

HR Tool Interne Positionsvermittlung

Week 1

Progress Report

Tasks	Progress
Meet Team, Tutor and Client	Completed
Prepare first draft of requirements	Completed
Research Technology Stack	In progress, depends on the meeting with HiZ in the coming week. We have researched on some technologies but it all depends on the outcome of the meeting with HiZ.

Week 1 Report - Week1 - Member wise contribution

HR Tool Interne Positionsvermittlung

Week 1 (May 5 - 14) , SE 2017

Tasks and Time Log

First name	Surname	Immatriculation Number	Email	Hours	Tasks
Mohammed Adnan	Sirur	2566451	s8mosiru@stud.uni-saarland.de	19	<ol style="list-style-type: none"> 1) Co-ordinated with the whole team, setup internal meetings. 2) Attended initial team meeting to discuss the outline of the project and prepare for the meeting with the tutor 3) Attended meeting with Tutor to discuss the POA , client meeting and the requirements questionnaire 4) Attended internal team meeting to prepare requirements questionnaire 5) Prepared a set of requirements questionnaire 6) Provided valuable inputs for the requirements document during team meeting to create requirements document 7) Attended and lead the requirements gathering client meeting 8) Researched on the technology stack for the project 9) Co-ordinated with the team to get the requirements draft ready 10) Reviewed the requirements draft to ensure its in-line with the actual project requirements
Gopinath	Mylapura Anjaneyareddy	2562765	s8gomyla@stud.uni-saarland.de	14	<ol style="list-style-type: none"> 1) Attended initial team meeting to discuss the outline of the project and prepare for the meeting with the tutor 2) Reached out to the tutor, attended meeting with Tutor to discuss the POA , client meeting and the requirements questionnaire 3) Attended internal team meeting to prepare requirements questionnaire 4) Prepared a set of requirements questionnaire 5) Attended the requirements gathering client meeting 6) Worked with team to provide inputs for the requirements document 7) Along with other team members , wrote the first draft of the requirements document
Subhashini	Jantwal	2565718	s8sujant@stud.uni-saarland.de	19	<ol style="list-style-type: none"> 1) Attended initial team meeting to discuss the outline of the project and prepare for the meeting with the tutor 2) Attended meeting with Tutor to discuss the POA , client meeting and the requirements questionnaire 3) Attended internal team meeting to prepare requirements questionnaire 4) Prepared a set of requirements questionnaire 5) Arranged for the Client Meeting - have been coordinating with the client 6) Attended the requirements gathering client meeting 7) Co-ordinated with the team to get the requirements draft ready 8) Worked with team to provide inputs for the requirements document 9) Along with other team members , wrote the first draft of the requirements document 10) Prepared the time log sheet with inputs from the team
Muhammad	Hamid	2566834	s8muhami@stud.uni-saarland.de	14	<ol style="list-style-type: none"> 1) Attended initial team meeting to discuss the outline of the project and prepare for the meeting with the tutor 2) Attended meeting with Tutor to discuss the POA , client meeting and the requirements questionnaire 3) Attended internal team meeting to prepare requirements questionnaire 4) Prepared a set of requirements questionnaire 5) Attended the requirements gathering client meeting 6) Worked with team to provide inputs for the requirements document 7) Provided valuable inputs for the requirements document during team meeting to create requirements document
Jayanth Jain Hassan	Ajithkumar	2567642	s8jahass@stud.uni-saarland.de	10	<ol style="list-style-type: none"> 1) Attended initial team meeting to discuss the outline of the project and prepare for the meeting with the tutor 2) Attended internal team meeting to prepare requirements questionnaire 3) Prepared a set of requirements questionnaire 4) Attended the requirements gathering client meeting 5) Worked with team to provide inputs for the requirements document 6) Along with other team members , wrote the first draft of the requirements document