ENERGY EFFICIENCY SERVICES LIMITED TOUR TRAVELLING ALLOWANCE CLAIM    NC 07 047			Tour Allowance Claim	Form for UPL Exe	cutives		.113			
EMPLOYE NO.  TOUR COMMENCEMENT DATE  Min Park RASSHDR Designation  Rame  BAL KR3SHDR Designation  EVAINCEY  Scale of Pay  E-1  Basic Pay  Department  SLNP  H.O  NOIDA  Section 1: Calculation of total TA admissible Note: Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.  FOR ACCOUNTS DEPTT.  Amount admitted by Accounts (enter only if claims are claimed ticket, booked by company or Cheque Amount())  Remarks  Section 1: Calculation of total TA admissible Note: Cheque Amount Claimed (to be filled in by the employee)()  Section 1: Calculation of total TA admissible Note: Cheque Amount Claimed ticket, booked by company or Cheque Amount()  Cost of Ticket Dr.  2. Conveyance charges  3-Boarding& loading charges  4-DA  A. Total  Less Advance drawn from:  C. NET CLAIM  D. Refund by cheque Cheque No				Date:-	12/2017					
CARD CODE EMPLOYEE NO. TOUR COMMENCEMENT DATE TOUR DESTINATION  Name BAL KRYSHAF Designation EVATINELY Scale of Pay E-1 Basic Pay  Department SLNP H.O NOT DA  Section I: Calculation of total TA admissible Note: Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative. FOR ACCOUNTS DEPTT.  Amount Claimed (to be filled in by the employee)()  Section-1  1. Journey Fares By Air By Rail & Road TOT Cost of Ticket Dr.  2. Conveyance charges 3-Boarding& loading charges H.J.,000 + 6600		NC07047	13102017	010						
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Section 1: Calculation of total TA admissible Note: Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.  FOR ACCOUNTS DEPTT.  Amount Claimed (to be filled in by the employee)()  Section-1  1. Journey Fares By Air By Rail & Road  Cost of Ticket Dr.  2. Conveyance charges 3- Boarding& loading charges + DA  A. Total Less Advance drawn from:  C. NET CLAIM  D. Refund by cheque Cheque No	Name		Designation Enfineer	Scale of Pay	E-1	Basic Pay				
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Less Advance drawn from:  C. NET CLAIM  D. Refund by cheque Cheque No		g& loading charges  + DA	14,000 + 6600							
C. NET CLAIM  21, 510.  Pay (')			21,510/-		<u> </u>					
D. Refund by cheque Cheque No	Less Adv	ance drawn from:		-						
D. Refund by cheque Cheque No	C. NET CLAIM		21,510/							
D. Refund by cheque Cheque No										
Cheque No		[	21510/	Pay (`).		Net Claim				
*The cancellation of booking was due to official reasons  Signature of Head of Department Name Name Designation	1		Dated	Recove	er (')					
Signature of Head of Department Name Name Designation	on		For ()	••.		Accounts Of	ficer			
Name Designation	*The can	cellation of bookin	g was due to official reasons							
Name Designation			,							
				N. 189						
	*To be fu	urnished when can		lame	Designatio	on ·				

Tour Allowance Claim Form for UPL Executives

SECTION 1: JOURNEY DETAILS (Please Indicate Ticket No. or attach M/R wherever fare claimed is for other than IInd Class and for

air journey and bus journey enclose used ticket/folders)									1 1 1 1 1 1		
Departure			Arrival		Model & Class	Train No./	Purpose of Journey	Amount	Tieket No.,	/MR cket Remarks	
Date	e Tim	Station	Date	Time	Station	of travel	Train Name	(Please give details)	Claimed	No.	CRECITIONS
13-10-	17:30	m Raipu	r 13-10-17	9:00Am	Durg	GEN	BYBUS	Instellation		636	• • •
23-10-	17 12:30				Raipur	WEN	BYBUL	and mow ton	7 2d-	1542	
,	•							Street Light			
								at Durg.			
*Not	e: Where	tickets ar	e provided	by the co	mpany the	fare ma	y be ind	cated in rema	arks column.		
320	JION II .	DETAILS	F CLAIM FO				•			. :	ene tra
Mi	dnight		· -		Boarding & dging charge				• .		
loot			No. of		,				•	•	
מטטו	rs) spent	Station	days	Rates		1		•			
		*		t ng 🕶 🕶	promoter to			<u> </u>	-		
13/10	2017		4			-					
باده	1,0	Dung	10 1	400/-	14000/-	1					
22/1	0/20(1		and the second					-			
_						-					
	1.1	DA	11	6004	6600	+					• •
	1										
				Total:	20,600	4				8 1	
NOT	E : Please	enclose the	supporting l	ill /declar	ration					· ·	
	1. Leav	e availed (if	any) at		from [		to	<del></del>			
SECT	TON III : D	ETAILS OF C	ONVEYENCE	CHARGES	CLAIMED						•
NOT	E; If the sp	ace provide	ed is insuffici	ent, separ	ate sheet in	the sam	e Perform	a may be attac	hed duly signe	ed by the cla	eimant.
			Pla	ice of Visi	t Distr	In					
SI	D-4-		(specify Loc	cify Locali	ality)	Mea	ns of A	mount			Station-
No.	Date	Station	•	<del></del>	Kms	1 Tra	vel	()	Purpose (in b	rief)	wise weekly
	V 200		From	To	(appro	ox)		1			total
1.	13-10-17	Durg	BudStand	Nigam Hote	1 5	m B	1410	35/-			
2.	13-10-17	Durg.	Hotel	Field	1 10K	m By	Subo S	01-			
3.	13-10-17	Dung.	Field	Hot	el 10k	in B	,	0/-	2,		.e. 1944
4.	14-10-17	Dung.	Hotel	Fiel	9 12		de la	70-			1.161
5-1	4-10-17	Durg.	Fred			Cm B.		102			4101-
6. 1	6-10-17	Durg.	Hotel	AA TOM		C. I D	Auto	501-			
7.1	16-10-17	Durg.	field	Hot		in B	2112	25-			
8.1	7-10-17	Durg.	Hotel	Potion	day lok	m B	1-(14	0-			
9.1	7-10-17	Duzt.	Potia	Ho		u D	1 .	7/0	1	•	•
							tufo 3	,5/5			- 4

## Tour Allowance Claim Form for UPL Executives

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10.	18-10-17	Dung	Hotel	1,2 (Feld)	12Km	By	50/-					
11.	18-10-17	Dung.	Field	Hotel	10Km	By. Auto	50/-			•		1
12.	20-10-17	Duzz	Hotel	Field	SKm	By	·0d-	·				
13.	20-10-17	Dung	Field.	HOTE!	2/5/	the same of the sa	oct-				• *	
<u>ξ</u> φ.	21-10-17	Dung	Hotel	Gield (Bathery)	10Km	Byruto	100				10701	.,
15:	21-10-17	. Durg.	Baghera	Hotel	10Km	By Airto	50/-			,	754	
16.	22-10-17	Darg	Hotel	Held.	12Km	BYAYOU	55/-		N=10			
17.	21=10-17	Durg	Field	HOTE	10Km	BYMYH	000		, <u>.</u>			
18.	23-10-17	Durg	Hotel	Nagar Nigamoffil	e 6Km	By	25/-	,	i			
19.	23-10-17	Puzz.	Nigam OFFice	Hotel	6Km	By	25/-					1
20.	23-10-17	Dung	Hotel	Blesstand	6Km	BY	25/-					
	•			•			alala					

Total: 840/

## CERTIFICATE:

Certified that: I was physically present at the touring station as above for the indicated days.

Counter signed

Signature

(Name & Designation of the Controlling officer)

Signature of Employee

Date: 11/2/2017