Tool: Future of Work Leader Job Description

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Chief Human Resources Officer Research Team

Initiatives: Executive Leadership: Talent; Future of Work; Future of Work Reinvented Resource Center

> Use this editable tool to craft a formal future of work leader role at your organization. This tool is designed to help executive leaders outline the key activities and responsibilities for the leader to streamline their future of work strategy and plan.

When to Use

Executive leaders should use this tool to define the key skills and responsibilities for someone leading a future of work team or initiative. This tool can help executive leaders:

- Define the activities to add to an existing leader's profile or create a new role to lead the future of work.
- Showcase impact and build the business case for introducing the role.
- Create job postings to advertise the role internally or externally.
- Outline key parameters to assess the performance of someone leading the future of work initiative at their organization.

Recommended by the Authors

How to Identify Future of Work Trends

Resource Center: Future of Work Reinvented

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