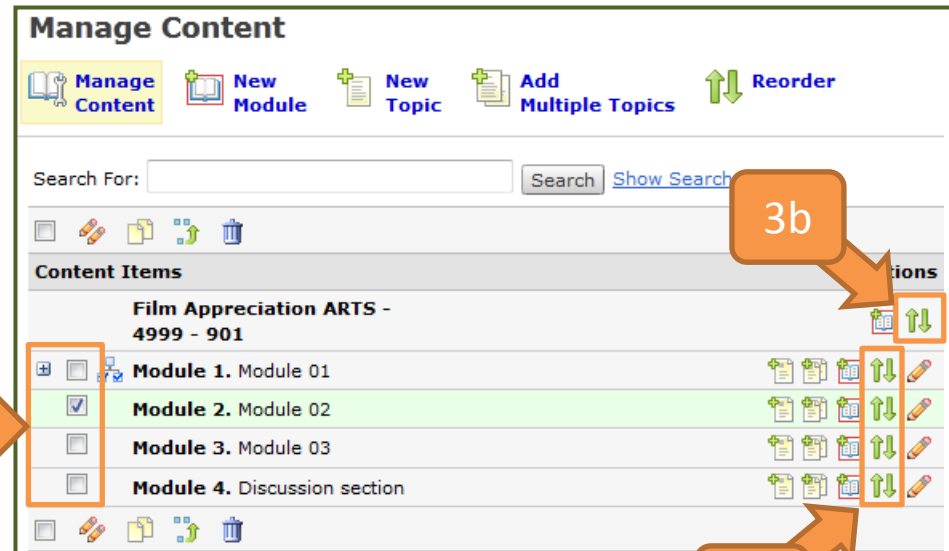


How do I reorder modules and topics?

1. On the navbar, click **Content**.
2. On the **Manage Content** page, choose modules and/or topics to move.
3. There are two ways to open the Reorder screen.
 - a. To reorder within a module: click the **Reorder** icon located near the right side of the module title.
 - b. To reorder modules: click **Reorder** in the top tool menu.

NOTE: No matter which you choose, you can expand and collapse modules at any time by pressing the + or – buttons beside the module title.



How do I reorder modules and topics?

4. Use the drop-down menus in the **Sort Order** column to select the order for an item. Other items reposition themselves according to the new order.
5. Click **Save**.

Reorder

[Manage Content](#) [Reorder](#)

[Cancel](#) [Save](#)

[Expand All](#) [Collapse All](#)

Module/Topic Titles	Sort Order
Module 1. Module 01	1 ▼
i. Module 01 Lecture	1 ▼
ii. Syllabus	2 ▼
iii. File	3 ▼
iv. Broken Link	4 ▼
v. Presentation	5 ▼
vi. Simple Question	6 ▼
vii. Learning Module	7 ▼
Module 2. Module 02	2 ▼
Module 3. Module 03	3 ▼
Module 4. Discussion section	4 ▼

[Cancel](#) [Save](#)