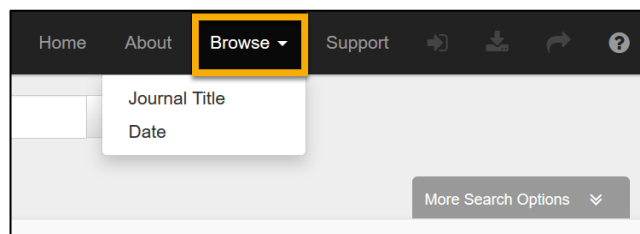


Browsing

It is possible to browse the archives using the options from the tool bar at the top right of the home page. You can browse by Journal Title or by Date.



Browsing by Journal Title

Select the initial letter of the journal you require. Currently journals titled The Journal of... are listed under T. If you are viewing the browse page on a larger screen the letters will appear horizontally across the top of the page.



Drill down through volumes and issues to the article you require.



Journal Title List Page

Some journals have had several titles over the course of their runs. Some of these title changes are reflected in the metadata held in Journal Archives. You can use the Journal Archives *title list page* to track title changes over time to determine if there may be an alternate title you need to search for. It can be found here: <https://journalarchives.jisc.ac.uk/titlelist>

Getting help with Journal Archives

The Journal Archives website contains lots of sources of help and information. Most of this can be found within the support pages: <https://historicaltexts.jisc.ac.uk/support>

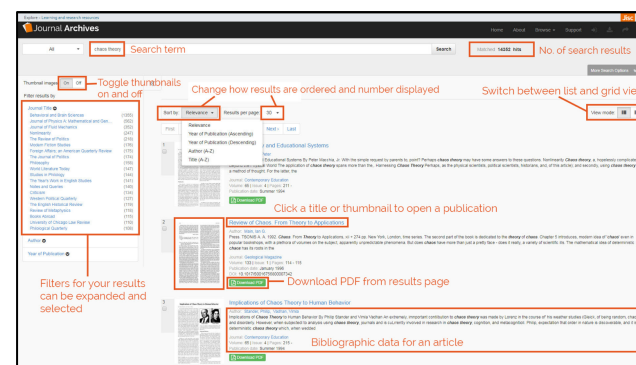
Videos

We have videos including an introduction to the service to how to use Journal Archives on an iPad.



Quick Reference Guide Page

This is a highly visual guide showing how different aspects of the interface work. The guide is also available to download as a PDF.



FAQ and Helpfile

We have a frequently asked questions page to troubleshoot issues and a help file which includes details on advanced searching operators, details about Spare Rib, how to browse and how to filter your results.

A QuickStart Guide to



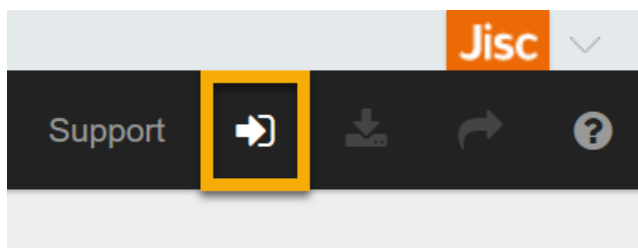
<https://journalarchives.jisc.ac.uk>

Brill Journal Archive Online P1 and P2
Cambridge Journals Digital Archives
Institute of Civil Engineers Virtual Library Archive
Institute of Physics Journal Archive
Oxford Journals Archive and Archive Upgrade
Periodicals Archives Online – Jisc Collections Selection
Royal Society of Chemistry Journals Archive
Taylor & Francis Geography, Planning, Urban and Environment
Online Archive
Spare Rib (Open Access)

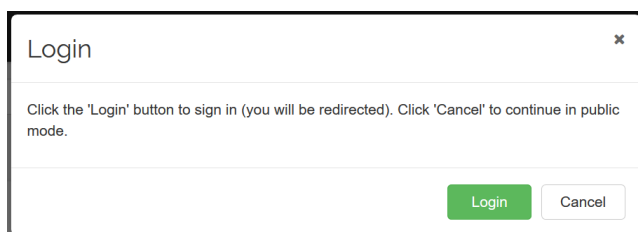
@JournalArchives
jiscjournalarchives
journalarchives@jisc.ac.uk

Logging On

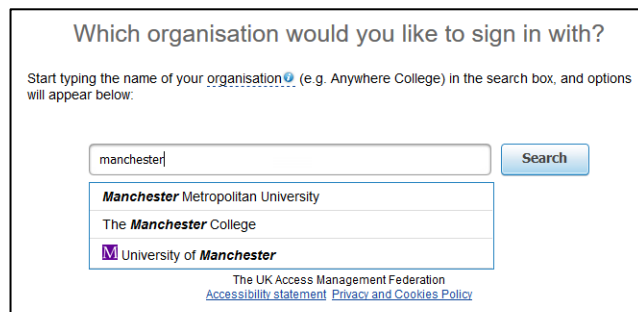
Select the door login icon at the top right of the screen.



This will cause a login pop up to appear. Click the green button.

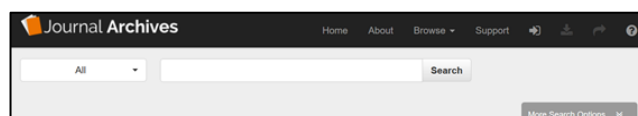


Select your institution's name from the dropdown list.



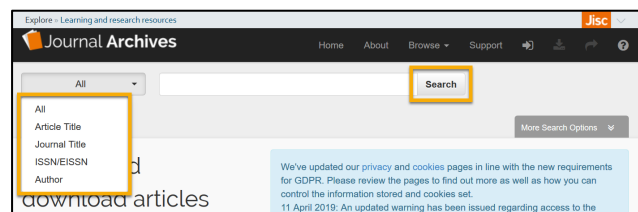
You will then be redirected to your institution's login page. Enter the login details you received from your library service.

You will be returned to the home page and can start to search for items.



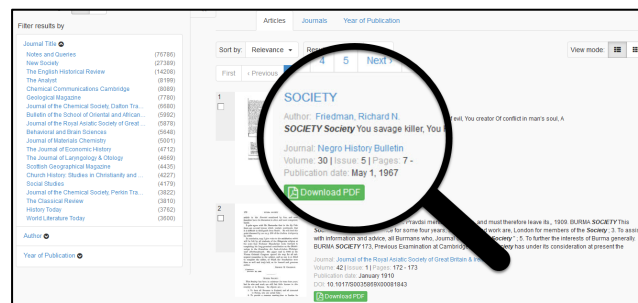
Searching

Enter your search term into the search box and select a field from the drop-down menu e.g. All, Article title, journal title or Author. Click the search button.



Results

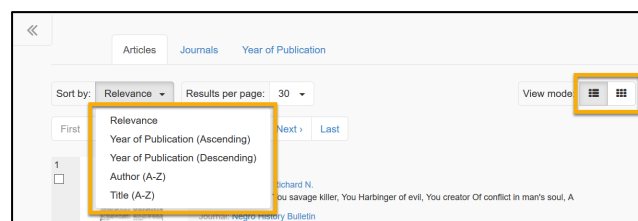
Results are displayed as a list by default. Filters are shown down the left-hand side. You can open the item by clicking the article title or the thumbnail. There is also the option to download the PDF directly from the search results.



Changing your view

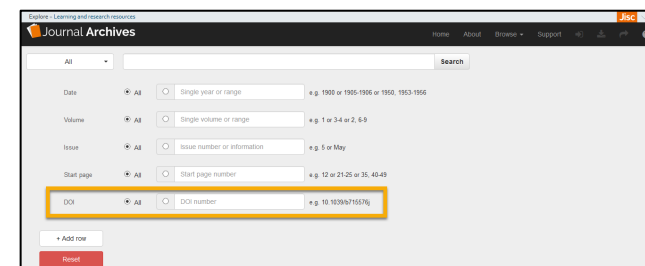
Results are sorted by *relevance* by default. They can also be sorted by year of publication, author surname and title.

You can also toggle the results to view them as a grid rather than as a list.



Advanced searching

More Search Options can be accessed using the chevrons on the home page. These reveal advanced searching options. You can specify the date, volume, issue and page ranges.



If you want to search by the **DOI** of an item, ensure you use the specified DOI box as DOIs contain reserved characters which can affect the search results in the standard search box.

Reserved characters

Reserved characters function as operators in the system and thus will affect search results. The inclusion of reserved characters in your search term may result in 0 results.

The reserved characters in the system are:

+ - & & | ! () { } [] ^ ~ * ? : \ /

Some journal or article titles contain these characters so if you copy and paste them into the search box you may receive 0 results. This does not mean the item cannot be found. Removing the reserved characters will improve your results.

For example, the article "Critical Notice: Koffka's Growth of Mental Life" can be found in *The British Journal of Psychology*, Vol 16, Issue 1, Page 56-.

In order to find this article, it is necessary to remove the colon (but not the apostrophe) from the title before searching, thus giving a search term of:

Critical Notice Koffka's Growth of Mental Life

More information about advanced search techniques in Journal Archives can be found in our help file:

<https://journalarchives.jisc.ac.uk/help#operators>