E	NERGY EFFICIEN	ICY SFRVICES	TIMALL	ance Clai			-	•					
ENERGY EFFICIENCY SERVICES LIMITED TOUR TRAVELLING ALLOWANCE CLAIM  Date:-													
	NC06999 2 NEV 2012						Ranchi						
CARD CODE	EMPLOYEE NO	). TOUR COMMENCEMENT D											
	Rahil						Tour			DESTINATION			
Name Sharman		Designation Assistant			1	Scale of Pay			Basic Pay				
Department Te 010		ni Cal HO							7	]			
							MODA						
Section I: Calculation of total TA admissible  Note: Cheque drawn in favour of Energy Efficience Continuous Co													
Note: Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.													
			Amount Claimed (to be filled in by the			FOR ACCOUNTS DEPTT.  Amount admitted by Accounts							
		(to be fi				(enter only if claims are clair				med	d		
Section-I		employee)(`)			ticket, booked by Cheque Am				company or		Remarks		
Journey Fares     By Air		0			$\vdash$		- que	711101	unt()				
By Rail & Road		0				+							
		Cost of Ticket Dr.			<b>ا</b> ا								
2. Conve	eyance charges	2	376										
3- Boardin	ng & loading charges	2.	2219										
A. Total	A. Total		2595										
Less Adva	ance drawn from:												
					T		T			T	Ī		
C. NET CLAIM		25	2595/-										
	-		·										
			Pay (`) Net Claim										
		-1/											
D. Refund by cheque						Recover (`)							
Chequ	ue No						,	. ,					
on		for (`) 											
							<i>P</i>	Accounts Officer					
THE Can	cellation of booki	ig was due to	Uniciai	16asons									
	. \$	ignature of Hea	ad of De	partment									
Name Designation													
*To be furnished when cancellation charges are claimed													

Tour Allowance Claim Form for UPL Executives SECTION I : JOURNEY DETAILS (Please Indicate Ticket No. or attach M/R wherever fare claimed is for other than Ind Class and for air journey and bus journey enclose used ticket/folders) Departure Arrival Model Train Purpose of Ticket No./MR & Class No./ Amount Journey Remarks No./Bus Ticket Date Time Station Date Time Station of Train (Please give Claimed No. travel Name details) (,) 2/11 15:55 DEL 17:15 Routh QCP26J E LE-(325 1 officer 12:10 Routh 4/11 17:10 DEL H2UWM 48-138 \*Note: Where tickets are provided by the company the fare may be indicated in remarks column. SECTION II: DETAILS OF CLAIM FOR Boarding /Lodging Boarding & Midnight Slab Lodging charges No. of (00hrs) spent Station days Rates -> DA Parthi 3. 400 1019 Total Total NOTE: Please enclose the supporting bill /declaration 1. Leave availed (if any) at from to SECTION III: DETAILS OF CONVEYENCE CHARGES CLAIMED NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant. Place of Visit Distt. In Station-(specify Locality) Means of Amount SI No. Date Station Kms. Purpose (in brief) wise weekly Travel (,) (approx) total From To me Auto 113 Airport 30 .1. Airbnt Auto 2/11 Keulti hotel 20 10 2. office Runch Hotel 15 Auto 45 hotel [1] Reulli office 15 Auto 45 4. Roully 10 Auto Hotel Airport 30 Home 30 Auto 113 DETHE B) Yout Total **CERTIFICATE:** Certified that: I was physically present at the touring station as above for the indicated days. Counter signed

Signature

(Name & Designation of the Controlling officer)

Signature of Employee

Date:



As a courtesy to fellow passengers please place your carry on items in the overhead bin above your own seat



Special Services

NIL

MR Rahul Sharma

107

11B

From Dolhi

Ranchi

Flight No

Date 02Nov17 6E 6325

Boarding Time 14:50

Sequence No

Gate No

28A

Boarding gate closes 25 minutes prior to the departure time. Boarding gate

Name PNR

QCP26J

MR Rahul Sharma

number are subject to change please oneck the flight information screen for

latest updates. Checking of photo id and handbag is a mandatory procedure

Passengers are requested to co-operate with Indigo and the relevant authorities

Have a pleasant flight. Call 0 99 10 38 38 38 / 0124 661 3838

Flight No 6E 6325

Seat No 28A

Seq No 107

BOARDING PASS GoReturn Get lowest return fare only at www.GoAir.in Boarding gate will close 25 minutes before departure Name: SHARMA/RAHUL MR No. 138 Ranchi From: Time Dep Delhi :10 Nov Date: Gate: 5 046 Frisking of person and checking of hand baggage is mandatory for all passengers Passengers are requested to co-operate with the security staff \*Terms and conditions apply. FLY SMART

SMS G8 Help to 57333

www.GoAir.in