



Acme Corporation IT / Security Policy Acknowledgment

This acknowledgment confirms that the employee listed below has received, read, and understood the **Acme Corporation** IT and Security Policies. The employee agrees to comply with the security practices, data protection guidelines, and acceptable use policies contained therein.

Employee Name: Bugs Bunny

Job Title: Senior Sales Executive

Supervisor: Mr. Elmer Fudd

Department: Sales

Employee ID: AC11111

Start Date: 2021-04-15

Work Location: Earth

Office Phone: 555-WHATS-UP

Employee Email: bugsbunny@mailinator.com

I acknowledge that I have received access to the **Acme Corporation** IT and Security Policies and understand that it is my responsibility to read and comply with the standards of conduct, acceptable use of technology, and data protection practices contained therein. I also understand that failure to adhere to these policies may result in disciplinary action, up to and including termination of employment, as determined by **Acme Corporation**.

Employee Signature: \${signfield:1:y:Employee_Signature:_____}

Date Signed: \${datefield:1:y:Date_Signed:_____}