

Energy Efficiency Services Limited, Noida CLAIM FORM

Local Travel Allowance on Tour

. s-ployee	Employee No.	Designation	Department	No. of days		
ame Of Employee	NC06996	Engineer	SLNP Gujrat	12-12-2017 to 16-12-2017		
SHOAIB AHMAD	June-July 2017					

Details of Visit:

s.No.	Date	Place of Visit (Specify Locality)		Means of Travel		Purpose of Visit	Station Wise Weekly Total
		From	То	Taxi/Auto	(Rs.)	OI VISIC	
1	13/12/2017	Taj Ganj	Agra Railway Station	Auto	RS. 100/-	For reconsilation of documents and Submission of Original documents at RO and details of work done in SLNP-Gujarat Project	Rs.840/-
2	14/12/2017	Ahmedabad	Rajkot	BUS	Rs. 450/-		
3		Bus Stand	Hotel	Auto	RS. 50/-		
6	15/12/2017	Hotel	RMC	Auto	Rs. 50/-		
7		RMC	Hotel	Auto	Rs. 60/-		
9	9 16/12/2017	Hotel	Store	Auto	Rs. 70/-		
		Store Ho	Hotel	lotel Auto	RS. 60/-		
10		3.010			1	Total	Rs.840/-

South Lan.

Signature Of Reporting Officer Shri Venktesh Dwivedi (CGM-T) Signature of Employee Shoaib Ahmad (Engineer)