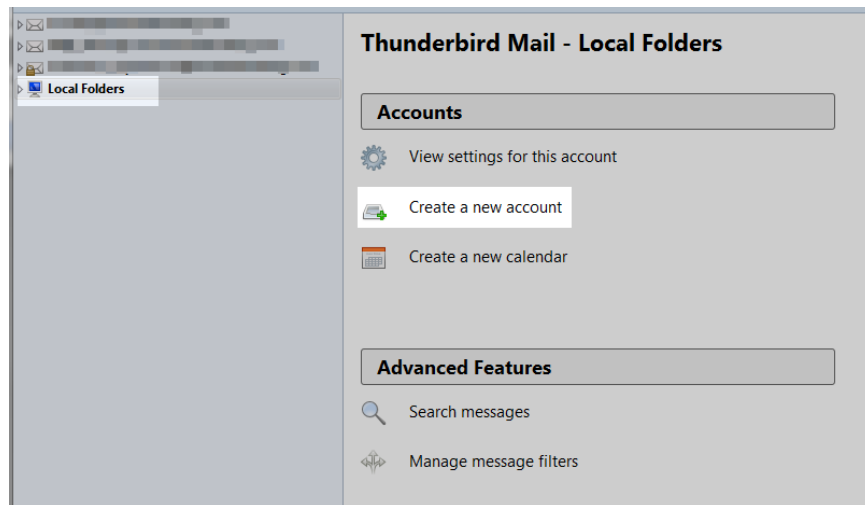


How to access your new BigFanMail email address via Thunderbird

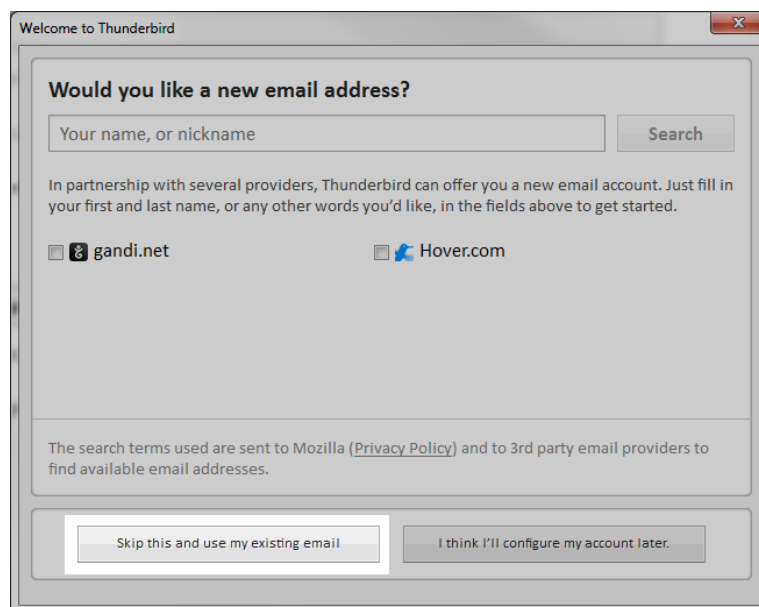
The following tutorial will show you how set up your email accounts in the Thunderbird email client.

Step 1: Open up your Thunderbird email client onto your desktop.

Step 2: In the left hand sidebar you will see a Local Folders. Click on the selection and the right hand panel will offer you several options. Click on the Create a New Account option.

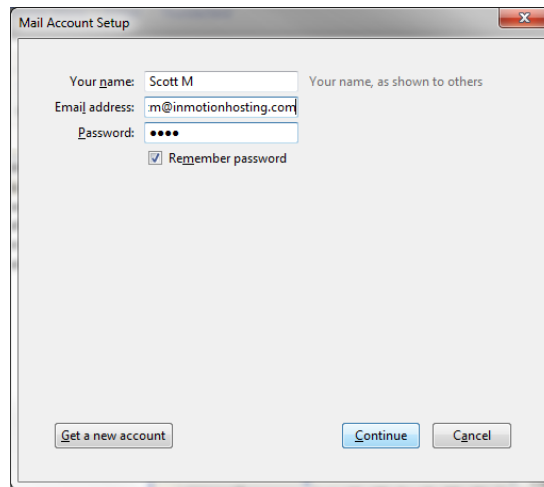


Step 3: In newer versions of Thunderbird, you will be met with a popup offering a new email account from a few sponsors. You simply need to click the button at the bottom entitled Skip this and use my existing email.



Step 4: You are now taken to a page where you will enter your BigFanMail information.

- Enter your Name in the Your Name field
- Email Address: Here you will put in your full BigFanMail email address
- Password: Enter the password you created for your BigFanMail address
- Select Remember Password
- Click Continue

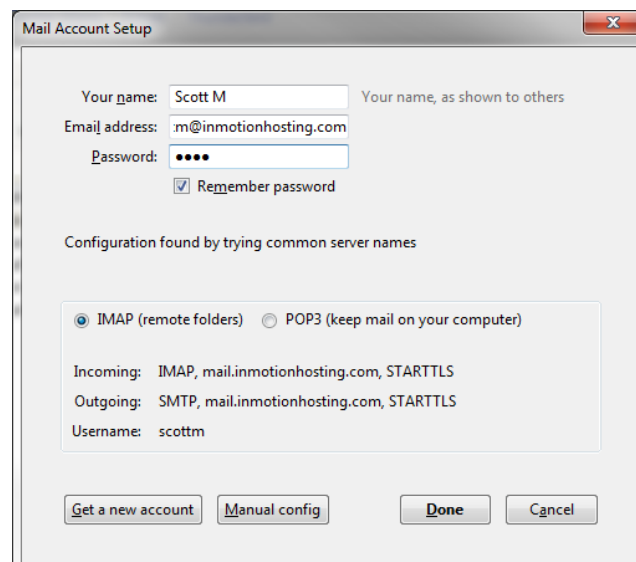


The 'Mail Account Setup' dialog box contains the following fields and controls:

- Your name:** A text field containing 'Scott M'. To its right is the label 'Your name, as shown to others'.
- Email address:** A text field containing 'm@inmotionhosting.com'.
- Password:** A text field with masked characters (dots).
- Remember password:** A checked checkbox.
- Buttons:** 'Get a new account', 'Continue', and 'Cancel'.

Step 5: You will then be asked to choose between IMAP or POP3. This depends on what your personal preference is. Generally speaking, IMAP is best if you plan on checking this email from multiple devices.

- Select IMAP or POP3
- Click on Manual Config

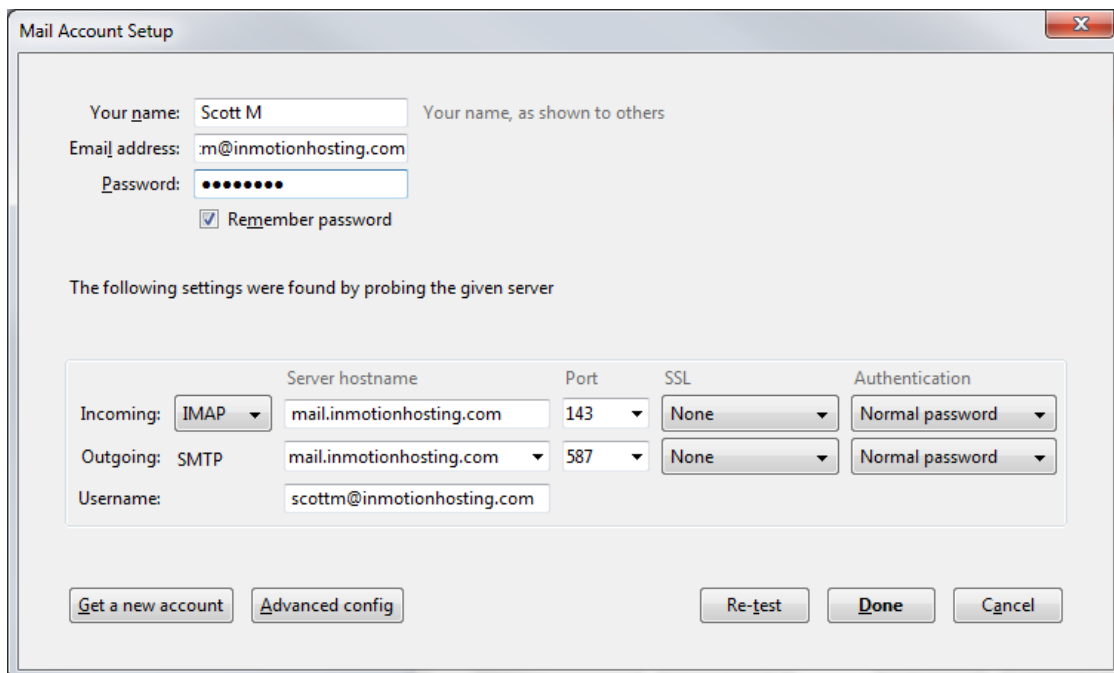


The 'Mail Account Setup' dialog box shows the same fields as in Step 4, plus additional configuration options:

- Configuration found by trying common server names**
- Protocol Selection:** Two radio buttons: 'IMAP (remote folders)' (selected) and 'POP3 (keep mail on your computer)'.
- Incoming:** IMAP, mail.inmotionhosting.com, STARTTLS
- Outgoing:** SMTP, mail.inmotionhosting.com, STARTTLS
- Username:** scottm
- Buttons:** 'Get a new account', 'Manual config', 'Done', and 'Cancel'.

Step 6: This is the manual configuration page, where you will set up the incoming and outgoing servers and their respective ports.

- For both the Incoming and Outgoing Server Hostnames, enter YOURDOMAIN.BigFanMailHost.com where “YOURDOMAIN” is the extension on your BigFanMail address (without .com).
 - Example: If your new email address is John.Doe@BigWildcatFan.com, you would enter **BigWildcatFan.BigFanMailHost.com** as your Incoming Mail Server
 - Example: If your new email address is Jane@BigTideFan.com, you would enter **BigTideFan.BigFanMailHost.com** as your Incoming Mail Server
- If you selected IMAP, set your Incoming Port to 993. If you selected POP3, then your port is 995
- Your outgoing Port is 465
- For both Incoming and Outgoing Servers, select SSL/TLS for your SSL setting
- For Authentication, use Normal Password
- Hit the Re-Test button. If the settings are correct, the Done button will become available. Hit that to finish.



	Server hostname	Port	SSL	Authentication
Incoming: IMAP	mail.inmotionhosting.com	143	None	Normal password
Outgoing: SMTP	mail.inmotionhosting.com	587	None	Normal password
Username:	scottm@inmotionhosting.com			

That should complete the process of adding an email address to the Thunderbird email client. You should now see your new email address in the left hand sidebar. That means it is ready for use!

If you have any issues, please email us at support@BigFanMail.com.