

Bid Document

Bid Details	
Bid End Date/Time	06-08-2021 15:00:00
Bid Opening Date/Time	06-08-2021 15:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	80 (Days)
Ministry/State Name	Ministry Of Defence
Department Name	Department Of Defence
Organisation Name	Indian Coast Guard
Office Name	*****
Total Quantity	1404
Item Category	binding coils or wire loops , Gum (Paper Adhesives, Liquid Gum And Office Paste Type)-IS 2257 , Stapler , stapler pin , Sealing Wax-IS 868 , Gel Pen , Envelopes as per IS:13892 , Ball Point Pen , Ring Binder- file folder , Pen or pencil holders , Lever Arch File , Laminating Pouch , Colour Printing Paper as per IS : 1848(Part 1) , paper or eyelet punches , tape dispensers , Diaries-Printed-Plain- Register--IS 1848 , flexible transparent sheet-PVC or Polyester , transparent tape as per IS: 13262 , Photocopier Paper With Printing-IS 14490 , desktop calculator-Electronics , Exam Pad , Correction pens- white fluid as per IS:11992 , Double sided tape , Poker Or Awl-IS:10375 , scissors , pins or tacks as per IS: 5653 , conference folder , Round Head Fasteners- Drawing Board Pin-IS 5205 , glue stick , Paper weights
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Primary product category	Paper weights
Time allowed for Technical Clarifications during technical evaluation	2 Days
Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM)	No
Evaluation Method	Total value wise evaluation

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MII Purchase Preference

MII Purchase Preference	No
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MSE Purchase Preference

MSE Purchase Preference	Yes
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.
4. Short Duration Bid has been published by the Buyer with the approval of the Competent authority due to Emergency procurement of critical products/services.

Binding Coils Or Wire Loops (25 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of Spirals	Plastic, Steel, Aluminium

Specification	Specification Name	Bid Requirement (Allowed Values)
Coil Details	Pitch of Coil (Number of holes per inch) (Nos)	2, 3, 4, 5
	Diameter of Coil (mm)	10 - 55
	Length of Coil (mm)	50 - 920
Colour and Binding	Maximum Binding Thickness (Minimum on 70 GSM Sheet) (Nos)	10 - 500

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	25	15

Gum (Paper Adhesives, Liquid Gum And Office Paste Type)-IS 2257 (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	ISI Marked	Yes, No
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab showing conformation to the IS Specification	Yes, No
Material	Material	Type B, Type C
Packing Size	Packing Size (Grams)	10 - 60000

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	50	15

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
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Stapler (40 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
General Requirements	Stapling Capacity for 80 GSM Paper (Sheets)	20, 25, 30, 40, 100, 140, 170, 210 Or higher
	Staple Size	10, 23/6, 23/8, 23/10, 23/13, 23/17, 23/24, 23/20, 24/6, 26/6, 26/8
	Loading Capacity (Staples)	50, 100, 150, 200, 250 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	40	15

Stapler Pin (100 box)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of the Pin	Any applicable text(s)
Size	Size Designation	24 / 6, 26 / 6, 23 / 17, 10, 23/6, 23/8, 23/10, 23/13, 23/24, 23/20, 26/8
	Crown Size (mm)	Any applicable numeric value
Packing	Number of Pins in a strip (Nos)	1 - 100
	Number of strips in a box (Nos)	1 - 100

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	100	15

Sealing Wax-IS 868 (25 packet)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	BIS Marking	yes, No
Test Report Details	Availability of Test Report from Central Govt./NABL/ILAC accredited lab to prove conformity to specification	Yes, No
Grade/Type and Colour	Grade / Type	Grade 1 - Type 1, Grade 1 - Type 2, Grade 2
	Colour	Red, Golden, Black
Physical Characteristics	Length of Sealing Wax Stick (mm)	100 - 200
	Net Weight of Single Pack of Sealing Wax (gm)	10 - 1000
Packing	Number of Sealing Wax in Single Pack (Nos)	1 - 20

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	25	15

Gel Pen (30 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Color of Ink	Ink Color	Blue
Physical Characteristics	Writing Length (Meter)	100 - 3000
	TC Ball Tip (mm)	0.5, 0.7
	Line Width (mm)	0.3, 0.5

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	30	15

Envelopes As Per IS:13892 (5 packet)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Indian Standard	IS:13892 latest, Non-Conforming to IS
Type	Material of Envelope	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper (white), Others, white super sunshine printing paper, Art paper, Handmade paper
Dimension and Size	Dimension excluding Flap (mm)	90 x 140, 90 x 152, 100 x 176, 105 x 230, 110 x 220, 114 x 162, 122 x 176, 162 x 229, 176 x 250, 220 X 310, 229 X 324, 240 X 330, 250 X 325, 250 X 353, 324 X 458, Non -conforming to IS
	Dimension excluding Flap (Non-conforming to IS) (mm)	100 X 230, 250 X 110, 280 X 120, 250 X 150, 250X 220, 200 X 250, 220 X 310, 240 X 330, 250 X 300, 250 X 325, 300 X 400, 280 X 360, 381 x 139.7, 279.4 x 381, 304.8 x 152.4, 355.6 x 152.4, 203.2 x 152.4, 304.8 x 457.2, 387.35 x 139.7, 120.65 x 146.05, 254 x 127, 304.8 x 254, 228.6 x 101.6, 406.4 x 304.8, NA, 279.4 x 127, 241.3 x 114.3, 254 x 114.3, 342.9 x 254, 355.6 x 254, 165.1 x 114.3, 309.88 x 127, 330.2 x 254, 584.2 x 421.64, 241.3 x 317.5, 289 x 230, 290 x 230
	Envelope Size Symbols	DL, C6, B6, C5, B5, C4, B4, C3, P1, P2, P3, NULL

Specification	Specification Name	Bid Requirement (Allowed Values)
	Grammage of Paper (GSM)	60 (Non IS), 70, 80 (Non IS), 90, 100 (Non IS), 120, 150, 110 (Non IS), 119 (Non IS), 170 (Non IS)
	Size of Envelope	SE4, SE5, SE6, SE7, SE8, SE10, Other
Colour and Printing	Printing as per Buyer's Requirement	With (Single colour), With (Multicolour), No Printing
Physical Characteristics	Cotton Lining	With, Without
	Preglued Flap	With, Without
	Lamination of Envelope	With, Without
	Cloth Lining With Jali	With, Without

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	5	15

Ball Point Pen (100 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Color	Ink Color	Black, Red, Green, Blue
Physical Characteristics	TC Ball Tip (mm)	0.5, 0.7
	Writing Length (Metre)	Any applicable numeric value

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	100	15

Ring Binder- File Folder (10 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material and minimum thickness of material (mm)	Polypropylene 1.0 mm thick, card board 2.5 mm thick laminated with min 0.15mm PVC
Dimension	Ring height (mm)	25, 19

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	10	15

Pen Or Pencil Holders (10 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of the Body	Plastic, Wood, Leather, Stainless Steel, Silicon rubber, Marble, Metal, Acrylic
Dimension	Overall Width	Any applicable numeric value
	Overall Length	Any applicable numeric value
Compartments	Number of Compartments (Nos)	1 - 10

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	10	15

Lever Arch File (20 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Size	Paper size to which file is suitable	A4, Foolscap
Material and Colour	Material and minimum thickness of material (mm)	Polypropylene 1.0 mm thick, Card board 2.5 mm thick with 0.19mm PP and both side PVC coated
Dimension	Length (mm)	320, 350
	Width (mm)	265, 280

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	20	15

Laminating Pouch (100 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Physical Characteristics	Thickness, micron	175, 225, 80, 100, 125, 250

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	100	15

Colour Printing Paper As Per IS : 1848(Part 1) (10 kilogram)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Eco Mark	Whether eco marked?	Yes, No
Size and GSM	Length of sheet (in mm)	860, 914.4, 760, NA, 840, 880, 710, 940, 465, 841
	Width of sheet(mm)	610, 584.2, 510, NA, 594, 620, 560, 670, 300
	Width of reel (in mm)	610, 240, 594, NA, 620, 560, 670, 300
	GSM of paper	60, 65, 70, 75, 80, 90, 120, 160, 270, 200, 150, 95
Packing	Packing type	in reel, in sheet

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	10	15

Paper Or Eyelet Punches (20 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type and Material	Number of Hole	Single hole, Two hole with punching distance 80mm
Dimension	Punching Diameter (mm)	5.5, 6, 7
Physical Characteristics	Capacity of Punch-80 GSM Paper (min) (Nos)	10, 30, 50, 100, 200, 300

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	20	15

Tape Dispensers (20 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Dimension Of Tape	Outer Diameter of the Tapes that can be loaded on to the dispenser (mm)	10 - 100
	Diameter of the Core of the tape suitable for (mm)	25, 75

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	20	15

Diaries-Printed-Plain- Register--IS 1848 (20 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
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Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Diaries / Registers	PEON BOOK, ATTENDANCE REGISTER, SERVICE BOOK, FILE MOVEMENT REGISTER, DESPATCH REGISTER, FILE REGISTER, SECTION DIARY, TELEPHONE REGISTER, PLAIN REGISTER, ALPHABET REGISTER, BILL REGISTER, CONTINGENCY REGISTER, PAY BILL REGISTER, CASH BOOK REGISTER, EXPENDITURE CONTROL REGISTER, STOCK REGISTER, sikayat pustika, bachat pustika, karwahi pustika, IN PLAIN AND PRINTED REGISTER INVOLVED MEASUREMENT BOOK, formative assessment register, Combined Site Register for CPWD, Site Order Register for CPWD, MONITOR DAIRY FOR SCHOOL USE, AUDIT REDISTER, CHEQUE/DD REGISTER, CHEQUE REGISTER, Inspection Register for CPWD, all types, Cement Register for CPWD, Worksheet Register, Outward Register, Inward Register, Movement Register, Casual Leave Register, T.A.S.R. Register, Plain, Interleave, Square Ruled, 4 Line with Gap, Single Line Ruled, Engineering Diary 2021, Executive Diary 2021, Assistant Diary
Dimension	Dimension of Paper (Length X width) (mm X mm)	148 X 210, 176 X 250, 216 X 279, 297 X 210, 330 X 203, 330 X 210, 370 X 250, 420 X 320, 431.8 X 342.9, 240 X 180, 270 x 380
	Dimension of Cover (Length X Width) (mm X mm)	160 X 215, 176 X 250, 210 X 297, 310 X 220, 330 X 210, 340 X 220, 380 X 260, 430 X 330, 279 x 216, 450 X 355, 240 X 180, 275 x 385
Grammage (GSM)	Grammage of Paper (gsm)	60, 65, 70, 75, 80, 85, 90
	Grammage of Cover Paper (gsm)	100 - 250
Physical Characteristics	Brightness of Paper (%)	72 - 95
	Smoothness of Paper (Bendtsen) (ml/min)	120 - 280
	Opacity (%)	80 - 95
Number of Pages	Number of Pages	14 - 400
Binding	Type of Binding	Softcover Cloth Bound , Hardcover Cloth Bound, Wire-o-bound, Perfect Bound, Glu Binding, Thread Binding, Soft Bound, Other
Content	Content and Desciption	General Format (MOP Rajya Sabha Secretariat), General Format (MHA-1 / S-37), General Format (Ministry of Personal, Public Grivances & Pensions, DOPT), General Format (MOP 13th Edition), General Format, General Format (Combination of Alphabet letters), General Format (G. A. R. 9 Rule No. 34), General Format (G. A. R. 27 Rule No. 110(2)), General Format (G. A. R. 17 Rule No. 66 & 89), General Format (G. A. R. 3 Rule No. 13(i)), General Format Form S-150, Office Format

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	20	15

Diaries-Printed-Plain- Register--IS 1848 (30 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Diaries / Registers	PEON BOOK, ATTENDANCE REGISTER, SERVICE BOOK, FILE MOVEMENT REGISTER, DESPATCH REGISTER, FILE REGISTER, SECTION DIARY, TELEPHONE REGISTER, PLAIN REGISTER, ALPHABET REGISTER, BILL REGISTER, CONTINGENCY REGISTER, PAY BILL REGISTER, CASH BOOK REGISTER, EXPENDITURE CONTROL REGISTER, STOCK REGISTER, sikayat pustika, bachat pustika, karwahi pustika, IN PLAIN AND PRINTED REGISTER INVOLVED MEASUREMENT BOOK, formative assessment register, Combined Site Register for CPWD, Site Order Register for CPWD, MONITOR DAIRY FOR SCHOOL USE, AUDIT REDISTER, CHEQUE/DD REGISTER, CHEQUE REGISTER, Inspection Register for CPWD, all types, Cement Register for CPWD, Worksheet Register, Outward Register, Inward Register, Movement Register, Casual Leave Register, T.A.S.R. Register, Plain, Interleave, Square Ruled, 4 Line with Gap, Single Line Ruled, Engineering Diary 2021, Executive Diary 2021, Assistant Diary
Dimension	Dimension of Paper (Length X width) (mm X mm)	148 X 210, 176 X 250, 216 X 279, 297 X 210, 330 X 203, 330 X 210, 370 X 250, 420 X 320, 431.8 X 342.9, 240 X 180, 270 x 380
	Dimension of Cover (Length X Width) (mm X mm)	160 X 215, 176 X 250, 210 X 297, 310 X 220, 330 X 210, 340 X 220, 380 X 260, 430 X 330, 279 x 216, 450 X 355, 240 X 180, 275 x 385
Grammage (GSM)	Grammage of Paper (gsm)	60, 65, 70, 75, 80, 85, 90
	Grammage of Cover Paper (gsm)	100 - 250
Physical Characteristics	Brightness of Paper (%)	72 - 95
	Smoothness of Paper (Bendtsen) (ml/min)	120 - 280
	Opacity (%)	80 - 95
Number of Pages	Number of Pages	14 - 400

Specification	Specification Name	Bid Requirement (Allowed Values)
Binding	Type of Binding	Softcover Cloth Bound , Hardcover Cloth Bound, Wire-o-bound, Perfect Bound, Glu Binding, Thread Binding, Soft Bound, Other
Content	Content and Description	General Format (MOP Rajya Sabha Secretariat), General Format (MHA-1 / S-37), General Format (Ministry of Personal, Public Grievances & Pensions, DOPT), General Format (MOP 13th Edition), General Format, General Format (Combination of Alphabet letters), General Format (G. A. R. 9 Rule No. 34), General Format (G. A. R. 27 Rule No. 110(2)), General Format (G. A. R. 17 Rule No. 66 & 89), General Format (G. A. R. 3 Rule No. 13(i)), General Format Form S-150, Office Format

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	30	15

Stapler (15 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
General Requirements	Stapling Capacity for 80 GSM Paper (Sheets)	20, 25, 30, 40, 100, 140, 170, 210 Or higher
	Staple Size	10, 23/6, 23/8, 23/10, 23/13, 23/17, 23/24, 23/20, 24/6, 26/6, 26/8
	Loading Capacity (Staples)	50, 100, 150, 200, 250 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	15	15

Flexible Transparent Sheet-PVC Or Polyester (3 packet)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Transparent Sheet	Clear, Light Colour
Material	Material of Transparent Sheet	PVC, Polyester
Dimension	Size of Transparent Sheet (Width) (mm)	200, 240, 280, 320, 360, 400, 1270, 1220, 160
	Size of Transparent Sheet (Height) (mm)	300, 340, 380, 420, 460, 500, 540, 580, 100, 150
	Thickness of Transparent Sheet (mm)	0.4, 0.5, 0.6, 0.7, 0.8, 0.9, 1, 0.1, 0.25, 0.2
Transparency	Optical Luminous Transparency (%)	90 - 100
Finishing and Printing	Printing Process	Laser Printing, Scatch Printing, Hand written, Image Printing

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	3	15

Transparent Tape As Per IS: 13262 (30 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
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Specification	Specification Name	Bid Requirement (Allowed Values)
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification	YES, No
Certification	ISI Marked	Yes, No
Dimension	Tape Width (mm)	10, 24, 48, 25.4, 50.8
	Tape Length (Meter)	10, 25, 50, 100, 60

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	30	15

Photocopier Paper With Printing-IS 14490 (40 ream)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Physical Characteristics	"ISO Brightness,percent,Min"	Any applicable numeric value
	"Moisture content,percent,Max"	Any applicable numeric value
	Opacity, percent, Min	Any applicable numeric value
	One minute cobb test, g/m2, Max	Any applicable numeric value
	Surface strength, Dennison(Wax Pick)	No pick on 12 A, "No pick on 13 A"
	Smoothness for both sides (Bendsten),ml/min	150 - 300
	"Ash content(900°C),percent by mass,Max"	Any applicable numeric value
	"Taber Stiffness ,Machine Direction(MD),Min"	Any applicable numeric value

Specification	Specification Name	Bid Requirement (Allowed Values)
	Taber Stiffness ,Cross Direction(CD),Min	Any applicable numeric value
	"Tear Index in mN m²/g,Machine Direction(MD),Min"	Any applicable numeric value
	"Tear Index in mN m²/g,Cross Direction(CD)Min,"	Any applicable numeric value
	"Tensile Index Machine Direction (MD) ,Nm/g, Min"	Any applicable numeric value
	Tensile Index Cross Direction(CD),Nm/g,Min	Any applicable numeric value
Size and GSM	Size of paper	A3, A4, A5, FS, B4, B5, Legal
	Grammage (GSM)(g/m2)	65, 70, 75, 80, any other
Quantity	Number of sheets in a pack(nos)	50, 100, 250, 500
	Net weight per pack (kg)	Any applicable numeric value

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	40	15

Desktop Calculator-Electronics (5 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Display	LCD, LED
Details of Digit	No. of digits (Min) (Nos)	10, 12
Physical Characteristics	Power Source	Battery and Solar (Dual), Battery Only
	Memory Capacity(Min) (Frames)	100 - 1000

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	5	15

Exam Pad (15 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
General features	Material	Plastic, wooden, Acrylic, Metal
Packaging details	Packaging Size (piece)	1, 2, 5, 10, 20

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	15	15

Correction Pens- White Fluid As Per IS:11992 (20 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Type of Correction Fluid	Type-1 Solvent Based, Type-2 Water Based
Quantity and Physical Characteristics	Fluid Quantity (ml)	7, 8, 9, 10, 12 Or higher

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	20	15

Double Sided Tape (25 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Adhesion	Adhesion	single side, double side
	Adhesion strength (N per 100 square mm Width),Min	1, 1.5, 2
Dimension	Length of tape on a roll (meter)	10, 25, 50, 100
	Width(mm)	10, 20, 25, 30, 35, 40
	Thickness(mm)	1.5, 2, 3
	Inner Diameter (ID) of Core (mm)	50, 75

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	25	15

Envelopes As Per IS:13892 (250 packet)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Indian Standard	IS:13892 latest, Non-Conforming to IS

Specification	Specification Name	Bid Requirement (Allowed Values)
Type	Material of Envelope	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper (white), Others, white super sunshine printing paper, Art paper, Handmade paper
Dimension and Size	Dimension excluding Flap (mm)	90 x 140, 90 x 152, 100 x 176, 105 x 230, 110 x 220, 114 x 162, 122 x 176, 162 x 229, 176 x 250, 220 X 310, 229 X 324, 240 X 330, 250 X 325, 250 X 353, 324 X 458, Non -conforming to IS
	Dimension excluding Flap (Non-conforming to IS) (mm)	100 X 230, 250 X 110, 280 X 120, 250 X 150, 250X 220, 200 X 250, 220 X 310, 240 X 330, 250 X 300, 250 X 325, 300 X 400, 280 X 360, 381 x 139.7, 279.4 x 381, 304.8 x 152.4, 355.6 x 152.4, 203.2 x 152.4, 304.8 x 457.2, 387.35 x 139.7, 120.65 x 146.05, 254 x 127, 304.8 x 254, 228.6 x 101.6, 406.4 x 304.8, NA, 279.4 x 127, 241.3 x 114.3, 254 x 114.3, 342.9 x 254, 355.6 x 254, 165.1 x 114.3, 309.88 x 127, 330.2 x 254, 584.2 x 421.64, 241.3 x 317.5, 289 x 230, 290 x 230
	Envelope Size Symbols	DL, C6, B6, C5, B5, C4, B4, C3, P1, P2, P3, NULL
	Grammage of Paper (GSM)	60 (Non IS), 70, 80 (Non IS), 90, 100 (Non IS), 120, 150, 110 (Non IS), 119 (Non IS), 170 (Non IS)
	Size of Envelope	SE4, SE5, SE6, SE7, SE8, SE10, Other
Colour and Printing	Printing as per Buyer's Requirement	With (Single colour), With (Multicolour), No Printing
Physical Characteristics	Cotton Lining	With, Without
	Preglued Flap	With, Without
	Lamination of Envelope	With, Without
	Cloth Lining With Jali	With, Without

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	250	15

Poker Or Awl-IS:10375 (15 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Test report Details	Availability of Test Reports from Central Govt/NABL/ILAC accredited Lab covering all the declared parameters as per IS specification	Yes, No
Material	Material of Handle	Mild Steel, Wood, Plastic
	Minimum Hardness of Blade Material (HRC)	45 - 65
Dimensions	Diameter of Handle	Any applicable numeric value
	Length of Blade	115 - 250
	Nominal Blade Diameter	3.8 - 8
	Nominal pointed Diameter (5 mm before tip)	1.9 - 4
	Overall Length of Poker	200 - 380

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	15	15

Scissors (20 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Handle Material	Plastic, Metal
Physical characteristics	Blade Length (mm)	Any applicable numeric value
	Overall Length (mm)	100 - 200
	Blade Thickness (mm)	1.8 - 2.5

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	20	15

Pins Or Tacks As Per IS: 5653 (10 box)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	ISI Marked	Yes, No
Dimensions	Pin Length x Pin Diameter	18 mm x 0.71 mm, 20 mm x 0.71 mm, 22 mm x 0.71 mm, 26mm x 0.71mm, 26mm x 0.80 mm, 28 mm x 0.80 mm, 30 mm x 0.80 mm, 32 mm x 0.80 mm
Packaging	Weight of pins in each cardboard (300 gsm) box (gram)	50, 100

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	10	15

Conference Folder (8 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of conference folder	PP, Leather, Jute, Rexine
Dimension	Spine Width (mm)	10 - 20
Physical Characteristics	Pocket for note pad and pen	Yes, No
	Closure	Loop, Magnetic, Steel Zip, Brass Zip, Without

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	8	15

Envelopes As Per IS:13892 (200 packet)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	Indian Standard	IS:13892 latest, Non-Conforming to IS
Type	Material of Envelope	Kraft Paper, Machine Glazed Cover Paper, Ledger Paper with plastic coating inside, Maplitho Printing Paper (white), Others, white super sunshine printing paper, Art paper, Handmade paper
Dimension and Size	Dimension excluding Flap (mm)	90 x 140, 90 x 152, 100 x 176, 105 x 230, 110 x 220, 114 x 162, 122 x 176, 162 x 229, 176 x 250, 220 X 310, 229 X 324, 240 X 330, 250 X 325, 250 X 353, 324 X 458, Non -conforming to IS
	Dimension excluding Flap (Non-conforming to IS) (mm)	100 X 230, 250 X 110, 280 X 120, 250 X 150, 250X 220, 200 X 250, 220 X 310, 240 X 330, 250 X 300, 250 X 325, 300 X 400, 280 X 360, 381 x 139.7, 279.4 x 381, 304.8 x 152.4, 355.6 x 152.4, 203.2 x 152.4, 304.8 x 457.2, 387.35 x 139.7, 120.65 x 146.05, 254 x 127, 304.8 x 254, 228.6 x 101.6, 406.4 x 304.8, NA, 279.4 x 127, 241.3 x 114.3, 254 x 114.3, 342.9 x 254, 355.6 x 254, 165.1 x 114.3, 309.88 x 127, 330.2 x 254, 584.2 x 421.64, 241.3 x 317.5, 289 x 230, 290 x 230
	Envelope Size Symbols	DL, C6, B6, C5, B5, C4, B4, C3, P1, P2, P3, NULL
	Grammage of Paper (GSM)	60 (Non IS), 70, 80 (Non IS), 90, 100 (Non IS), 120, 150, 110 (Non IS), 119 (Non IS), 170 (Non IS)
	Size of Envelope	SE4, SE5, SE6, SE7, SE8, SE10, Other
Colour and Printing	Printing as per Buyer's Requirement	With (Single colour), With (Multicolour), No Printing
Physical Characteristics	Cotton Lining	With, Without
	Preglued Flap	With, Without
	Lamination of Envelope	With, Without
	Cloth Lining With Jali	With, Without

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	200	15

Round Head Fasteners-Drawing Board Pin-IS 5205 (10 packet)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Certification	ISI Marked	Yes, No
Test Report Details	Availability of Test Reports from Central Govt./NABL/ILAC accredited Lab	Yes, No
Head Diameter	Head Diameter (mm)	12, 18, 22
Packaging	Number of pins per pack	50, 100, 200
	Number of Packets in Bulk Package	50, 100, 200, 500

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	10	15

Glue Stick (50 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Net Content and Shelf Life	Net content of the stick (Grams)	8, 15, 25, 35, 40, 50 Or higher
	Shelf life	12 - 24
Packing	Enclosure	Plastic with lid, ABS plastic with lid
	No of sticks in a pack (Nos.)	Pack of 5, Pack of 10, Pack of 20

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	50	15

Gel Pen (25 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Physical Characteristics	Writing Length (Meter)	100 - 3000
	TC Ball Tip (mm)	0.5, 0.7
	Line Width (mm)	0.3, 0.5

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	25	15

Transparent Tape As Per IS: 13262 (30 pieces)

Brand Type	Registered Brand
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Test Report Details	Availability of Test Reports from Central Govt./State Govt/NABL/IL AC accredited Lab covering all the Declared Parameters as per IS Specification	YES, No
Certification	ISI Marked	Yes, No
Dimension	Tape Width (mm)	10, 24, 48, 25.4, 50.8
	Tape Length (Meter)	10, 25, 50, 100, 60

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	30	15

Paper Weights (10 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material	Glass, Stone, Polymer
Weight	Weight (approx.) (gm)	100, 125, 150, 175, 200
Transparency	Transparency	Transparent, Opaque
General Characteristics	Art work/Logo inside of the shell	Any applicable text(s)

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	10	15

Conference Folder (8 pieces)

Brand Type	Unbranded
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Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Bid Requirement (Allowed Values)
Material	Material of conference folder	PP, Leather, Jute, Rexine
Dimension	Spine Width (mm)	10 - 20
Physical Characteristics	Pocket for note pad and pen	Yes, No
	Closure	Loop, Magnetic, Steel Zip, Brass Zip, Without

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****Nellore	8	15

Special terms and conditions-Version:2 effective from 08-04-2021-Version:1 effective from 04-05-2020-Version:1 effective from 04-05-2020 for category Photocopier Paper With Printing-IS 14490

- Subject to provisions of Public Procurement (preference to `Make in India`) order 2017 notified vide Department of Industrial Policy and Promotion Ministry of Commerce and Industry order dated 31st July 2018 the following types of Paper Paper Board and Newsprint where sufficient domestic manufacturing capacity and local competition is available minimum local content is specified as below:
Type of Paper - Photocopier Paper with Printing
Relevant BIS Standard - IS 14490:1997
Minimum Local Content (%) - 75, The minimum local content shall be reckoned with reference to ex-factory price (pre-GST) on which the manufacturer has paid GST., The Public Procurement of paper for office supplies and printing of textbooks should be certified to be manufactured in India by paper mill that does not import more than 25% of its total raw material consumed.
- The minimum local content shall be reckoned with reference to ex-factory price (pre-GST) on which the manufacturer has paid GST.
- The Public Procurement of paper for office supplies and printing of textbooks should be certified to be manufactured in India by paper mill that does not import more than 25% of its total raw material consumed.

Buyer Added Bid Specific Additional Terms and Conditions

1. Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---