



SUBJECT: Mathura Street Light
Project UP

Tour Report		TOUR ID-5690
Street Light Project of UP	NAME: PRADEEP SHARMA	
	PERIOD: 20 DEC 2017 TO 26 DEC 2017	
	MEETINGS: Meeting & Implementation of LED for UP-SLNP Mathura-Vrindavan Project, UP	
	VENUE: Mathura-Vrindavan Nagar Nigam, UP.	
	MAIN PERSONS CONTACTED:	
	<ul style="list-style-type: none">• Nagar Nigam Mathura- Vrindavan	
	OBJECTIVE (S):	
	<ol style="list-style-type: none">1. Meeting with Mathura-Vrindavan Nagar Nigam.2. Survey & Installation of LED Street lights in Mathura & Vrindavan.	
CGM(T)		

Pradeep

ENERGY EFFICIENCY SERVICES LIMITED TOUR TRAVELLING ALLOWANCE CLAIM				Date:- 30/12/2017	
NCO 7458		20/12/2017		MATHURA	
CARD CODE	EMPLOYEE NO.	TOUR COMMENCEMENT DATE	Mth/Days Tour	DESTINATION	
Name	PRADEEP SHARMA	Designation	Engineer	Scale of Pay	Basic Pay
Department	TECHNICAL		H.O	NOIDA	
Section I : Calculation of total TA admissible					
Note : Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.					
Section-I 1. Journey Fares By Air By Rail & Road 2. Conveyance charges 3- Boarding & loading charges A. Total Less Advance drawn from: C. NET CLAIM D. Refund by cheque Cheque No..... Dated for (')..... on	Amount Claimed (to be filled in by the employee)(')	FOR ACCOUNTS DEPTT.			Remarks
	0	<div style="border: 1px solid black; width: 100px; height: 100px; position: relative;"> <div style="position: absolute; top: 0; left: 0; right: 0; bottom: 0; border: 1px solid black; background: linear-gradient(to top right, transparent 49%, black 49%, black 51%, transparent 51%); background-size: 10px 10px;"> </div> </div>			
	300				
	Cost of Ticket Dr.				
	395				
	3600 + 3000				
	6600				
	6995/- 6995/-	<div style="border: 1px solid black; width: 100px; height: 40px; position: relative;"> <div style="position: absolute; top: 0; left: 0; right: 0; bottom: 0; border: 1px solid black; background: linear-gradient(to top right, transparent 49%, black 49%, black 51%, transparent 51%); background-size: 10px 10px;"> </div> </div>			
			Pay (')..... Net Claim		
			Recover (').....		
Accounts Officer					
*The cancellation of booking was due to official reasons					
Signature of Head of Department Name Designation					
*To be furnished when cancellation charges are claimed					

SECTION I : JOURNEY DETAILS (Please indicate Ticket No. or attach M/R wherever fare claimed is for other than 11nd Class and for air journey and for journey employee used ticket/holders)

*NOTE: Where tickets are provided by the company the fare may be indicated in remarks column.

Midnight (Others) spent	Station	No. of days	State Rates	Boarding & Lodging charges
	MAHAR	6	600	3000/-
			1	
		Total	3600	3000/-

1. Leave parked (if any) at from to

SECTION III : DETAILS OF CONVENIENCE CHARGES CLAIMED

CERTIFICATE:

CERTIFICATE:
 Certifies that: I was physically present at the touring station as above for the indicated days.

Counter signed

Signature

(Name & Designation of the Controlling officer)

Signature of Employee

Ernst

Date: 30/12/2017