ENERGY EFFICIENCY SERVICES LIMITED														
TOUR TRAVELLING ALLOWANCE CLAIM						Date:- 05-12-2017								
	NC07046		27-10- 2017			01 F				Rewari				
CARD CODE	RD EMPLOYEE NO.		TOUR COMMENCEMENT I			M+h/Davis				DESTINATION				
Name	Sajan Goyal De		esignation Engineer			S	Scale of Pay				Basic Pay			
Departme	ent UJALA		H.O NOIDA										<u>-</u>	
Section I: Calculation of total TA admissible Note: Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.														
						FOR ACCOUNTS DEPTT.								
			Amount Claimed (to be filled in by the employee)(`)				Amount admitted by Accounts (enter only if claims are claimed ticket, booked by company or					ed	Remarks	
Section-I				Cheque Amount(`)										
1. Journe	y Fares By Air													
	y Rail & Road													
	,]	-									
			Cost of Tic	ket Dr.										AD-
2. Convey	438.00													
3- Boarding & loading charges			600.00											
A. Total			1038.00											
Less Adva	nce drawn from:							21						
C. NET CLAIM		1038.00												
	~	Pay (`)							Net Claim					
	d by cheque							Reco	ver	· (`)				
Cheque No Dated on for ()													Δ	Accounts Officer
*The cand	cellation of bookir	ng wa	s due to	official	reasons									
Signature of Head of Department Name Name Designation *To be furnished when cancellation charges are claimed								partment						
To be fu	iriisilea when can	cella	tion char	ges are	ciaimed									

Tour Allowance Claim Form for UPL Executives
SECTION I : JOURNEY DETAILS (Please Indicate Ticket No. or attach M/R wherever fare claimed is for other than IInd Class and for air

	journey and bus journey enclose used ticket/folders)												
Departu		ure		Arrival		Model	176579770	pose of		Ticket No./MR			
Date	Time	Station	itation Date		Station	& Class of travel	(Ple	ase give	Amount	No./Bus Ticket No.	Remarks		
	 		1			traver		etails) petrol	(`)				
							pum						
27-10-	09:30		27-10-	11:00a				ement					
2017	am	Faridaba		m	Gurgaon	Bike	signi		169				
	11:10			01:00p	0			8					
	am	Gurgaon			Rewari	Bus	1		50				
27-10-	07:30		_	09:25			7						
2017	pm	Rewari	2017	pm	Gurgaon	Bus			50				
27-10-	09:40		27-10-	11:00p			7						
2017	pm	Gurgaon	M. 1853 (2.99 M. 10. C. V. 1.86 V.	m	Faridabad	lBike			169				
									438	TOTAL			
*Note:	*Note: Where tickets are provided by the company the fare may be indicated in remarks column.												
					ding /Lodgi		,			coranni.			
					Boarding								
Midn	ight		No of	Slab	Lodging cha	rges							
(00hrs)	spent	Station	No. of days	Rates									
,													
12/10/2017		Rewari 1		500	600								
12/10/	2017	icwaii ji		300	000								
					600	T							
Total 600													
NOTE : Please enclose the supporting bill /declaration													
1. Leave availed (if any) at from to SECTION III : DETAILS OF CONVEYENCE CHARGES CLAIMED													
	NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant.												
	Ť	T		of Visit		Mea		Amount		, , , , , , , , , , , , , , , , , , , ,			
SI No.	Date	Station	(specify	Locality)	Distt. In Kms.		ans of		t Pur	oose (in brief)	Station- wise weekly		
	enmentales		From	То	(approx) Ti	avel	(`)			total		
	-				-								
									_		l		
1	I	1	1		1	1					I		
	$\overline{}$			11,0720		+			-				
CEDTIE	CATE					Total							
	CERTIFICATE: Certified that: I was physically present at the touring station as above for the indicated days.												
Counter signed													
	Sjonloyed												
		Signat	ure							Signature of Employee			
		5.8.70								Signature or Elli	pioyee		

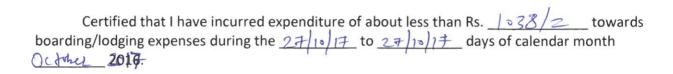
Subject: For Petrol Pump Agreement Signing						
SAJAN GOYAL						
ENGINEER						
27/10/2017						
Rewari						
 PURPOSE OF TOUR For Petrol Pump Agreement Signing with dealers 						
ACTIVITIES DONE						
 Attend meeting with dealers and gave brief on UJALA Scheme to roll out the process of agreement signing and start UJALA scheme from their outlet at the earliest. Share agreement copy with them for the same. 						

Siganluyul

Sajan Goyal ENGINEER

Mr. NITIN BHATT MANAGER (P.R.)

BILL/CERTIFICATE for Boarding/Lodging Charges



Name- Sigan lunger