



Manufactured Housing Communities of Oregon

MHCO Form 09: Applicant Screening Charge Notice & Receipt

Revised 12-1-2012 | This form is exclusively licensed to:

Name of Community/Park:

Address:

Date: _____

Name of Applicant(s): _____

This Community charges \$ _____ per individual applicant. This Community's screening/admission criteria include the following: (a) prior rental references; (b) credit history & credit references (or the absence thereof); (c) employment history; (d) character references; (e) criminal history; (f) debt-to-income ratio; (g) presence, type, number, size, and weight of pets; (h) failure or refusal to provide reasonable proof of age if the Community is an age 55+ or 62+ Community; (i) evidence that the prospective tenant has provided falsified or provide materially misleading information on any material items; (j) if the prospective tenant refuses to sign a new written rental agreement; (k) the number of additional occupants; or, (l) the public record.

Your application charge is being applied to a Tenant and/or Credit Screening Service (hereinafter "the Service") and may also include the reasonable value of time spent obtaining information. The process landlord typically follows in screening applicants may include a review of credit reports, public records, criminal records, contacting employers (past and present), landlords, (past and present) and other provided references.

Upon full completion and signing of your application, the information will be provided to the Service for processing. All applicants must qualify to rent a space in the Community. You will be notified as soon as possible regarding approval or denial. If you have any question regarding the application process, please direct them to the Community manager.

Our best estimate, at the present time, of the approximate number of homes/space of the type, and in the area, sought by you that are now or within a reasonable future time will be available to rent from us is _____
(Fill in the present number of comparable vacant homes and/or spaces in the Community that are presently available to rent.) The approximate number of applications previously accepted and remaining under consideration for these available homes/spaces by Community management is _____.

Signature of Community Owner/Agent _____

If your application is denied because of information contained in a consumer report furnished to us by a credit reporting agency, under the Fair Credit Reporting Act, you have the right to request a free copy of the consumer report from the credit reporting agency. You are entitled to dispute the accuracy or completeness of any information provided to the Community management by a tenant screening/credit reporting agency or criminal information service. In the case of denial, you will be provided with the name, address and toll free telephone number (if available) of the screening service and or credit reporting agency.



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