

MINUTES MEETING 02

CLIENT MEETING 1

Date: 19 October 2021

Time: 1200 to 1230 HRS

Attendees

Name	Meeting Roles	Agile Roles
Mr Daniel Tan	YOOZOO Supervisor/Client	
Sum Yuan Loong	Meeting Chair	QA Tester
Kenji Leong	Media IC	Scrum Master
Ngo Wei An	Note Taker	Product Owner
Ang Yi Fei	Agenda Checker	Developer

Agenda

1. Proposal of Vulnerability Scanning tools
2. Proposal of Code Analysis tools
3. Walk through use cases and prototype UI
4. Walk through of database schema
5. Question and Answer

Next Meeting: Project Demonstration 1

28 October 2021 | Time: 1400-1800 HRS, Location: Microsoft Team

Deliverables

1. UI Design
2. Database Structure

Agenda Items : Proposal of Vulnerability Scanning tools

Time Allocated	5 minutes	Presenter
Action Item	Propose Usage of Vulnerability tools	Ang Yi Fei
Conclusion	Client is ok with tools proposed	
Follow up Action	Move to testing stage of tools	

Agenda Items : Proposal of Code Analysis tools

Time Allocated	5 minutes	Presenter
Action Item	Propose Usage of Code Analysis tools	Sum Yuan Loong
Conclusion	Client is ok with tools proposed	
Follow up Action	Move to testing stage of tools	

Agenda Items : Question and Answer (Dockers)

Time Allocated	10 minutes	Presenter
Action Item	Go through the proposed prototype UI and which use case it is for	Kenji Leong
Conclusion	<ul style="list-style-type: none"> - The status of each user can be changed by themselves - Need of a roster for operators - Operators are 24hrs, shift to a hourly scheduling system or even a by minute system - Split the code analysis and vulnerability tools into different tabs 	
Follow up Action	Change the prototype accordingly for progress demonstration 1	

Agenda Items : Question and Answer (Dashboard)

Time Allocated	5 minutes	Presenter
Action Item	Go through the proposed database schema	Ngo Wei An
Conclusion	<ul style="list-style-type: none"> - The tables for Code Analysis, Code Quality Check and Vulnerability tools will be changed to text file storage - Operators are 24hrs, shift to a hourly scheduling system or even a by minute system - Use GitLab API to check the status of code commits and CI stages 	
Follow up Action	Change the prototype accordingly for progress demonstration 1	

Agenda Items : Question and Answer

Time Allocated	5 minutes	Presenter
Action Item	Ask questions raised during development of use case and research	Ngo Wei An Kenji Leong
Conclusion	<ul style="list-style-type: none">- Admin will only provide for operators, developers have no time slot- Operators will find a way to replicate the issue, before assigning a developer to the task- Admin can also assign operators a task- Using open source is fine, but do not use any closed source application- Keep the confirmation dialogs	
Follow up Action	Integrate the into the progress demonstration	

Questions and Answer for Docker/Dashboard

Questions	Presenter
Does the admin provide time-slots for the operators, or for both operators and developers? Is there a certain pattern for the time slot for when the administrator assigns to the operators? What type of task an operator will issue to the developer ?	Kenji Leong
On the report dashboard, should code analysis, quality and vulnerability be shown in one page?	Ngo Wei An
Suggest using a noSQL DB to store the data from the code checking tools?	Sum Yuan Loong
For some open source it will be free for personal use, however you would need to pay for commercial use	Josiah Tan Kai Ern

Taken by : Sum Yuan Loong

Vetted by : Ang Yi Fei

Approved by: Kenji Leong