TOUR TRAVELLING	ALLOWANCE ALLOWANCE	E CLAIM	Date:- 23.00.17					
CARD CODE EMPLOYEE NO	14.0	9.17 DMMENCEMENT	DATE Mth/Days		and Sulah			
Name RAJESH KUMAK	Designation	Engineer	Tour Scale of Pay	23300	Basic Pay 16000			
Department VTALA	(H.P)		SL (Noid	Lacore de la constante de la c				
	of total TA adm		Services Limited	if net claim is neg	ative.			
				FOR ACCOUN	TS DEPTT.			
	Amount (to be fille empl		(enter only if cl	ted by Accounts aims are claimed d by company or	Remarks			
Section-I			Cheque	Amount(`)				
Journey Fares By Air	Ry 6	Sus						
By Rail & Road	Rs	478						
	Cost of Tic	ket Dr.						
2. Conveyance charges	-							
Boarding & loading charges	4×750:	= 3000						
A. Total	3478	, 00						
ess Advance drawn from:	0-	0	-					
. NET CLAIM	Rs s	478						
			Pay	(*)				
- L								
Refund by cheque Cheque No	Dated	***************************************		cover (`)	*******************************			
on	for (')				Accounts Of			
e cancellation of booking	was due to o	fficial reasons						
				Nam	ture of Head of Department			

	Departure			Tour Allowand AILS (Please Indicate Ticket N air journey and bu Arrival			Model	Train	Purpose of	5)		Bloom Salita
Date 9.12	Time	1	ation	Date 14,917			travel	No./ Train Name	Journey (Please give details)	Amount Claimed	Ticket No./MR No./Bus Ticket No.	Rémarks
Da. 12	44b	n Kan	gra	A symple		Bannat		ByBus	CSP	4-6		Tatal = 478
17	THE P		LAH		8:0000			ag sus	1 1	198	0 45802	
1+	4:23	m Cr	VA	18.9.17	3:20PM	Nohon	godinarg	igau	Praguation	240	028771	
	e: Who	ere tick	kets ar	e provid F CLAIN	ded by t	Bo	pany the fa Lodging parding & ging charges	re may be	indicated in r	emarks col	lumn.	
	rs) spe		tation	days	Rate							
7 40	lays		loh		75	0	3000					
		-			1225	obs	3000_	-				
NOT			lose th	Total e suppor	rting bill	/declara	Total					
SEC	1. L	eave av	close the vailed (i	e suppor if any) at CONVEY	rting bill	/declara	Total stion from CLAIMED	the same P	to erforma may be	e attached (duly signed by the	e claimant.
SEC	1. L TION II	: DETA	close the vailed (i	e supporting any) at CONVEY ded is ins	rting bill ENCE Chaufficien lace of Vecify Loc	/declara	Total stion from CLAIMED	the same P Means of Travel	erforma may be		duly signed by the	Station wise wee
SEC: NOT	1. L TION II	: DETA	close th vailed (i AILS OF e provid	e supporting any) at CONVEY ded is ins	rting bill ENCE Chaufficien lace of Vecify Loc	/declara	rotal otion from CLAIMED ote sheet in t Distt. In Kms.	Means	erforma may be			Station wise wee
SEC: NOT	1. L TION II	: DETA	close th vailed (i AILS OF e provid	e supporting any) at CONVEY ded is ins	rting bill ENCE Chaufficien lace of Vecify Loc	/declara	rotal otion from CLAIMED ote sheet in t Distt. In Kms.	Means	erforma may be			Station wise wee
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SELF-DECLARATION FORM

I, RAJESH KUMAR, hereby declare that I have deputed to

conduct CSR Inauguration Activity at Sulah and Baijnath constituencies of
himachal Pradesh, during period 14-09-17 to 18-09-2017. Kindly approve my
composite DA as per policy for total no of days i.e. 4days and total amount of Rs.
750×4 = 3000 (In words) Three thousands only
Name:- Rayesh Kymar
Employee No:- NLO 6762
Signature:- Rumay
Date: - 10 11 2017
Place: Shimla (R.O)