



123822848

Date:
Account:
Student no:
Reference no:

School:
Program:

Study period:

Study period information	Data on file	Review data on file, If OK, check "No change" or update with new amount/information
1. Is the student's program a co-operative education (co-op) program?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="checkbox"/> Yes <input type="checkbox"/> No
2. Is the student taking all of their courses online, through correspondence or distance education?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="checkbox"/> Yes <input type="checkbox"/> No
3. Does the student's program of study lead to a degree, diploma, or certificate issued by your school?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="checkbox"/> Yes <input type="checkbox"/> No
4. What percentage of a full course load will the student be taking?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="text"/> %
5. What year of the program will the student be entering (e.g. year 1, year 2)?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="text"/>
6. What is the total number of years in the student's program (e.g. 3 years, 4 years)?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="text"/>
7. What is the START date of the student's 2023-24 study period?		<input type="checkbox"/> No change Day Month Year <input type="checkbox"/> Update to: <input type="text"/>
8. What is the END date of the student's 2023-24 study period?		<input type="checkbox"/> No change Day Month Year <input type="checkbox"/> Update to: <input type="text"/>
9. What is the total number of weeks in the student's 2023-24 study period?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="text"/> (cannot exceed 52 weeks)

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10. What is the student's level of study?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="checkbox"/> Diploma <input type="checkbox"/> Certificate <input type="checkbox"/> Bachelor's degree <input type="checkbox"/> Master's degree <input type="checkbox"/> Doctoral degree
11. Is the student's program of study at the undergraduate or graduate level?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="checkbox"/> Undergraduate <input type="checkbox"/> Graduate
12. What faculty/division is the program considered to be in?		<input type="checkbox"/> No change <input type="checkbox"/> Update to: <input type="checkbox"/> Administration/Business <input type="checkbox"/> Engineering/Technology <input type="checkbox"/> Agriculture/Related sciences <input type="checkbox"/> Health sciences <input type="checkbox"/> Arts/Sciences <input type="checkbox"/> Law <input type="checkbox"/> Community service/Education <input type="checkbox"/> Medicine <input type="checkbox"/> Dentistry <input type="checkbox"/> Theology <input type="checkbox"/> Trades
13. What are the student's tuition and compulsory fees for the 2023-24 study period? Don't include residence fees, book & equipment costs, and computer purchase or rental.		<input type="checkbox"/> No change <input type="checkbox"/> Update to: \$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Canadian dollars) Enter amount in dollars only, do not indicate cents.
14. What are the student's book and equipment costs for the 2023-24 study period? Don't include computer purchase or rental.		<input type="checkbox"/> No change <input type="checkbox"/> Update to: \$ <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> (Canadian dollars) Enter amount in dollars only, do not indicate cents.





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Instructions for school**Confirmation of enrolment and study period information**

This personalized Confirmation of Enrolment form must be completed by the student's school to confirm that the student is enrolled in full-time studies and attending classes. It can also be used to update the student's study period information.

It's required before each installment of funding can be released to the student. Generally funding is released in two installments so you could expect to complete one at the start of the student's study period (e.g., September) and then again about halfway through the student's study period (e.g., January).

The Confirmation of Enrolment form also ensures that any of the student's previous loans are kept in interest-free status so that the student doesn't have to repay them while in school.

Instructions

This is a personalized form that contains information about the student and their study period.

1. Review the student's study period information and either indicate "No change" or provide an update. A change to this information may result in the application being reassessed. If there is any change in funding, the student will be advised.
2. Complete the Confirmation of enrolment and declarations section.
3. The form must be received by the ministry no later than 30 days before the end of the student's study period.

Note: while this form is made available about 25 days in advance, the earliest it can be completed is 15 days before the start of the student's study period. Forms that are completed more than 15 days before the student's study period will not be accepted.

Where to send the form

Send the completed and signed form to the ministry at the address below. Or, if instructed by the student, return the form to the student so that they can upload it online through their OSAP account.

Student Financial Assistance Branch
Ministry of Colleges and Universities
PO Box 4500
189 Red River Road, 4th Floor
Thunder Bay, Ontario P7B 6G9
Fax: 807-343-7278