

SECTION I : JOURNEY DETAILS (Please indicate Ticket No. or attach M/R wherever fare claimed is for other than IInd Class and for air journey and bus journey enclose used ticket/folders)

*Note: Where tickets are provided by the company the fare may be indicated in remarks column.

Midnight (00hrs) spent	Station	No. of days	Slab Rates	Boarding & Lodging charges
	Delhi	1	two	
	Total			Total

1. Leave availed (if any) at from to

NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant.

CERTIFICATE:

Certified that: I was physically present at the touring station as above for the indicated days.

Signature

(Name & Designation of the Regional Office In charge/BUH)

Signature of Employee