

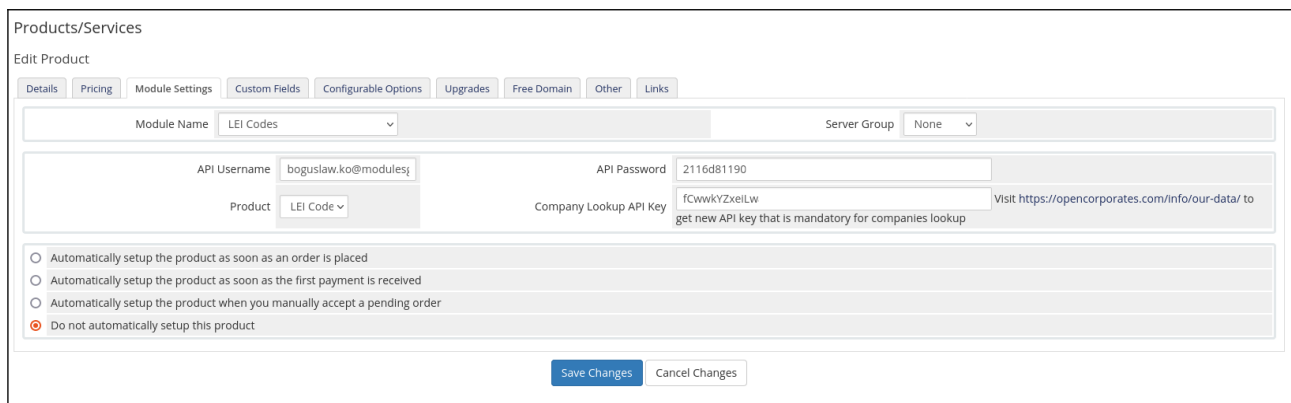
## **Lei Codes for WHMCS Alfa Release**

# 1. About

This module allows to manage Lei Codes in WHMCS

# 2. Installation And Configuration

- Extract files to main WHMCS directory
- Go to Products & Services (WHMCS Server is not required) and add new product group (in beta release only one type of product is available), then go to new product configuration



Products/Services

Edit Product

Details Pricing Module Settings Custom Fields Configurable Options Upgrades Free Domain Other Links

Module Name: LEI Codes Server Group: None

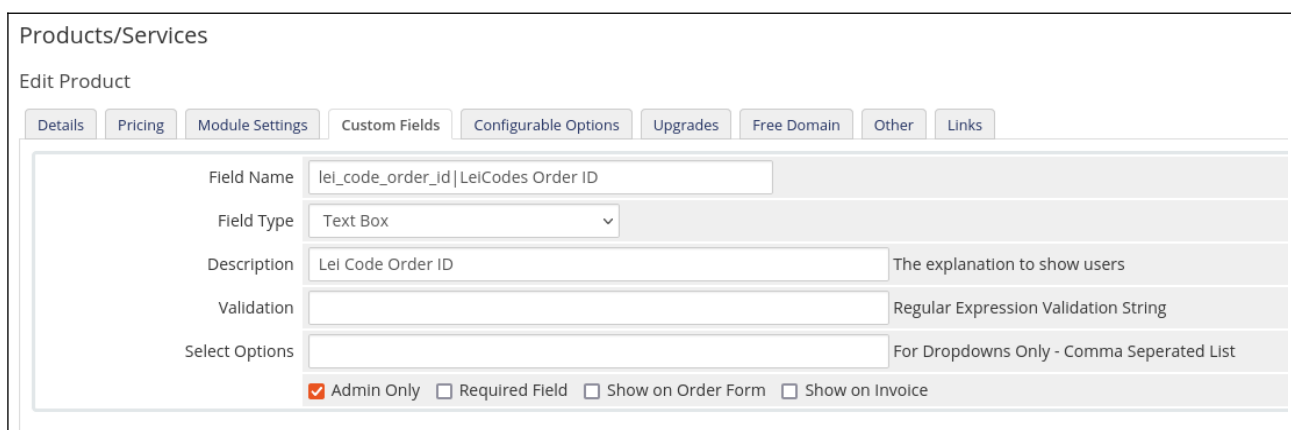
API Username: boguslaw.ko@modulesj API Password: 2116d81190

Product: LEI Code Company Lookup API Key: fCwwkY2xeILw Visit <https://opencorporates.com/info/our-data/> to get new API key that is mandatory for companies lookup

☐ Automatically setup the product as soon as an order is placed  
☐ Automatically setup the product as soon as the first payment is received  
☐ Automatically setup the product when you manually accept a pending order  
☒ Do not automatically setup this product

Save Changes Cancel Changes

- Go to module settings and fill GoGet credentials - email and API password
- In alfa release only one Lei Code product is available, so proper product is selected
- Also please add api key for Opencorporates lookup, you can get this key on <https://opencorporates.com/info/our-data/>
- Save changes, after this action, automatically new custom field **lei\_code\_order\_id** | **LeiCodes Order ID** should be created, if not try it twice or add it manually



Products/Services

Edit Product

Details Pricing Module Settings Custom Fields Configurable Options Upgrades Free Domain Other Links

Field Name: lei\_code\_order\_id | LeiCodes Order ID

Field Type: Text Box

Description: Lei Code Order ID The explanation to show users

Validation: Regular Expression Validation String

Select Options: For Dropdowns Only - Comma Separated List

☒ Admin Only 
 ☐ Required Field 
 ☐ Show on Order Form 
 ☐ Show on Invoice

- Set recurring pricing, this module works only with annually, biennially and triennially recurring cycles, on the other hand the error during order process will be displayed.
- In the Admin Area email templates, please check if **Lei Code Expiration** template was created under Product/Services header. This email should be sent in case if the day is 30 days before the expiration date (valid\_till from fields). You can use all service and client merge fields and some custom merge fields:

- {valid\_till}
- {valid\_from}
- {lei\_code}
- {sa\_firstname}
- {sa\_lastname}
- {Sentity\_name}

| Product/Service Messages |                                         |  |  |
|--------------------------|-----------------------------------------|--|--|
| Status                   | Template Name                           |  |  |
|                          | Cancellation Request Confirmation       |  |  |
|                          | CodeGuard Welcome Email                 |  |  |
|                          | Dedicated/VPS Server Welcome Email      |  |  |
|                          | Hosting Account Welcome Email           |  |  |
|                          | Lei Code Expiration <span>CUSTOM</span> |  |  |
|                          | Marketgoo Welcome Email                 |  |  |

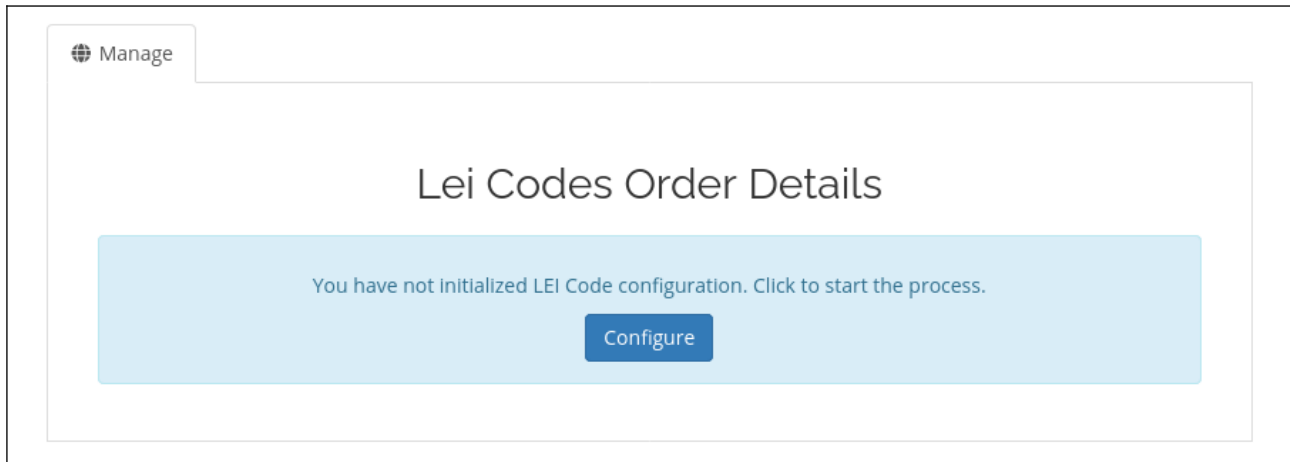
### 3. Translation

In the main module directory, open Lib/lang directory, you will be able to see native **english.php** file. If you want to translate it, copy this file, name it for example french.php and translate variables.

On the bottom of the page, you will be able to see for example **STATUS\_NEED\_ACTION** lang, these variables are important and there are displayed on the overview page and they are responsible for proper order status information for end user

## 4. Client Area - Order Process

- Make standard WHMCS order
- If the service status will be Active you will be able to start Lei Code configuration
- On the beginning you will be able to see only information that order has not been configured yet



### 4.1 First Step

You will be able to choose country of LEI jurisdiction, then the dropdown will be displayed, if you enter some data to selectizer (minimum 2 signs), the opencorporates api will be called and maximum 30 corporates that matches will be displayed. If there is no company in opencorporates API, or some data is missing, click submit manually to provide new data. Also you have to answer on some questions about company and enter Authority firstname and lastname. If the all fields are properly filled, the confirm button will be displayed. You can confirm first step, if all field will be proper proceed, you will be redirected to next step, if not the error will be displayed and you have to check data one more time.


## LEI Code Configuration

### Legal Jurisdiction

Poland



The country/jurisdiction where your company is registered.

 It takes 5 minutes to Issue LEI for Poland

### Legal Entity Name

"ENERGO TEST" SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ

Please enter the name of your entity. **Submit manually** if you do not see entity in the list.

### Verified Data

**Company:** "ENERGO TEST" SPÓŁKA Z OGRANICZONĄ ODPOWIEDZIALNOŚCIĄ

**Registration Number:** 0000192762

**Address:** Poland, , ,

**Incorporation Date:**

Here is a list of verified data we have about your entity, they will be used with your LEI Code.

### Is your Headquarters address same as Legal address?

Yes

No

Legal Entity will consolidate accounts with parent organizations. Answer "YES" if you are subsidiary company. Your "Mother company" would need to have LEI registered.

### Are you subsidiary/branch or owned by another company? (>50%)

Yes

No

Legal Entity will consolidate accounts with parent organizations. Answer "YES" if you are subsidiary company. Your "Mother company" would need to have LEI registered.

### Signing Authority

Firstname

Lastname

Important! That should be a person listed in the Company Registry. You may be requested to provide signed Letter of Authorisation in case you are requesting LEI code on behalf of the company/person.

## 4.2 Second Step

During this step status will be processing, order Lei Data will be displayed and some other information. Information from table could be different than final Lei Code Order Data.


## 4.3 Third Step

If the status of the order will be Need Action, you will be redirected to third step and you have to confirm Lei Code Data, or reject it. After confirmation, you will be redirected back to second step and it will be processing before final activation. If the status will be changes to Active, you will be able to see all lei codes details.

### Manage Product

Portal Home / Client Area / My Products & Services / Product Details

## LEI Code Configuration



**Confirmation of Legal Entity Reference Data (LE-RD)**

Your entity is verified, please carefully review all information listed below and click "Confirm". It would take just few minutes to get LEI code once you confirmed that data. You can also cancel order, to do that click "Cancel" button.

| Main Details |                     |
|--------------|---------------------|
| Order Status | Need action         |
| Order ID     | 879                 |
| Period       | 1-year license      |
| Order Placed | 2021-05-27 13:50:04 |

| Entity Details |  |
|----------------|--|
| Company Name   |  |
| Approver       |  |

| Legal Address |                    |
|---------------|--------------------|
| Address       | Atbrīvošanas aleja |
| City          | Rēzekne            |
| Postal Code   | LV-4604            |
| Country       | Latvia             |

| Headquarters Address |              |
|----------------------|--------------|
| Address              | Atbrīvošanas |
| City                 | Rēzekne      |
| Postal Code          | LV-4604      |
| Country              | Latvia       |

Confirm
Cancel

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## 5. Client Area - Lei Code Details

On the overview page if the order will be finalized, lei code details will be displayed.

- If it will be at least 30 days before expiration date, the warning info will be displayed,
- If the lei code will be expired, but status will be active, the danger info will be displayed

Manage

### Lei Codes Order Details

| Main Details |                     |
|--------------|---------------------|
| Order Status | Active              |
| Order ID     | 837                 |
| Period       | 1-year license      |
| Order Placed | 2021-05-10 14:40:22 |

| Legal Address |                         |
|---------------|-------------------------|
| Address       | al. Tadeusza Rejtana 36 |
| City          | Rzeszów                 |
| Postal Code   | 35-310                  |
| Country       | Poland                  |

| LEI Code Details |                     |
|------------------|---------------------|
| LEI Code         | 984500              |
| Valid From       | 2021-05-13 14:22:47 |
| Valid Till       | 2022-05-13 14:22:47 |

| Entity Details |             |
|----------------|-------------|
| Company Name   |             |
| Approver       | Konrad Keck |

| Headquarters Address |                         |
|----------------------|-------------------------|
| Address              | al. Tadeusza Rejtana 36 |
| City                 | Rzeszów                 |
| Postal Code          | 35-310                  |
| Country              | Poland                  |