



Dated: 27-07-2021

Bid Document

Bid Details			
Bid End Date/Time	11-08-2021 17:00:00		
Bid Opening Date/Time	11-08-2021 17:30:00		
Bid Life Cycle (From Publish Date)	90 (Days)		
Bid Offer Validity (From End Date)	30 (Days)		
Ministry/State Name	Gujarat		
Department Name	Education Department Gujarat		
Organisation Name	Commissionerate Of Technical Education		
Office Name	Government Polytechnicnavsari		
Item Category	Cleaning, Sanitation and Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, dusting); Indoor , Cleaning, Sanitation and Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, dusting); Outdoor , Cleaning, Sanitation and Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; Deep Cleaning; Indoor , Manpower Outsourcing Services - Minimum wage - Unskilled; Others; Mali/Gardner Helper , Manpower Outsourcing Services - Fixed Remuneration - Others; Office Peon; High School		
Contract Period	1 Year(s)		
Past Experience of Similar Services required	Yes		
MSE Exemption for Years Of Experience and Turnover	Yes		
Startup Exemption for Years Of Experience and Turnover	Yes		
SHG Exemption for Years of Experience and Turnover	No		
Document required from seller	Experience Criteria, Bidder Turnover, Certificate (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer		
Bid to RA enabled	No		
Time allowed for Technical Clarifications during technical evaluation	5 Days		
Estimated Bid Value	1272582.61		
Evaluation Method	Total value wise evaluation		

EMD Detail

Advisory Bank	HDFC Bank
EMD Percentage(%)	0.50
EMD Amount	6363

ePBG Detail

Advisory Bank	HDFC Bank
ePBG Percentage(%)	1.00
Duration of ePBG required (Months).	14

- (a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.
- (b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

store officer

GOVERNMENT POLYTECHNICNAVSARI, Education Department Gujarat, Commissionerate of Technical Education, (Ketankumar Thakorbhai Patel)

Splitting

Bid splitting not applied.

- 1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
- 3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
- 4. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Geographical presence: Registered Office or one of the Branch Offices at X locations Government

Polytechnic Navsari

At. Matwad, Vansi kara faliya, Dandi road - 396 439

link for location:- https://goo.gl/maps/mvo5u9kRW1BuQwmX7

Pre Bid Detail(s)

Pre-Bid Date and Time	Pre-Bid Venue
03-08-2021 12:00:00	Government Polytechnic, Navsari

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Indoor (23848)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Indoor
Area Inclusions	Laboratories
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
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S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	23848	Consumables to be provided by Service Provider: 23848 High End Machinery & Equipment to be provided by Service Provider: 23848 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Indoor (2152)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Indoor
Area Inclusions	Workshops
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	2152	Consumables to be provided by Service Provider: 2152 High End Machinery & Equipment to be provided by Service Provider: 2152 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Indoor (20901)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Indoor
Area Inclusions	Common area/Lobby/Reception/Waiting Area
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	20901	Consumables to be provided by Service Provider: 20901 High End Machinery & Equipment to be provided by Service Provider: 20901 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Indoor (3029)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Indoor
Area Inclusions	Staircase/Lifts/Escalators
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	3029	Consumables to be provided by Service Provider: 3029 High End Machinery & Equipment to be provided by Service Provider: 3029 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Indoor (2063)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Indoor
Area Inclusions	Pantry/Cafeteria/Kitchen
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.N	o. Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	2063	Consumables to be provided by Service Provider: 2063 High End Machinery & Equipment to be provided by Service Provider: 2063 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Indoor (26114)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Indoor
Area Inclusions	Cabin/Work Stations area/OPD/Conference halls
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

	S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1		Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	26114	Consumables to be provided by Service Provider: 26114 High End Machinery & Equipment to be provided by Service Provider: 26114 Frequency in each cycle: 2 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Outdoor (12152)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Outdoor
Area Inclusions	Garden
Floor Type	Not Applicable
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.N	No. Consignee/Report	i Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	12152	Consumables to be provided by Service Provider: 12152 High End Machinery & Equipment to be provided by Service Provider: 12152 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; Deep Cleaning; Indoor (3848)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	Deep Cleaning
Type of Area	Indoor
Area Inclusions	Restrooms/Washrooms
Floor Type	Normal Stone/Ceramic tile/Cemented Floor
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	3848	 Consumables to be provided by Service Provider: 3848 High End Machinery & Equipment to be provided by Service Provider: 3848 Frequency in each cycle: 2 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Outdoor (56862)

Technical Specifications

Specification	Values	
Core		
Type of Space	Office/Commercial/Institutions/Residential	
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)	
Type of Area	Outdoor	
Area Inclusions	Roads	
Floor Type	Not Applicable	
Type of Cycle	Daily	
Addon(s)		
Consumables to be provided by Service Provider	Yes	
High End Machinery & Equipment to be provided by Service Provider	Yes	

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	56862	Consumables to be provided by Service Provider: 56862 High End Machinery & Equipment to be provided by Service Provider: 56862 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Outdoor (9038)

Technical Specifications

Specification	Values
Core	
Type of Space	Office/Commercial/Institutions/Residential
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)
Type of Area	Outdoor
Area Inclusions	Parking
Floor Type	Not Applicable
Type of Cycle	Daily
Addon(s)	
Consumables to be provided by Service Provider	Yes
High End Machinery & Equipment to be provided by Service Provider	Yes

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	9038	Consumables to be provided by Service Provider: 9038 High End Machinery & Equipment to be provided by Service Provider: 9038 Frequency in each cycle: 1 Number of working days in a month: 24 Number of cycles during Contract Period: 288

Cleaning, Sanitation And Disinfection Service - Outcome Based - Office/Commercial/Institutions/Residential; General Cleaning (Sweeping, Mopping, Dusting); Outdoor (41324)

Technical Specifications

Specification	Values			
Core				
Type of Space	Office/Commercial/Institutions/Residential			
Nature of Service	General Cleaning (Sweeping, Mopping, dusting)			
Type of Area	Outdoor			
Area Inclusions	Roof			
Floor Type	Not Applicable			
Type of Cycle	Weekly			
Addon(s)				
Consumables to be provided by Service Provider	Yes			
High End Machinery & Equipment to be provided by Service Provider	Yes			

Additional Specification Documents

S.No.	Consignee/Reporti ng Officer	Address	Area in Sq. ft. of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	41324	Consumables to be provided by Service Provider: 41324 High End Machinery & Equipment to be provided by Service Provider: 41324 Frequency in each cycle: 1 Number of working days in a month: 4 Number of cycles during Contract Period: 48

Manpower Outsourcing Services - Minimum Wage - Unskilled; Others; Mali/Gardner Helper (${f 1}$)

Technical Specifications

Specification	Values			
Core				
Skill Category	Unskilled			
Type of Function	Others			
List of Profiles	Mali/Gardner Helper			
Educational Qualification	Not Required			
Specialization	Not Required			
Post Graduation	Not Required			
Specialization for PG	Not Applicable			
Experience	0 to 3 Years			
State	NA			
Zipcode	NA			
District	NA			
Addon(s)				
Additional Details				
Title for Optional Allowances 2	0			
Title for Optional Allowances 3	0			
Designation	Mali/Gardner Helper			

Specification	Values
Title for Optional Allowances 1	0

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporti ng Officer	Address	Number of Resources to be hired of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	1	 Minimum daily wage (INR) exclusive of GST: 340.2 Bonus (INR per day): 0 ELDI (INR per day): 0 EPF Admin Charge (INR per day): 0 Optional Allowances 1 (INR per day): 0 Optional Allowances 2 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Optional Allowances 3 (INR per day): 0 Tonumber day): 0 Provident Fund (INR per day): 0 Number of working days in a month: 24 Tenure/ Duration of Employment (in months): 11

Manpower Outsourcing Services - Fixed Remuneration - Others; Office Peon; High School ($\bf 5$)

Technical Specifications

Specification	Values
Core	
Type of Function	Others

Specification	Values	
List of Profiles	Office Peon	
Educational Qualification	High School	
Specialization	Not Required	
Post Graduation	Not Required	
Specialization for PG	Not Applicable	
Experience	0 to 3 Years	
State	NA	
District	NA	
Zipcode	NA	
Addon(s)		
Additional Details		
Title for Optional Allowance 2	0	
Designation	Office Peon	
Title for Optional Allowance 1 0		
Title for Optional Allowance 3		

Additional Specification Documents

	S.No.	Consignee/Reporti ng Officer	Address	Number of Resources to be hired of above mentioned technical specification	Additional Requirement
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S.No.	Consignee/Reporti ng Officer	Address	Number of Resources to be hired of above mentioned technical specification	Additional Requirement
1	Ketankumar Thakorbhai Patel	396445,GOVERNMENT POLYTECHNIC AT POST MATWAD DANDI ROAD NAVSARI	5	Basic monthly pay (INR) exclusive of GST: 8356.8 Bonus (INR Monthly): 0 ELDI (INR Monthly): 0 EPF Admin Charges (INR Monthly): 0 ESI (INR Monthly): 0 Provident Fund (INR Monthly): 0 Optional Allowances 1 (INR Monthly): 0 Optional Allowances 2 (INR Monthly): 0 Optional Allowances 3 (INR Monthly): 0 Tenure/ Duration of Employment: 11

Buyer Added Bid Specific Additional Terms and Conditions

- 1. **NET WORTH:** Net Worth of the OEM should be positive as per the last audited financial statement.
- 2. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.
- 3. Bidders can also submit the EMD with Account Payee Demand Draft in favour of Principal Government Polytechnic Navsari payable at Principal Government Polytechnic Navsari.

 Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
- 4. Bidders can also submit the EMD with Banker's Cheque in favour of Principal Government Polytechnic Navsari payable at Principal Government Polytechnic Navsari.

 Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand

names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the <u>General Terms and Conditions</u>, conditons stipulated in Bid and <u>Service Level</u>
<u>Agreement</u> specific to this Service as provided in the Marketplace. However in case if any condition specified in
General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will
over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---