

HOTEL

BILL

STD : 07836

PH. : 232555

232580

AAWAS

Main Road, BAIKUNTHPUR (Korea) C.G.

No. 1854

Date ... 29/12/2017

Serial No. Room No. 203 ... Person ...

Shri ... Vikesh K. U. Pandey

Date of Arrival ... 28/12/2017 ... Time ... 7:00 PM

Date of Departure ... 29/12/2017 ... Time ... 4:00 PM

PARTICULARS	Rs.	P.
Room Rent @Rs. 600 for 2 days	600	
Trunk Call		
Local Call		
Others		
Luxury Tax		
Total Amount		
Adv. Receipt No. Date		
Received	600	
Balance		
Refunded		

Rupees ... 510 hundred ...

This Bill must be paid on presentation Cheques not
accepte Check out time 24 Hours.

Customer's Signature

Receptionist

Energy Efficiency Services Limited

TOUR APPROVAL FORM

Tour ID : 5767, Status : Approved

Details of the Employee proposing to undertake the tour:

Employee Code	Name	Gender	Age(years)	Mobile No.	Email ID	Designation	Department	Posted At
NC07392	Vikas Kumar Pandey	Male	30	+918002152970,+918409294307	u_vpandey@eesl.co.in	Engineer	Technical	Ambikapur,Chhattisgarh

Details of the tour:

1. Project Name:	STL-2017-CH-CHIR
2. Complete address of the place(s) to visit:	Nagar Palika Parishad Shivpur Charcha,Baikunthpur,korea cg.
3. City Type:	OTHER
4. Contact Person:	Mr.Ved Prakash Dindore
5. Purpose of the Tour:	Meeting with Nagar Palika Official (CMO) for SLNP
6. Proposed period of tour:	28-12-2017 - 29-12-2017

Details of the Movement

SL. No.	Date of Travel	Time of Travel	Preferred Train/Flight Name & No.	Station		Class	Need Ticket?	Remarks
				From	To			
1	28-12-2017	09:00am	By Bus	Ambikapur	Shivpur Charcha (korea)	SL	No	Travelling By Bus
2	29-12-2017	03:00PM	By Bus	Shivpur Charcha	Ambikapur	SL	No	Travelling By Bus

Tour Advance

Total Days of Tour	Allowance Per Day(As per policy)	Total=(Allowance X Total Days) X 80%
2	Rs. 3000 (OTHER)	Rs.4080
Total Advance Sought : Rs. 0		

Approved By EESL, Forwarded By :Manish Rai[UPL Representative]


5767

Pandey
 No. 8002152970
 9340543667
 11/1/2018

Tour ID - 5767
VIKASH KUMAR PANDEY

Tour Allowance Claim Form for UPL Executives

ENERGY EFFICIENCY SERVICES LIMITED TOUR TRAVELLING ALLOWANCE CLAIM		Date:- 11/01/2018	
CARD CODE	EMPLOYEE NO.	TOUR COMMENCEMENT DATE	DESTINATION
	NC-07392	28/12/2017	Shivpur Churcha, Baikunthpur, Kosi (U.P.)
		Mth/Days Tour	
		02	
Name	Designation	Scale of Pay	Basic Pay
VIKASH KUMAR PANDEY	ENGINEER	E1	-
Department	H.O.		
UPL	NOIDA (U.P.)		

Section I : Calculation of total TA admissible

Note : Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.

Section-I	Amount Claimed (to be filled in by the employee) (₹)	FOR ACCOUNTS DEPTT.	
		Amount admitted by Accounts (enter only if claims are claimed ticket, booked by company or Cheque Amount (₹))	Remarks
1. Journey Fares			
By Air			
By Rail & Road	140/-		By Bus.
	Cost of Ticket Dr.		
2. Conveyance charges	584/-		By Auto.
3- Boarding & loading charges	1800/-		Self Booked
A. Total	2524/-		
Less Advance drawn from:			
C. NET CLAIM	2524/-		

2 5 2 4 / -

Pay (₹)..... Net Claim

D. Refund by cheque

Cheque No..... Dated

on

for (₹).....

Recover (₹).....

Accounts Officer

*The cancellation of booking was due to official reasons

Signature of Head of Department

Name

Designation

Name

*To be furnished when cancellation charges are claimed

Pandey
mu-8002152540
9340343664
11/01/2018

Tour ID - 5767
Name - VIKASH KUMAR PANDEY

Autu

Place: Koriya District Period: 28/12/17 to 23/12/17

Project: ~~D&P~~ SLNP (C.G.)

Pandey
me - 800 215 2570
9340549667
11/11/2018

BILL/CERTIFICATE
for Boarding/Lodging Charges

Certified that I have incurred expenditure of about less than Rs. 2524/- towards
boarding/lodging expenses during the 28/12/17 to 29/12/17 days of calendar month
December 2017

Vikash
11/01/2018

Name- VIKASH KUMAR RINDEY
mo - 8002152970
9340543667
Designation- Engineer

प्रताप ट्रांसपोर्ट, अम्बिकापुर

यात्री

से

तक

या

टिकट वापस नहीं होगा

थी व लगेज की जिम्मेदार कंपनी नहीं होगी। हस्ता.

Pankaj
8002152970

.....बस सर्विस.....

ता.

से

यात्री

तक

किराया

116

कटा टिकट वापस नहीं होगा

छुटी यात्री लगेज की जिम्मेदार कंपनी नहीं होगी।

हस्ता.

Pankaj
8002152970



Town ID-5767

TOUR INFORMATION REPORT

Name of Executive: VIRASH KUMAR PANDEY

Designation: ENGINEER

Reporting Officer: SHRI. VEDRAKASH DIENDORE (Sr. R.M. Tech) C.U

Proposed Date: 28/12/2017

From: 28/12/2017

To: 29/12/2017

Project Details: ~~SLNP~~ Scheme

Purpose of Visit

Project Development

- ☐ Preliminary Meeting
☐ Seminar/Workshop/Presentation

☐ Other (specify):

Project Co-ordination

- ☐ Follow-up meeting
☒ Project Kick-off
☐ Techno-commercial Discussion

Project Implementation

- ☐ Project Supervision
☐ Project Execution

☐ Approved

☐ Not Approved

Approving Authority