

## Bid Document

| Bid Details  |  |
|--|--|
| <b>Bid End Date/Time</b>   | 26-08-2021 14:00:00  |
| <b>Bid Opening Date/Time</b>   | 26-08-2021 14:30:00  |
| <b>Bid Life Cycle (From Publish Date)</b>                                    | 90 (Days)  |
| <b>Bid Offer Validity (From End Date)</b>                                    | 50 (Days)  |
| <b>Ministry/State Name</b>   | Uttar Pradesh  |
| <b>Department Name</b>   | Paschimanchal Vidyut Vitaran Nigam Limited (pvvnl), Meerut   |
| <b>Organisation Name</b>   | N/a  |
| <b>Office Name</b>   | Md Office  |
| <b>Item Category</b>   | Manpower Outsourcing Services - Fixed Remuneration - Admin; Computer Operator; Graduate  |
| <b>Contract Period</b>   | 6 Month(s)   |
| <b>Past Experience of Similar Services required</b>                          | Yes  |
| <b>MSE Exemption for Years of Experience and Turnover</b>                    | No   |
| <b>Startup Exemption for Years of Experience and Turnover</b>                | No   |
| <b>SHG Exemption for Years of Experience and Turnover</b>                    | No   |
| <b>Document required from seller</b>   | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| <b>Bid to RA enabled</b>   | No   |
| <b>Time allowed for Technical Clarifications during technical evaluation</b> | 2 Days   |
| <b>Floor Price</b>   | This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.   |
| <b>Evaluation Method</b>   | Total value wise evaluation  |

### EMD Detail

|               |                     |
|---------------|---------------------|
| Advisory Bank | State Bank of India |
|---------------|---------------------|

|                   |       |
|-------------------|-------|
| EMD Percentage(%) | 1.00  |
| EMD Amount        | 45466 |

#### ePBG Detail

|                                     |                      |
|-------------------------------------|----------------------|
| Advisory Bank                       | PUNJAB NATIONAL BANK |
| ePBG Percentage(%)                  | 1.00                 |
| Duration of ePBG required (Months). | 6                    |

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### Beneficiary:

SE, EDC SAMBHAL

SE, EDC SAMBHAL, 132 KV S/S COMPOUND, HYDEL COLONY, MORADABAD ROAD, CHANDAUSI  
(Anil Kumar Singh)

#### Splitting

Bid splitting not applied.

1. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

#### Additional Qualification/Data Required

#### Manpower Outsourcing Services - Fixed Remuneration - Admin; Computer Operator; Graduate ( 48 )

#### Technical Specifications

| Specification             | Values                                |
|---------------------------|---------------------------------------|
| <b>Core</b>               |                                       |
| Type of Function          | Admin                                 |
| List of Profiles          | Computer Operator                     |
| Educational Qualification | Graduate                              |
| Specialization            | Commerce , Economics , Arts , Science |
| Post Graduation           | Not Required                          |
| Specialization for PG     | Not Applicable                        |

| Specification                  | Values       |
|--------------------------------|--------------|
| Experience                     | 0 to 3 Years |
| State                          | NA           |
| District                       | NA           |
| Zipcode                        | NA           |
| <b>Addon(s)</b>                |              |
| <b>Additional Details</b>      |              |
| Title for Optional Allowance 1 | DA           |
| Title for Optional Allowance 2 | WC           |

### Additional Specification Documents

### Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address                             | Number of Resources to be hired of above mentioned technical specification | Additional Requirement  |
|-------|-----------------------------|-------------------------------------|--|---|
| 1     | Anil Kumar Singh            | 244412,132 KV HYDEL COLONY, SAMBHAL | 48   | <ul style="list-style-type: none"> <li>• Basic monthly pay (INR) exclusive of GST : 7085</li> <li>• Bonus (INR Monthly) : 0</li> <li>• ELDI (INR Monthly) : 0</li> <li>• EPF Admin Charges (INR Monthly) : 1454.05</li> <li>• ESI (INR Monthly) : 0</li> <li>• Provident Fund (INR Monthly) : 0</li> <li>• Optional Allowances 1 (INR Monthly) : 4100</li> <li>• Optional Allowances 2 (INR Monthly) : 195.73</li> <li>• Optional Allowances 3 (INR Monthly) : 0</li> <li>• Tenure/ Duration of Employment : 6</li> </ul> |

## Buyer Added Bid Specific Additional Terms and Conditions

1. AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.
2. Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name SE EDC SAMBHAL Account No. 2867002100017563 IFSC Code PUNB0286700 Bank Name P N B CHANDAUJI Branch address MORADABAD GATE CHANDAUJI.  
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.
3. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
4. To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): REGISTRATION IN LABOUR , EPF, WC, GST, A CLASS, INCOME TAX, HASIYAT MORE THAN 1 CRORE, ADHAAR, PAN, SAME WORK EXPERIENCE CERTIFICATE..
5. OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**