

Energy Efficiency Services Limited

TOUR APPROVAL FORM

Tour ID : 4686, Status : Approved

Details of the Employee proposing to undertake the tour:

Employee Code	Name	Gender	Age (years)	Mobile No.	Email ID	Designation	Department	Posted At
NC07123	Jitendra Jaiswal	Male	25	9039232923	u_jjaiswal@eesl.co.in	Engineer	Technical	CHHATISHGARH

Details of the tour:

1.	Project Name:	UJALA CHHATTISGARH
2.	Complete address of the place(s) to visit:	JASHPURNAGAR, DIST- JASHPUR (C.G)
3.	City Type:	OTHER
4.	Contact Person:	E.E CSPDCL (O&M) & OTHER OFFICIAL
5.	Purpose of the Tour:	SUPERVISION & MONITORING OF UJALA DISTRIBUTION AND GODOWN INSPECTION
6.	Proposed period of tour:	10-10-2017 - 13-10-2017

Details of the Movement

SL. No.	Date of Travel	Time of Travel	Preferred Train/Flight Name & No.	Station		Class	Need Ticket?	Remarks
				From	To			
1	10-10-2017	9.30AM	BY BUS	AMBIKAPUR	JASHPURNAGAR	ODINARY	No	

Tour Advance

Total Days of Tour	Allowance Per Day (As per policy)	Total=(Allowance X Total Days) X 80%
4	Rs. 3000 (OTHER)	Rs.8160
Total Advance Sought : Rs. 0		

Approved By EESL, Forwarded By :Manish Rai[UPL Representative]



SUBJECT: Ujala
Distribution
monitoring &
Awareness.

TOUR REPORT

DISTRIBUTION

PT3

NAME (S) : JITENDRA JAISWAL
PERIOD : 10/10/2017 to 13/10/2017
VENUE : JASHPUR, JASHPURNAGAR Chhattisgarh
OBJECTIVE (S): UJALA Distribution monitoring and Awareness

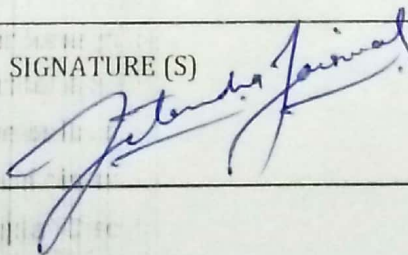
BRIEF SUMMARY & TASK PERFORMED:

- Inspection the sunmega ventures godown at Jashpurnagar town place, Along with the inspection of the Kiosk, Laptop, Tabs & other accessories of the Distribution Team (Sunmega ventures)
- Physical available Defective bulbs counting
- Met with Discom officials and discussed on important issues
- Inspection the counter setup at Discom offices and other prominent location
- ~~to~~ To meet Dealers of India oil (P.O) outlet for agreement
- To attend meeting at Collectorate office.

CLASSIFICATION:

[] CONFIDENTIAL [] RESTRICTED

SIGNATURE (S)



SUPERVISOR

SIGNATURE

<p>Tour Allowance Claim Form for UPL Executives</p> <p>Please indicate Ticket No. or attach M/R wherever fare claimed is for other than IIInd Class and for air journey and bus journey enclose used ticket/folders)</p>					
		Purpose of		Ticket No./MR	

[illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible][illegible]

<p>Tour Allowance Claim Form for UPL Executives</p> <p>Please indicate Ticket No. or attach M/R wherever fare claimed is for other than IIInd Class and for air journey and bus journey enclose used ticket/folders)</p>					
		Purpose of		Ticket No./MR	

Tour Allowance Claim Form for UPL Executives

Please indicate Ticket No. or attach M/R wherever fare claimed is for other than IIInd Class and for air journey and bus journey enclose used ticket/folders)

No.	Purpose of	Ticket No./MR
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Tour Allowance Claim Form for UPL Executives					
Indicate Ticket No. or attach M/R wherever fare claimed is for other than II nd Class and for air journey and bus journey enclose used ticket/folders)					
		Purpose of		Ticket No./MR	

[illegible][illegible][illegible]

Tour Allowance Claim Form for UPL Executives					
(Indicate Ticket No. or attach M/R wherever fare claimed is for other than II nd Class and for air journey and bus journey enclose used ticket/folders)					
No.	Name	Purpose of Journey	Date of Travel	Ticket No./MR	Remarks

BILL/CERTIFICATE
for Boarding/Lodging Charges

Certified that I have incurred expenditure of about less than Rs. 5,884/- towards
boarding/lodging expenses during the 10/10/2017 to 13/10/2017 days of calendar month
OCTOBER 2016. 2017

Name- JITENDRA JAISWAL

Designation- ENGINEER

Jitendra Jaiswal

महामाया लॉज

बस स्टैंड, जशपुर नगर (छ.ग.)

80

दिनांक 13/10/2017

श्री/श्रीमती जिनेन्द्र जयशंकर

विवरण	रुपये	पैसे
अंकित नं. - 3 दिना	950/-	
कमरा नं. - 104		
आगमन	प्रस्थान	
दिनांक 10/10/2017	दिनांक 13/10/2017	
समय 6:10 pm	समय 11:40 am	
शब्दों में	कुल योग -	2850/-
	अग्रिम	
	किराया वापसी	

मेनेजर
महामाया लॉज

हिन्दुस्तान बस सर्विस
अम्बिकापुर

रा. 173 वात्री
कहाँ कल
केराया ह
नटा टिकट वापस नहीं होगा। छुटी वात्री व
की जिम्मेदार कंपनी की नहीं होगी।

CONTRACT RECEIPT

241

नं. 180

नोट- कटा टिकट वापस नहीं होगा, छुटी वात्री व लगेज
की जिम्मेदारी कंपनी की नहीं होगी