

Mohd. Sujaul Alam

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Career Objectives

To build up a career, bringing out the highest efficiency, integrity, and creativity for the interest of the company and my career development, through any challenging & competitive job

- Reliable, trustworthy, numerate and meticulous
- Able to work on own initiative or as part of a team and
- Can deal with administrative duties competently

Academic Qualifications

Bachelor of Business Administration (BBA) 2017, Department of Finance & Banking, University of Rajshahi, current CGPA: 3.81 (scale of 4.00)

Higher Secondary School Certificate (HSC) 2012, Brindaban Govt. College, Hobiganj. Board of Education: Sylhet, GPA: 5.00 (scale of 5), Group: Business Studies

Secondary School Certificate (SSC) 2008, Dakshinacharan Pilot High School, Chunarughat, Hobiganj. Board of Education: Sylhet, GPA: 4.75 (scale of 5) Group: Science

Achievements

Achieved department merit Scholarship in University, Board merit scholarship for HSC, School merit scholarship.

Computer Skill

Operating Software : Microsoft Windows 98/XP Professional, Windows 7, 10

Application Software: Microsoft Office, Microsoft Excel, MS PowerPoint, Familiar with application of Internet.

Language Proficiency

Mother Language : BANGLA

Foreign Language : ENGLISH: Fluency in speaking and have good command in writing. I have better skill in all modules of communication.

Capabilities

- Leadership skills and working capability in group and individual working condition

- Goal Oriented hard working ability, like to take and meet challenge
- Have sound presentation skill. Work out and presented many cases, report and assignment as required of course curriculum
- Strong command in English and Bengali (Both written and spoken)

Specialty

- Informative and immensely observant
- Communicative and friendly
- Enthusiastic, self motivated, industrious and punctual
- Ability to manage things and work with group
- Adoptive to new technology and a quick learner

Professional Skills

Presentation || Communication || Management || Adaptability

Personal Profile

Father : Mohd. Shamsul Alam
Mother : Helena Aktar Chowdhury
Date of Birth : August 01, 1992
Sex : Male
Religious : Islam
Marital Status : Unmarried
Nationality : Bangladeshi (by birth)
Physical Condition : Normal Physical Condition
Current Address : Shah Mukhdum Hall, Room: 338, University of Rajshahi.
Permanent Address : Locality : Amkandi, Subdistrict: Chunarughat, District: Hobiganj.

References

1. **Dr. Md. Monimul Haque**, Associate Professor, Department of Finance, University of Rajshahi,
Phone: 01714137642, E-mail: laxmi93@yahoo.com
 2. **Dr. Hafizur Rahman**, Associate Professor, Department of Finance, University of Rajshahi,
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