functional Ecosystem for Scouting Ideas and Pre- incubation of Ideas, helping students developing prototypes, developing better Cognitive Ability amongst all groups of Students and preparing students to participate in various design and innovation-based competitions.

Resources available includes electronic system development laboratory, Rapid prototyping/3D printing facility, usage of centralised facilities of the university, innovation mentors in each institute and external mentors.

10.9.1 General Activities of the Centre

• Functionalise the activities of MHRDs Institution Innovation Council

• Organize periodic workshops/seminars/interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators

• Capacity building workshop to skill students

• Organize Hackathons, idea competition, mini challenges etc. with the involvement of industries

10.9.2 Technical activities of the centre

• Design, research and development

• Education and training

• Solving industrial problems

• Converting student's ideas into reality, preparing PoC etc

10.9.3 Courses offered by AIDC

Innovation by Design	Hardware Design and Simulation
IoT bases Product Design	PCB Designing and simulation
Product Design and Entrepreneurship	UX/UI Design for Entrepreneurs
Introduction to 3D Printing	Digital Marketing for Entrepreneurs
Mobile Phone Hardware Design	Brand Design
Cloud Based sensor Interfacing	Design Thinking for Innovation

10.10 Intellectual Property Rights (IPR) Cell

IPR provide certain exclusive rights to the inventors or creators of that property, in order to enable them to reap commercial benefits from their creative efforts or reputation. There are several types of intellectual property protection like patent, copyright, trademark, etc. The purpose of the IPR cell is to facilitate, encourage, promote and safeguard scientific inquiry, research pursuits and the academic freedom of its faculty, researchers and students.

IPR Cell at Amity University has a dedicated team focusing on bringing awareness on IPR among faculty and students and facilitating the process of filing IPRs.

10.11 DST Technology Enabling Centre (DST-TEC)

The Technology Enabling Centre was established with an objective to create an Ecosystem for Technology Development in the Universities and provide a platform to network researchers with other institutes, National laboratories and industry. The focus of the Centre is on providing an enabling eco system, process and support system. It is a collaborative effort in between Department of Science & Technology, Govt of India and Amity University Uttar Pradesh.

10.12 Amity Centre for Artificial Intelligence

The Amity Centre for Artificial Intelligence has the most advanced Supercomputing facility, NVIDIA DGX2 A100, the world's most powerful AI system to fuel research, development, and innovation. The high-speed AI server delivers unparalleled performance, speed, and precision, allowing you to accelerate AI workloads and unlock new opportunities and possibilities.

Key features and benefits:

• Two NVIDIA DGX2 servers with 16 A100 GPUs for unparalleled performance and efficiency.

• 10 Petaflop computing power for lightning-fast processing and high-bandwidth connectivity.

• High-speed AI server for accelerated workloads and improved productivity.

• Advanced hardware and software stack for seamless and efficient training, inference, and deployment.

• Ideal for machine learning, deep learning, and data science applications.

• Unmatched performance, speed, and precision for breakthrough results and insights

10.13 Conclusion

In the dynamic landscape of higher education, Amity University stands as a beacon of academics and research. With a rich history of academic excellence and steadfast commitment to advancing knowledge and addressing global challenges, Amity University has become a hub of groundbreaking research that not only impacts the academic community but also transforms lives and industries.

As Amity University continues to invest in research and innovation, it stands at the forefront of shaping a better future. The university's dedication to nurturing talent, fostering creativity, and tackling global challenges is a testament to its vision of building a world where innovation knows no bounds. Dear student, you have joined Amity University on its journey of discovery, innovation, and transformation. Together, we can shape a world where knowledge knows no bounds, and possibilities are limitless.

TABLE OF CONTENTS

11.1 Introduction

At Amity University, internationalization is a core component of our educational philosophy, aimed at enriching the academic experience and fostering global perspectives among students. We believe that exposure to diverse cultures, ideas, and practices is essential for cultivating well-rounded graduates ready to thrive in a globalized world.

Our commitment to internationalization is reflected in various initiatives:

Global Partnerships: Amity University collaborates with prestigious institutions worldwide, facilitating student exchanges, joint research projects, and collaborative degree programs. This enables students to gain international exposure and diverse academic insights.

Study Abroad Programs: We offer a range of study abroad opportunities that allow students to immerse themselves in different educational environments, enhancing their global competencies and cultural awareness.

International Faculty and Guest Lectures: Our faculty includes experienced educators and professionals from around the world. Regular guest lectures and workshops conducted by international experts enrich the learning experience and provide students with valuable global perspectives.

Cultural Exchange Programs: Through various cultural events and exchange programs, students can interact with peers from different backgrounds, fostering mutual understanding and respect.

Support Services for International Students: Amity University is dedicated to creating a welcoming environment for international students, offering comprehensive support services that assist with accommodation, orientation, and integration into campus life.

By prioritizing internationalization, Amity University prepares students to be global citizens, equipped with the knowledge and skills to navigate an interconnected world successfully. Join us in embracing the diverse opportunities that await you at Amity!

11.2 Amity University Global Presence and Foreign Campuses

Amity University boasts a robust global presence, with campuses and collaborations in several countries around the world. Our commitment to providing a world-class education extends beyond India, offering students unique opportunities to engage with international communities and cultures. Amity has the largest number of foreign campuses by any university in India. There are 12 Amity Campuses abroad. These are at London, New York, San Fransisco, Singapore, Mauritius, Dubai, Abu Dhabi, Sharjah, Muscat, Amsterdam, Pretoria and Tashkent.

Foreign Campuses: Amity has established campuses in key global locations, including the United Kingdom, the United States, Singapore, and Dubai. Each campus maintains the same high academic standards as our main campus in India, providing students with a diverse range of programs and research opportunities tailored to local and global markets.

Global Collaborations: In addition to our foreign campuses, Amity University has formed strategic

partnerships with renowned universities and institutions worldwide. These collaborations facilitate student exchange programs, joint research initiatives, and dual-degree offerings, allowing students to benefit from a truly international educational experience.

International Networking: Our global footprint enables students to connect with peers and professionals across various industries, enhancing their career prospects and broadening their horizons. Regular international events, workshops, and conferences held at our campuses foster an environment of innovation and cross-cultural collaboration.

By choosing Amity University, students gain access to a rich tapestry of global resources, experiences, and networks that prepare them for success in an increasingly interconnected world.

11.3 Memorandum of Understanding (MoU)

Amity University prides itself on its extensive network of global partnerships, having signed over 200 Memoranda of Understanding (MOUs) with prestigious institutions around the world. These strategic collaborations enhance academic experience, fostering an environment of innovation and cultural exchange.

Through these partnerships, students gain access to a multitude of opportunities, including student Exchange Programs, workshops and seminars joint research Initiatives and dual degree programmes etc.

These partnerships not only enrich the academic landscape at Amity University but also empower students to build valuable international networks, preparing them for successful careers in a globalized world. By choosing Amity, you are joining a vibrant community committed to fostering global citizenship and innovation.

11.4 International Conferences

Amity University actively engages in fostering global dialogue and knowledge exchange through its series of international conferences held across various countries, including London, the USA, Canada, Tashkent, France, Singapore, and Australia. These conferences serve as a platform for scholars, industry leaders, and students to discuss emerging trends, share research findings, and explore collaborative opportunities in diverse fields. These conferences create a dynamic, international academic environment that encourages collaboration and innovation.

Key features of Amity's global conferences include expert panels and keynote speakers, networking opportunities with international professionals, research presentations, and workshops and interactive sessions.

11.5 International Accreditations & Global Ranking

Amity University Uttar Pradesh is one of the few institutions in the country which has accreditations from international organizations. Few of the rankings are listed as under:

i. Western Association of Schools and Colleges (WASC), USA. This accreditation was first awarded to Amity in 2016 and was renewed in 2023 till 2030.

ii. QAA, UK. First awarded in 2018, this accreditation was renewed in 2023 for a further period of five years, till 2028.

iii. Amity is proud to be highly ranked by the top international organization which evaluates universities, the QS of UK. As per the latest rankings, Amity has been Ranked No. 1 in India in International Students Category, Ranked No. 1 in India in Outbound Exchange Category and Ranked No. 3 in India in International Research Network by QS.

11.6 Close Liaison with international missions in New Delhi
In order to realize the full potential of higher education opportunities in countries abroad, close liaison is maintained with the local missions of those countries. Diplomates from these missions are invited on campus on a regular basis. Ambassador Lecture Series is also run to give students an opportunity to interact with High Commissioners and Ambassadors on a one-to-one basis.

11.7 International Programs
Amity runs numerous international programs like Study Abroad Program, 3-Continent Program, Global Study Program, Progression pathways, Semester Exchange, Semester Abroad, Twinning Programs, Internship Abroad and Certificate Programs.
(a) Study Abroad Program
(b) 3 Continent Program
(c) Global Study Program
(d) Twinning Program
(e) Certificate Program
(f) Integrated Program
(g) International Internship Program
(h) International Apprenticeship Program

11.8 Study Abroad Programme (SAP)
SAP is offered to UG and PG students of all disciplines. The students visit any one country of their choice and complete pre-defined credit units under international faculty. The advantage of SAP is hands-on experience of gaining knowledge of foreign culture, industry, and economic dynamics. It provides the students with an opportunity to interact with foreign faculty and carry out focused projects under their expert guidance. SAP is usually offered for UK, USA, Singapore, UAE, Canada, Australia and France. However, all locations may not be available during all semesters. Further details of SAP can be obtained from website https://www.amity.edu/sap. Policy Guidelines for SAP can be accessed on the link Guidelines-SAP.pdf (amity.edu).

11.9 India Immersion Program
In an effort to showcase India and Amity, a large number of foreign students are welcomed to Amity university under the New Columbo Plan from Australia, under the UKERI / Turing Program from the UK and under the ERASMUS Plus program from Europe. During the program students are given an overview of India through exposure to Indian art, culture, cuisine, customs & traditions, history, economy, political system etc. The students are taken on industrial and educational tours and outstation visits to places of historical importances like Agra and Jaipur etc. Further details of the program are available on the website https://www.amity.edu/iad/

11.10 Amity Cross Border Education Program
This program is aimed at giving foreign students the opportunity to benefit from the excellent facilities

available at Amity by enrolling for degree courses through Study in India Program as also by direct admissions through our website https://www.amity.edu. Presence of foreign students on campus for prolonged durations, gives the Indian students an opportunity to get a truly multicultural and multiethnic campus experience, adding a new dimension to internationalization.

11.11 3-Continent Programmes

Amity is a pioneer in developing and initiating 3C programmes in India. In this program, students gain a unique exposure through studying in 3 different continents
namely Asia, Europe and America. While the initial Semesters are completed at Amity University, as part of the program students spend 3 months in UK and 3 months in US / Canada. As part of this Program in India, students undergo rigorous training in various technologies, cross-cultural issues, foreign languages and international practices. Thereafter they proceed to spend a substantial portion of this programme in UK & USA / Canada. Industry interaction, cultural awareness, foreign language training, and experience in the latest technological environment, enables each student to gain a deep insight of what it takes to be a truly global leader. Further details of the program can be gleaned from website https://www.amity.edu/3continent. Policy Guidelines for 3 Continent Program can be accessed on the link Untitled-1 (amity.edu).

11.12 Global Study Program and Progression Pathways

Amity University offers a robust Global Study Program designed to provide students with international exposure and enhance their academic journey. This program allows students to study at partner institutions across the globe, enriching their educational experience and fostering a deeper understanding of diverse cultures and perspectives.

key features of the global study program include international exposure, diverse course offerings and cultural immersion.

Amity University offers structured progression pathways for students who wish to pursue further studies internationally. These pathways include:

Dual Degree Programs: Students can earn degrees from both Amity University and partner institutions, enhancing their qualifications and employability.

Postgraduate Opportunities: Graduates can seamlessly transition to postgraduate programs at affiliated universities worldwide, continuing their academic journey in their chosen fields.

Research Collaborations: Opportunities for joint research and projects with international faculty allow students to engage in cutting-edge research and gain valuable experience.

By participating in the Global Study Program and taking advantage of progression pathways, students at Amity University are equipped with the skills, knowledge, and international experience necessary to excel in a competitive global landscape.

For more information, please refer www.amity.edu/globalstudy or reach out to IAD at iad@amity.edu.

11.13 Twinning Programs, Joint Degree and Dual Degree

Twinning Programme, Joint Degree and Dual Degree Programmes, are collaborative arrangements whereby students enrolled with Amity University Uttar Pradesh (AUUP) may undertake their programme of study partly at AUUP and partly in the Foreign Higher Educational Institution as per UGC guidelines. Under Twinning /Joint Degree/ Dual Degree Programmes, credits earned by the students at a Foreign Higher Educational Institution shall be counted towards the degree awarded by the AUUP or/jointly with foreign Higher Education Institutions.

11.14 Semester Abroad Programme (SEMAP)

Students may do a semester abroad depending on the MoU's with various universities across the globe.

11.15 Student Exchange Programme (SEP)

Students get the opportunity to go to different universities all over the world and international students visit Amity campus as part of Student Exchange Programme. In the past students from Switzerland, Italy, Russia and many other countries have come to Amity under this program. Amity students have also been benefitted by this arrangement.

TABLE OF CONTENTS

12.1 Introduction

Amizone (Amity Intranet Zone) https://www.amizone.net is a single point of access for all the information, services and resources to the students, parents, faculty and staff of Amity. Amizone is a web and mobile based application which features a centralized data base with role-based access. This helps students, parents, faculty and staff to access data from anywhere and anytime on web/mobile for ;

1)admission

2)scholarships

3)regulations and guidelines

4)registration, re-registration

5)academics - programmes, programme structure, course curriculum, course choices, master session plan, timetable, attendance, assessment scheme, faculty feedback, recorded classes, block academic calendar, fee calendar, programme academic calendar;

6)examination - examination calendar, examination schedule, examination form submission, admit card generation, results;

7)CR meetings, Mentor-Mentee meetings

8)events, Conferences, Seminars, Workshops, Guest Lectures, Industry Visits etc.

9)co-curricular, extra-curricular and sports activities

10)research and administrative activities,

11)surveys

12)venue/guest house/hostel booking

13)issue of gate pass to hostel students

14)placements

15)alumni relations

16)convocation

17)student handbook, anti-ragging booklet etc.

Amizone is repository of all data of Amity University Uttar Pradesh (AUUP). Amizone has its own inbuilt Amity Learning Management System (A-LMS). A-LMS a Learning Management System is also part of Amizone which has been built on Modular Object-Oriented Dynamic Learning Environment (MOODLE) and customised for AUUP. Amizone is continuously updated with new features and facilities to provide rich experience to students, parents, faculty and staff. Some of the facilities on Amizone are:

12.1.1 Registration-cum-Enrollment Process / Re-registration

Under the 'Registration' and 'Re-registration' tabs options are available to complete the applicable processes. PowerPoint presentations defining all online steps related to Registration/Re-registration processes are available on Amizone under 'Notice' and 'Downloads' links.

Registration of the students is done in the 1st Semester/1st Year depending upon the mode of programme

i.e. semester/yearly system.

For Academic Session 2024-25, after payment of full Academic Fee, ten (10) Online Steps will be required on Amizone for completion of the Registration-cum-Enrollment Process. Thereafter, confirmation of provisional registration is done by the respective institutions after online verification of uploaded documents and details of the students.

Re-registration is applicable for existing eligible senior students, and it is done online from second semester/year onwards. It is mandatory for all existing eligible senior students to re-register themselves for each semester/year of the programmes as per notified commencement date.

For the existing eligible senior students of Academic Session 2024-25, six (06) Online Steps will be required on Amizone for completion of their Re-Registration. Thereafter, confirmation of re-registration is done by Amizone automatically.

12.1.2 Online Fee Bills and Receipts

The Academic Fee details for the duration of the programme are mentioned in the Admission Letter of all the students and the same Academic Fee is visible to students in their Fee Bills on Amizone. After payment of Academic Fee, the receipt of the same is generated on Amizone for records of students and university. Students are advised to take the printout of their fee receipts. In order to find the Fee Bill, please click on Fee Details -> Fee Bill -> choose the semester -> Click on pay -> then choose the suitable option like net banking etc. -> Click on the relevant radio button and proceed. To find the Fee Receipt, please click on fee Details -> Fee Receipt -> Fee Type - > Click on print to print the desired one.

12.1.3 Online Undertaking, Affidavits, and Indemnity Bond

Online Undertakings, Affidavits and Indemnity Bond related to Registration and Re-registration processes of the students are visible to students as well as parents on Amizone. Please go to the Registration/ Re-registration link of your Amizone and complete the acceptance of applicable undertakings/affidavits.

12.1.4 Documents Upload for Students

Under the 'Registration tab -> Document Template – Upload Documents' option is available to upload the required documents.

12.1.5 Aspirational Survey

Under the Registration tab, Aspirational Survey option is available. In case of any query related to Aspirational Survey, please write to aspirationalsurvey@amity.edu.

12.1.6 Proficiency Test

The online proficiency test is an essential part of Registration and Orientation Programme and it is conducted for new joinees. The URL for login into online Proficiency Test will be https://assessment.amizone.net and this will be active during the notified date(s) of your Proficiency Test. The 'Username' and 'Password' to appear in the online proficiency test will be the 'Amizone ID' and 'Password of Amizone ID' of a new joinee. In case of any query related to Proficiency Test, please write to proficiencytest@amity.edu.

12.2 Deeksharambh-Student Induction Programme

The schedule of Student Orientation Programme is visible to new joinees under on the Registration and Orientation Information Page that can be accessed through 'Orientation' tab of their Amizone.

Further, the schedule of Student Orientation Programme w.r.t. senior students is visible to existing senior students under tab Student Document -> Document Downloads -> Orientation Programme Schedule on their Amizone.

The URLs of the recording of sessions conducted during Student Orientation Programme are uploaded on Amizone for further visibility of all concerned new joinees/senior students. Students and parents can view these recordings from their Amizone accounts.

12.3 Documents Download, Notices, Pre-reads etc.

Important documents, notices, study material, pre-reads etc are available on Amizone. Students can access/view/download them from Student Document -> Document Downloads tab of their Amizone accounts.

12.4 Academic Calendar

From the student Amizone home page -> click on Student Document -> Downloads. It will show you updates about the following:

(i)Programme Calendar

(ii)Examination Calendar

(iii)Non-Teaching Credit Courses (NTCC)/ Supervised Independent Learning (SIL) Calendar

(iv)Value Addition Courses Calendar

(v)Events and Activities Calendar

(vi)Industry Engagement and Placement Calendar

(vii)Class Representative Meeting Calendar

(viii)Mentoring Calendar

12.5 Curricular Aspects

12.5.1 Student Academic Planning Worksheet, Choosing Elective, domain elective, Open Elective, Special Elective

Academic Planning Worksheet (APW) is available on Amizone for students as per the Model Framework and Programme Structure applicable for their respective programme, semester batch. Students can view their APW under the 'APW' tab of Student Amizone.

Students select the courses in their APW from the courses offered to them based on the requirement of their programme like Core Courses, Domain Electives, Specialisation Electives, Value Addition Course, Skill Enhancement Courses, Entrepreneurship Development Courses, Industry-linked Courses, AUBSI Courses, Discipline Electives, Major, Minor Degree Options etc as per Choice Based Credit System (CBCS).

12.5.2 Programme Structure and Course Curriculum

The Programme Structure and Course Curriculum will be visible to students on Amizone under 'My Courses' tab. Students can also download the PDF files of the Course Curriculum from Amizone.

Programme Handbook having programme mission, programme description, programme structure, Programme Educational Outcomes (PEOs), Programme Learning Outcomes (PLOs), Programme Operational Objectives and Outcomes (POOs), Outcome Assessment Plan (OAP) will be visible to student on Amizone.

12.6 Learning Resources

12.6.1 Amity Learning Management System (A-LMS)

Amity Learning Management System (A-LMS) can be accessed via Student Amizone by going into Home Section - > Dashboard -> Scrolling down the page halfway down, the LMS Section will be available. Click on the 'GO to A-LMS' and it will take you the A-LMS page.

It is expected from all students to use the A-LMS features in a more effective way and ensure students' participation.

12.6.2 E-Content and E-resources

The course faculty uploads the E-Content and E-resources related to your daily classes on Amity Learning Management System (A-LMS), which you should access on daily basis.

12.6.3 Virtual Labs

Details of Virtual Labs are available on A-LMS. The same can be accessed via Student Amizone by going into the Home Section -> Dashboard -> Scrolling the page halfway down, under my attendance section, then look for Virtual -> then click on the Virtual Lab, and it will take you to the link.

The course faculty uploads the details of Virtual Labs on A-LMS as per requirement of course curriculum and students access the virtual labs through Amizone.

12.6.4 Amity E-Library

Students can access E-Library by going into the Home Section -> Dashboard -> Scrolling down the page halfway down, under My Class Section -> Amity Central Library (OPAC) is there -> click on e-Library and it will take you to the link.

12.6.5 Access to online journals

The online journals can be accessed via Student Amizone by going into the Home Section -> Dashboard -> Scrolling the page halfway down, under my class section -> Amity Central Library option (OPAC) is there. Click on the e-Library and it will take you to the link where one can scroll down to the browse collection by publisher -> click on the desired one.

12.6.6 National Digital Library of India

Students can access National Digital Library of India https://ndl.iitkgp.ac.in through Amizone. This is free of cost facility provided by Government of India to all students.

12.6.7 Research Repository

The Amizone link of Research Repository helps you in enhancing your research. This can be accessed by going into Home Section -> Dashboard -> Scrolling down the page halfway down under my attendance section -> Virtual - > Research Repository.

12.7 Teaching-Learning and Assessment

12.7.1 Class Time Table and Course Groups

Your daily class time table and details of Course Groups are visible on Amizone under 'Time Table' tab.

12.7.2 Attendance

The daily class attendance details are visible to students on Amizone. Students can access the same from Home Page -> My Courses tab.

12.7.3   Planning and progress monitoring of various Non-Teaching Credit Courses (NTCC)/ Supervised Independent Learning (SIL) courses viz. term papers, seminars, in-house practical training, projects, summer training, dissertation & related various report generation etc.

Planning and progress monitoring of various Non-Teaching Credit Courses (NTCC)/ Supervised Independent Learning (SIL) courses viz. term papers, seminars, in-house practical training, projects, summer training, dissertation & related various report generation is done through NTCC link of Amizone.

Students having NTCC/SIL in their semesters (during the semester/during summer-break) should visit the relevant Amizone link on daily basis. Please see NTCC Home -> Internship -> Choose the option to register.

Students have to register themselves on Amizone on or before the NTCC/SIL Commencement Date for NTCC/SIL through the 'NTCC' tab available on their Amizone, fill-up & submit online NTCC Registration Form, and upload the NTCC/SIL Offer/Confirmation Letter.

After the NTCC/SIL Commencement Date, concerned students can also fill-up & submit their NTCC/SIL Registration Forms on Amizone after online payment of applicable NTCC/SIL Late Registration Charges as per NTCC/SIL Regulations and NTCC/SIL Guidelines of AUUP.

Thereafter, online allocation of Faculty Guides, approval of title/topic of NTCC/SIL, work place and plan etc. for the registered students is done by the Institutional NTCC/SIL Committee on Amizone.

After it, students can see the online uploading options on their NTCC tab for Weekly Progress Reports (WPRs), NTCC/SIL Final Report with its Plagiarism Report, and NTCC/SIL Completion Certificate.

Just upload the week-wise WPRs, NTCC Final Report with its Plagiarism Report, and NTCC/SIL Completion Certificate on NTCC Portal and concerned Faculty Guides assess the uploaded documents on Amizone.

12.7.4   Conduct of Outdoor Activity Based Courses

Students have to register themselves in the selected OABC through the 'OABC' tab available on their Amizone on or before the Commencement Date of the Semester, submit online OABC Registration Form as Group/Individual Study.

Thereafter, allotted OABC Faculty Coordinator approves the mode of study on Amizone and students upload the Weekly Progress Review Reports, OABC Offer/Confirmation Letter, OABC Completion

Certificate and Final Portfolio on OABC Student Portal and concerned OABC Faculty Coordinators assess the uploaded documents on Amizone.

12.7.5 Value Additions Sessions by Experts

Details of forthcoming value addition sessions are visible to students on Amizone. Students can also see video recordings of these value addition sessions via their Amizone accounts.

12.7.6 Student Feedback on Course Delivery

Course faculty wise online feedback is undertaken from the students twice in a semester to assess the course curriculum, its' delivery, practical implementation, evaluation and behavioral aspects of the faculty members. It is used for the purpose of development and improvement in the course delivery and curriculum.

Students provide Post Commencement and Pre-Examination Feedbacks via Home -> My Faculty -> Faculty List link of Amizone.

12.7.7 Lab details (Linked to course structure)

The details of laboratories as mentioned in your course curriculum (wherever applicable) are available on Amizone under 'My Courses' link.

12.8 Assessment of Student Learning Outcomes

12.8.1 Assessment of Course Learning Outcomes (CLOs)

An online provision for the assessment of Course Learning Outcomes (CLOs) is available on the Amizone of the faculty members. Course Review Committee (CRC) of the institution does the assessment online and the same assessment will be visible to students on their Amizone.

12.8.2 Assessment of Programme Learning Outcomes (PLOs)

An online provision for the assessment of Programme Learning Outcomes (PLOs) is available on Amizone of the faculty members. Programme Review and Outcome Assessment Committee (PROAC) of the institution does the assessment online and the same assessment will be visible to the students on their Amizone.

12.8.3 Comprehensive Examination

Comprehensive Examination is conducted online on Amizone in the end of every Academic Year to assess the attainment of programme goals in the core and specialisation areas of your programme. Under the Home Page of Student Amizone, students can access the same under tab 'Comprehensive -> Click Here'.

12.8.4 Rubrics

An online provision for the assessment of Rubrics is available on the Amizone of course faculty. The assessment results will be visible to the students on their Amizone.

12.8.5 Exit Survey

Under the Home Page of Student Amizone, final year/semester students can access the same under 'Exit Survey' tab.

12.9 Examination

12.9.1 Examination Notice

Under the Home Page of Student Amizone, students can access examination related notices under 'Notices -> Exam Notices'.

12.9.2 Examination Form

Under the Home Page of Student Amizone, students can access their Examination Forms under 'Examination -> Examination Form'. This page provides information of student's details on the top, the main papers and the back-papers (if any). Students have to save and submit their Examination Forms.

Online submission of Examination Form is mandatory for all students prior to commencement of semester/yearly examination (whichever applicable).

12.9.3 Examination Schedule

Under the tab 'Examination -> Exam Schedule', students can see their examination schedule prior to one month of their examinations.

12.9.4 Examination Admit Cards

Examination Admit Card is mandatory to appear in the Examinations. Examination Admit Cards of the students has the details of courses with permitted/debarred status.

Students can access their Examination Admit Cards under Examination -> Examination Admit Card. Option to print Examination Card is available on this Amizone page.

12.9.5 Results

Students can access their results of examinations from their Amizone under tab Examination -> Examination Result, and can also take printouts of their results semester-wise.

12.9.6 Re-Checking of Results

Students can apply for the re-checking of their Results within 15 days of declaration of result through Examination -> Apply for Rechecking for Re-Checking.

12.9.7 Student Progression and Undertakings

Various online undertakings based on the results of the students viz. Promoted with Academic Promotion (PAP), Promoted with Academic Warning (PAW), Year Back (YB) -- Academic Break (AB)/ Repeat Semester (RS)/ Repeat Year (RY) etc are visible to concerned students and their parents on their Amizone under Examination -> Examination Undertakings.

Concerned students and their parents accept the applicable undertaking on Amizone via two separate One Time Passwords (OPTs) that are delivered respectively on their registered mobile numbers and email IDs registered with the AUUP.

12.9.8 Transcripts

Under the 'Amizone Home Page -> Apply for Transcript' tab gives the details of transcripts.

Students can apply their transcripts from this link, thereafter status of its preparation, delivery status, and

related communications can also be accessed by the students via the same link. This option is available for all current students as well as Alumni of AUUP.

12.9.9 Degree

Passed-out students, who don't wish to attend the Convocation, can apply for their Degrees in-absentia through 'Apply for Degree' tab of their Amizone.

12.10 Extra-Curricular Activities

12.10.1 Club-Committee

An online Club-Committee Option Form is a part of registration process of the students wherein a student can choose one club.

Students can access the club-committee related details from 'Club/Committee' tab available on Student Amizone.

12.10.2 Inter-Institutions Competitions

Details of Inter-Institutions Competitions are visible to students on their Amizone through various pop-ups as and when uploaded by the institution/university. Registration for various Inter-Institutions Competitions are done by the students through their Amizone.

12.10.3 Human Values Quarter

Every year Amity Human Values Quarter is conducted in the initial four months of the calendar year to imbibe the human values in the students and to make them responsible citizens so that they may ensure significant contribution in the development of society and country as well. Various activities, quiz, competitions etc are conducted during Human Values Quarter and details of all activities, quiz, competitions related to Human Value Quarter are accessible to students on their Amizone through various pop-ups and 'Notice' section.

12.10.4 Sangathan

Every year, Amity Campuses across India and Abroad participate in SANGATHAN - a month long mega event which culminates in the Founder's Day celebrations, observed in honour of Dr. Ashok K. Chauhan, Founder President - Amity.

Various sports events in the various categories are conducted during the Sangathan. There is a separate website of Sangathan. Students participate for various sports competitions for which registration is done through Student Amizone. All details related to Sangathan are accessible to students on their Amizone through various pop-ups and Notices.

12.10.5 Amity Youth Festival

Every year, students of the university plan and conduct Amity Youth Festival (AYF). Various students' teams of various academic institutions of the country participate in various events, activities of the Amity Youth Festival. On the last day of AYF, a grand prize distribution ceremony is organised by the students in which winners are awarded by the various prizes. There is a separate website of AYF. The details of all events, activities related to AYF are also accessible to students on their Amizone through various pop-ups and Notices.

12.10.6 International Youth Day

International Youth Day (12 August) is an awareness day designated by the United Nations. The purpose of the day is to draw attention to a given set of cultural and legal issues surrounding youth. Various activities,

competitions, quiz etc are conducted at Amity in celebrations of International Youth Day, and details of all associated activities are accessible to students through various pop-ups and notices.

12.10.7 International Yoga Day

The International Day of Yoga is celebrated annually on 21 June at Amity since 2015, following its inception in the United Nations General Assembly in 2014. Yoga Training and Demonstration Sessions are conducted by the institutions/university, for which all details are accessible to students on their Amizone through various pop-ups and notices.

12.10.8 AMIMUN

Every year Amity International Model United Nations (AMIMUN) conference is organised by the students of Amity University, which is a platform for a boundless learning experience and a place to voice your suppositions, opinions while learning the skills of diplomacy.

There is a MUN Club of Amity University, a group of motivated and sincere students interested in the art of Diplomacy and the world of International Relations. There is a separate website of AMIMUN, but the details are also accessible to students on their Amizone through various pop-ups and notices.

12.10.9 Discussion Forums

Details of various Discussion Forums etc. are visible to students on their Amizone through various pop-ups and under Notice section.

12.10.10 Quiz / Opinion-Polls

Details of various Quiz/ Opinion-Polls are visible to students on their Amizone through various pop-ups and under Notice section.

12.10.11 Freshers Party

Fresher Party is conducted for the new joinees between 4-5 week of the commencement of their programmes. Details of Fresher Party are visible to students on their Amizone through pop-ups and under Notice section.

12.10.12 Farewell Party

Farewell Party is conducted for the last semester/year students during last 3 weeks of the semester/year, but not later than the last teaching day. Details of Farewell Party are visible to students on their Amizone through pop-ups and Notice section.

12.11 Student Support and Achievements

12.11.1 Suggestions / Complaint Box

Students can post their suggestions and complaints under various categories to their institutions/university through the link Amizone Home Page -> Suggestion Box, on which necessary actions are taken by the various authorities, committees, officials of the University as per prescribed time

frame. Students can track the status of their suggestions and complaints and can also see the replies by institution/university on their queries through the same Amizone link.

12.11.2 Mentor Allocation and Management System

Amity University has an effective Mentor-Mentee System where each student of the University is nurtured holistically by four Mentors – Faculty Mentor, Industry Mentor, Alumni Mentor, Parent Mentor and supported by one Buddy Mentor. Details of Mentoring Sessions, Faculty Mentor etc will be available to you on your 'Amizone -> My Mentor' after your registration. Details of Mentor-Mentee activities are visible to students on the same link of Amizone.

12.11.3 Class Representative System

The Class Representative (CR) are nominated by respective HoIs/PLs for each programme-batch on Amizone. Agenda, minutes of CR meetings will be accessible to CRs on Amizone.

12.11.4 Amity Centre for Guidance and Counselling (ACGC)

Students can contact Toll-Free 24 x 7 Counselling Helpline 1800-10-Amity (1800-10-26489). On the Amizone Home Page, just below the message of Hon'ble Amity President, under Virtual tab, contact details of ACGC are mentioned.

12.11.5 Student Surveys

Details of various Student Surveys are visible to students on their Amizone through various pop-ups and under Notice section.

12.12 Industry Interaction and Engagement

12.12.1 Guest Lectures

Various Guest Lectures from the renowned experts from industry and academia, noble laurites etc are conducted by the university. Details of the same is accessible to the students on their Amizone under link 'Guest Lectures'. The same can also be accessed through https://portal.amity.edu/guestlectures. Students can register and attend the Guest Lectures as per their interest.

12.12.2 Internships/ Apprenticeship

Students complete their NTCC under their faculty guides. Students register for NTCC on Amizone by filling an online registration form, submit Weekly Progress Review Reports (WPRs) which faculty assess and mark the online assessment on the basis of work done by the students. Please see NTCC: Home -> Internship -> Choose the option to register.

12.12.3 Industry Projects

Details of various Industry Projects are visible to students on their Amizone through various pop-ups and under Notice section. Details of Research Projects can be seen under 'Research Notice' tab of Student Amizone.

12.12.4 Seminars/ Webinars/ Workshops

Various Seminars/ Webinars/ Workshops are conducted by the university throughout the year. Details of the same is accessible to the students on their Amizone under link 'Guest Lectures'. The same can also be

accessed through https://portal.amity.edu/guestlectures. Students can register and attend the Seminars/ Webinars/ Workshops as per their interest.

12.12.5 Conferences

Details of various conferences are visible to students on their Amizone through various pop-ups and under Notice section. Students can register and participate in them through Amizone.

12.13 Career Aspirations and Student Progression

On the basis of Aspirational Survey submitted by the students on the Amizone, the University develops an environment for individual growth and provide training and development opportunities to students for their progression on the following aspects of the Aspirational Survey:

(I) Looking for Campus Placement

(ii) Joining Family Business

(iii) Want to Start Own Venture

(iv) Interested in Higher Studies

(v) Prepare for Entrance Examination for Higher Studies

(vi) Prepare for Professional Qualification

(vii) Legal Practice (Only for Law Domain)

(viii) Prepare for Competitive Examinations for Employability

(ix) None of the Above. (Specify please)

The aspirations submitted on Amizone during Aspirational Survey by the students can't be edited by them, at a later stage, but if any aspirant wishes to change his/her career aspirations, s/he is advised to follow the following online process:

(i) The student will raise an online request from Student Amizone link "**Career Aspirations**" to change his/her career aspirations. Based on the chosen Career Aspiration, the student will accept an online undertaking that s/he is fully aware of about changing career aspirations.

* The Parent(s)/Guardian of the concerned student will be informed centrally via an email about the same with a request to online confirm the changed career aspirations of his/her ward(s) on Parent Amizone.

(ii) Concerned Parent(s)/Guardian will then online confirm the changed career aspirations of his/her ward(s) **from Student Amizone/Parent Amizone through One Time Password (OTP)** that will be delivered on the already verified mobile numbers of the parent(s)/guardian.

*Already verified mobile number(s) will be visible to Parent(s)/Guardian in the dropdown menu of the same online page of Student Amizone/Parent Amizone. Parent(s)/Guardian will have the choice to choose any one mobile number from the dropdown menu on which Parent(s)/Guardian wants to receive OTP.

(iii) The Institutional Coordinator of the existing Career Aspiration and Institutional Coordinator of Career Aspiration for which the student has requested will meet the student together and accordingly put their recommendation on Amizone.

(iv) The concerned HoI in consultation with Aspiration In-charges will recommend the change along with justification for further approval of University HQ.

(v) Students will be intimated about the changed career aspirations on Amizone.

The University possesses an ecosystem of helping students in getting them placed in Globally Renowned Organizations befitting their calibre and interest. To cater to Training & Placement requirements, the University has dedicated CRC/ IIC at the Institute level and ATPC at the central level for technical programmes.

Further, based on the chosen career aspirations, university provides Career Aspiration based Progressive Value-Added/Vocational / Skill Enhancement/ Industry Specific/Led Courses, guidance, and necessary support to the students in achieving their career aspirations through various departments of the university such as:

(i) Corporate Resource Center (CRC)

(ii) Industry Interaction Cell (IIC)

(iii) Amity Technical Placement Center (ATPC)

(iv) Amity Innovation Incubator (AII)

(v) Amity Institute for Competitive Examinations (AICE)

(vi) Amity Centre for Entrepreneurship Development (ACED)

(vii) Amity Innovation & Design Center (AIDC)

(viii) Amity SSB Academy (ASSBA)

(ix) Amity Centre for Guidance & Counselling (ACGC)

(x) Amity Skill Development Centre (ASDC)

Details of placement activities are visible to students on their Amizone through various pop-ups and under Notice section.

12.14 Concluding Ceremony and Convocation

Concluding Ceremony for the eligible students is conducted on the last day of final semester/year examination by the institutions of the university. Details of the same is accessible to students on 'Amizone Home -> Conc. Ceremony'. Eligible students complete their registration on this link prior to attending the concluding ceremony.

The link to join the Convocation is activated on the Amizone IDs of passed-out students at 'Amizone Home -> Convocation'. Eligible students complete their registration through this link prior to attending the Convocation.

12.15 Alumni Relations

The passed-out students of the university are transferred automatically into Amity Alumni Association. Alumni of AUUP can see the latest updates and happening in and around them at http://alumni.amity.edu/. The Amizone account is remain active for Amity Alumni with certain tabs/links.