Use Cases for Software Engineering Project P32
"HR Tool Interne Positionsvermittlung"

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Use Case Scenarios for Job Seeker

Use Case : Job Seeker Sign-in
Primary Actor : A visitor, Server
Goal in Context : A visitor needs to Sign-in to the portal as a Job Seeker.
Precondition :   1. A visitor can create a new Job Seeker account.
                 2. The job seeker account can be stored in a data base.
                 3. Current visitor is not authenticated as a Job Seeker or a recruiter or an admin
Trigger: The visitor clicks on the "Register" button.

Scenario :
1. The visitor clicks on "Register" button.
2. Immediately a new tab appears requesting the visitor to provide his personal information.
3. The visitor inputs his details and clicks on checkbox agreeing to Terms and Condition and clicks on submit button.
4. The request will be sent to server and server adds user information in the database.
5. Server responds stating that "registration successful" to the visitor and he will be directed to login page.
6. A mail will be sent to the specified mail ID confirming the successful registration of Job Seeker.

Exceptions:
1. The given username (or email address) already exists; the Visitor is informed of the problem, and is given the option to choose a different username, or attempt to login with the username (in case they had forgotten they already had an account).

Priority: Very High
Availability : Second Iteration
Frequency of Usage : Very High

Use Case : Job Seeker authorization
Primary Actor :A visitor, A Job Seeker, Server
Goal in Context : A visitor can log in with certain credentials to become a Job seeker
Precondition :1. The Job seeker has access to the web page; there is a list of existing Job Seekers in the Server.
                 2. The visitor is registered in the portal.

Scenario Details :
1. A visitor visits the webpage, and goes to the login page.
2. A visitor enters in a username and password and clicks on Login button.
3. The visitor credentials will be submitted to the server.
4. The server checks their username and password against the list of existing job seeker accounts and verifies the information provided.
5. The server updates the visitor's session to indicate that they are an authorized job seeker.
6. The visitor becomes a job seeker and is redirected to his profile.

Exceptions:
1. The entered credentials are invalid; the visitor is informed and is prevented from continuing.
2. The job seeker account found is blocked from authorizing; an error message is displayed to the visitor.

Priority: Very High
Availability : Second Iteration
Frequency of Usage : Very High

Use Case : Job Seeker completes his profile.

Primary Actor : A Job seeker, The Server
Goal in Context : The Job Seeker has to complete his profile for his profile to be visible to the recruiter.
Precondition : 1. The Job Seeker has registered to the portal.
                 2. The Job seeker has logged in for the first time.
Trigger: The Job Seeker logs into the portal.

Scenario Details :
1. When Job Seeker logs in for the first time an empty form will be displayed to him.
2. This new form contains all the mandatory and optional fields which Job Seeker has to input.
3. The Job Seeker inputs all the information and clicks on the save button.
4. The request is sent to the server and the server saves his information in the database.
5. His updated information will be shown from then on to the Job Seeker.

Exceptions:
1. All the mandatory fields are not filled by the visitor; Portal will error out stating all the mandatory fields must be filled compulsorily.

Priority: Very High
Availability : Second Iteration
Frequency of Usage : Very High

Use Case : Job Seeker updates his profile information

Primary Actor :A Job Seeker
Goal in Context : The Job seeker can update his information on the portal.
Precondition : 1. The Job seeker has a user account on the portal and is logged in.
                 2. The Job Seeker profile is not disabled.
Trigger: Job seeker clicks on the pencil image next to the appropriate field.

Scenario Details :
1. The Job Seeker will be displayed with his current information.
2. When he wishes to edit a field, he clicks on the pencil image displayed next to the appropriate field.
3. Job Seeker edits the field and clicks on the save button.
4. The request will be sent to the server and server saves the modified information.
5. The modified information gets updated on the Job Seeker profile.

Exceptions:
1. The job seeker doesn't have the permission to edit his information(eg: his account is disabled); an error message is displayed.

Priority: High
Availability : Second Iteration
Frequency of Usage : Low

Use Case: Job Seeker uploads his CV

Primary Actor : A Job seeker, The Server
Goal in Context : The Job Seeker needs to upload the CV for profile completion.
Precondition : 1. The Job Seeker has to be logged in.
2. CV has to be in PDF format.

Scenario Details :
1. The Job Seeker will fill all the fields for his profile completion. Along with that he has to upload a CV.
2. A warning will be displayed which states what all fields should not be present in the CV.
3. A job seeker uploads the CV and other fields and clicks submit.
4. The Web Page will check for the format of the file and ensures that its a PDF file and submit the data to server.
5. The server will store the CV under the appropriate section.

Exceptions:
1. The Web page will error out if the file format is not PDF.
2. The portal will not filter the uploaded CV. Its job seeker responsibility to ensure that.

Priority: Very High
Availability : Second Iteration
Frequency of Usage : Very High

Use Case : Job Seeker disables his profile

Primary Actor : A Job seeker, Server
Goal in Context : The job seeker once he logs in, he can disable his profile in the portal.
Precondition : 1. The Job seeker has access to the web page; there is a list of existing Job Seekers in the
Server.
2. The Job Seeker has logged into his account.
3. The Job Seeker profile is enabled.
Trigger: The Job Seeker clicks on "Settings" -> "Disable Profile" button in his profile.

Scenario Details :
1. The job seeker clicks on the "Settings" -> "Disable profile".
2. The request is sent to the server to disable the job seeker profile. The Server will process the request.

3. The Server will send the approval of the request to the job seeker.
4. The Job seeker profile will be disabled and his profile won't be visible to any recruiter.

Exceptions : Disabling is not possible if his account is already disabled.

Priority: Medium
Availability : Second Iteration
Frequency of Usage : Medium

Use Case : Job Seeker enables his profile.

Primary Actor : A Job seeker, Server

Goal in Context : The job seeker once he logs in, he can enable his profile in the portal.

Precondition :   1. The Job seeker has access to the web page; there is a list of existing Job Seekers in the Server.

2. The Job Seeker has logged into his account.

3. The Job seeker profile is disabled.

Trigger: The Job Seeker clicks on "Settings" -> "Enable Profile" button in his profile.

Scenario Details :
1. The job seeker clicks on the "Settings" -> "Enable Profile".
2. A request is sent to the server to enable the job seeker profile. The Server will process the request.
3. The Server will send the approval of the request to the job seeker.
4. The Job seeker profile will be enabled and his profile will be visible to authorized recruiter from then on and he could edit his profile.

Exceptions : Enabling is not possible if his account is already enabled.

Priority: Medium
Availability : Second Iteration
Frequency of Usage : Medium

Use Case : Job Seeker changes his password

Primary Actor : The Job seeker, Server

Goal in Context : The job seeker once he logs in, he can change his password.

Precondition : 1. The Job seeker has access to the web page; there is a list of existing Job Seekers in the

Server.

2. The Job Seeker has logged into his account.

Trigger: The Job Seeker clicks on "Settings" -> "Change Password" buttons in his profile.

Scenario Details :
1. The job seeker clicks on the "Settings" -> "Change Password" buttons in his profile.
2. A new page appears requesting the Job Seeker to input Current Password, new password and confirm new password.

3. The Job Seeker inputs all the 3 fields and clicks on save button.
4. The request is sent to server to change the job seeker password. The Server will process the request.
5. The Server will send the approval of the request to the job seeker.
6. The Job Seeker password is successfully changed.

Exceptions : Change password won't be successful if the new password and confirm new password don't match.

Priority: Low
Availability : Second Iteration
Frequency of Usage : Low

Use Case : Job Seeker deletes his account

Primary Actor : A Job seeker, Server
Goal in Context : The job seeker once he logs in, he can delete his account from the portal.
Precondition : 1. The Job seeker has access to the web page; there is a list of existing Job Seekers in the Server.
2. The Job Seeker has logged into his account.
Trigger: The Job Seeker clicks on "Settings" -> "Delete Account" button.

Scenario Details :
1. The job seeker clicks on the "Settings" -> "Delete Account" button.
2. A request is sent to server to delete the requested job seeker from the database. The Server will process the request.
3. The Server will send the approval of the request to the job seeker.
4. The Job seeker will be logged out and he won't be able to access his account from then on.

Priority: Medium
Availability : Second Iteration
Frequency of Usage : Low

Use Case : Job Seeker log out from his account.

Primary Actor : A Job Seeker, Server
Goal in Context : The jobseeker once he logs out, it should not be possible to perform the job seeker operations.
Precondition : The job seeker is authenticated.
Trigger: The Job Seeker clicks on "Logout" button.

Scenario Details :
1. The Job Seeker clicks on "Logout" button.
2. He logs out and becomes a visitor.
3. The visitor presses the back button on their browser and tries to perform operations of a Job Seeker.
4. The server realises that job seeker has logged out and displays an error message, asking the visitor to authenticate.

Priority: Very High
Availability : Second Iteration
Frequency of Usage : Very High

Use Case Scenarios for Recruiter

Use Case : Recruiter requests access to the portal

Primary Actor : Recruiter and Admin
Goal in Context : The recruiter receives access to job seeker profiles in a certain category
Precondition : Recruiter has access to the university network and is aware that he has to place a request for access to the portal
Trigger : Recruiter wants access to the profiles of job seekers

Scenario Details :

1) The recruiter is at the Login page of the portal and selects 'Hire People'.
2) The new recruiter with no existing login credentials is directed to fill up a form consisting of his Full Name, Department , Employee No., the category from which he wants to pick candidate(s) and his official Email ID. He will also have to agree to the terms and conditions by selecting the small checkbox next to the terms and conditions text.
3) He enters details in this form and submits it by clicking on the Submit button.
4) On successful submission, recruiter receives a mail in the entered email ID that his request has been sent to the admin and is redirected to the Login page of the portal.
5) He waits for response from the admin which would contain his login credentials.

Exceptions:

1) The recruiter does not use portal within UdS network
2) The recruiter enters invalid email ID or other invalid details
3) The admin chooses not to send login credentials to the recruiter

Priority: Very High
Availability : Second Iteration
Frequency of Usage : High
Use Case : Recruiter login to the portal
Primary Actor : Recruiter
Goal in Context : The recruiter can log into the portal thus gain access to view the specific category of profiles requested
Precondition : Recruiter has placed a request to the access the portal. This request has been approved by the Admin . The Admin has sent a set of valid credentials to the recruiter
Trigger : The recruiter wants to log into the portal thus gain access to view the specific category of profiles requested

Scenario Details :

1) The recruiter is at the Login page of the portal.
2) The recruiter has already received login credentials from the admin.
3) He enters this username and password in the textboxes with those labels and clicks on the 'Login' button.
4) On successful login, the recruiter is redirected to the page with the profiles he has been granted access to.

Exceptions:

1) The recruiter does not use portal within UdS network
2) The recruiter enters invalid credentials
3) The admin chooses revoke the rights of the recruiter

Priority: Very High
Availability : Second Iteration
Frequency of Usage : High
Use Case : Recruiter views all profiles in a category
Primary Actor : Recruiter
Goal in Context : The recruiter can view the job seeker profiles in a certain category
Precondition : Recruiter has gained access to the portal and logged in to the portal using the credentials provided to him by the admin
Trigger : Recruiter wants to view a specific category of profiles so he uses his valid credentials and logs into the portal

Scenario Details :

1) The recruiter has already received login credentials from the admin. He uses this username and password to log in to the portal.On successful login into the portal , the recruiter is able to view profiles in the category to which he has been granted access.
2) The recruiter can view a table with various Profile Numbers and their corresponding details.
3) Each profile number has a short description / bio including position the candidate is interested in, the current department or faculty he / she is employed with, date of employment with university and department , whether the candidate is fixed term or not, years of work experience.
4) The recruiter can also view buttons that allow him to download a CV for the specific profile as well as mark whether or not he is interested in that profile.

Note : Recruiter cannot currently view the name and other details of job seeker

Exceptions:

1) The recruiter does not use portal within UdS network
2) The admin revokes the recruiters rights to view profiles
3) The admin disables the profile of a job seeker

4) The job seeker has not provided information in optional fields

Priority: Very High
Availability : Second Iteration
Frequency of Usage : High
Use Case : Recruiter searches through profiles
Primary Actor : Recruiter
Goal in Context : The recruiter can search through profile views available to him, based on certain keywords like a computer skill (say MS Office) or language skill (say French).
Precondition : Recruiter has gained access to the portal , logged in to the portal using the credentials provided to him by the admin and can view the job seeker profiles in that category
Trigger : The recruiter wants to search through profile views available to him, based on certain keywords like a computer skill (say MS Office) or language skill (say French).

Scenario Details :

1) The category wise profile view that a recruiter comprises of information of various job seekers and he wants to search it based on a keyword
2) The recruiter enters this keyword in the text box labeled 'Search' on the top of the page and clicks the submit button.
3) The keyword is highlighted in all the profiles he is viewing.

Exceptions:

1) The recruiter does not use portal within UdS network
2) The admin revokes the recruiters rights to view profiles
3) The recruiter searches for a keyword which is not available in any profile hence gets no highlighted keywords

Priority: High
Availability : Second Iteration
Frequency of Usage : Medium
Use Case : Recruiter sorts through profiles based on Years of Experience
Primary Actor : Recruiter
Goal in Context : The recruiter can sort profiles in the category he is viewing based on the years of experience.
Precondition : Recruiter has gained access to the portal , logged in to the portal using the credentials provided to him by the admin and can view the job seeker profiles in that category
Trigger : Recruiter wants to sort the visible profiles based on Years of Experience of Job Seekers.

Scenario Details :

1) The profile view of a job seeker holds information about his years of experience in the applied job category. The recruiter decides to sort the profiles of job seekers based on this field.
2) He clicks on the header titled 'Experience' on his job seeker profiles view page

3) Clicking once / twice on the header allow him to sort the profiles based on the ascending/descending order of the years of experiences mentioned in the profiles

Exceptions:

1) The recruiter does not use portal within UdS network
2) The admin revokes the recruiters rights to view profiles
3) The job seeker profile have been deactivated and hence are not visible to the recruiter

Priority: Medium
Availability : Second Iteration
Frequency of Usage : Medium
Use Case : Recruiter filters through profiles
Primary Actor : Recruiter
Goal in Context : The recruiter can filter through the profiles available to him based on a set of criteria
Precondition : Recruiter has gained access to the portal , logged in to the portal using the credentials provided to him by the admin and is viewing through the job seeker profiles
Trigger : The recruiter can filter through the profiles available to him based on a set of criteria

Scenario Details :

1) The recruiter wants to filter out the profiles of job seekers based on a certain set of fields and so he selects the checkbox for the combination of years of experience , languages and Computer Skills he wants and clicks on the filter button.
2) All the records that fulfil any of the selected combination of criteria are filtered out and are visible to the Recruiter.
3) In case there are no records which fall into the category combination selected by the recruiter , he receives 0 results

Exceptions:

1) The recruiter does not use portal within UdS network
2) The admin revokes the recruiters rights to view profiles

Priority: Very Low
Availability : Third Iteration
Frequency of Usage : Low
Use Case : Recruiter decides to download a CV

Primary Actor : Recruiter
Goal in Context : The recruiter can download the CV of a job seeker
Precondition : Recruiter has access to the portal , is logged in to it and can view a short description of various profiles of his interest.
Trigger : The recruiter can download the CV of a job seeker

Scenario Details :

1) The recruiter after viewing various profiles wants to download a CV.
2) On the page where the recruiter can view all profiles of the category of his interest, he clicks on the download CV button of a profile he is interested in.
3) The portal allows the recruiter to download the CV in pdf format.
4) A mail is send to the admin informing him/her of this download.

Exceptions:

1) The recruiter does not use portal within UdS network
2) The admin revokes the recruiters rights to view profiles
3) The admin disables the profile of a job seeker

Priority: High
Availability : Second Iteration
Frequency of Usage : Medium

Use Case : Recruiter shows interest in a profile

Primary Actor : Recruiter and Admin
Goal in Context : The recruiter is interested in a profile and wants to inform the admin of his interest as well as get a detailed view of the job seeker profile .
Precondition : Recruiter has access to the portal , is logged in to it and can view a short description of various profiles of his interest.
Trigger : The recruiter is interested in a profile and wants to inform the admin of his interest as well as get a detailed view of the job seeker profile

Scenario Details :

1) The recruiter after viewing various profiles wants to inform the admin of the profiles he is interested in as well as get a detailed view of the job seeker profile.
2) He clicks on the 'Interested ' button on the right corner of the cell with the profile bio.
3) The profile expands on the same page and the recruiter is able to get a detailed view of the profile including details like computer skills and language skills competencies of the job seeking candidate.
4) A mail is send to the admin informing him/her of this interest shown by the recruiter when he marks the profile.

Exceptions:

1) The recruiter does not use portal within UdS network
2) The admin revokes the recruiters rights to view profiles
3) The admin disables the profile of a job seeker

Priority: High

Availability : Second Iteration
Frequency of Usage : Medium
Use Case : Recruiter informs Admin of a Hiring

Primary Actor : Recruiter and Admin
Goal in Context : The recruiter can inform the Admin of a hiring
Precondition : Recruiter has access to the portal , has reached out to a Job Seeker and intends to / has hired the job seeker
Trigger : The recruiter has hired a job seeker or intends to do so and wants to inform the Admin of this hiring
 Scenario Details :

1) The recruiter makes a hiring / intends to make a hiring from amongst the profiles provided to him.
2) He clicks on the 'Hired' button on the user's expanded profile
3) The portal is informed that the recruiter has made a hiring and automatically sends a mail to the admin with this information.

Exceptions:

1) The recruiter does not use portal within UdS network
2) The admin revokes the recruiters rights to view profiles
3) The admin disables the profile of a job seeker
4) The recruiter chooses to not inform the admin of the hiring through the system

Priority: Very Low
Availability : Third Iteration
Frequency of Usage : Low
Use Case : Recruiter logout from his account
Primary Actor : Recruiter and Server
Goal in Context : The recruiter once he clicks on the logout button cannot perform the recruiter operations on the portal.
Precondition : The recruiter is authenticated and logged into the portal.
Trigger: The recruiter once he clicks on the logout button should not be able to perform the recruiter operations on the portal.

Scenario Details :
1. On clicking on "Logout" button, the recruiter is logged out of the system and becomes a visitor.
2. He is redirected to the login page of the portal
3. If this visitor now presses the back button on their browser and tries to perform operations of a recruiter , the server realises that recruiter has logged out and ended the session and thus displays an error message, asking the visitor to authenticate.

Priority: Very High
Availability : Second Iteration

Frequency of Usage : Very High

Use Case Scenarios for Admin

Use-case:Admin Login to the Portal

Primary actor: Administrator

Goal in Context: Administrator with valid credentials should be able to successfully login to the portal system using login interface page

Pre-conditions:

    Admin should be using University UDS network to access HR portal

    Admin should have visited the HR Portal website and currently in login/sign in page

Trigger: Admin decides (wants) to login to the HR Portal

Scenario:

    1) The Admin logs on to the HR website and landed in login interface page

    2) The Admin enters his valid Email/username in 'Email' field

    3) The admin now enters valid password in 'Password' field

    4) The Admin Clicks on 'Login"button

    5) The Admin successfully logs into the portal and able to View the Administrator page(home page)

Exceptions:

    l The Admin does not use portal within UdS network

    l The User does not enter a username or password the system displays the error message: "Please fill out this field" and remains on the login screen.

    l The username/password combination is not valid according to database the system displays the error message "The username or password is incorrect" and remains on the login screen.

Priority: High

When available: Second iteration

Frequency of use:Frequent

Use-case: View the Administrator page(home page) by Admin

Primary actor: Admin

Goal in Context: Admin wants to view Admin Home page

Pre-conditions:Admin should be using University UDS network to access HR portal

Admin should have visited the HR Portal website and currently in login/sign in page

Trigger:Admin decides (wants) to visit HR Portal to access the Employee information

Scenario:

    1) The Admin logs on to the HR website and landed in login interface page

2) The Admin enters his valid Email/username in 'Email' field
3) The admin now enters valid password in 'Password' field
4) The Admin Clicks on 'Login"button
5) The Admin successfully logs into the portal and able to View the Administrator page(home page)
6) The Home page displays the Registered Employees details like name,Employee number,Phone number,Roles,Email id,etc

Exceptions:

l The admin does not use portal within UdS network

l The User does not enter a username or password the system displays the error message: "Please fill out this field" and remains on the login screen.

l The username/password combination is not valid according to database the system displays the error message "The username or password is incorrect" and remains on the login screen.

Priority: High
When available: Second iteration
Frequency of use: Frequent

Use-case: Displaying "Add account" popup form for admin

Primary actor: Administrator
Goal in Context: Admin attempts to grant permission to Recruiter inorder to allow recruiter to view job seeker profiles in a certain category

Pre-conditions: Admin should have logged in to the HR portal
Trigger: The admin wants to provide permission to recruiter to access information about jobseekers of a certain category

Scenario:
1) From the Admin Home page, the Admin selects "Add account" button
2) A "Add Account" pop up Form having fields like Role,Full name,Department,Employee no,Email,Looking for(Job category dropdown), Password,Confirm Password
3) And submit button is displayed

Exceptions:**The recruiter does not use portal within UdS network**
Recruiter & Jobseeker Does not have access to "Add account" feature

Priority:High
When available: Second iteration
Frequency of use: Frequent

Use-case: Filling the Form fields of "Add Account" page by Admin

Primary actor: Administrator
Goal in Context: Admin attempts to grant permission to Recruiter in-order to allow recruiter to view profiles of job seeker in a certain category

Pre-condition:
  l Admin is accessing the HR Portal within UDS network
  l Admin should have logged in to the HR portal a
  l Admin Should have received request from Recruiter to provide him credentials to view profiles
    of job-seeker in a certain category

Trigger: The admin wants to provide permission to recruiter to access profiles information about job-seekers of a certain category

Scenario:
  1) From the Admin Home page, the Admin selects/clicks on "Add account" button
  2) "Add Account" pop up Form having fields like Role,Full name,Department,Employee
    no,Email,Looking for(Job category drop-down), Password,Confirm Password and submit
    button is displayed
  3) Admin selects "Recruiter" role
  4) Admin enters "Full Name" details of Recruiter in "Full Name" text field
  5) Admin enters "Department" details of Recruiter in "Department" text field
  6) Admin enters "Employee No" details of Recruiter in "Employee No" text field
  7) Admin enters "Email" details of Recruiter in "Email" field
  8) Admin selects one of the "Personnel category"(Job-categroy/employee) like academic
    assistant,Secretary,Librarian etc from the drop-down list of "Looking for" field
  9) Admin enters "Password" details in "Password" field
  10) Admin enters "Confirm Password" details in "Confirm Password" field

Exceptions:
The recruiter does not use portal within UdS network
Admin enters invalid "Full Name" details of Recruiter in "Full Name" text field
Admin enters invalid "Department" details of Recruiter in "Department" text field
Admin enters invalid "Employee No" details of Recruiter in "Employee No" text field
Admin enters invalid "Email" details of Recruiter in "Email" field
Admin enters invalid "Password" details in "Password" field
Admin enters invalid "Confirm Password" details in "Confirm Password" field

Priority:High
When available: Second iteration
Frequency of use: InFrequent

Use-case: : Admin manually "Adds Account" for a Recruiter
Primary actor: Administrator
Goal in Context: Admin wants to grant permission to Recruiter in-order to allow recruiter to view profiles of job seeker in a certain category

Pre-condition:

l Admin is accessing the HR Portal within UDS network

l Admin should have logged in to the HR portal

l Admin Should have received Email request from Recruiter to provide him credentials to view profiles of job-seeker in a certain category

Trigger: The admin intends to provide permission to recruiter to access profiles information about job-seekers of a certain category

Scenario:

1) From the Admin Home page, the Admin selects/clicks on "Add account" button

2) "Add Account" pop up Form having fields like Role,Full name,Department,Employee no,Email,Looking for(Job category drop-down), Password,Confirm Password and submit button is displayed

3) Admin selects "Recruiter" role

4) Admin enters "Full Name" details of Recruiter in "Full Name" text field

5) Admin enters "Department" details of Recruiter in "Department" text field

6) Admin enters "Employee No" details of Recruiter in "Employee No" text field

7) Admin enters "Email" details of Recruiter in "Email" field

8) Admin selects one of the "Personnel category"(Job-categroy/employee) like academic assistant,Secretary,Librarian etc from the drop-down list of "Looking for" field

9) Admin enters "Password" details in "Password" field

10) Admin enters "Confirm Password" details in "Confirm Password" field

11) After filling all the details in the "Add account" pop-up form , Admin selects the "Submit" button in-order to grant access(add account) to recruiter by sharing the credentials to view job-seeker profiles of the above selected "Personnel" category

Exceptions:

The recruiter does not use portal within UdS network

Admin enters invalid "Full Name" details of Recruiter in "Full Name" text field

Admin enters invalid "Department" details of Recruiter in "Department" text field

Admin enters invalid "Employee No" details of Recruiter in "Employee No" text field

Admin enters invalid "Email" details of Recruiter in "Email" field

Admin enters invalid "Password" details in "Password" field

Admin enters invalid "Confirm Password" details in "Confirm Password" field

Priority:High

When available: Second iteration

Frequency of use: In-frequent

Use-case: Admin view of "Profile page"(Jobseekers profile)

Primary actor: Administrator

Goal in Context: Admin wants to look into the profiles page to view profiles of job seeker

Pre-condition:

l Admin is accessing the HR Portal within UDS network

l Admin should have logged in to the HR portal

Trigger:Admin decides (wants) to visit HR Portal to view the Profile page

Scenario:
1) From the Admin Home page, the Admin selects/clicks on "Profiles" button
2) Job seeker Profiles page is displayed .
Following information are displayed in the Profiles page
      a. Each job-seeker details like Profile Id/Employee Id, Looking for Job
          category,Experience,Current Job department/faculty,contract term details ,Job location &
          department details are displayed
      b. Along with above employee details corresponding buttons like "Download CV " &
          "Enabled/Disabled" buttons are available for every Job seeker
      c. Also filtering features based on fields like I) Experience ii) Language iii)Personnel Categories
          are displayed

Exceptions:
The recruiter does not use portal within UdS network

Priority:High
When available: Second iteration
Frequency of use: frequent

Use-Case : Admin downloads a CV
Primary actor: Administrator
Goal in Context: Admin wants to download CV in-order to look into detailed information about job-seeker profile

Pre-condition:
    l Admin is accessing the HR Portal within UDS network
    l Admin should have logged in to the HR portal
    l Admin is landed in Profiles page

Trigger:Admin intends to read CV of particular job-seeker
Scenario:
1) In the Admin view of Job-seeker Profiles page, Admin clicks on "Download CV" button
corresponding to particular job-seeker
2) CV gets downloaded to local system
Exceptions:
The recruiter does not use portal within UdS network
Priority:High
When available: Second iteration
Frequency of use: In-frequent

Use-case: Admin Enables Job-seeker Profile
Primary actor: Administrator
Goal in Context: Admin wants to enable the profiles of Job-seeker to be visible and available in
Recruiter View Job-seeker's Profiles listing page

Pre-condition:

      l Admin is accessing the HR Portal within UDS network

      l Admin should have logged in to the HR portal

      l Admin is landed in Profiles page

      l The current button status of certain job-seeker profile should be displayed "Enable" in Profiles listing page

Trigger: Admin decides (wants) to enable particular job-seeker profile to be in the list of Recruiter view- job-seeker page, allowing the recruiter to look into relevant skilled job-seeker of certain category for hiring

Scenario:

      1) In the Admin view of Job-seeker Profiles page, Admin clicks on "Enable" button corresponding to particular job-seeker details

      2) The Enable button turns to Disable button

Exceptions:

The recruiter does not use portal within UdS network

The current button status of certain job-seeker profile is displayed as "Disable"

Priority: Medium

When available: Second iteration

Frequency of use: In-frequent

Use-case: : Admin disables Job-seeker Profile

Primary actor: Administrator

Goal in Context:

Admin wants to disable the profiles of certain Job-seeker in-order to avoid the display of certain job-seeker profile in Recruiter View Job-seeker's Profiles listing page

Pre-condition:

      l Admin is accessing the HR Portal within UDS network

      l Admin should have logged in to the HR portal

      l Admin is landed in Profiles page

      l The current button status of certain job-seeker profile should be displayed as "Disable" in Profiles listing page

Trigger: Admin decides (wants) to disable particular job-seeker profile not to be in the list of Recruiter view- job-seeker page

Scenario:

1) In the Admin view of Job-seeker Profiles page, Admin clicks on "Disable" button corresponding to particular job-seeker details

2) The "Disable" button now turns to Enable button

Exceptions:

The recruiter does not use portal within UdS network

The current button status of certain job-seeker profile is displayed as "Enable"

Priority:Medium
When available: Second iteration
Frequency of use: In-frequent

Use-case: : "Forgot password" feature for admin
Primary actor: Administrator
Goal in Context:

Admin wants to login to the HR Portal by recovering the password

Pre-condition:
l Admin should be using University UDS network to access HR portal
l Admin should have visited the HR Portal website and currently in login/sign in page
l Admin should have forgotten the Password to log in to the HR portal

Trigger: Admin knows Email but have forgotten the Password to log in to the HR portal

Scenario:
1) In the User Login Interface page, The admin Clicks on "Forgot Password" link
2) The "Forgot Password" Pop up form is displayed ,prompting user to fill Email address with message displaying "Enter your email address,your new password will be send to your email address"
3) Admin Enters his email address in Email Field
4) Admin clicks on Submit button to receive new password to his Email account
5) Admin receives the Email containing new password credentials in-order to login to the system

Exceptions:
l The Admin does not use portal within UdS network
l Before step1 in usecase scenario :
The Admin enters his valid Email/username in 'Email' field. The admin now enters invalid/wrong password in 'Password' field
l The User does not enter a username or password the system displays the error message: "Please fill out this field" and remains on the login screen.
l The username/password combination is not valid according to database the system displays the error message "The username or password is incorrect" and remains on the login screen.

Priority: Medium
When available: Second iteration
Frequency of use: In-Frequent

Use case: Admin Log-out from HR Portal
Primary actor: Administrator

Goal in Context: Administrator wants to log-out from the Admin Account of HR Portal

Pre-conditions:
Admin should be using University UDS network to access HR portal
Admin should have visited the HR Portal website and currently in logged-in state of his/her account

Trigger: Admin decides (wants) to exit or log-out from the Admin account of the HR Portal

Scenario:
From the Admin view page, the Admin selects/Clicks on "Log-out" button
The Admin is signed out from the Admin account and redirected to login interface page

Exceptions:
l The Admin does not use portal within UdS network
Priority: High
When available: First iteration
Frequency of use:Frequent

 Use case: Admin sets new"Password"
Primary actor: Administrator
Goal in Context: Admin wants to set new password settings for admin account
Pre-conditions:
l Admin should be using University UDS network to access HR portal
l Admin should have visited the HR Portal website and currently in logged-in state of his/her account

Trigger: Administrator decides to change current account password settings

Scenario:
1) From the Admin view page, the Admin selects/Clicks on "Settings" button
2) Setting page is displayed while user clicks on "Settings" button in Admin page.A Form with 3 fields are displayed (Current Password,New Password,Confirm Password)
3) Admin Enters Current Password in "Current Password" field
4) Admin Enters New Password in "New Password" field
5) Admin Enters once again "New Password" in "Confirm Password" field for confirming new password
6) Admin Clicks on "Save" button
7) The Form displays a message "Password is successfully changed"

Exceptions:
l The Admin does not use portal within UdS network

l The User does not enter a "Current Password" or "New password" or "Confirm Password" the system displays the error message: "Please fill out this field" and remains on the Settings screen.

l The Current password , New password /Confirm password combination is not valid according to database the system displays the error message "The password is incorrect" and remains on the Settings screen.

Priority: High
When available: Second iteration
Frequency of use:In-frequent

Use-case: : Admin manually revoke the access granted to a Recruiter

Primary actor: Administrator

Goal in Context: Admin wants to revoke the access granted to a recruiter anytime he wants in-order to avoid/block recruiter to view profiles of job seeker in a certain category

Pre-condition:
l Admin is accessing the HR Portal within UDS network
l Admin should have logged in to the HR portal and landed in home page
l Recruiter should have gained permission access to view profiles of job-seeker in a certain category and the current button status of certain recruiter should be displayed as "Revoke" in Profiles listing page

Trigger: The admin intends to deny/revoke permission to recruiter to access profiles information about job-seekers of a certain category

Scenario:
1) In the Admin view of Users page, Admin clicks on "Revoke" button corresponding to particular Recruiter details
2) The "Revoke" button status now turns to "Grant" button.

Exceptions:
The admin does not use portal within UdS network
The current button status of certain recruiter detail is displayed as "Grant" ,See use-case Admin grant the access to a Recruiter

Priority:Medium
When available: Third iteration
Frequency of use: In-frequent

Use-case: : Admin grants the access to a Recruiter

Primary actor: Administrator

Goal in Context: Admin wants to grant the access to a recruiter anytime he wants in-order to allow/approve recruiter to view profiles of job seeker in a certain category

Pre-condition:
l Admin is accessing the HR Portal within UDS network
l Admin should have logged in to the HR portal and landed in home page
l Recruiter should not have permission to access the profiles of job-seeker in a certain category and the current button status of certain recruiter should be displayed as "Grant" in Profiles listing page

Trigger: The admin intends to provide permission to recruiter to access profiles information about job-seekers of a certain category

Scenario:
1) In the Admin view of Users page, Admin clicks on "Grant" button corresponding to particular Recruiter details
2) The "Grant" button status now turns to "Grant" button.

Exceptions:
The Admin does not use portal within UdS network
The current button status of certain recruiter detail is displayed as "Revoke" -See use case Admin manually revoke the access granted to a Recruiter

Priority:Medium
When available: Third iteration
Frequency of use: In-frequent

Use-case: Admin deletes/removes the profile of a job-seeker

Primary actor: Administrator
Goal in Context: Admin wants to delete the profile of a certain job-seeker from HR Portal

Pre-condition:
  l Admin is accessing the HR Portal within UDS network
  l Admin should have logged in to the HR portal and landed in home page
  l Recruiter should not have permission to access the profiles of job-seeker in a certain category
      and the current button status of certain recruiter should be displayed as "Grant" in Profiles
      listing page

Trigger: The admin intends to delete account of certain job-seekers from the database of HR Portal

Scenario:
1) In the Admin view of Users page, Admin clicks on "Delete" button corresponding to particular Job-seeker details
2) The Profile of certain Job-seeker gets removed from the Job-seekers profiles list page

Exceptions:
The Admin does not use portal within UdS network
Admin deletes the recruiter account -Similar to above current use case except that Admin clicks on "Delete" button corresponding to particular Recruiter details (instead of Job-seeker)

Priority:Medium
When available: Third iteration
Frequency of use: In-frequent

Use-case:Admin searches through profiles

Similar to use case- Recruiter searches through profiles except that Primary actor would be admin

Use-case: Admin sorts through profiles based on Years of Experience

Similar to use case - Recruiter sorts through profiles based on Years of Experience except that Primary actor would be admin

Use-case:Admin filters through profiles

Similar to use case - Recruiter filters through profiles except that Primary actor is admin
Additional filtering feature is available for admin like "Job-category" feature to allow the admin to filter the profiles of Job-seeker based on Job category

Common Use Case Scenario for Job Seeker and Recruiter

Scenario: Forgot Password
Primary Actor : A visitor , recruiter , job seeker , Server
Goal in Context : The Visitor / User can request forgot password.
Precondition : The visitor should be registered with the portal.
Trigger: The visitor clicks on "Forgot Password" on the login page

Scenario Details :

1. The visitor clicks on "Forgot Password"
2. A new page appears requesting the visitor to input his email ID.
3. The request is sent to the server.
4. The Server will process his request and mail his password to his registered mail ID.
5. The Visitor will fetch his password from mail and logs into the portal.

Exceptions : Forgot Password will error out if specified email ID is not registered in the portal.

Priority: High
Availability : Second Iteration
Frequency of Usage : Medium