

# GODSON R

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## PROFESSIONAL SUMMERY

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Detail-oriented HR fresher with practical training experience in recruitment, onboarding support, employee engagement, and HR operations. Known for professionalism, teamwork, and the ability to handle responsibilities with maturity. Seeking to add value through commitment, efficiency, and strong problem-solving skills.

## INTERNSHIP EXPERIENCE

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### HR Intern

Universal Hear exchangers Ltd., CBE  
Current

Jan 2026-

### HR Trainee

Bannari Amman Spinning Mills Ltd., CBE

June-Sept 2025

### Social work Intern

BTG Trust, CBE

May-June 2025

### Preshitha Service Soceity, Poy

BTG Trust, CBE

Dec 2024-Mar 2025

## EDUCATION

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### Master of social work

Sree Saraswathi Thiyagaraja College, POY

Aug 2024-Present

### Bachelor of commerce

Bishop Heber College, Tiruchirapalli

Graduated - 2024

## SKILLS

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<ul style="list-style-type: none"><li>• HR Documentation</li><li>• Employee Engagement</li><li>• Onboarding &amp; Induction Support</li><li>• Attendance and Leave Management</li><li>• Employee Relations</li></ul>	<ul style="list-style-type: none"><li>• Labour Welfare &amp; Compliance Basics</li><li>• HRMS / Excel Data Handling</li><li>• Statutory Records (PF, ESI – basic understanding)</li></ul>
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## CERTIFICATIONS

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- Tally Erp 9
- Web Designing
- NPTEL - Human Behaviour
- NPTEL - Indian Society–Social Problems & Issues

## LANGUAGE

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English – Fluency in Written and Spoken

Tamil – Fluency in Written and Spoken

## DECLARATION

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I hereby declare that all the information provided above is true and correct to the best of my knowledge and belief.