

Lexie Brown

(614) 448-8572

goldsworthy@protonmail.com

Profile

Digitization operator at a global archiving company with a computer science education. Eager to work on historically significant projects, expand my industry knowledge, learn new conservation techniques, and contribute to workflow development by utilizing my organizational and programming abilities

Skills

Archiving — digitization (DATs, cassettes, reel-to-reel tapes, DVDs), imaging (vinyl, lacquer, aluminum discs and carrier ephemera), audio player calibration, carrier handling, video and audio editing, quality control

Programming — Python, Java, web development, API development (XML)

Experience

Memnon Archiving Services Inc., Bloomington, IN

APRIL 2020 - PRESENT — *Lead Operator - Video Editing*

- Edit video to conform to broadcasting standards using Adobe Premiere Pro
- Communicate with logistics and video QC departments, and client operations coordinators
- Perform quality control on metadata, closed captions, segmentation, exports, and proxy files
- Maintain client manifests in Excel and Airtable for accuracy and up-to-date data entry

OCTOBER 2018 - APRIL 2020 — *Digitization Operator*

- Worked on projects for numerous clients including Fox Broadcasting Company, KEXP-FM 90.3, Library and Archives Canada, Columbia University, Riverside Church, and Indiana University
- Barcoded, scanned, diagnosed, digitized, sorted, and stored client media
- Imported client manifests and closed out client deliveries on hard disk drives
- Increased media quality through repairs, cleaning, tape baking and mold remediation
- Wrote automation scripts in Python to expedite tasks and clean client data

Digital Volunteering

Transcribe information for the Smithsonian, the American Archive of Public Broadcasting, and the Library of Congress. Made 400+ classifications on 10+ projects on Zooniverse. Contribute to Wikipedia and Discogs.

Education

Miami University, Oxford, OH - Bachelor of Science in Computer Science

AUGUST 2014 - MAY 2018

Supplemented core course work with leadership opportunities such as participating in the Lockheed Martin Leadership Institute and the LeaderShape Institute program