

**ENERGY EFFICIENCY SERVICES LIMITED, NOIDA**  
**CLAIM FORM**

**Fixed Monthly Travel Allowance**

Name of the employee	Employee No. :	Designation :	Department :	Scale of Pay :
Prityamat Tomar	NC07513	Engineer	SLNP	
Claim Month				

**(a) Details of Visit :**

Date	Purpose of visit	Location		Distance (Kms.)	Remarks
		From	To		
4/10/17	SLNP work	GNN	Azen mub	20 km	SLNP work
4/10/17	SLNP work	GNN	Ghazi Katta	20 km	SLNP work
			Act. hq. etc.		
			Cons. m. cpd.		
			Handuman		
5/10/17	SLNP work	GNN	SPA work	21 km	SLNP work
			house, Mahara		
			TDm Chawaha	21 km	SLNP work
			Ghantagha		
			Madusa, flay		
			-upur		
6/10/17	SLNP work	GNN	Rasipur	21 km	SLNP work
			Ghantagha		
			H. N. B. K.		
			Tarangpur		
6/10/17	SLNP work	GNN	Halsing	20 km	SLNP work
			Rasipur		
			Rasipur		
			pathala	127 km	

I do hereby certify that I travelled on the above mentioned dates in connection with office work.

Date : 31/10/17

Signature : Prityamat Tomar

Verified that the travel on the dates claimed above was actually undertaken and was duly authorized.

Signature of Site Incharge

Name : Sandeep Kumar

Designation : Deputy Manager

Date : 31/10/17

Counter sign by Zonal / Regional Manager