

Commonwealth Safety Committee

Meeting Minutes

January 21, 2013

Called to Order: 10:05am

[X] Les Petersen – Chair [X] Phil Sapp - Vice Chair [X] LaDon Larson - Secretary
[X] Scott Mullens [X] Brian Hoag [] Available position

Minutes of December 17th Safety Committee meeting read and approved.

- Les will contact Manager of Redwood Villa in Canby about teaching first aid/CPR.
- Phil presented inventory lists addressing first aid kits and fire extinguishers. The inventory lists are designed to aid managers in keeping track of quantity, locations and expiration dates of these items.
- Bulk order of first aid kits was discussed.
- First aid kits should be ANSI/OSHA approved.
- Phil announced that OSHA is changing MSDS (Material Safety Data Sheets) to SDS (Safety Data Sheets). Arrangements were made to present this information to managers On February 13th at Commonwealth University.

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- Phil to draft outlines of safety briefings for Lunch Bunch presentations.
- Les presented vehicle safety checklist/usage information.

Safety tip for gasoline-driven power equipment that has had gasoline with ethanol in it; use premium gas that does not contain ethanol and before use, shake to mix fuels together. If STA-BIL is used, be sure it is especially formulated for use with ethanol as there are different varieties of the product.



Meeting adjourned: 11:05am

Next meeting: Tuesday, February 19th at 10am

Commonwealth is closed on Monday, February 18th in observance of President's Day

Safety Review schedule for 2013:

March – Redwood Villa in Canby

May – East Park Apartments in Gresham

July – Sundial in Salem will be held the 3rd week to include Salem Lunch Bunch

September – Bridge Creek Apartments & Totem Pole Estates in Vancouver