

## Usage Statistics Portal for Historical Texts and Journal Archives

The portal enables you to run and download usage statistics reports for both the Historical Texts and Journal Archives services. The following reports are available:

- Historical Texts Statistics (page views and PDF downloads by collection for your institution).
- Journal Archives JR1a report (full text accesses for your institution).

### Access

Login: <http://portal.historicaltexts.jisc.ac.uk>

Librarians at subscribing institutions can contact either of our helpdesks ([historicaltexts@jisc.ac.uk](mailto:historicaltexts@jisc.ac.uk) or [journalarchives@jisc.ac.uk](mailto:journalarchives@jisc.ac.uk)) to request an individual username and password. More than one librarian at an institution may request an account.



The screenshot shows the homepage of the usage statistics portal. At the top, there is a navigation bar with logos for CIIM, Historical Texts, and Journal Archives, along with a 'test' dropdown menu. On the left, a purple sidebar contains a 'Reports' icon. The main content area has a purple header that reads 'Welcome to the Historical Texts and Journal Archives usage statistics portal'. Below this, a message says 'Hi (username), This portal enables you to create and download usage statistics reports for Historical Texts and Journal Archives. Please select the 'reports' option on the left to view all available reports.' There are three main sections: 'User guide' with a link to a user guide, 'Data availability' which is expanded to show details for 'Historical Texts' and 'Journal Archives', and a 'test' dropdown menu in the top right corner.

CIIM Historical Texts Journal Archives test

Reports

### Welcome to the Historical Texts and Journal Archives usage statistics portal

Hi (username), This portal enables you to create and download usage statistics reports for Historical Texts and Journal Archives.  
Please select the 'reports' option on the left to view all available reports.

### User guide

A [user guide](#) is available with step-by-step instructions on how to run the reports along with definitions of the data included in them.  
If you require any further assistance with running the reports please contact our helpdesks:  
**Historical Texts:** [historicaltexts@jisc.ac.uk](mailto:historicaltexts@jisc.ac.uk)  
**Journal Archives:** [journalarchives@jisc.ac.uk](mailto:journalarchives@jisc.ac.uk)

### Data availability

#### Historical Texts

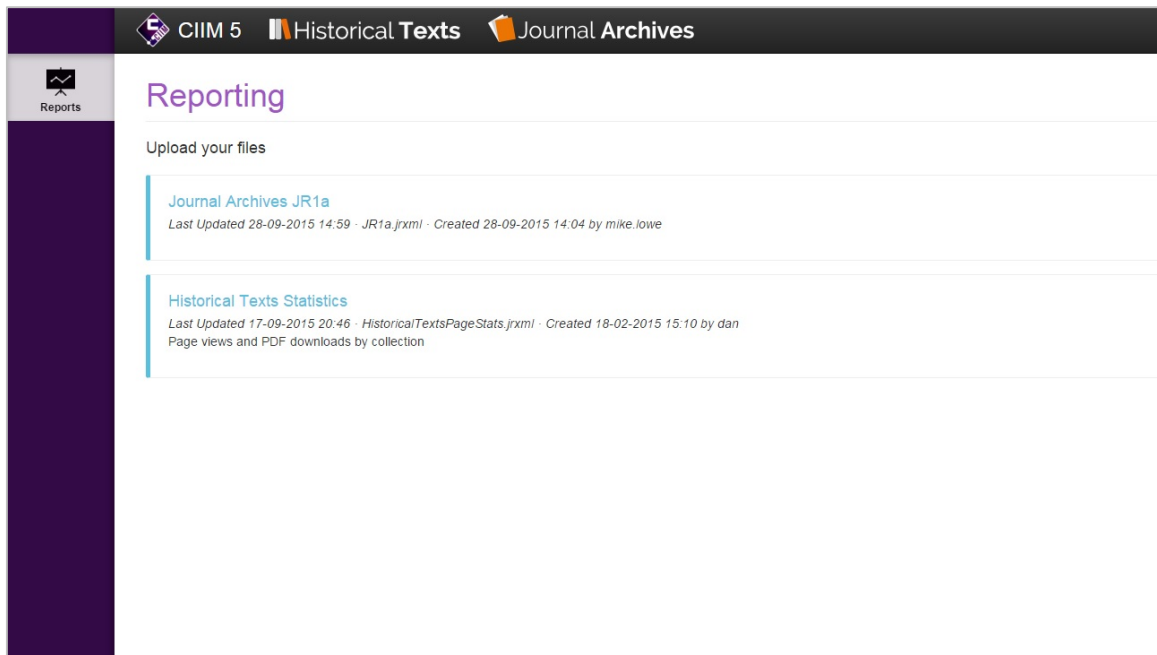
Data is available from the platform release date of 23 June 2014.  
Statistics for our previous platform, Jisc Historic Books, are available from 01 August 2011 - 23 June 2014 via a separate portal: <http://stats.jischistoricbooks.ac.uk>.

#### Journal Archives

Data is available from the platform release date of 14 January 2015.  
Statistics for our previous platform, Jisc Journal Archives, are available from 01 August 2011 - 14 January 2015 via a separate portal: <http://stats.jiscjournalarchives.ac.uk>.

## Running reports

From the welcome screen once you've logged in, select the 'Reports' tab on the left to view the reports that are available for you to run.



CIIM 5 Historical Texts Journal Archives

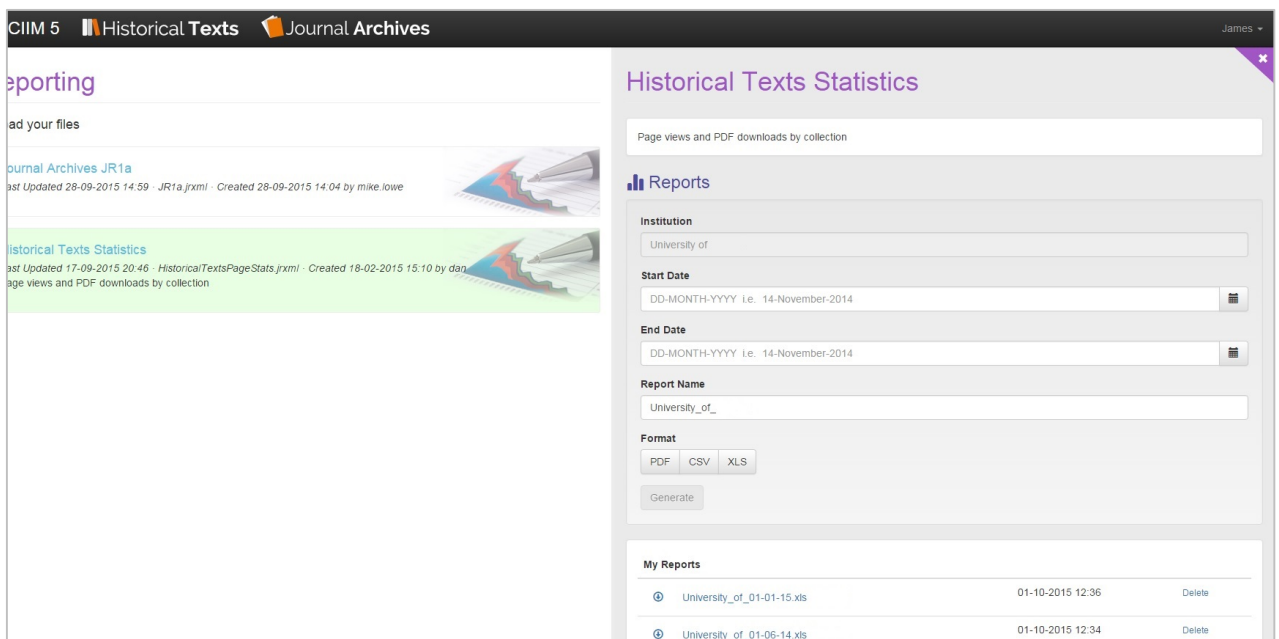
**Reporting**

Upload your files

**Journal Archives JR1a**  
Last Updated 28-09-2015 14:59 - JR1a.jrxml - Created 28-09-2015 14:04 by mike.lowe

**Historical Texts Statistics**  
Last Updated 17-09-2015 20:46 - HistoricalTextsPageStats.jrxml - Created 18-02-2015 15:10 by dan  
Page views and PDF downloads by collection

## Running the Historical Texts Statistics Report



CIIM 5 Historical Texts Journal Archives James

**Reporting**

Upload your files

**Journal Archives JR1a**  
Last Updated 28-09-2015 14:59 - JR1a.jrxml - Created 28-09-2015 14:04 by mike.lowe

**Historical Texts Statistics**  
Last Updated 17-09-2015 20:46 - HistoricalTextsPageStats.jrxml - Created 18-02-2015 15:10 by dan  
Page views and PDF downloads by collection

**Historical Texts Statistics**

Page views and PDF downloads by collection

**Reports**

**Institution**  
University of

**Start Date**  
DD-MONTH-YYYY i.e. 14-November-2014

**End Date**  
DD-MONTH-YYYY i.e. 14-November-2014

**Report Name**  
University\_of\_

**Format**  
PDF CSV XLS

Generate

**My Reports**

Report Name	Date	Action
University_of_01-01-15.xls	01-10-2015 12:36	Delete
University_of_01-06-14.xls	01-10-2015 12:34	Delete

### Running the Historical Texts statistics report (cont.)

1. Click on the report name or anywhere in the report box to open the report panel on the right hand side of the screen.
2. Check your institution is listed in the “Institution” field.
3. In the “Start” field select the calendar button at the end of the row and choose a start date (or type a date in the format 14-November-2014 into the box).
4. In the “End” field select the calendar button at the end of the row and choose an end date (or type a date in the format 14-November-2014 into the box).
5. A default report name will automatically be populated in the “Report Name” field but you can change this by typing a different one in.
6. Choose a format for your report by selecting one of the PDF, CSV or XLS buttons. The button will turn green when a format has been selected.
7. Select the “Generate” button to run the report.
8. The report will be listed below the generate button in the “My Reports” section, with the most recently created report at the top of the list.
9. Click on the report name to view or save it to your local machine.

The report will be saved so you can access it again when you login in future. If you want to delete the report, select the “Delete” link next to the report name.

If any of the fields are not populated (i.e. Institution not selected, a Start or End Date not Selected, or a format isn’t selected) then the “Generate” button will be greyed out to prevent you from running the report.

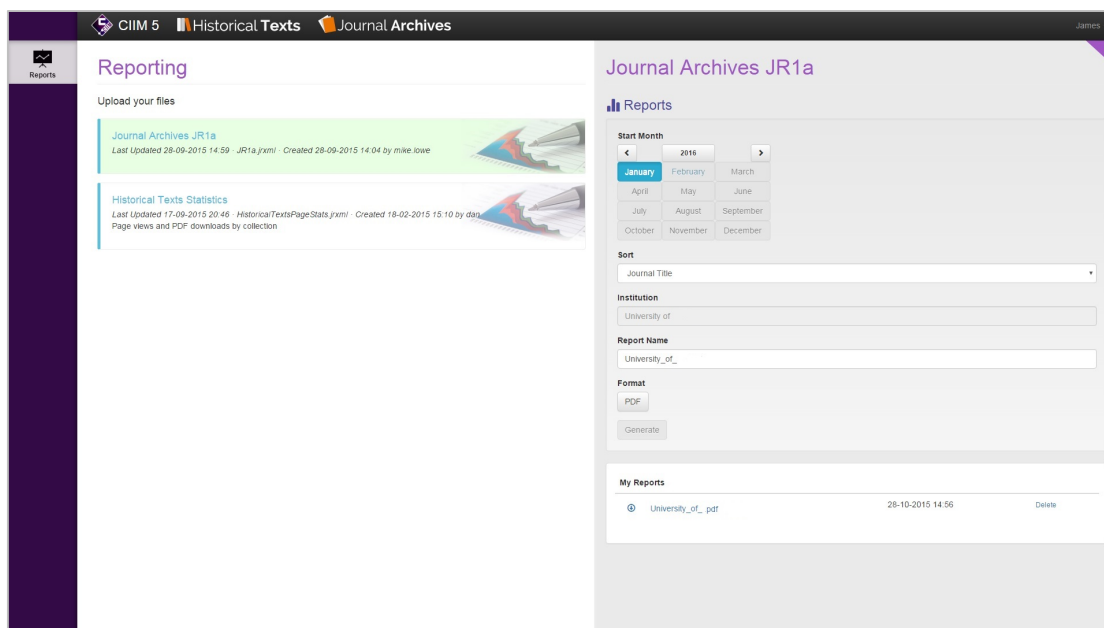
### Running the Journal Archives JR1a report

1. Click on the report name or anywhere in the report box to open the report panel on the right hand side of the screen.
2. Select the last month you want to view statistics for. The report generated will show the previous 12 months up to that month.
3. Choose a “Sort” option from: Publisher, Journal Title, Platform, ISSN or EISSN.
4. A default report name will automatically be populated in the “Report Name” field but you can change this by typing a different one in.
5. Select the PDF “Format” button. The button will turn green when it has been selected.
6. Select the “Generate” button to run the report.
7. The report will be listed below the generate button in the “My Reports” section, with the most recently created report at the top of the list.

## Running the Journal Archives JR1a report (cont.)

Click on the report name to view or save it to your local machine. The report will be saved so you can access it again when you login in future. If you want to delete the report, select the “Delete” link next to the report name.

If any of the fields are not populated (i.e. Institution not selected, a Start or End Date not Selected, or a format isn’t selected) then the “Generate” button will be greyed out to prevent you from running the report.



## Data availability

Data is available from the new platform release dates of 23 June 2014 for Historical Texts and 14 January 2015 for Journal Archives.

Statistics for our previous platforms, Jisc Historic Books and Jisc Journal Archives, are available via separate legacy portals:

- Jisc Historic Books statistics: <http://stats.jischistoricbooks.ac.uk>
- Jisc Journal Archives statistics: <http://stats.jiscjournalarchives.ac.uk>

Users can log in to these with their institutional credentials for Historical Texts or Journal Archives (e.g. your institutional UK Federation account or ip authentication).

## Definitions for Historical Texts

### Page views

This is the number of images viewed in a publication. If you view 5 images from the same text, this will be counted as 5 page views. For EEBO, although many images display 2 physical pages, only 1 page view is counted per image.

Page views do not include web page views such as the search, results or support pages, for example.

### Downloads (PDF)

This is the number of whole publication PDFs that have been downloaded. It does not include individual image downloads (JPEGs).

## Definitions for Journal Archives

### Full-text article requests

This is the number of PDF articles viewed online or downloaded.

### Further assistance

If you require any assistance with running reports or using the portal, please contact either of our helpdesks at [historicaltexts@jisc.ac.uk](mailto:historicaltexts@jisc.ac.uk) or [journalarchives@jisc.ac.uk](mailto:journalarchives@jisc.ac.uk).