

DA Allowance Claim form for UPL Executive

1. Journey Details

SL. NO.	Departure			Arrival			Mode of Travel	Ticket Number	Remarks
	Date	Time	Station	Date	Time	Station			
1	7/11/2017	6:30 AM	Ahmedabad	7/11/2017	1:30 PM	Bhuj	Bus	67043457	Less train frequency
2	10/11/2017	10:30PM	Bhuj	11/11/2017	6:15 PM	Ahmedabad	Bus	67198693	Less train frequency

2. Details of Claim for DA

SL. No.	Station	No of Days	Type of City	Slab Rate	Total DA Charges
1	Bhuj	4	Ordinary	480	1920
Total		4			1920

Certified that I have incurred expenditure of about less than Rs **1920** towards DA expenses during the **7/11/2017** to **11/11/2017** days of calendar month of **November** 2017.



Signature of Employee

Designation: Engineer

Date: 05/12/2017