

Bid Document

| Bid Details | |
|--|---|
| Bid End Date/Time | 16-08-2021 13:00:00 |
| Bid Opening Date/Time | 16-08-2021 13:30:00 |
| Bid Life Cycle (From Publish Date) | 90 (Days) |
| Bid Offer Validity (From End Date) | 30 (Days) |
| Ministry/State Name | Ministry Of Home Affairs |
| Department Name | Na |
| Organisation Name | N/a |
| Office Name | Directorate Of Ip&t |
| Total Quantity | 10608 |
| Item Category | maplitho paper as per IS:1848(Part 1) |
| Minimum Average Annual Turnover of the Bidder | 6 Lakh (s) |
| OEM Average Turnover (Last 3 Years) | 48 Lakh (s) |
| MSE Exemption for Years of Experience and Turnover | No |
| Startup Exemption for Years of Experience and Turnover | No |
| Document required from seller | Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Past Performance | 10 % |
| Bid to RA enabled | Yes |
| Time allowed for Technical Clarifications during technical evaluation | 2 Days |
| Inspection Required (By Empanelled Inspection Authority / Agencies pre-registered with GeM) | No |
| Evaluation Method | Total value wise evaluation |

EMD Detail

| | |
|----------|----|
| Required | No |
|----------|----|

ePBG Detail

| | |
|----------|----|
| Required | No |
|----------|----|

Splitting

Bid splitting not applied.

Reserved for Make In India products

| | |
|-------------------------------------|-----|
| Reserved for Make In India products | Yes |
|-------------------------------------|-----|

MSE Purchase Preference

| | |
|-------------------------|-----|
| MSE Purchase Preference | Yes |
|-------------------------|-----|

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

2. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

3. Bid reserved for Make In India products: : Procurement under this bid is reserved for purchase from Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. However, eligible micro and small enterprises will be allowed to participate. The minimum local content to qualify as a class 1 local supplier is denoted in the bid document. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020 . In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

4. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25%(selected by Buyer) percentage of total QUANTITY.

5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or

similar Category Products for 10% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Maplitho Paper As Per IS:1848(Part 1) (10608 kilogram)

(Minimum 80% Local content required for MII compliance)

| | |
|------------|------------------|
| Brand Type | Registered Brand |
|------------|------------------|

Technical Specifications

[* As per GeM Category Specification](#)

| Specification | Specification Name | Bid Requirement (Allowed Values) |
|---------------------|--|----------------------------------|
| Test Report Details | Water Marking/Security fibre on Maplitho paper | NA |
| Size and Dimension | GSM of Paper | 70 |
| | Width of sheet (mm) | 510 |
| | Width of Reel (mm) | 508, 594, 585, NA |
| | Length of sheet (mm) | 760 |
| Physical Properties | Brightness (%) | 82.0 - 95.0 Or higher |
| | Tear Index MD (Nm.m²/g) | 3.5 - 5.0 Or higher |
| | Tear Index CD (Nm.m²/g) | 4.0 - 6.5 Or higher |
| | Tensile Index MD (Nm/g) | 30.0 - 50.0 Or higher |
| | Tensile Index CD (Nm/g) | 20.0 - 40.0 Or higher |
| | Double fold MD (Nm/g) | 15.0 - 40.0 Or higher |
| | Double fold CD (Nm/g) | 10.0 - 30.0 Or higher |
| | Opacity (%) | 85.0 - 95.0 Or higher |
| | Smoothness (Bendtsen) (ml/min) | 150.0 - 150.0 Or lower |
| | Cobb test (one minute)Max Avg (g/m²) | 15.0 - 25.0 Or lower |
| Packing | Packing | In SHEET |

Consignees/Reporting Officer and Quantity

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|---------|----------|---------------|
|-------|-----------------------------|---------|----------|---------------|

| S.No. | Consignee/Reporting Officer | Address | Quantity | Delivery Days |
|-------|-----------------------------|---|----------|---------------|
| 1 | P.Elango | 744101, Directorate of IP&T Kamraja road | 10608 | 15 |

Special terms and conditions-Version:2 effective from 26-04-2021-Version:1 effective from 04-05-2020-Version:1 effective from 04-05-2020-Version:1 effective from 04-05-2020 for category maplitho paper as per IS:1848(Part 1)

1. If watermarking is requested by the buyer, size and location will be intimated to the Seller by the buyer through e-mail separately.
2. The order will be treated as completed with variation of +/-2% of ordered quantity against purchase order subject to fulfillment of other conditions of product details.
Subject to provisions of Public Procurement (preference to 'Make in India'), order 2017 notified vide Department of Industrial Policy and Promotion, Ministry of Commerce and Industry order dated 31st July, 2018, the following types of Paper, Paper Board and Newsprint where sufficient domestic manufacturing capacity and local competition is available, minimum local content is specified as below:
Type of Paper - Maplitho paper
Relevant BIS Standard - IS1848:2007
Minimum Local Content (%) - 75, The minimum local content shall be reckoned with reference to ex-factory price (pre-GST) on which the manufacturer has paid GST., The Public Procurement of paper for office supplies and printing of textbooks should be certified to be manufactured in India by paper mill that does not import more than 25% of its total raw material consumed.
2. Subject to provisions of Public Procurement (preference to 'Make in India'), order 2017 notified vide Department of Industrial Policy and Promotion, Ministry of Commerce and Industry order dated 31st July, 2018, the following types of Paper, Paper Board and Newsprint where sufficient domestic manufacturing capacity and local competition is available, minimum local content is specified as below:
Type of Paper - Maplitho paper
Relevant BIS Standard - IS1848:2007
Minimum Local Content (%) - 75
3. The minimum local content shall be reckoned with reference to ex-factory price (pre-GST) on which the manufacturer has paid GST.
4. The Public Procurement of paper for office supplies and printing of textbooks should be certified to be manufactured in India by paper mill that does not import more than 25% of its total raw material consumed.

Buyer Added Bid Specific Additional Terms and Conditions

1. IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.
2. **NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.
3. Scope of supply (Bid price to include all cost components) : Only supply of Goods
4. ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.
5. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
6. The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.
7. To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): 70 GSM LATEST TEST REPORT & BIS COPY .
8. Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

9. The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:

- (i) Single order of at least 35% of estimated bid value; or
- (ii) Two orders of at least 20% each of estimated bid value; or
- (iii) Three orders of at least 15% each of estimated bid value.

Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---