**Appendix 2 – Schedules of GLA Group Shared Services and Collaborative Procurement**

(NB. Changes in the schedule from that last reported to the GLA Oversight Committee are highlighted in bold)

**A. Functional delegations**

|  |  |  |
| --- | --- | --- |
| **Delegation to:** | **Service provided to:** | **Service provided:** |
| GLA | HCA | Financial Transactions (includes inherited mortgages and the new Help to Buy Scheme) |
| GLA | LFEPA | Treasury Management |
| GLA | LFEPA | Clerk and Democratic Services |
| GLA | LFEPA | Member services |
| GLA | LLDC | Treasury Management |
| **GLA** | **LLDC** | **Wide range of clerking services** |
| **GLA** | **LPFA** | **Treasury Management** |
| **GLA** | **MOPAC** | **IT Services including: customer support services; support for all live systems; infrastructure management; developing the IT service; overseeing the quality of the IT service** |
| **GLA** | **MOPAC** | **Media services – press officer** |
| **GLA** | **MOPAC** | **Treasury management** |
| LFEPA | GLA | Payroll |
| LPFA | LFEPA | Firefighters’ Pension Services |
| MOPAC | GLA | Internal Audit |
| MOPAC | LFEPA | Internal Audit |

|  |  |  |
| --- | --- | --- |
| **Delegation to: (cont.)** | **Service provided to:** | **Service provided:** |
| TfL | GLA | Procurement |
| TfL | GLA | Legal (for Mayoral functions) |
| TfL | GLA | IT services including:   * Data Hosting * Business Continuity * Internet Services |
| TfL | GLA | Professional support and management of Compulsory Purchase Order functions |
| TfL | GLA | Services to settle Compulsory Purchase Order claims |
| TfL | MOPAC | Legal Services (as required) |
| *Pending:* |  |  |
| *GLA* | *MOPAC* | *HR services* |
| ***MOPAC*** | ***LLDC*** | ***Internal Audit*** |
| ***TfL*** | ***GLA, LFEPA and LLDC*** | ***Insurance*** |

**B. Statutory arrangements**

|  |  |  |
| --- | --- | --- |
| **Provided by:** | **Service provided to:** | **Service provided:** |
| GLA | DCLG | 2007-13 European Regional Development Fund programme management |
| LPFA | GLA | LGPS Pension Services |
| LPFA | LFEPA | LGPS Pension Services |
| **LPFA** | **LLDC** | **LGPS Pension Services** |

**C. Management and co-location**

|  |  |  |
| --- | --- | --- |
| **Hosted by:** | **Responsibility:** | **Service provided:** |
| GLA | TfL | TfL Board/Committee services |
| **GLA / LPFA** | **GLA / LPFA** | **Treasury management operations** |
| LFEPA | LAS | Co-location at Barnet and Acton |
| LFEPA | MPS | PCSO base at Holloway |
| **TfL** | **GLA** | **Co-location of GLA’s secondary data centre and associated network connectivity to TFL’s Woking data centre** |
| TfL | LFEPA | Co-location of LFEPA’s secondary data centre and associated network connectivity to TFL’s Woking data centre |
| ***Under review / pending:*** |  |  |
| **LFEPA** | **MOPAC** | **Sharing facilities at Purley Fire Station** |

**D. Contractual, voluntary and other arrangements**

| **Provided by:** | **Service provided to:** | **Service provided:** |
| --- | --- | --- |
| GLA | DWP | 2007-13 European Social Fund programme management |
| GLA | Functional bodies | Intelligence Unit services (e.g. opinion research, and demography/policy analysis) provided on a largely ad hoc basis in response to specific requests |
| GLA | GLA and TfL | GLA Economics |
| GLA | LFEPA | LFEPA Head of Finance (part-time) |
| **GLA** | **LPFA** | **LPFA Director of Finance (part-time)** |
| **GLA** | **Mayor’s Fund for London** | **City Hall accommodation** |
| **GLA** | **Mayor’s Fund for Young Musicians** | **City Hall accommodation** |
| GLA | MOPAC | City Hall accommodation |
| HCA | GLA | Provision of specific housing IT systems |
| **HCA** | **GLA** | **Legacy activities** |
| **HCA** | **GLA** | **Build to Rent** |
| **HCA** | **GLA** | **Help to Buy equity mortgages** |
| LFEPA | GLA | Operational secondee working for LRT |
| LFEPA | GLA | Emergency Planning secondee for LRT |
| LFEPA | LWRB | Office accommodation at 169 Union St. This includes mail, IT and media services. |
| LFEPA | MPS | Seconded officer working within SO15 providing the single point of contact for urgent or sensitive operational issues of relevance to LFB |
| LPFA | Bexley, Ealing, Newham and Westminster, and Hertfordshire CC | Pensions administration |
| LPFA | London Boroughs and other local authorities | Other pensions support |
| **LPFA** | **London TravelWatch** | **Office accommodation** |
| MPS | LFEPA | Dedicated network connectivity to the police national network for secure interagency email communication and storage of information classified as ‘restricted’. |
| ***Under review / pending:*** |  |  |
| ***LFEPA*** | ***LPFA*** | ***Office Accommodation*** |

**E. Collaborative procurement** (not an exhaustive list)

| **Service provided to:** | **Framework/Contract:** | **Service provided (company):** | **Above OJEU threshold?** | **Reason for not following a GLA Group framework** |
| --- | --- | --- | --- | --- |
| GLA | TfL | Cleaning (GBM) | **Yes** | **Framework followed** |
| GLA | TfL | Health and safety (White, Young, Green) | **No** | **Framework followed** |
| GLA | TfL | Archiving (Crown) | **Yes** | **Framework followed** |
| GLA | TfL | Stationery (Office Depot) | **Yes** | **Framework followed** |
| **GLA** | **TfL** | **Reprographics Printing (TfL in-house)** | **No** | **Framework followed** |
| GLA | TfL | Courier | **No** | **Framework followed** |
| **GLA** | **TfL** | **Newspapers and Journals (SETS)** | **No** | **Framework followed** |
| GLA/LFEPA | GLA/LFEPA | Catering (OCS) | **Yes** | **Framework followed** |
| GLA, MOPAC, LFEPA and LLDC | GLA | Treasury advisors (Sector) | **No** | **None exists** |
| GLA/Westminster | GLA/Westminster | Trafalgar/Parliament Squares cleaning/horticulture (Veolia) | **Yes** | **Framework followed** |
| GLA/Westminster | GLA/Westminster | Hawk pigeon control (Van Vynck) | **Yes** | **Framework followed** |
| **GLA** | **TfL** | **EUC2 (Computacenter)** | **YES** |  |
| LFEPA | Eastern Shires Purchasing Organisation (ESPO) | Mailroom Equipment (Pitney Bowes) | **No** | **No known GLA framework available at the time of award** |
| LFEPA | ESPO | Gym Equipment (Pulse Fitness Ltd) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | ESPO | HR E-Recruitment Systems (Tribal Resourcing Ltd) | **No** | **No known GLA framework available at the time of award** |
| LFEPA | ESPO | Gym Equipment Maintenance (Sportsafe UK Ltd) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | Firebuy Consortium | Foam (Auxquimia SA) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | Government Procurement Service (GPS) | Travel Management Services (Redfern) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Sprint II Framework (SCC) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Management Consultancy (Mott McDonald) | **No** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Stationery (Banner Business Services Ltd) | **Yes** | **No known GLA framework available at the time of award** |
| Computer consumables (XMA) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | IT: Business Intelligence (Bramble cc. Ltd) | **No** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Multifunctional devices (Cannon UK Ltd) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Building Materials (Grafton Merchanting UK Ltd) | **No** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Security (MITIE) | **Yes** | **GLA framework not available at the time of award** |
| LFEPA | GPS | Accounting Advice Services (BDO LLP) | **No** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Internet Service Provider Services (Global Crossing Communications Ltd) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Fuel Cards (Arval) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | GPS | Energy (Gas and Electricity –British Gas, EDF Energy, Corona Gas) | **Yes** | **No known GLA framework available at the time of award** |
| LFEPA | MOPAC | Childcare Vouchers (Edenred (UK Group) Ltd | **No** | **GLA Framework used** |
| LFEPA | MOPAC | Cleaning Consumables (Greenham) | **Yes** | **GLA Framework used** |
| LFEPA | Thames Valley Police Framework | Temporary Labour (Adecco) | **Yes** | **The TfL framework comprised only of a list of approved suppliers whilst LFEPA required a Managed Vendor Service to minimise costs** |
| LFEPA | TfL | Financial & Commercial Advice (Grant Thornton LLP) | **Yes** | **GLA Framework used** |
| LLDC | GPS | Digital Marketing Services | **No** | **No known GLA framework available at the time of award** |
| LLDC | GPS | Look, wayfinding and signage | **No** | **No suitable GLA framework available at the time of award** |
| LLDC | HCA | Management of 3 Mills Studio | **No** | **No known GLA framework available at the time of award** |
| LLDC | TfL | Corporate tax compliance and advisory services | **Yes** | **GLA framework used** |
| **LLDC** | **HCA** | **Property Services Panel (Hackney Wick)** | **No** | **No known GLA framework available at the time of award** |
| **LLDC** | **HCA** | **Property Services Panel (Accelerated Delivery LCS p-2)** | **Yes** | **No known GLA framework available at the time of award** |
| **LLDC** | **HCA** | **Environmental. Transport.** | **No**  **No** | **No known GLA framework available at the time of award** |
| **LLDC** | **LLDC** | **Planning Law Design Services** | **No**  **No** | **n/a** |
| **LLDC** | **GLA** | **Events Framework** | **Yes** | **GLA framework used** |
| **LLDC** | **GPS** | **Communications** | **No** | **No suitable GLA framework available at the time of award** |
| MOPAC, on behalf of MPS | GPS and other Government frameworks | Stationery | **Yes** | **Current supplier offered better value for money and fit the requirement** |
| MOPAC, on behalf of MPS | GPS and other Government frameworks | Consultancy | **Yes** | **Multiple consultancy contracts exist, further definition required.** |
| MOPAC, on behalf of MPS | GPS and other Government frameworks | Energy | **Yes** | **No GLA framework existed.** |
| **TfL / GLA / MPS** | **TfL / GLA / MPS** | **Facilities management** | **Yes** | **N/A** |
| **MOPAC, on behalf of MPS** | **GPS and other Government frameworks** | **Fuel Cards (Allstar)** | **Yes** | **N/A** |
| **MOPAC, on behalf of MPS** | **GPS and other Government frameworks** | **Supply of vehicles** | **Yes** | **Mandated Home Office framework** |
| **TfL** | **GPS** | **Faxes and Photocopier (Canon & Ricoh)** |  |  |
| **TfL** | **Improvement and Efficiency South east** | **Carpeting** |  |  |
| **TfL** | **London Councils Supply Group (LCSG)** | **Stationery & IT Consumables (Office Depot)** |  |  |
| **TfL** | **LCSG** | **Janitorial Items** |  |  |
| **TfL** | **Yorkshire Purchasing Organisation** | **Franking Machines (Neopost)** |  |  |
| TfL/GLA | TfL/GLA | Transcription services | No |  |
| **TfL/GLA** | **TfL** | **Temporary Labour Services (39 Suppliers on a PSL)** | **Yes** |  |
| **TfL/GLA** | **TfL/GLA** | **On-Line Reporting Services (Triple 5 Triple 1)** | **No** |  |
| **TfL/GLA** | **TfL** | **Permanent Recruitment Services (44 Suppliers on a PSL)** | **Yes** |  |
| **TfL** | **TfL/London Boroughs** | **Engineering & Project Management Framework (33 Suppliers on a Framework)** | **Yes** |  |
| TfL/London Boroughs | TfL/London Boroughs | Highways maintenance | **YES** | **The London Highways Alliance Contract (LoHAC) was set up by TfL and went live in April 2013 for use by TfL and the London Boroughs (Please see LoHAC details below).** |
| TfL/MPS/Boroughs and City Police | TfL/MPS/Boroughs and City Police | CCTV | **YES** | **CCTV Product tender was awarded March 13 for use by all GLA bodies (as well as FCO, Network Rail and MOJ). (Please see LoHAC details below).** |
| **In train:** |  |  |  |  |
| **TfL/GLA/MPS** | **TfL/GLA/MPS** | **Media monitoring and press cutting** |  |  |
| **TfL/GLA** | **TfL/GLA** | **E&I Training** |  |  |
| **TfL/GLA/London Transport Museum** | **TfL/GLA/London Transport Museum** | **Events Framework** |  |  |
| **TfL** | **GPS** | **Electricity Supply – two GPS frameworks being used - EDF Energy (higher volume requirements) and British Gas (low volume requirements)** | **Yes** | **Other member of the GLA Group also use GPS for this - Met Police and LFEPA** |
| **TfL** | **GPS** | **Gas Supply - Corona Energy** | **Yes** | **Other membersof the GLA Group also use GPS for this - Met Police and LFEPA** |
| **TfL** | **GPS** | **Specialist Cloud services (P3M Systems Ltd)** | **YES** |  |
| **TFL** | **GPS** | **Commoditised IT Hardware and Software RM721 (SBL, Insight)** | **Yes** |  |
| **TFL** | **GPS** | **Multi Disciplinary Framework (Deloitte)** | **Yes** |  |
| **TfL/GLA** | **TfL/GLA** | **Architectural, Design and Urbanism Panel** | **Yes** |  |
| **TFL/GLA** | **TFL** | **Framework Agreement for the Provision of Services (Asperity Employee Benefits Limited)** | **Yes** |  |
| **TfL/London Boroughs** | **TfL/London Boroughs** | **Traffic Control Maintenance Service** | **YES** | **Currently being re-tendered by TfL. No other Frameworks identified with the requisite scope or flexibility to meet the requirement.** |
| **TfL/London Boroughs** | **TfL/London Boroughs** | **Safety Camera replacement** | **YES** | **No Frameworks identified that can supply Home Office Type Approved (HOTA) Safety Cameras** |
| **Tfl/GLA** | **TfL/GLA** | **Financial Services Framework** | **Yes** |  |
| **Tfl/GLA** | **TfL/GLA** | **Legal Services Framework** | **Yes** |  |
| **GLA** | **GLA** | **GLA VAT Helpdesk** | **No** |  |
| **TfL Group & GLA** | **TfL (Surface)** | **Barclays Cycle Superhighways Cycle Safety Checks Framework (Cycle Confident Ltd Cycle Training UK Ltd Bike Works Have Bike Partnership LLP)** | **YES** |  |
| **TfL Group & GLA** | **TfL (Surface)** | **Provision of Electric Vehicles and Ultra Low Carbon Vehicles and Vehicle Maintenance Services (ZAP, Citroen UL Ltd, Colt Car Co ltd, Smith Electric Vehicles Europe Ltd, Allied Vehicles Ltd, Electric Motorcycles ltd, Mercedes Benz UK ltd, Tata Motors PLC, Ashwoods Automotive Plc, BMW UK Ltd, Toyota (GB) Plc, Micro Vett Spa, AVID Vehicles ltd, EVF Spa, Lease Plan UK Ltd, Allied Vehicles Ltd <)** | **YES** |  |
| **TfL Group** | **TfL (Surface)** | **Framework Agreement for Early Contractor Involvement & Construction (Hochtief, BAM Nuttall, Costain, Skanska)** | **YES** |  |
| **TfL Group** | **TfL (Surface)** | **Bulk purchase of street furniture and miscellaneous items of equipment (AGD Systems; Aldridge; Bristol Industrial; Clearview; Henry Williams; Mallatite; Motus; NAL; Peek (Imtech Traffic and Infrastructure); Ritherdon; Siemens; Signpost; Telent; Thermotor; Time 24; Traffic Systems (TSL))** | **YES** |  |
| **TfL Group** | **TfL (Surface)** | **Supply and Installation of traffic control CCTV (Tyco Fire & Integrated Solutions (UK) Ltd )** | **YES** |  |
| **TfL Group & GLA** | **TfL (Surface)** | **TfL Signage Framework (AJ Wells, Stocksigns, Trueform, Pearce, Merson, Link Signs.)** | **YES** |  |
| **TfL Group & GLA** | **TfL (Surface)** | **Pan London Cycle Training Services (Cycle Confident Ltd)** | **YES** |  |
| **TfL Group & GLA** | **TfL (Surface)** | **Smarter Travel Programme - Workplace Cycle Training Services (Bikeworks, Cycle Confident, Cycle Systems)** | **YES** |  |
| **TfL Group & GLA** | **TfL (Surface)** | **DCPC - Driver Certificate of Professional Competence. (Skills Training Ltd, M2 Training Ltd, AA DriveTech Ltd )** | **NO** |  |
| **TfL Group & GLA** | **TfL (Surface)** | **Magnetometers for SCOOT Deployment (Golden River Traffic Ltd)** | **YES** |  |
| **TfL Group, GLA & Boroughs** | **TfL (Surface)** | **London Highway Alliance Contract South (EM Highway Services Ltd)** | **YES** |  |
| **TfL Group, GLA & Boroughs** | **TfL (Surface)** | **London Highway Alliance Contract Central (Colas, VolkerHighways and URS (CVU))** | **YES** |  |
| **TfL Group, GLA & Boroughs** | **TfL (Surface)** | **London Highway Alliance Contract North West (Conway AECOM)** | **YES** |  |
| **TfL Group, GLA & Boroughs** | **TfL (Surface)** | **London Highway Alliance Contract North East (Ringway Jacobs Ltd)** | **YES** |  |
| **GLA, Borough & functional bodies** | **TfL (Surface)** | **Legible London Programme: Totem manufacture, supply, installation and maintenance (Trueform Engineering Ltd)** | **YES** |  |
| **GLA, Borough & functional bodies** | **TfL (Surface)** | **Cycle Parking Framework (Bellsure, Bike Dock, Broxap, Cyclehoop, Cyclepods and Lockitsafe. )** | **YES** |  |
| **TfL Group, GLA & Boroughs** | **TfL (Surface)** | **Supply, installation and maintenance of Charge Point Infrastructure (Pod Point Ltd, Chargemaster PLC, Ringway Infrastructure Ltd.)** | **YES** |  |
| **TfL Group** | **TfL (Surface)** | **Smarter Travel Programme - Workplace Cycle Parking Equipment (Allpark Ltd, Bike Dock Solutions Ltd, Broxap Ltd and Cyclehoop Ltd.)** | **YES** |  |
| **TfL Group, Boroughs, Foreign & Commonwealth Office, Ministry of Justice, Met Police, Highway Agency, Network Rail, City of London Police, Train Operating Companies and the above supply chains** | **TfL (Surface)** | **Pan-TfL CCTV Product Framework (Anixter Ltd, ADI-Gardiner Ltd.)** | **YES** |  |
| **TfL Group, GLA and TfL Suppliers** | **TfL (Surface)** | **CCTV - Supply of Equipment (Digital Barriers Services Ltd)** | **YES** |  |
| **TfL Group** | **TfL** | **Contactless Payment Oyster Cards  Suppliers on the framework: ASK S.A, Austrai Cards, Exceet, Gemalto** | **YES** |  |
| **TfL Group** | **TfL / GLA** | **Integration and Middleware Services (Detica)** | **YES** |  |
| **TfL Group** | **TfL** | **SAP Managed Service (including hosting & third line support). (Axon)** | **YES** |  |
| **TfL Group & GLA** | **TfL** | **Mobile Applications : hosting/development/support & maintenance (BT, Trapeze, MDV, 2ergo)** | **YES** |  |
| **TfLGroup** | **TfL** | **Technical Smartcard Consultancy Services (Consult Hyperion / Crisp Telecom Ltd / PA Consulting)** | **YES** |  |
| **TfL Group & GLA & London Boroughs** | **TfL** | **GIS Applications & Services Framework. Applications - Desktop/web/mobile/other & Support/Services & training (ESRI, Pitney Bowes, Intergraph,** | **YES** |  |
| **TfL Group & GLA** | **TfL / GLA** | **SASSPAC (framework for analysis, support and development for census data)** | **YES** |  |
| **TfL Group & GLA** | **TfL** | **Telephone Accessories & Consumables** | **YES** |  |
| **TfL & GLA** | **TfL / GLA** | **Provision of wireless communications including; voice/data/associated airtime & services. (Telefonica & O2)** | **YES** |  |
| **TfL & GLA** | **TfL** | **On Demand' Colocation Datacentre catering for continious growth. (Telecity Group)** | **YES** |  |
| **TfL & GLA** | **TfL** | **PCI Audit: Validates compliance with PCI Payment and Card Industry Standard (NCC Group)** | **YES** |  |
| **TfL & GLA** | **TfL & GLA** | **Digital Services Framework: Lot 1: design/ front end build/ technical build/content management. L2: requirements definition/ information architecture/usability testing. L3: load testing/system testing/accessibility testing/ compatibility testign.L4 security testing.** | **YES** |  |
| **All government entities** | **GPS** | **Assistive Technologies - Telecare, Telehealth and Telecoaching** | **YES** |  |
| **All government entities** | **GPS** | **Commoditised IT Hardware and Software (55)** | **YES** |  |
| **All government entities** | **GPS** | **Desktop21 (3)** | **YES** |  |
| **All government entities** | **GPS** | **Digital Continuity (24)** | **YES** |  |
| **All government entities** | **GPS** | **G-Cloud II&III (750)** | **YES** |  |
| **All government entities** | **GPS** | **GSi Convergence (1)** | **YES** |  |
| **All government entities** | **GPS** | **ICT Consultancy and Delivery Services (24)** | **YES** |  |
| **All government entities** | **GPS** | **Information Management and Learning Services (18)** | **YES** |  |
| **All government entities** | **GPS** | **IT Hardware and Solutions (17)** | **YES** |  |
| **All government entities** | **GPS** | **IT Managed Services (11)** | **YES** |  |
| **All government entities** | **GPS** | **Local Government Software Application Solutions (39)** | **YES** |  |
| **All government entities** | **GPS** | **Managed Telecommunications Convergence Framework (3)** | **YES** |  |
| **All government entities** | **GPS** | **Payroll Services (1)** | **YES** |  |
| **All government entities** | **GPS** | **Payroll, Human Resources (HR) and Finance Services (1)** | **YES** |  |
| **All government entities** | **GPS** | **PSN Connectivity (12)** | **YES** |  |
| **All government entities** | **GPS** | **PSN Services (29)** | **YES** |  |
| **All government entities** | **GPS** | **Software Application Solutions (20)** | **YES** |  |
| **All government entities** | **GPS** | **Sprint ii (1)** | **YES** |  |
| **All government entities** | **GPS** | **Traffic Management Technology (33)** | **YES** |  |
| **Available to all forces** | **MPS, through MOPAC** | **Mobile phones (Vodafone)** | **YES** | **TfL Wireless Communications Framework Contract (ITC10686) was awarded in April 09 for use of all GLA bodies and the London Boroughs** |
| Available to all forces | MPS, through MOPAC | Legal services |  |  |
| Available to all forces | MPS, through MOPAC | Body armour (Home Office mandated) |  |  |

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