



# COMMONWEALTH UNIVERSITY

## NEW MANAGER TRAINING 101

### AGENDA

Start Time	Section
9:00	Welcome
9:15	Manage America/Accounting
10:45	Break
11:00	Safety & Maintenance
11:45	Lunch
12:45	Rent
1:30	Applications
2:30	Break
2:45	CHS
3:15	Forms and Waivers
4:00	Certificates of completion handed out