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# CONTRACT AWARD LETTER



Dear **Gwen Abraham**,

Good day!

Thank you for your tender. I am pleased to inform you that the company has made the provisional decision to award the contract for Interior Decoration for all our locations.

For the award criteria for the contract awarded, the Company will be awarding you the sum of Thirty Thousand Dollars (\$30,000) for a startup payment to make your job effective for the first six months. The technical and quality element makes up the maximum or the total score.

The Company shall be responsible for any work undertaken by you, or any costs incurred by you.

We have sent you an email that contains login information to our Employee Portal. Please login and fill all necessary forms to get our contract sealed and legal.

We look forward to working with you.

Regards,

**Matthew Holland**

HR

Goodman Group

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