

# CURRICULUM VITAE

MAHALAKSHMI P

📍 #37, BALAJI NAGAR,  
3<sup>RD</sup> CROSS STREET,  
NEYVELI – 2, VIRUDHACHALAM (TK)  
CUDDALORE DISTRICT – 607802



✉ IMSHIKAMAHA@GMAIL.COM  
☎ +91 95971 89003

## Career Objective

Looking for an organization where I can enhance my knowledge and from my academic learning give my best to the organization

## Academic Profile

### ➤ B.A English

Excel College for Commerce and Science – Komarapalayam  
Periyar University  
2021  
90% (Pursuing)

### ➤ HSC

AKT Academy Matriculation Higher Secondary School – Kallakurichi  
Matriculation  
2017  
65%

### ➤ SSLC

Sacred Heart Matriculation School – Neyveli  
Matriculation  
2015  
88%

## Experience

### ➤ NEUBORN GLOBAL SOLUTIONS – NEYVELI

ADMIN ASSISTANT (BPO)

1<sup>st</sup> July 2020 to 22<sup>nd</sup> January 2021

## Mini Project

- Case Study on ROALD DHAL'S CHARLIE AND THE CHOCOLATE FACTORY
- A Project about "Ode To Autumn" by John Keats

## Skills

- Good leadership qualities
- Strong understanding of grammar
- Well as good essay writing skill
- Strong communication skill
- Strong knowledge of different teaching methodologies and developing lesson plans.

## Area of Interest

- Grammar
- Prose
- Poetry
- Dedicated towards the assigned works with positive attitude
- Anchoring
- Sports
- Art of writing
- Reading Books

## Personal Trait

- Good Motivator
- Highly Flexible to the Environment
- Sportive
- Creative and Logical
- Problem solving ability

## Software Proficiency

- MS – Office
- Data Entry

## Sports Achievement

- Kabaddi – District Level
- Kho-Kho – District Level

## Co-Curricular Activities

- Presented a paper entitled “**GENDER POLITICS IN LITERATURE**” at one day **NATIONAL CONFERENCE** Organized by **Kongu Arts and Science College, Erode.**
- Participated in **ONE DAY NATIONAL SEMINAR ON CULTURAL STUDIES** Organized by **Sengunthar Arts and Science College, Trichengode.**
- Participated in **One Day Seminar on Media** Organized by **Bharathidasan College for Arts and Science, Ellispettai**
- Participated in “**Gender and Race Burden in African-American Literature**” Organized by **B.K.Birla College (Autonomous), Kalyan**
- Participated in the **Three Day National Level Web Workshop on “Hands on Training for Students on English Learning Through E-Platforms”** Organized by **Department of English, Sri Vasavi College – Erode**
- Won Prizes for **Elocution in English**
- Won 2<sup>nd</sup> Prize for **LITERARY MIME** in **NATIONAL LEVEL INTERCOLLEGIATE LITERARY FIESTA** organized by **AVS College of Arts and Science, Salem**
- Won 2<sup>nd</sup> Prize in **GROUP DANCE** was conducted by **SSM College of Arts and Science, Komarapalayam.**
- Participated in **INTERNATIONAL SYMPOSIUM** for **GROUP DANCE** Organized by **Vivekanandha College for Women, Trichengode**
- Participated in **HILLARIO '19** for **GROUP DANCE** Organized by **Nandha Arts & Science College, Erode.**
- **STAR PERFORMER** in Sacred Heart Matriculation School at 2010 - 14

## Personal Profile

Father's Name	:	Pachamuthu
Date of Birth	:	08/09/1999
Gender	:	Female
Religion	:	Hindu
Nationality	:	Indian
Languages Known	:	Tamil & English
Address	:	37, Balaji Nagar, 3 <sup>rd</sup> Cross Street, Neyveli – 2, Virudhachalam (Tk) Cuddalore District – 607802
Hobbies	:	Cooking, Dancing & Photo Shoot
Strength	:	Helping Tendency & Appreciable Quality

## Declaration

I do hereby declare that the above information is true to the best of my knowledge.

Place: Komarapalayam

Yours Obediently

Date:

**MAHALAKSHMI**