

Commonwealth Safety Committee

Meeting Minutes

April 15, 2013

Convened at 10:00am

[x] Les Peterson – chair

[x] Phil Sapp – vice chair

[x] Scott Mullens

[x] Brian Hoag

[x] Kristine Rupp – secretary

- Corporate Accidents:
 - None reported
 - Need more communication when things happen
- First Aid Kits:
 - 7 orders received, no order placed
 - Newsletter going out from Krista as a reminder to order – make it so often people order just so they don't have to hear about it again
 - Deadline April 30 to get orders in
 - Turn it over to RM if they haven't ordered by the deadline
- First Aid Classes
 - Asked top corporate if we should do it and they said it would be a liability for Commonwealth
 - Can only encourage on-sites to get training on their own
- Vehicle Inspection Report
 - Need to get the report to RM or Krista to distribute to on-sites
- OSHA Classes
 - Next quarter starts July 1
 - Good class: basics of a safety committee and accident investigation
- Redwood Inspection
 - Make sure RM knows we're visiting before we go
- New Member Needed
 - Ask Mara from Redwood
- Next Inspection
 - May 16 at Sundial (before the lunch bunch)
- Need to have safety committee member talk about safety issues at lunch bunches (even Eugene)
 - It's nice to hear from someone who's not corporate