

# Community Safety Review



DATE: 19-Aug-13

COMMUNITY NAME: Totem Pole estates and Bridge Creek

COMMUNITY ADDRESS: 3905 E Fourth Plain, Vancouver Wa.

MANAGER NAME: Jessica Landreth and Josh Hoffert

INSPECTOR(S): Scott , Brian and Phil

Office Ergonomics	Rating					Ratings of 1 or 2 Require Comment
Furniture is adjusted, positioned and arranged to minimize strain on body	1	2	3	4	5	New Chair!
Computer Monitor(s) are properly positioned to avoid eye strain.	1	2	3	4	5	Monitor was a little low, but managers just got a new chair and they were still fine tuning.
Aware of proper lifting techniques.	1	2	3	4	5	Discussed lifting and getting help to lift heavy items.
Awareness of need to take a break	1	2	3	4	5	Discussed breaks and need to take them
Office Area Trip Hazards	1	2	3	4	5	Office is tidy and neat. Very nice.
Lighting Conditions	1	2	3	4	5	No glare. Lighting is good for office work. No eye strain.
	1	2	3	4	5	
	1	2	3	4	5	

Overall Rating of Section above  
(Total Ratings divided by Total Categories)

4.16

Additional Comments:

Managers have purchased new office furniture. We enjoyed our visit with Josh and Jessica. They will attend next committee meeting.

Rating - 1 = Hazard - 2 = Potential Hazard - 3 = Marginal - 4 = Acceptable - 5 = Excellent

## Community Safety Review

Common Area Fire Safety	Rating					Ratings of 1 or 2 Require Comment
Availability of Fire Extinguishers	1	2	3	4	5	Fire extinguishers are available
Condition of Fire Extinguishers (Service up to date)	1	2	3	4	5	The Manager is contacting a company to service and bring all extinguishers up to date.
Exits are Clearly Marked	1	2	3	4	5	Need clearly marked EXIT's
	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	

Overall Rating of Section above  
(Total Ratings divided by Total  
Categories)

3.33

Additional Comments:

Rec-room is being remodeled

Rating - 1 = Hazard - 2 = Potential Hazard - 3 = Marginal - 4 = Acceptable - 5 = Excellent

## Community Safety Review

Equipment and Equipment Storage Area(s)	Rating					Ratings of 1 or 2 Require Comment
Condition of Tools and Equipment	1	2	3	4	5	Good condition. Look into better organization and storage
Lighting Conditions	1	2	3	4	5	Could be better.
Proper Storage of Tools and Equipment (Cabinets, Racks, etc.)	1	2	3	4	5	Needs a good clean up.
Acceptable types of Ladder(s) (Aluminum or Fiberglass) Weight Limit min. 200 lbs.	1	2	3	4	5	Acceptable
Proper Ladder(s) Storage	1	2	3	4	5	Acceptable storage, but could use more organizing
Review of Personal Protective Equipment (Safety Glasses, Goggles, Face Shield, Ear Protection, gloves, etc.)	1	2	3	4	5	Review
Review of Caution Signage (Cones, Tape, Flares, etc.)	1	2	3	4	5	Review
Review of equipment used for lifting/moving heavy objects(Back support belt, Hand Truck, etc.)	1	2	3	4	5	Review
Condition of Extension Cords and Corded Equipment (Ground Plug intact, Frayed Cords, etc.)	1	2	3	4	5	No issues
	1	2	3	4	5	
	1	2	3	4	5	

Overall Rating of Section above  
(Total Ratings divided by Total Categories)

3.77

Additional Comments:

Managers have only been in charge for 5-6 mos. And are working on getting things to an acceptable level.

Great job Josh and Jessica

Rating - 1 = Hazard - 2 = Potential Hazard - 3 = Marginal - 4 = Acceptable - 5 = Excellent

## Community Safety Review

Chemical Storage	Rating					Ratings of 1 or 2 Require Comment
Chemicals Stored in a Secure Location (Shop, Cabinet, etc.)	1	2	3	4	5	Work in Progress
MSDS Manual	1	2	3	4	5	Discussed
Chemicals Labeled Properly	1	2	3	4	5	Work in Progress
Proper Storage Area Ventilation	1	2	3	4	5	Work in Progress
Knowledge and Availability of Chemical Spill Clean up Materials	1	2	3	4	5	Reviewed
Swimming Pool Chemicals Stored Properly	1	2	3	4	5	N/A
Availability of Personal Protective Equipment	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	

Overall Rating of Section above  
(Total Ratings divided by Total Categories)

3.17

Additional Comments:

Chemical and Equipment storage improvements are a Work in Progress

Rating - 1 = Hazard - 2 = Potential Hazard - 3 = Marginal - 4 = Acceptable - 5 = Excellent

## Community Safety Review

Club House	Rating					Ratings of 1 or 2 Require Comment
First Aide Kit Available	1	2	3	4	5	
Availability of Fire Extinguisher	1	2	3	4	5	
Condition of Fire Extinguisher (service up to date)	1	2	3	4	5	
	1	2	3	4	5	
	1	2	3	4	5	

Overall Rating of Section above  
(Total Ratings divided by Total  
Categories)

3.67

Additional Comments:

Rec-room is being remodeled

Rating - 1 = Hazard - 2 = Potential Hazard - 3 = Marginal - 4 = Acceptable - 5 = Excellent

## Community Safety Review

Final Score	Rating					Ratings of 1 or 2 Require Comment
Office Ergonomics	1	2	3	4	5	4.16
Common Areas	1	2	3	4	5	3.33
Equipment and Equipment Storage Area(s)	1	2	3	4	5	3.77
Chemical Storage	1	2	3	4	5	3.17
Club House	1	2	3	4	5	3.67

Final Overall Rating of Sections above (Total Ratings divided by Total Categories)

3.62

Additional Comments:

As mentioned, Josh and Jessica are doing a lot of improvements to the property and were very helpful on our visit today.

Thank You,

Rating - 1 = Hazard - 2 = Potential Hazard - 3 = Marginal - 4 = Acceptable - 5 = Excellent

# Community Safety Review

## Additional Notes and Comments

[illegible]

Rating - 1 = Hazard - 2 = Potential Hazard - 3 = Marginal - 4 = Acceptable - 5 = Excellent