

Email: srs@surrey.police.uk

Notice Number: 0453051026575920



Christopher DORWARD
4 Holst Mead
Stowmarket
Suffolk
IP14 1TD

REMINDER NOTICE

26/03/2025

We have evidence that you were the driver of vehicle registration mark CX60ZGB at the time of the alleged offence of Speeding - exceed 30 mph on restricted road in England - automatic camera device at A217 REIGATE HILL, JCT RAGLAN ROAD, REIGATE on 24/01/2025 at 06:21 hours. The following options are now available to you:

IMPORTANT – CHOOSE ONE OPTION ONLY

TO DATE YOU HAVE NOT COMPLIED WITH THE CONDITIONAL OFFER OF FIXED PENALTY OR SAFETY AWARENESS COURSE AS AN ALTERNATIVE TO PROSECUTION. YOU HAVE 7 DAYS TO COMPLY WITH ONE OF THE BELOW OPTIONS:

Option 1 1 <u>OR</u>	I want to complete an educational course as part of the National Speed Awareness Scheme. We are giving you an opportunity to go on a course anywhere in England, Wales or Northern Ireland (subject to availability); this is an ALTERNATIVE to the Conditional Offer of Fixed Penalty in Option 2. Turn overleaf to page 2 to find out how to book your course. We advise you to book and attend without delay as this offer is subject to a time limit.
	IMPORTANT: If you book and pay for a course and also make a payment to HMCTS FPO for the Fixed Penalty detailed in Option 2 your course offer will be withdrawn – you cannot do both.
Option 2 2 <u>OR</u>	I do not want to attend an educational course. I want to accept the Conditional Offer of Fixed Penalty You have 28 days from the date of this document to accept the Conditional Offer of Fixed Penalty (£100.00) and have your licence endorsed with 3 penalty points. The enclosed sheet on page 4 titled, 'How to make a Fixed Penalty payment and submit your licence details' tells you how to do this. DO NOT send your licence and payment to the Police.
	IMPORTANT: By accepting the Conditional Offer of Fixed Penalty, you are declining the course offer in Option 1 – you cannot do both.
Option 3 3	I do not want to attend an educational course or to accept the Conditional Offer of Fixed Penalty and want to have my case dealt with in the Magistrates' Court If you want to request a court hearing please send a signed letter to the Surrey Police, Safety Camera Unit, PO Box 930, Guildford, Surrey, GU4 8WU. You may want to seek legal advice before choosing Option 3.
	IMPORTANT: If you are found guilty of the offence, the Magistrates have discretion when imposing a fine, penalty points and prosecution costs and will also make provision for a victim surcharge.

On behalf of the Chief Officer of Police

Email: srs@surrey.police.uk
Notice Number: 0453051026575920



Christopher DORWARD
4 Holst Mead
Stowmarket
Suffolk
IP14 1TD

REMINDER NOTICE

26/03/2025

We have evidence that you were the driver of vehicle registration mark CX60ZGB at the time of the alleged offence of Speeding - exceed 30 mph on restricted road in England - automatic camera device at A217 REIGATE HILL, JCT RAGLAN ROAD, REIGATE on 24/01/2025 at 06:21 hours. The following options are now available to you:

IMPORTANT – CHOOSE ONE OPTION ONLY

TO DATE YOU HAVE NOT COMPLIED WITH THE CONDITIONAL OFFER OF FIXED PENALTY OR SAFETY AWARENESS COURSE AS AN ALTERNATIVE TO PROSECUTION. YOU HAVE 7 DAYS TO COMPLY WITH ONE OF THE BELOW OPTIONS:

Option 1	<p>I want to complete an educational course as part of the National Speed Awareness Scheme.</p> <p>We are giving you an opportunity to go on a course anywhere in England, Wales or Northern Ireland (subject to availability); this is an ALTERNATIVE to the Conditional Offer of Fixed Penalty in Option 2.</p> <p>Turn overleaf to page 2 to find out how to book your course. We advise you to book and attend without delay as this offer is subject to a time limit.</p>
OR	<p>IMPORTANT: If you book and pay for a course and also make a payment to HMCTS FPO for the Fixed Penalty detailed in Option 2 your course offer will be withdrawn – you cannot do both.</p>
Option 2	<p>I do not want to attend an educational course. I want to accept the Conditional Offer of Fixed Penalty</p> <p>You have 28 days from the date of this document to accept the Conditional Offer of Fixed Penalty (£100.00) and have your licence endorsed with 3 penalty points.</p> <p>The enclosed sheet on page 4 titled, 'How to make a Fixed Penalty payment and submit your licence details' tells you how to do this.</p>
OR	<p>DO NOT send your licence and payment to the Police.</p> <p>IMPORTANT: By accepting the Conditional Offer of Fixed Penalty, you are declining the course offer in Option 1 – you cannot do both.</p>
Option 3	<p>I do not want to attend an educational course or to accept the Conditional Offer of Fixed Penalty and want to have my case dealt with in the Magistrates' Court</p> <p>If you want to request a court hearing please send a signed letter to the Surrey Police, Safety Camera Unit, PO Box 930, Guildford, Surrey, GU4 8WU. You may want to seek legal advice before choosing Option 3.</p>
	<p>IMPORTANT: If you are found guilty of the offence, the Magistrates have discretion when imposing a fine, penalty points and prosecution costs and will also make provision for a victim surcharge.</p>

On behalf of the Chief Officer of Police



FREQUENTLY ASKED QUESTIONS

Below are some Frequently Asked Questions.

However, please contact your chosen course provider directly for full details on their Terms & Conditions.

How long do I have to attend the course?

You must **book** the Safety Awareness course within **7 days** from the date of this reminder letter.

You must **attend** the Safety Awareness course within **4 months** of the offence date.

Failure to complete the course may result in the case being passed to the Magistrates Court.

Please note, Surrey Police retain the right to withdraw a course offer at any time up to the point that you have successfully completed the course.

What do I do the day of the course?

We recommend you arrive 15 minutes before the start of the course and take your full joining instructions and photographic ID such as your driving licence or passport. If you do not have any photographic ID, please contact your chosen provider.

What if I am unable to attend the course?

If you are unable to attend the course for any reason, we recommend you re-book as soon as possible. If you are unable to rebook within the required timescales, please advise the Surrey Safety Camera Partnership.

Please note, rescheduling fees may apply

What happens if I arrive late to my course?

You must arrive in good time, or you may be refused entry in which case you must rebook immediately, subject to availability and rescheduling fees. Please contact your chosen provider for more information.

Do I need to inform the Police that I have attended the course?

No, the course provider will advise the Police and no further action will be taken in respect of the original offence.

If I offend again, can I attend another course?

You cannot attend another course of the same type within 3 years of the first offence date.

What happens to my details?

The information you provide in response to the Notice of Intended Prosecution (Surrey Police) will be used for law enforcement purposes under Part 3 of the Data Protection Act 2018, specifically to check the National Driver Offender Retraining database for your eligibility for a retraining course following a road traffic offence. This system is managed on our behalf by UKROEd Ltd (Company No: 08773977, www.ukroed.org.uk) If you complete a course, your details will be retained for 3 and a half years. It will be used to decide if you will be offered a course, should a similar offence occur in the future. You can learn more about how we use your personal data at: <https://offer.ndors.org.uk> Visit the ICO at www.ico.org.uk to learn more about your information rights.

How to Accept Your Conditional Offer of Fixed Penalty

If you choose to accept this Fixed Penalty, all other options are automatically withdrawn and CANNOT be reinstated.

Your Fixed Penalty Notice Details

Name:	Christopher DORWARD	
Fixed Penalty	0453051026575920	OFFENCE CODE: RR84707
Offence Date:	24/01/2025	

You must pay your fixed penalty and submit your licence details using one of the two options below within the time limits specified in your fixed penalty notice. Note: you must do this regardless of whether you have submitted your licence details to the police/online at a previous stage of the process. Failure to do so may result in your fixed penalty offer being withdrawn and the matter being referred to court.

Option 1: Payment and Driving Licence Details Submission Online



Online

How - By visiting the website below or scanning the QR code to the right and simply following the instructions on screen. You may also want to make a note of your payment reference number:



<https://penaltynotice.direct.gov.uk>

You will need:

- The fixed penalty notice details shown at the top of this page, a valid debit or credit card and your driving licence details.

Option 2: Phone or Postal Payment and Driving Licence Details Submission by Post

Step 1: Make payment using one of the methods outlined below:



By Phone

How - By phoning the automated 24-hour National Payment Line on the number shown below and following the instructions when prompted. You may also want to make a note of your payment reference number:

0300 1231481

You will need:

- The fixed penalty notice details shown at the top of this page and a valid debit or credit card.



By Post

How - By sending a cheque or postal order payable to 'HMCTS' (with your fixed penalty notice number on the back) to the Fixed Penalty Office address shown overleaf. Your cheque must be signed, not post-dated and equal to the full amount of the fixed penalty. **Please do not send cash through the post.**

Step 2: Submit your driving licence details by post to the Fixed Penalty Office:

Provide your licence details by completing the driving licence submission form overleaf and send the completed form to the Fixed Penalty Office address provided.



Licence
Details

Please provide your driving licence details by carefully completing the relevant sections below and sending it to:

Conditional Offer Unit, PO Box 5992, Southend-on-Sea, SS1 9PX

IMPORTANT: You **DO NOT** need to send your physical licence.

Please tick the boxes that apply to you below and complete **all** the relevant details:

☐ I have paid via the National Payment Line

☐ I enclose a cheque/postal order made payable to HMCTS for **£ 100.00**

☐ I am a GB Licence Holder

GB Licence Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

☐ I am a Non-GB Licence Holder

Country of Issue

--

Date of Birth

--	--	--	--	--	--

Non-GB Licence Number

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Fixed Penalty Notice No: **0453051026575920**

Your Details

Christopher DORWARD
4 Holst Mead
Stowmarket
Suffolk
IP14 1TD

If your address has changed, please provide your new address here:

Please provide your contact details should we need to get in touch:

Phone No:

--

Email:

--

Got a query?

For queries relating to the offence or the issuing of the fixed penalty notice contact:
www.surreypas.co.uk

For licence and/or payment queries please contact the Fixed Penalty Office by emailing:

fixedpenaltyoffice@justice.gov.uk quoting your name, address, date of birth, notice number and your driving licence number.

Email is the quickest way to get your query answered. Alternatively, you can call the Fixed Penalty Office on: 01702 283860

Please note that we cannot accept driving licence details by email or over the phone.

Data Protection Act 2018 - Personal data supplied may be held on and/or verified by reference to information already held on computer.

