Number: 1	Process Logic or Reference:		
Name: Class Registration			
Description: Student registers for a section of a class. A student is unable to register for a class if (1) the student does not meet the class	Conditions and Actions 1' 2'		
prerequisites, (2) there a no available seats, or (3) the student has already scheduled another class at the same time as the	Meets Prerequisites Y N		
chosen class section.	Available Seats Y -		
Input Data Flow: Class prerequisites, available seats, and student schedule.	Valid Time Y -		
Output Data Flow: Update available and student schedule.	Successful Registration X		
opuate available and student schedule.	Unsuccessful Registration X		
Type of Process:  Online □ Batch □ Manual			
Unresolved Issues:			

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Number: 1.1	Process Logic or Reference:
Name: Class Request Verification	Student does not 1 Student meets
Description: Student request to enroll in a class. The registration information, class prerequisites and class information is taken into account when validating the request. The student must have all prerequisites, available schedule and class must have enough seats.	meet criteria  Request Denied  Seat available  Seat not available
Input Data Flow: Class prerequisites and information, registration information	Available  Available
Output Data Flow: Registration request and enrollment validation.	Schedule Unavailable Schedule 7
Type of Process:  Online  Batch  Manual	Request Request Denied
Unresolved Issues:	

Number: 1.2	Process Logic or Reference	•
Name: Class Enrollment		
Description: The enrollment request has already been processed and the answer is relayed to the Class Enrollment process. This process receives class information and the request to create an enrollment notification.	Request Approved 2	Student receives an approval notification with the class information
Input Data Flow: Class Information, Request Approval or Denial		
Output Data Flow: Request Answer with Class Information	Request Denied 3	Student receives a denial notification with the class information
Type of Process:  Online Batch Manual		
Unresolved Issues:		

Number: 2	Process Logic or Reference:		
Name: Class Withdrawal			
Description: Student withdraws from a class. If the student withdraws before the "withdrawal deadline", the class will not appear on their transcript. If the student withdraws after the "withdrawal deadline", they are penalized with a "W" on their transcript	Before Withdrawal Deadline	Drop class for student, and remove class from student transcript	
Input Data Flow: Withdrawal deadline date	1		
Output Data Flow: Update student schedule, student transcript, and class seats	After Withdrawal Deadline	Drop class for student, and update class grade on transcript to "W"	
Type of Process:  Online  Batch  Manual			
Unresolved Issues:			

Number: 3	Process Logic or Reference:
Name: Grade Submission	
Description: The professor grades the assignment and submits a grade. If the student submitted the assignment past the due date, adjust the assignments grade according to class policy. If the assignment is missing, the grade is 0.	IF <u>assignment</u> is submitted get <u>grade</u> from grading <u>assignment</u> IF <u>assignment</u> was submitted late substract from <u>grade</u> according to lateness policy ELSE continue ENDIF
Input Data Flow: Assignment and date submitted	ELSE grade is 0 ENDIF
Output Data Flow: Update grade	submit <u>grade</u>
Type of Process:  ☑ Online ☐ Batch ☑ Manual	
Unresolved Issues:	

Number: 4	Process Logic or Reference:
Name: Application	
<b>Description:</b> The student submits an application. The staff then reviews the	Conditions and Action
application. If the application meets requirements to enter the university, the there is space/budget in the acceptance/aid pool,	Application completed
and the acceptance officers vouch for them, then the student is admitted into the university	Meets Minimum Requirements
	Available Space
Input Data Flow: Application, available space, and remaining budget	Sufficient Aid Budget
Output Data Flow: Acceptance/Rejection	Vouched by Acceptant Officers
Type of Process:	Student Accepted
Online Batch Manual	Student Rejected
Unresolved Issues:	

<b>Conditions and Actions</b>	1'	2'	3'	4'	5'	6'
Application completed	Υ	N	-	-	-	-
Meets Minimum Requirements	Υ	-	N	-	-	-
Available Space	Υ	-	-	N	-	-
Sufficient Aid Budget	Υ	-	-	-	N	-
Vouched by Acceptance Officers	Υ	-	-	-	-	N
Student Accepted	Х					
Student Rejected		Х	Х	Х	Х	Х

Number: 5	Process Logic or Reference:		
Name: Changing Major			
Description: The student submits a request to change majors. The student advisor reviews the request, and based on a number of factors decides whether to grant or reject the student's change of major. If accepted the advisor updates the student records to reflect the student's new major	Request Accepted 2	Notify student, advisor updates student records to reflect new major	
Input Data Flow: Major change request			
Output Data Flow: Update the student's major	Request Rejected	Notify student, no further changes	
Type of Process:  Online Batch Manual			
Unresolved Issues:			