

Kaviya Thiruchandran

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Work Experience

Team Member (Commercial/Service)

FANUC INDIA PRIVATE LTD

November 2018 to Present

- Successfully implemented digital signatory in E-Invoice & Quotation.
- 100% committed in achieving Annual/Monthly targets by spot service billing.
- Simplification in Process, Tools and Procedures by identifying pain points.
- Cost reduction in Service Resource Centre.
- Automated recall and promoting maximum number of AMC renewals.
- Periodic payment follow-up and accumulated 80% payment of the invoices done.
- 100% of Service Revenue - Major Contribution in achieving the target.

Education

CS

Institute of Company Secretary of India (ICSI)

2020

M.com in IB

Shri Jayendra Saraswathi Vidhyalaya College

2016 to 2018

B.com

V.N.K. College of Arts & Science

2013 to 2016

Skills / IT Skills

- ERP, PRISM, CRM
- FANUC developed customized software.
- AVAYA (Call & Mails)
- MS OFFICE
- Excel, Word, PPT & Outlook.
- Basics of SAP
- Invoice Terms & Conditions, GST procedures.