

## Gokul 02

**From:** ITAM@eClerx.com  
**Sent:** 20 April 2025 09:50 AM  
**To:** Gokul 02  
**Cc:** IIS Asset Management; Harvinder Singh59  
**Subject:** Reminder to submit assets on LWD-Gokul . (157421)  
**Attachments:** ATT00001.bin



Hi Gokul .,

As per the below table Company assets have been provided to you. You are required to submit all the IT assets back to the concerned Helpdesk team on your Last Working Day.

### Asset Details Of Submission on LWD

BarCode	Service Tag/Serial No/SIM No	Device Manufacturer	Device Model	Device Host Name/Asset Name	Sub Category	LWD
00301688389	8ZSSB54	DELL	Latitude 7450 XCTO	ECXLC20111	Laptop	30/04/2025

Visit the office and hand over the asset in person to IT POC.

Courier the assets to the respective base office at the below addresses. The cost of courier and insurance will need to be borne by you. Any damage to the asset during transit will be recovered from your final settlement.

#### Mumbai

Atish Pawar  
eClerx Services Ltd.  
Building # 11, 4th, 5th & 6th Floor, K  
Raheja Mindspace, Plot #3, TTC  
Industrial Area, Thane Belapur Road,  
Airoli,  
Navi Mumbai - 400 708  
Maharashtra

#### Pune

Amit More  
eClerx Services Ltd.  
Block 1, LG,1st, 2nd, 3rd Floor Wing  
A & 4th floor Wing A & B, Quadron  
Business Park, Rajiv Gandhi Infotech  
Park, Hinjewadi Phase 2,  
Pune - 411 057  
Maharashtra

#### Chandigarh

Lovejinder Singh  
eClerx Services Ltd.  
1st and 2nd Floor, Towers A & B, DLF  
Info City Developer, Rajiv Gandhi  
Chandigarh Technology Park,  
Kishangarh,  
Chandigarh - 160 101

You can log into [ITAM!](#) to check details.

**Regards,**  
**ITAM Team**

**Primary Contact**

Mumbai	Pune	Chandigarh
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**Secondary Contact**

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**Escalations**

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