

Education

High School, September 2003 – June 2008
Opeongo High School, Douglas Ontario

Bachelor of Architecture, Majoring in Conservation and Sustainability,
September 2008 – February 2013
Carleton University, Ottawa Ontario

Work Experience

Guy Mason
Heritage Conservation Directorate
Co-op Student

Gatineau, Quebec

May to August 2011

- Prepared and managed AutoCAD drawing of building elevations for building screening reports.
- Collaborated with team members on the management and organization of projects.
- Prepared and distributed meeting minutes to the members of the project team.
- Created and Maintained excel spreadsheets of information.
- Collaborated with colleagues on the preparation of documents advising clients on good conservation practice.

2013 Solar Decathlon, Team Ontario
Design Management

Ottawa, Ontario
October 2010-present

The 2013 Solar Decathlon is a prestigious competition run by the U.S. Department of Energy that challenges colligated teams to design, build and operate Solar-Powered houses. Team Ontario consists of a relationship between Queen's University, Algonquin Collage, and Carleton University. My role in this project consists of:

- collaborating with colleagues in a multi-disciplinary environment on the appearance and layout of the interior and exterior of the house
- Preparing agendas and Scheduling meetings for individual groups within the team
- Maintaining Communication between team members involved in the design process.

Directed Studies Abroad

Trinidad and Tobago
February 2011

The Directed Studies Abroad was a collaborative project between the *Azrieli School of Architecture and Urbanism*, the Trinidadian group *Citizens for Conservation* and the *Trinidad and Tobago Institute of Architects (TTIA)*. The project involved the learning of the Trinidadian and Toboggan history and culture while documenting two structures. This project involved:

- Conducting Heritage recording of the structures using hand measuring techniques
- Preparing detailed record drawings of the buildings using AutoCAD
- Creation of a final report which included the researched history and prepared drawings.

Skill Set

Google Sketch-up
Kerkythea,
Autodesk AutoCAD
Adobe Photoshop
Premier
In Design
Microsoft Word, Excel and PowerPoint

Simulation Software

THERM 7
Climate Consultant
WINDOW 6
WUFI 6