	Tour Allowance Clair					
	CY SERVICES LIMITED	Date:	_			
TOUR TRAVELLING A	LLOWANCE CLAIM					
N(07)73	12-16					
CARD	101-1	1 4 4 4 1 1 1	Luck	(NOW		
CODE EMPLOYEE NO.	TOUR COMMENCEMENT D.	ATE Mth/Days Tour	C	DESTINATION		
Name Chand	Designation Technician	5-1-75		But Bu		
	JEENACI OF	Scale of Pay		Basic Pay		
Department Technic	H.O No	IDA				
Section I: Calculation of	total TA admissible					
	n in favour of Energy Efficiency	Services Limited if r	et claim is nega	tive.		
	er Energy Emisiency	1	FOR ACCOUNT			
				S DEPTT.		
	Amount Claimed	Amount admitted		Remarks		
	(to be filled in by the	(enter only if claim				
Section-I	emblokee)(.)	ticket, booked by Cheque An		ny or		
1. Journey Fares		Cheque An	iount()			
By Air	0					
By Rail & Road	1500					
	Cost of Ticket Dr.					
2. Conveyance charges	0					
3- Boarding & loading charges	1500					
A. Total	3000					
Less Advance drawn from:		-		,		
Less Advance drawn name		·		1		
C. NET CLAIM	3000/-					
,		Pau (*)		Not Claim		
_		Pay()		Net Claim		
D. Refund by cheque		Recov	er (*)			
Cheque No Dated						
Situate	for					
	(*)			Accounts Officer		
on						
*The cancellation of booking was due to official reasons						
	ignature of Head of Department					
	lame					
	esignation					
*To be furnished when car	ncellation charges are claimed					

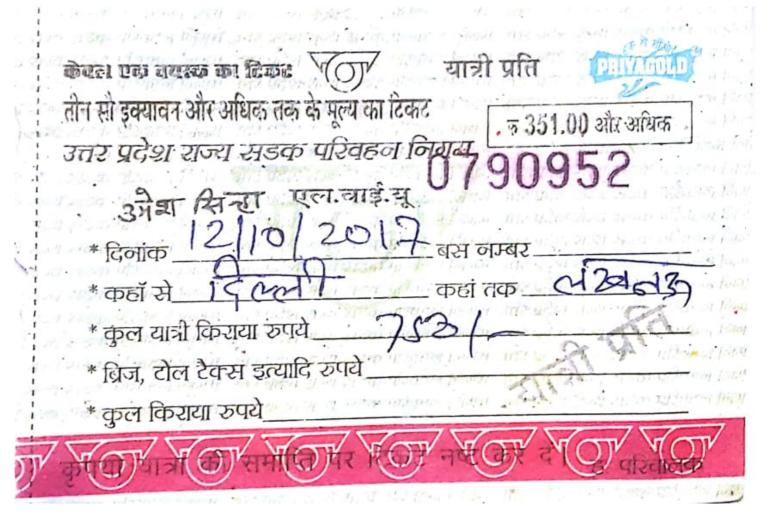
SECTION I: JOURNEY DETAILS (Please Indicate Ticket No. or attach M/R wherever fare claimed is for other than lind Class and for air journey and bus journey enclose used ticket/1 Departure Arrival Model Train Purpose of Ticket No./MR & Class No.J Journey. Amount No./Bus Ticket Remarks Date Time Station Date Time Station of Train (Please give Claimed No. travel Name details) () 12/10 DELHT 12/10/13:00 Lucken BUS 500 VOLVO 43:00 LUCK now 15 10 6 00 DE LHI Volvo Bus 0 *Note: Where tickets are provided by the company the fare may be indicated in remarks column. SECTION II: DETAILS OF CLAIM FOR Boarding /Lodging Boarding & Midnight Slab Lodging charge: No. of (00hrs) spent Station days Rates 2 CDA Luckrew 500 Total NOTE: Please enclose the supporting bill /declaration 1. Leave availed (if any) at from to SECTION III: DETAILS OF CONVEYENCE CHARGES CLAIMED NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant. Place of Visit Distt. In Station-(specify Locality) Means of Amount Date Station SI No. Kms. Purpose (in brief) wise weekly Travel (,) (approx) total From To Total CERTIFICATE: Certified that: I was physically present at the touring station as above for the indicated days. Counter signed

Signature

(Name & Designation of the Controlling officer)

Signature of Employee

Date:





12/30/2017

https://apps.eeslindia.org/Tour/ShowForm?tourld=4664

Energy Efficiency Services Limited

TOUR APPROVAL FORM

Tour ID: 4664, Status: Approved

Details of the Employee proposing to undertake the tour:

proposing to undertake the tour.								
Employee Code	Name	Gender	Age(years)	Mobile No.	Email ID	Designation	Department	Posted At
NC07273	Satish Chand	Male	20	8750374057/7840053307	u schand@eesl.co.in	DEO	Technical	Corporate Office

Details of the tour:

1. Project Name:	SLNP UP
2. Complete address of the place(s) to visit:	Lucknow RO
3. City Type:	METRO
4. Contact Person:	EESL officials and Vendors
5. Purpose of the Tour:	Training session over Complaint handling system with EESL and Maintenance team vendors
6. Proposed period of tour:	12-10-2017 - 14-10-2017

Details of the Movement

SL. No. Date of Travel	Time of Travel	Preferred Train/Flight Name & No.	Station		Class	Need Ticket?	Remarks	
			From	То	Class	Need Ticket?	Remarks	
1	12-10-2017	16:00	Bus	New Delhi	Lucknow	Volvo	No	

Tour Advance

Total Days of Tour	Allowance Per Day(As per policy)	Total=(Allowance X Total Days) X 80%
3	Rs. 1700 (METRO)	Rs.4080
	Rs. 1700 (METRO) Sought: Rs. 3000	Rs.4080

Approved By EESL, Forwarded By :Manish Rai[UPL Representative]

4664

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