



MANICA UNIVERSITY

ADMISSIONS OFFICE

Secretariate: Nanshila Road, House No. 2, Kalundu, Lusaka
Campus: Tick School, Off Kasama Road, Chalala, Lusaka
Contact: +260 966 66 3241

Registration Procedures,

Registration

For registration, you must bring with you the following:

1. Original Ordinary level Certificate of Education or Statement of Results to support your Qualification and your National Registration Card or affidavit for identification.
2. Production of a valid Zambian study permit (applicable to foreign candidates only)
3. Where applicable, the relevant original Degree/Diploma Certificates and transcripts plus one photocopy of each and two passport size photos.
4. If you need **EXEMPTION**, you will need to apply and attach the relevant documents you shall be guided to produce.

Payment

1. After receiving the admission letter, all payments are to be made through the bank. The banking details are appearing on the fee structure. Return the Bank deposit slip to the University Accounts Office.
2. Pick your registration form from the Admission Office. Proceed to register by filling in the form in consultation with your department.
3. There will be NO REFUND or TRANSFER of fees once payments are made unless with valid reasons.
4. Access to examinations at the end of each term/semester/session will only be permitted to students who have paid fees in full.

Residential Accommodation

1. There is limited space for accommodation on campus. As part of your registration at the University. Our accommodation is offered on a first-come, first served basis. All our accommodation units are self-catering units.

Registration Requirements:

You are required to bring with you at the time of reporting two (2) copies each of:

1. Acceptance letter
2. Certified copies of the Grade 12 Certificate/O level certificate
3. National Registration Card/Passport
4. Valid immigration documents for non-Zambians
5. Passport size photographs.

Other requirements for international students:

1. Result verification by ECZ @ **K1,200.00** per transcript
2. Study permit @ **K6,820.00**

Our fee Structure.

Description	Name of Programme	Others	Fees/Semester	Total
Tuition fees	Bachelor of Medicine & Surgery		ZMW 9,800.00	ZMW 9,800.00
	Bachelor of Pharmacy		ZMW 9,200.00	ZMW 9,200.00
	Bachelor of Science in Clinical Medicine		ZMW 9,200.00	ZMW 9,200.00
	Bachelor of Science in Public Health		ZMW 7,600.00	ZMW 7,600.00
	Bachelor of Science in Environmental Health		ZMW 7,600.00	ZMW 7,600.00
	Bachelor of Science in Nursing		ZMW 7,600.00	ZMW 7,600.00
	Pre-medical/Pre-pharmacy/Natural Sciences		ZMW 7,500.00	ZMW 7,500.00
	Diploma in Pharmacy		ZMW 7,200.00	ZMW 7,200.00
	Diploma in Clinical Medicine		ZMW 7,200.00	ZMW 7,200.00
	Diploma in Environmental Health		ZMW 7,200.00	ZMW 7,200.00
	Diploma in Nursing		ZMW 6,500.00	ZMW 6,500.00
Administrative fees		ZMW 100.00		
Student Association fees		ZMW 100.00		

Note

1. Fees are subject to change depending on the prevailing economic situation.
2. All payments are to be deposited into MANICA UNIVERSITY accounts provided below.
 - a. ZANACO Bank A/c No. – 5949982500172 ZMK
 - or
 - b. ZANACO Bank A/C No - 5949982500273 US\$
3. The initial payment should be not less than 60% of the total amount.
4. ALL outstanding balances should be settled in full before the end of the semester.
5. Late registration will attract penalty 6. Accommodation fee per semester K3,250