Tour Allowance Claim Form for UPL Executives

SECTION I : JOURNEY DETAILS (Please Indicate Ticket No. or attach M/R wherever fare claimed is for other than IInd Class and for air journey and bus journey enclose used ticket/folders)

Departure			Arrival			Mod			rpose of		Ticket No./MR		
Date	Time	Station	Date	Time	Station	& Cla of trav	Trair	(PI	ourney ease give details)	Amount Claimed	No./Bus Ticket No.	-	
12/10/17	6.00	Jailusian	12/10/17.	11.00	Delhi	CC		PT .	A	494	24376190	D	
12/10/7		Delhi	12/19/17		Jaiper	Volv		-	000	900	4564584	9	
		5							ide.				
*Note: Where tickets are provided by the company the fare may be indicated in remarks column. SECTION II: DETAILS OF CLAIM FOR Boarding /Lodging													
Midnight									Slab		Boarding & Lodging charges		
(00hrs) spent				Station			lo. of days		Rates				
				Du.			1		600				
				Jehi			T		000				
2.4													
1													
				Total							Total		
				ng bill /declaration									
		e availed (if		from to l									
SECTION III : DETAILS OF CONVEYENCE CHARGES CLAIMED NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant.													
	Plac				Die	stt. In						Station-	
SI No.	Date	Station	(speci	fy Localit	1/1	ms.	Means	f Ar	mount	Purpose	e (in brief)	wise weekly	
			From	To	(ap	prox)	Travel		(`)			total	
1	12/10/12	Railways	Hone	RaiJu	also I.	41	Audi	E	507				
2			Railway	Meta		-1	Auto		OF	Mousign			
0			Detro	Node		4	Metro						
4	12/10/17	Metro	Noida	Meth	12	1	Metro	_	OF	H	O'Delhi		
5	12/10/12	Bussand	Metro	Bus	land. 1	5	Aude	, 5	6. /-				
6	41011	Home	Bissta	Ho	me 1	5	Awt	5	6 4				
			(Jaipur)				Total	3	12/				
CERTIF													
Certified that: I was physically present at the touring station as above for the indicated days.													
		Count	er signed	l									
											() 04	TIT	
Signature												Inf.	
(Name & Designation of the Regional OfficeIn charge/BUH)										Signature of Employee			