Visa Officer

National Immigration Service

Government of Panama

RE: GProCongress II

[ORGANIZATION NAME] has written this letter to inform you that [NAME], holder of Passport number [PASSPORT NUMBER], issued by [COUNTRY], is a part of our organization, and he/she will be attending GProCongress II, organized by RREACH, in Panama City, Panama from November 12-17, 2023.

This letter is written at the request of [NAME], to comply with the requirement of the Panamanian National Immigration Service, in hopes that the visa requested for his/her participation in the GProCongress II can be provided for the dates indicated.

[ORGANIZATION NAME] is aware of, and fully supports, [NAME]’s attendance at GProCongress II.

Upon his/her return after the Congress, [NAME] will continue with his/her work in [ORGANIZATION NAME] in [COUNTRY].

Thank you for your time and attention to this matter.

Yours faithfully,

[SIGNATURE OF ORGANIZATION REPRESENTATIVE]

[PRINTED NAME OF ORGANIZATION REPRESENTATIVE]