



SUBJECT: SLNP Lucknow

Tour Report

TOUR ID- 4664

Street Light National Programme

NAME: Satish Chand

PERIOD: 12th Oct to 14th Oct 2017

MEETINGS: Meeting EESL officials

VENUE: Lucknow, Uttar Pradesh

MAIN PERSONS CONTACTED:

1. Mr Sandeep Mishra (DM-EESL)
2. Mr. Amit Mishra (SE-EESL)

OBJECTIVE (S):

1. Meeting over CCMS monitoring and failure causes in CCMS panel.

CGM(T)

Satish Chand

Energy Efficiency Services Limited

TOUR APPROVAL FORM

Tour ID : 4664, Status : Approved

Details of the Employee proposing to undertake the tour:

Employee Code	Name	Gender	Age(years)	Mobile No.	Email ID	Designation	Department	Posted At
NC07273	Satish Chand	Male	21	8750374057/7840053307	u_schand@eesl.co.in	DEO	Technical	Corporate Office

Details of the tour:

1.	Project Name:	SLNP UP
2.	Complete address of the place(s) to visit:	Lucknow RO
3.	City Type:	METRO
4.	Contact Person:	EESL officials and Vendors
5.	Purpose of the Tour:	Training session over Complaint handling system with EESL and Maintenance team vendors
6.	Proposed period of tour:	12-10-2017 - 14-10-2017

Details of the Movement

SL. No.	Date of Travel	Time of Travel	Preferred Train/Flight Name & No.	Station		Class	Need Ticket?	Remarks
				From	To			
1	12-10-2017	16:00	Bus	New Delhi	Lucknow	Volvo	No	

Tour Advance

Total Days of Tour	Allowance Per Day(As per policy)	Total=(Allowance X Total Days) X 80%
3	Rs. 1700 (METRO)	Rs.4080
Total Advance Sought : Rs. 3000		



4664

Approved By EESL, Forwarded By :Manish Rai[UPL Representative]

Satish
Chand

ENERGY EFFICIENCY SERVICES LIMITED
TOUR TRAVELLING ALLOWANCE CLAIM

Date:-

CARD CODE	EMPLOYEE NO.	TOUR COMMENCEMENT DATE	Mth/Days Tour	DESTINATION
	NC07273	12 th Oct 2017		Lucknow
Name	Pratish Chaud	Designation	Technician	Scale of Pay
Department	Technical	H.O	Noida	Basic Pay

Section I : Calculation of total TA admissible

Note : Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.

Section-I	Amount Claimed (to be filled in by the employee)([₹])	FOR ACCOUNTS DEPTT.										Remarks
		Amount admitted by Accounts (enter only if claims are claimed ticket, booked by company or Cheque Amount([₹]))										
1. Journey Fares												
By Air	0											
By Rail & Road	750 /-											
	Cost of Ticket Dr.											
2. Conveyance charges	0 /-											
3- Boarding & loading charges	1150 /-											
A. Total	1900 /-											
Less Advance drawn from:												
C. NET CLAIM	1900 /-											
D. Refund by cheque												
Cheque No.....	Dated											
on	for											
	([₹]).....											
											

Pay ([₹])..... Net Claim

Recover ([₹]).....

Accounts Officer

*The cancellation of booking was due to official reasons

Signature of Head of Department

Name

Name

Designation

*To be furnished when cancellation charges are claimed

Pratish Chaud

SECTION I : JOURNEY DETAILS (Please Indicate Ticket No. or attach M/R wherever fare claimed is for other than IInd Class and for air journey and bus journey enclose used ticket/folders)

*Note: Where tickets are provided by the company the fare may be indicated in remarks column.

→ CDA

1. Leave availed (if any) at from to

NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant.

CERTIFICATE:

Certified that: I was physically present at the touring station as above for the indicated days.

Signature

Signature of Employee

Date:

केवल एक यात्रा का टिकट



यात्री प्रति

PRIYAGOLD

तीन से इक्कावन और अधिक तक के मूल्य का टिकट

उत्तर प्रदेश राज्य सड़क परिवहन निगम

₹ 351.00 और अधिक

अशोक सिन्हा एल.वाई.सू

0790952

* दिनांक 12/10/2017 बस नम्बर

* कहाँ से दिल्ली कहाँ तक लखनऊ

* कुल यात्री किराया रुपये 753/-

* खिज, टोल टैक्स इत्यादि रुपये

* कुल किराया रुपये

कृपया यात्रा की समाप्ति पर टिकट नष्ट कर दें। त. परिवहन