
NAVEEN YADAV

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PROFESSIONAL SUMMARY

I am a dedicated and adaptable professional with a diverse background in web development, retail management, and industrial digitalization. Currently pursuing an MSc in Information Systems and Business Analysis at Aston University, I possess strong analytical skills and a keen eye for detail. I am passionate about driving positive change and am committed to continuous learning and professional development. With a proven track record of optimizing operations and fostering collaborative relationships, I am well-equipped to contribute effectively to various roles across different industries.

EDUCATION

Master of Science: Information Systems and Business Analysis, Expected in 09/2024

Aston University - Birmingham, UK

Bachelor of Engineering: Information and Technology, 06/2019

Vidyalankar Institute of Technology - Mumbai, India

Higher Secondary School: Computer Science, 06/2014

Kendriya Vidyalaya - Mumbai, India

WORK EXPERIENCE

Industrial Digitalization Intern, 04/2024 - Present

Instinct Hardware – Birmingham, UK

- Collaborate with senior stakeholders to capture, analyze, and document requirements for system integration projects.
- Utilize Power BI for data visualization to support decision-making processes.
- Support designers and developers by providing clear requirements and facilitating communication between stakeholders and technical teams.
- Streamlining manufacturing processes through the integration of ERP, MES, and PDM systems.
- Driving efficiency gains and improved responsiveness.

Part-time Food Preparation Kitchen Aide, 01/2024 - Present

NEC Group, Cadbury World – Birmingham, UK

- Rapidly processed and fulfilled customer orders in a high-volume, fast-paced environment.
- Interpreted and accurately translated order requirements into prepared food items.
- Collaborated with kitchen team members to optimize order flow and meet tight deadlines.
- Maintained strict adherence to food safety and quality standards.

Assistant Manager, 08/2020 - 07/2023

Patanjali Ayurved Ltd. – Mumbai, INDIA

- Engaged in requirements elicitation and analysis to improve store operations and customer satisfaction.
- Implemented effective inventory control measures, reducing stock-outs by 65% and enhancing product availability.
- Cultivated strong **customer relationships**, resulting in increased loyalty and repeat business.

- Achieved a 20% improvement in operational efficiency.
- Managed budget constraints by optimizing resources to meet financial goals.
- Trained and mentored junior team members in consultative selling techniques, improving overall sales performance.

PROJECTS

AH Classics Consultancy Project (Academic Project, 10/2023 - 11/2023)

- Project Overview: Led a consulting project for AH Classics, a prestigious car restoration company.
- Analysis Phase: Engaged with company employees to understand challenges and gather comprehensive requirements.
- Solution Development: Formulated a strategic solution addressing immediate concerns and ensuring long-term success.
- Budgeting: Presented a detailed budget for the proposed solution, ensuring transparency and feasibility.
- Risk Assessment: Proactively identified and assessed risks, providing mitigation strategies for a robust implementation.
- Presentation to Owners: Demonstrated the proposed solutions to company owners, highlighting value and impact.
- Skill Development: Applied theoretical knowledge to real-world scenarios, enhancing skills in business analysis and problem-solving.
- Outcome: Contributed to the growth and efficiency of AH Classics, emphasizing the importance of collaborative problem-solving.

Enhancing Manufacturing Efficiency through Digital Integration (April 2024 – Present)

- Objective: Integrate Manufacturing Execution System (MES), Product Data Management (PDM), and Enterprise Resource Planning (ERP) systems to streamline processes and improve operational efficiency.
- Technologies Used: Autodesk Fusion Operations (MES), SolidWorks (PDM), Sage 200 Professional (ERP), Zapier (Middleware), Power BI (Data Visualization).
- Conducted an in-depth analysis of current processes and identified integration requirements.
- Developed and implemented workflows using Zapier to integrate MES, PDM, and ERP systems, ensuring seamless data flow between them.
- Utilized Power BI to create data visualizations for enhanced decision-making and reporting.
- Collaborated with cross-functional teams to ensure successful integration and address any challenges.
- Documented processes, findings, and best practices to support ongoing and future digitalization efforts.
- Achievements: Improved data accuracy and reduced manual data entry by automating workflows. Enhanced operational efficiency by streamlining data flow between production, design, and financial systems. Provided actionable insights through data visualization, aiding in better decision-making.

CERTIFICATIONS

- **Power BI** for Beginners, Simplilearn, Issued Mar 2024.
- IELTS, IDP Education Ltd, Issued Feb 2023.

PERSONAL SKILLS

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| • Effective Communication | • Customer Focus |
| • Teamwork | • Resilience |
| • Time management | • Digital Literacy |
| • Adaptability | • Critical Thinking |
| • Problem-Solving | • Cultural Competence |