Name: Maheshwar Reddy Challagonda
Quality Analyst

E-Mail: maheshwar285@gmail.com
Mobile: +91-7799798899

Career Objective

To pursue a rewarding career, effectively utilizing and meanwhile updating my skills, knowledge for the benefit of the Organization and improving the self.

Professional Summary

➢ Having total 6 years of experience in the areas of Quality check, Proof reading, trouble shooting, creating checklist based on the process
➢ Experience in working with Scrum Framework of Agile Project Life Cycle Model
➢ Involved in Sprint Planning and Sprint Retrospective Meetings
➢ Experienced in CMS tools **Adobe Marketo Engage** automation, **Phoenix** tools to review the pages.
➢ Attending Scrum Meetings with **Dev & Image team.**
➢ Following up with Development team to fix QC defects**.**
➢ Creating checklist and documentations based on the process.
➢ Good understanding of defect and change tracking tool such as **Jira and campasure.**
➢ Team player with good communication, interpersonal, analytical and problem solving skills and ability to work as part of team as well as individual
➢ Keen at learning and adaptable to any kind of platform, new and advanced technology
➢ Good Interpersonal Skills, team-working attitude, takes initiatives and very proactive in solving problems and providing best solutions

Educational Qualifications:

❖ MBA from **Osmania University** with an aggregate of **75%** in **2017**

Professional Experience:

✓ Currently Working as Quality Analyst in **Indegene Pvt. Ltd.** from February-2022 to till date
✓ Worked as Content Specialist in **Thomson Reuters** from September-2017 to February-2022

Technical Skills

➢ **Operating Systems**	**:** Windows
➢ **Bug tracking/Collaboration tool**	**:** Jira, Campassure
➢ **Scripting Languages**	**:** HTML, XML
➢ **CMS Tools**	**:** Pheonix, Marketo

Project Profile

Project-1:

Project Name : BD (Becton, Deckinson)
Role   : Quality Analyst
Duration   : February-2022 to till date

Roles & Responsibilities:

- Attending Scrum Meetings with Dev & Images team.
- Checking all the requirements in Jira based on assigned tickets like (Programming name, number of assets and developer comments or instructions)
- Downloading all the ticket related attachments/documents like (checklist, wireframe, PPT files, images, pdfs, videos)
- Checking programming name which is mentioned in the ticker to start quality check using Marketo tool.
- Checking all the task naming conventions related to product name through checklist ex. programming name, programming type, dates, business unit, region, language, titles with all standards given by our client.
- Checking all the assets approved by Developer or not before starting the ticket.
- Checking all the quality related checklist ex. Proof reading, images, videos, pdfs, CTA buttos, superscripts, subscripts, bold, italic, hyperlinks, content alignments, background colors, tables, footnotes, references, logos.
- Following up with Development team to fix any defects and modifications.
- Approving the pages for deployment.
- Updating Jira ticket with mentioning all the points and comments on the each task.
- Involving in scrum meetings, product backlog and other scrum activities in collaboration with the team
- Working closely with dev team to manage change requests.

Project-2:

Project Name : Phoenix
Role   : Content Specialist
Duration   : September-2017 to February-2022

Roles & Responsibilities:

- Participation in project meetings with other technical staff and subject matter experts
- Troubleshoot and resolve issues related to process
- Worked on content and tasks related to converting, coding, loading, merging and validation.
- Co-ordinating with Attorney editors and Authors to work on content as per the guidelines.
- Checking final proofs with the manuscript to verify any issues in the content.
- To proofread and makes corrections to content or publication that are to be delivered.
- To work on CMS tool (phoenix) for sorting and finalizing the content to deliver.
- To manage and deliver content or books by performing end to end process.
- Assisting in the delivery of final product through delivery of electronic files for all media.
- To use xml markup to edit the files and work on the coding part of the content.
- Works regularly on various product types, systems, software, databases, and applications to deliver quality products and to make them look good and consistent. Inspecting the quality issues existing in the pages before the content/books gets delivered to the print team.
- To query and fix any issues related to content-to-content experts on functionality, presentation of content

Declaration

I do hereby declare that the particulars stated above are correct to the best of my knowledge and belief.
(Maheshwar Reddy)