

Excelity Global (ESS Portal) website Walkthrough

https://ess.excelityglobal.com/



Getting Started

- The 10 digit personal identification number (PIN) and 8 digit alpha-numeric password will be sent to your official email id
- Logon to https://ess.excelityglobal.com/ You may login to the website anytime, anywhere
- Click on "Log On"
- Enter your PIN / Password and Choose "Employee login"
- You will be prompted to change your password
- Change the password to a 8 letter alpha-numeric password
- For any query, clarification or assistance, you may write to info@excelityglobal.com quoting the following mandatory information Your Name, Emp Id and Company Name.

Homepage



Home | About Us | Our Services | Contact Us

Quick Links

Our Services

- > Employee Data Management
- > Payroll
- > Retiral Benefits

About This Portal

This Portal is an Employee Self Service web portal that you can use with your unique PIN and Password. Once you log in, you can access the following information More...

LOG ON

By logging on, you agree to the Terms of service.

- > Reset Password Nolock Account
- > Forgot PIN & Password

Click here to log on

About Excelity Global

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Browser Requirements

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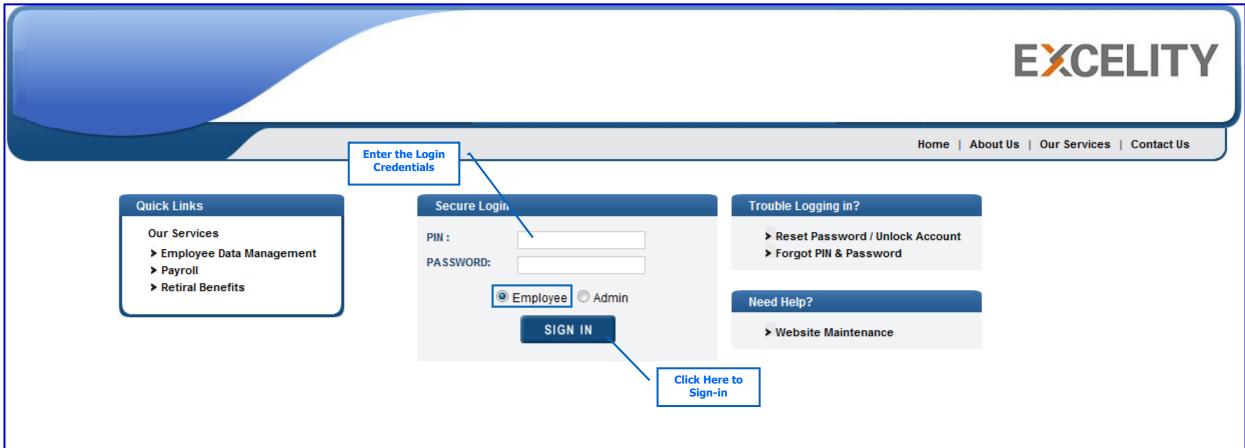
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Login Screen:



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ESS Navigation



Home | Log Out

▼ My Transactions

Investment Declaration

Schedule

My Reports

Downloads

Year End

E-File My ITR

Back to SuperAdmin

Ηi

Welcome to ESS - your personal space of Payroll details!! We hope you will find the information useful and navigation simple. As always, your feedback can be sent to info@excelityglobal.com.

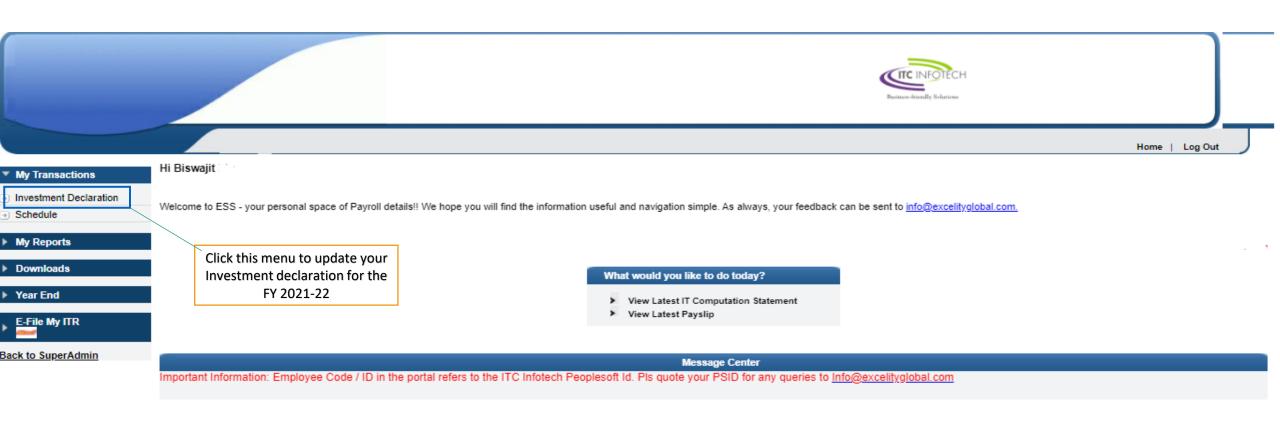
What would you like to do today?

- View Latest IT Computation Statement
- View Latest Payslip

Message Center

Important Information: Employee Code / ID in the portal refers to the ITC Infotech Peoplesoft Id. Pls quote your PSID for any queries to Info@excelityglobal.com

My Transactions – Investment Declaration:



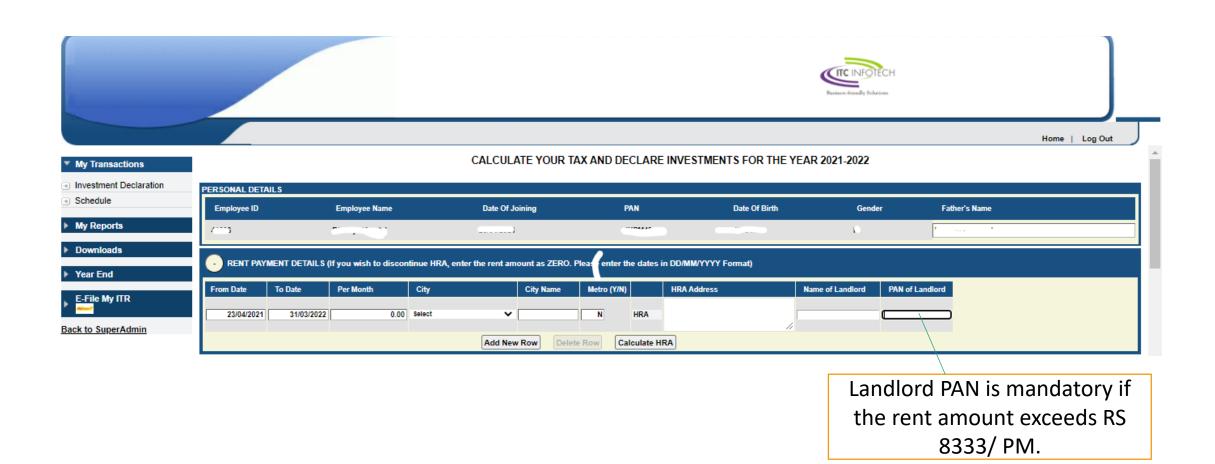
Investment Declaration Navigation

- ☐ The page has been divided into 5 individual blocks.
- \checkmark The blocks have been provided with $\stackrel{+}{}$ and $\stackrel{-}{}$ click buttons to update the investment details.
- ✓ PERSONAL DETAILS To view the Employee ID, Name, Joining Date, PAN etc.,
- ✓ RENT PAYMENT DETAILS To update Rent Payment details.
- ✓ DEDUCTION UNDER CHAPTER VIA To update section wise details of Sec 80C, 80CCC, 80CCD, 80CCD1B, 80E, 80D etc.,.
- ✓ INCOME FROM OTHER SOURCES / HOUSE PROPERTY To update Income from Other Sources, NSC Interest, Savings Interest etc.,.
- ✓ LOSS ON HOUSE PROPERTY To update Housing Loan details.





Investment Declaration Navigation 1.Rent Payment Details:



1nvestment Declaration Navigation 2.Deductions Under Chapter VIA:

Mv Transactions

Schedule

My Reports

Downloads

Year End

E-File My ITR

Back to SuperAdmin

80U-Permanent Physical Disability

Investment Declaration



Home | Log Out

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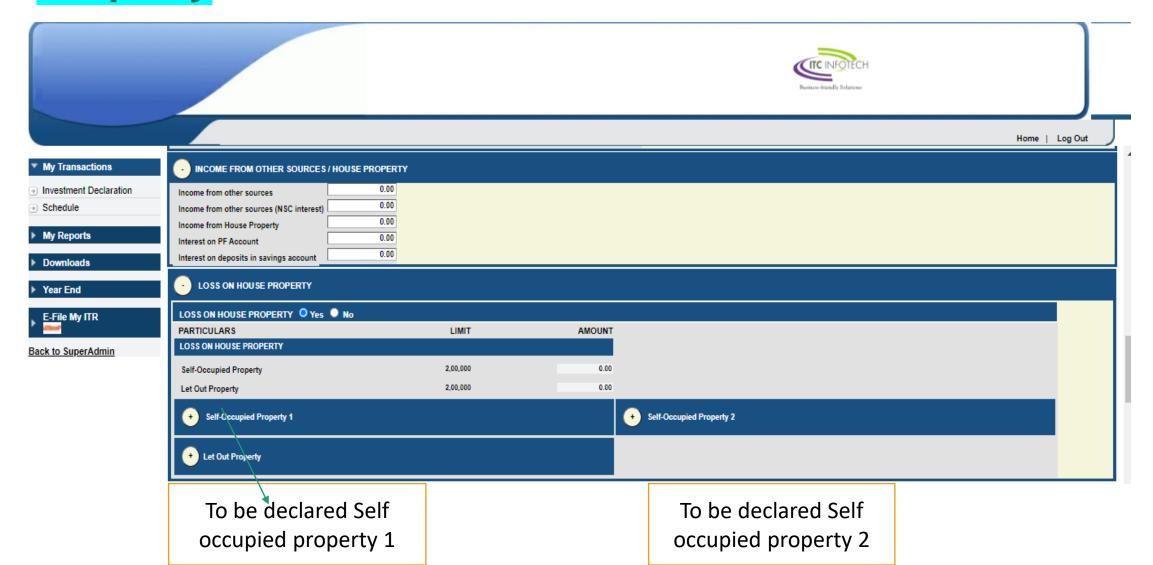
 DEDUCTION'S UNDER CHAPTER VIA Investment Amount (in Investment Amount Investment Head Section Limit (in INR) Investment Head INR) (in INR) 80D - Medical Insurance Deducted from Salary Deductions under Section 80CCE (Section 80CCE in the Income Tax Act seeks to provide the aggregate amount of deductions under Section 80C, Section 80CCC, 80CCD which shall not exceed INR 1,50,000 for the computation of Income Tax) Self / Spouse / Children (<60 yrs) 80CCC - Contribution to Pension Fund 0.00 0.00 Self / Spouse / Children (>=60 yrs) - No Insurance 0.00 Parents (<60yrs) 20280.00 PF (Deduction from Salary) 0.00 Parents (>=60yrs) Housing Loan Principal (including Stamp Duty & Registration Charges, if any) 0.00 80D - Medical Insurance Mutual Fund 0.00 25,000 0.00 Self / Spouse / Children (<60 yrs) Public Provident Fund 0.00 50,000 0.00 Self / Spouse / Children (>=60 yrs) National Savings Certificate 0.00 50,000 0.00 Self / Spouse / Children (>=60 yrs) - No Insurance National Savings Certificate interest 0.00 25,000 0.00 Parents (<60yrs) Unit Linked Insurance Plan 0.00 50,000 0.00 Parents (>=60yrs) Equity Linked Savings Scheme 0.00 50,000 0.00 Parents (>=60yrs) - No Insurance Life Insurance Policy 0.00 80E-Interest On Education Loan 0.00 No Limit Mutual Fund Pension 0.00

Education Tuition Fees

Investment Declaration Navigation 2.Deductions Under Chapter VIA:



Investment Declaration Navigation 3.Income From Other Sources & Loss from House Property:



Investment Declaration Navigation 4: Loss From House Property:





COMPUTED SHEET

COMPUTED SHEET				
Particulars	New Regime (Amt in INR)	Old Regime (Amt in INR)		
Gross Salary	963703.00	983703.00		
Less: Section 10 Exemptions *	10000.00	67492.00		
Net Salary	963708.00	898218.00		
Less: Deduction U/s 16 (Standard Deduction, Prof. Tax)	0.00	62800.00		
Net Taxable Salary	963708.00	843818.00		
Less: Loss On House Property *	0.00	0.00		
Add: Other Income / Income from House Property*	0.00	0.00		
Gross Total Income	963708.00	843818.00		
Less: Deduction Under Chapter VI A *	0.00	108222.00		
Taxable Income (Rounded)	963710	787890		
Tax Payable on Total Income	88068.60	69978.00		
Less: Section S7A	0.00	0.00		
Net Tax Payable after Section 87A relief	88067.00	69978.00		
Add: Surcharge	0.00	0.00		
Add: Cess	2722.00	2888.00		
Total Tax Payable	70780.00	62380.00		
Less: Tax Recovered	0.00	0.00		
Balance Tax Payable	70780.00	62380.00		
Tax Per Month (Remaining Months: <12>)	6888.00	6198.00		
Your tay lightlifty will increase by INR \$400 under the new tay segime				

Your tax liability will increase by INR 8400 under the new tax regime.

EXEMPTIONS		
House Rent Allowance	67482.00	
Leave Travel Allowance	0.00	
Conveyance	10000.00	
Other Exemptions	0.00	
TOTAL	67492.00	

- □ COMPUTED SHEET has been upgraded with new columns called 'New Regime' and 'Old Regime'.
- Basis on the employee's investment details, the COMPUTED SHEET will calculate the 'Tax Payable' amount under both the regimes.

There will also be an intimation to the employee as to which regime is more beneficial considering the taxable income for the year (of that particular month).

□ 'EXEMPTIONS' block has also been made available under the COMPUTED SHEET. This block will also help the employee to calculate HRA exemption considering the data entered under 'RENT PAYMENT DETAILS' block.





APPLICABILITY OF TAX BENEFITS – OLD REGIME V/S NEW REGIME

TAX BENEFITS	OLD REGIME	NEW REGIME
Sec 10 Exemptions		
Leave Travel Allowance under Sec 10(5)	Allowed	Not Allowed
Gratuity under Sec 10(10)	Allowed	Allowed
Leave Encashment at the time of separation under Sec 10(10AA)	Allowed	Allowed
Retrenchment Compensation under Sec 10(10B)	Allowed	Allowed
Voluntary Retirement Scheme under Sec 10 (10C)	Allowed	Allowed
House Rent Allowance under Sec 10(13A)	Allowed	Not Allowed
Conveyance under Section 10(14) for disabled (divyang) employees	Allowed	Allowed
Exemptions of certain Allowances under section 10(14) like Children Education Allowance, Hostel Allowance,		
Uniform Allowance etc.,	Allowed	Not Allowed
Sec 16 Deductions		
Standard Deduction, Tax on Employment under Sec 16	Allowed	Not Allowed
Chapter VIA Deductions		
Chap VI Deductions - 80C, 80CCC, 80CCD(1), 80CCD(1B), 80D, 80DD, 80DDB, 80E, 80EE, 80EEA, 80EEB,		
80U, 80TTA, 80TTB, 80G etc.,	Allowed	Not Allowed
Employer Contribution towards NPS u/s 80CCD (2)	Allowed	Allowed
Sec 24(b) Benefits		
Interest on borrowed Housing Loan for a Self-occupied Property	Allowed	Not Allowed
Set off any loss from House Property to any other head	Allowed	Not Allowed
Interest paid towards Housing loan - For Income from Let-out property		
**(Intra-head Set-off of losses allowed incase of income from Let-out property, but loss cannot be set-off with the		
other head of Income in new regime)	Allowed	**Allowed



TAX REGIME OLD REGIME V/S NEW REGIME

Things unchanged in New Tax Regime:

- Sec 87A Relief up to INR 12,500 will be available to a resident individual whose total Taxable Income does not exceed INR 5,00,00
- Health and Education Cess Rates: 4%
- Surcharge Rates :
- 50 Lakhs to 1 Crore 10%
- 1 Crore to 2 Crores 15%
- 2 Crores to 5 Crores 25%
- 5 Crores and above 37%

OLD REGIME SLAB					
Less than 60 years of age		Equal to or greater than 60 & less than 80 years of age		Equal to or greater than 80 years of age	
Income Tax Slab (in Lakhs)	Tax Rate	Income Tax Slab (in Lakhs)	Tax Rate	Income Tax Slab (in Lakhs)	Tax Rate
0 - 2.5	0%	0 - 3	0%	0 - 5	0%
2.5 - 5	5%	3 - 5	5%	5 - 10	20%
5 - 10	20%	5 - 10	20%	10 & above	30%
10 & above	30%	10 & above	30%		

NEW REGIME SLAB		
Irrespective of the age		
Income Tax Slab (in Lakhs)	Tax Rate	
0 - 2.5	0%	
2.5 - 5	5%	
5 - 7.5	10%	
7.5 - 10	15%	
10 - 12.5	20%	
12.5 - 15	25%	
15 & above	30%	



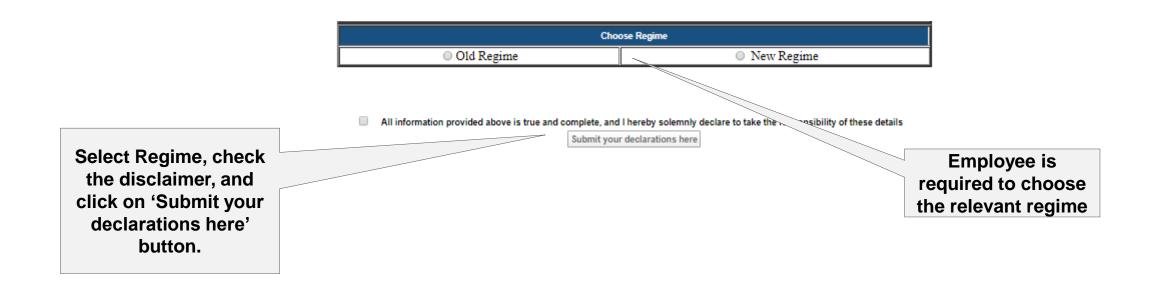


CHOOSE REGIME

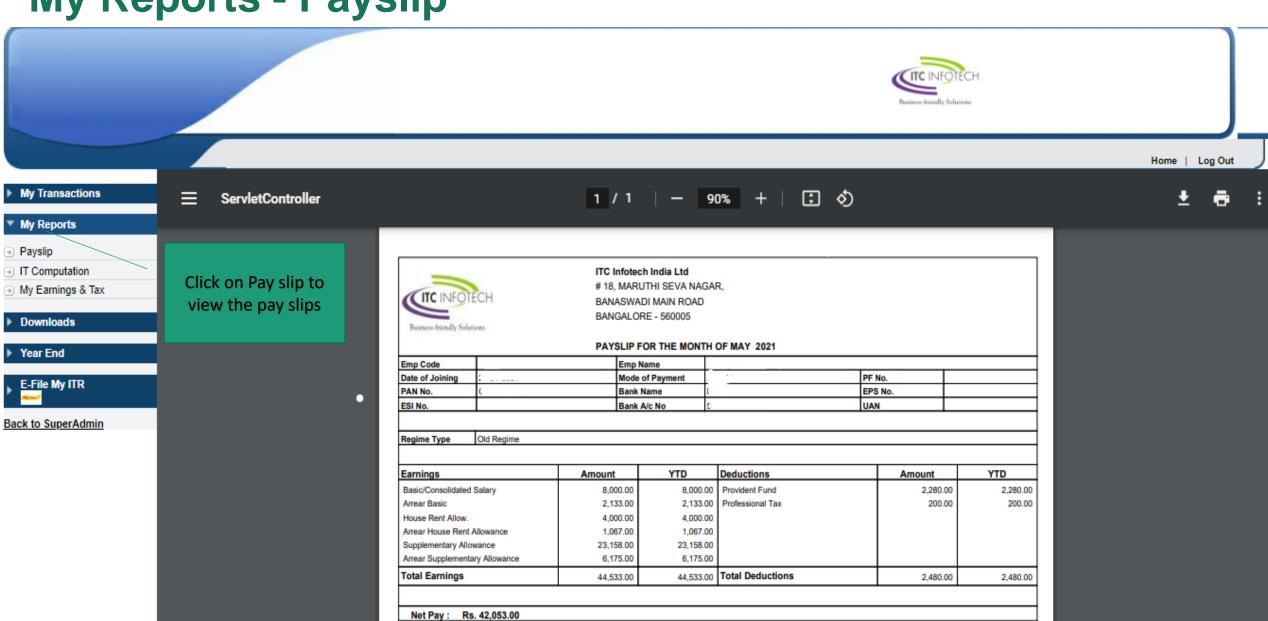
There is a separate block introduced to 'Choose Regime' in the investment declaration page.

Employee will not be able to submit the declarations with out choosing the regime. Basis the selection of relevant regime, the tax liability for the year will be calculated during payroll process.

If the New Regime option is selected & submitted, the same cannot be subsequently revised to the Old Regime during the current financial year.

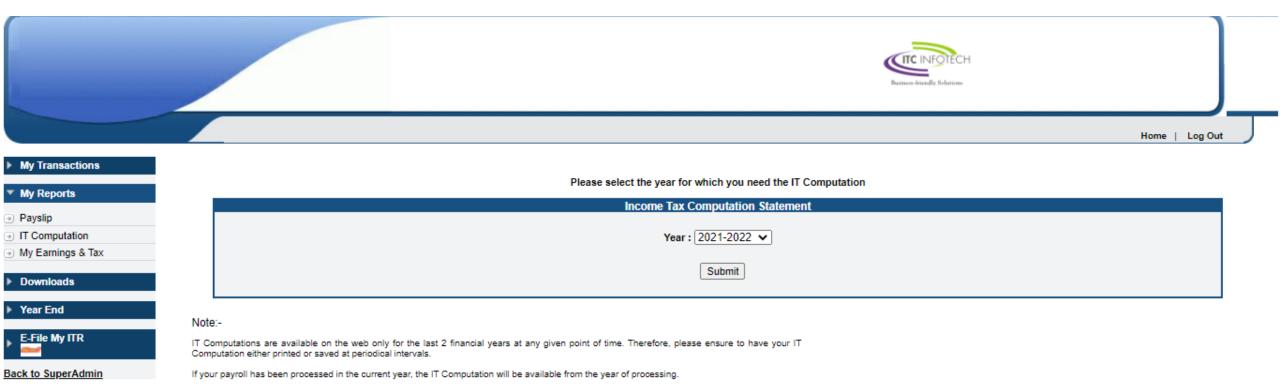


My Reports - Payslip



In Words Rupees Forty Two Thousand and Fifty Three Only.

My Reports: IT Computation

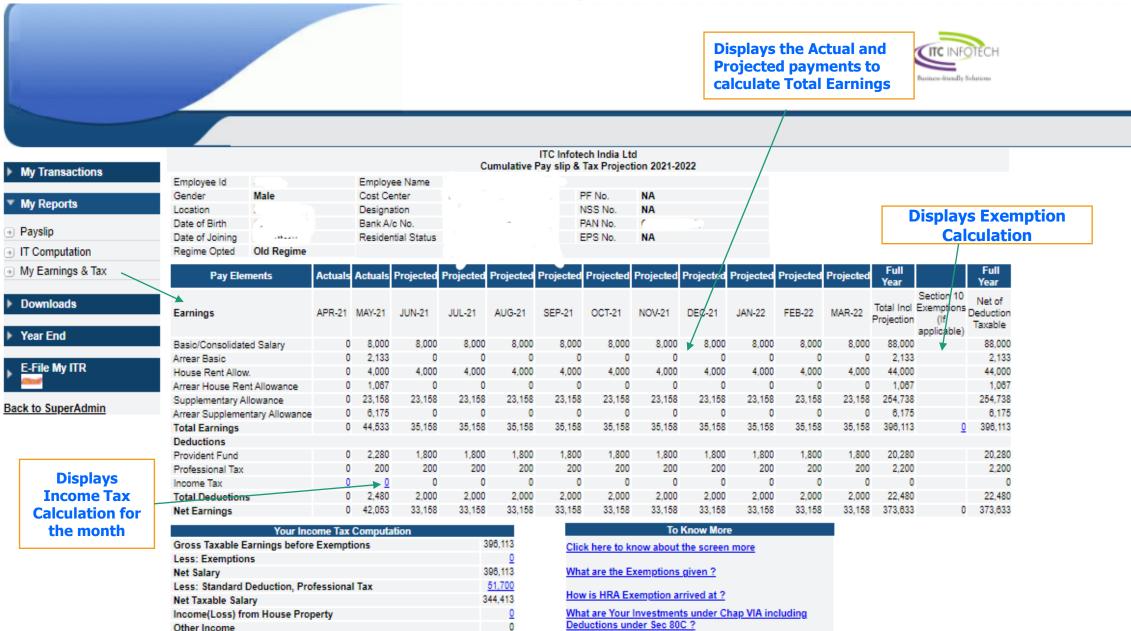


IT Computation Statement:

Business-friendly Solutions	# 18, MARUTHI SEVA N BANASWADI MAIN ROA BANGALORE - 560005			
Income Tax Computation Statement	Employee Name	£ , :		
Employee PAN	Gender	M	Company TAN	
Date of Birth	Assessment Year	2022-2023	Company PAN	
Date of Joining	Financial Year	2021-2022	Month	May-2021
Regime Type Old Regime				, 202
Heads of Income		Actual	Projected	Tota
Income from Salary			,	
Basic/Consolidated Salary		8,000.00	80,000.00	88,000.0
Arrear Basic		2,133.00	0.00	2,133.0
House Rent Allow.		4,000.00	40,000.00	44,000.0
Arrear House Rent Allowance		1,067.00	0.00	1,067.0
Supplementary Allowance		23,158.00	231,580.00	254,738.0
Arrear Supplementary Allowance		6,175.00	0.00	6,175.0
Perquisites				0.0
Previous Employer Income				0.0
Gross Salary		44,533.00	351,580.00	396.113.0
Less Exemption U/s 10		.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		0.0
Net Salary				396.113.0
Less Deduction U/s 16				350,113.0
Standard Deduction				50,000.0
Tax on Employment				1,700.0
Net Taxable Salary				344,413.0
Income/(Loss) from House Property				0.0
Income from Other Sources				0.0
Gross Total Income				344,413.0
Less Deduction U/s VI A				150.000.
				
Taxable Income Taxable Income(Rounded Off)				194,413.0 194,420.0
Taxable income(Rounded On)				194,420.0

My Reports - Earnings and Tax:

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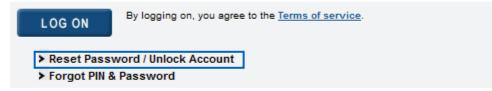
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- ➤ Payroll
- Retiral Benefits

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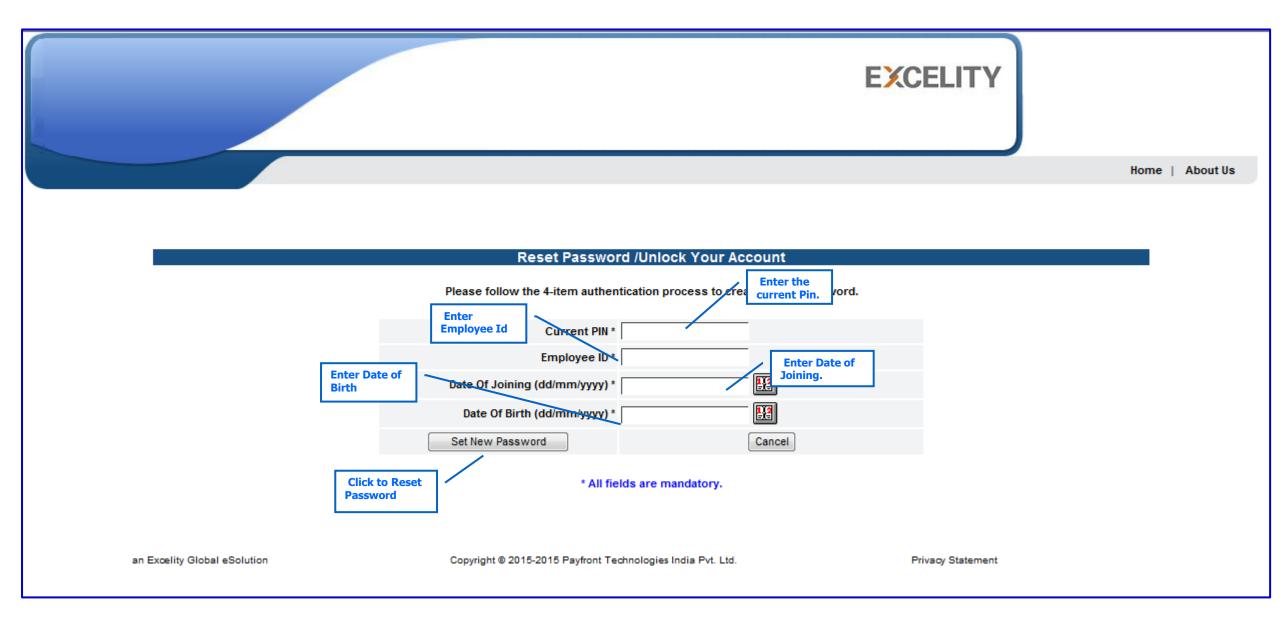
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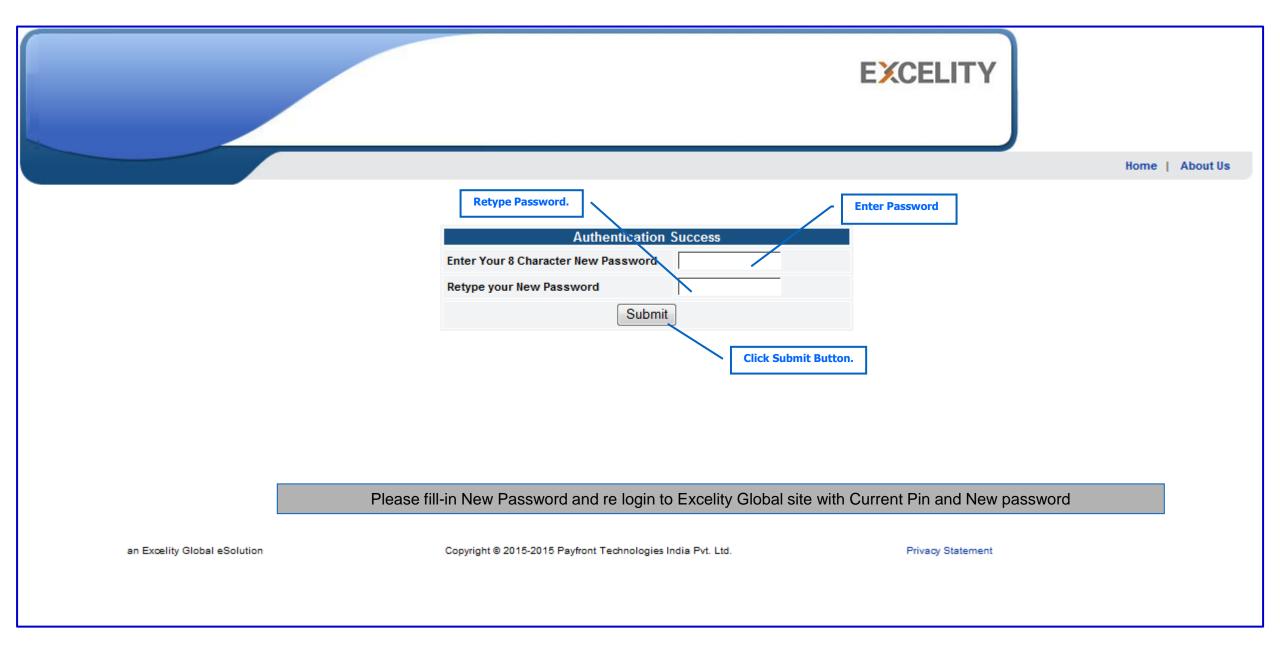
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Forgot Pin & Password



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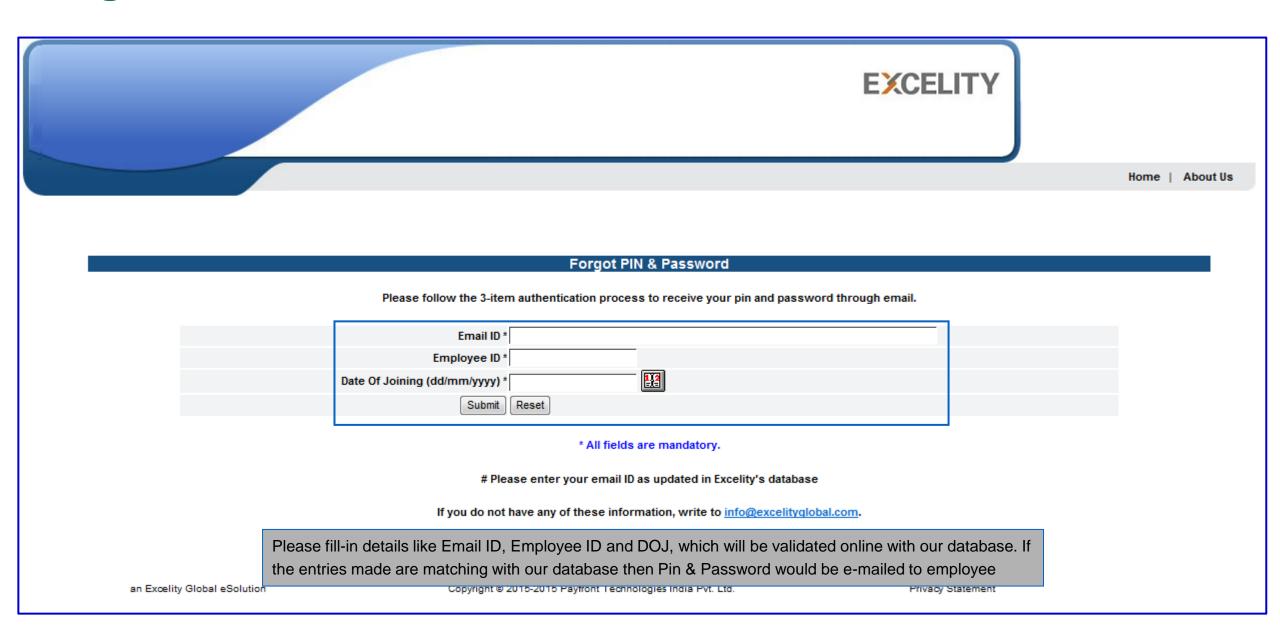
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Forgot Pin & Password



Auto mailer - Pin & Password

Upon successful validation, an auto-mailer from lnfo@excelityglobal.com will be sent to employee provided e-mail id to ensure privacy.

From: info@excelityglobal.com <info@excelityglobal.com>

Sent: Monday, January 4, 2021 12:53 PM

To:

Subject: Your ESS Portal Pin and Password

** This mail has been sent from an external source **

Dear

Welcome to Excelity Global

It has been our effort to provide you with Self Service options to resolve your queries in respect of your Payroll data. Towards this endeavor, we have the Self Service product, which allows you access to your payroll data through the web.

Enclosed please find your 10 digit Personal Identification Number (PIN) and 8 letter password which you can use to login to access your individual data regarding payroll on our website which is https://ess.excelityglobal.com/

PIN - 1234567890 PASSWORD - mTyzHAEV

Please note the first time when you log in, you will be prompted to change the password. Please change the same to a 8 letter alpha-numeric password only.

Thank you.