

# Pedro Gonçalves Gomes

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<https://github.com/goncalvespedrogom>

Espírito Santo, Brazil

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## PROFILE

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Front-End Developer with a degree in Administração and experience in the legal and administrative fields. I am currently pursuing a degree in Sistemas de Informação at the Universidade de Uberaba. I have skills in communication, adaptability, and programming, focusing on the development of intuitive, responsive, and visually appealing interfaces. My main qualifications include React, TypeScript, JavaScript, and Node.js. I am committed to contributing effectively to projects, innovations, and team collaborations, always striving to add value and enhance results.

## TECHNOLOGIES

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|----------------|--------------|-----------|----------------|
| • Angular      | • HTML       | • Next.js | • React        |
| • CSS          | • JavaScript | • Node.js | • Tailwind CSS |
| • Git e GitHub | • MongoDB    | • Python  | • TypeScript   |

## SKILLS

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|-------------------|--------------------|-----------------|---------------|
| • Adaptability    | • Customer service | • Miro          | • PowerPoint  |
| • Adobe Photoshop | • Excel            | • Notion        | • Proactivity |
| • Canva           | • Figma            | • Organization  | • Strategy    |
| • Communication   | • Google Analytics | • Photoshop CS6 | • Teamwork    |
| • Creativity      | • Leadership       | • Power BI      | • Word        |

## WORK EXPERIENCE

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### Freelancer

01/2024 - Present

**Project:** Portfolio (<https://devpedro.vercel.app/>)

Technologies: HTML, CSS, and JavaScript.

**Project:** Multi Step Form with React (<https://form-multi-step-react-devpedro.vercel.app/>)

Technologies: HTML, CSS, JavaScript, and React.

**Project:** Box Shadow Generator (<https://boxshadowgenerator.vercel.app/>)

Technologies: HTML, CSS, and JavaScript.

**Project:** Custom Notes (<https://customnotes.vercel.app/>)

Technologies: HTML, CSS, and JavaScript.

### Administrative Analyst

06/2021 - 05/2023

#### Playmaker Store

I worked as strategic and operational support in various areas, planning internal processes and implementing administrative policies and procedures to ensure compliance with standards and regulations. Additionally, I prepared and monitored budgets and financial reports. I maintained control over the resolution of conflicts related to contracts, deliveries, and services.

### Legal Assistant

01/2019 - 12/2019

Law Firm "Carmen Poubel"

I filed and drafted petitions and legal documents according to established procedures, registering them in electronic systems and with the competent authorities. I analyzed relevant case law to support the petitions in a solid and appropriate manner, as well as recorded important information about clients. I attended to interested parties, lawyers, and other visitors in person, by phone, and via email, providing information about the services offered, procedures, and deadlines.

## **Legal Intern**

### **TJES**

**05/2018 - 12/2018**

I organized and led the preparation of court hearings, transcribing the reported content accurately and completely, including testimonies, party statements, judge's decisions, and other relevant case information. I also recorded the hearings in the judicial system. I filed documents related to legal and administrative processes, including petitions, legal opinions, expert reports, and settlement approvals.

## **Volunteer Legal Intern**

### **TJES**

**01/2018 - 04/2018**

I assisted lawyers, judges, and interested parties seeking information or filing documents related to legal proceedings, providing guidance, referrals, and document registration in an organized and timely manner, ensuring that cases were located and retrieved efficiently when needed. I unarchived legal files, retrieving and making them accessible for consultation, updates, or the continuation of legal procedures.

## **EDUCATION**

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### **Sistemas de Informação**

Universidade de Uberaba (Uniube)

**01/2024 - 12/2027**

Espírito Santo, Brasil

### **Administração**

Universidade de Uberaba (Uniube)

**01/2020 - 12/2023**

Espírito Santo, Brasil

### **Direito**

Faculdade de Direito de Cachoeiro de Itapemirim (FDCI),

**01/2017 - 12/2019**

Espírito Santo, Brasil

## **CERTIFICATIONS**

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### **Algoritmo (Certificate Code: DE582-6297-A)**

Curso em Vídeo

**03/2024**

### **JavaScript (Certificate Code: DE582-6C61-4)**

Curso em Vídeo

**04/2024**

### **HTML5 e CSS3 (Certificate Code: DE582-C9E9-8)**

Curso em Vídeo

**04/2024**

## **LANGUAGES**

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Portuguese (Native), English (Intermediate), and Spanish (Intermediate).