Ph. 261262 Reception 9039243078



पहापाराजि

उहरने का उत्तम प्रबन्ध हल्दीबाड़ी, चिरमिरी, जिला- कोरिया (छ.ग.)

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SUBJECT: S.L.NP

TOUR REPORT

REF:

-DISTRIBUTION Designation.

ENGINEER

NAME(S): VIKASH KUMAR PANDEY

PERIOD: 22/9/2017 to 27/9/2017

MEETINGS:

VENUE: CHIRMIRI, DIST-KORIYA (C. 4)

MAIN PERSONS CONTACTED: Mr. VED PRAKASH DINDORE

BRIEF SUMMARY:

→ for SLMP Project Supervision & moniforing.
 → Streetlight Material receiving
 → Met with Municipal Corporation officials in chimining

CLASSIFICATION:

[] CONFIDENTIAL []

RESTRICTED

SIGNATURE (S)

Wandy 8002152970

SUPERVISOR

SIGNATURE



TOUR INFORMATION REPORT

Name of Executive:

VIKASH KUMAR PANDEY

Designation:

ENLIER

Reporting Officer:

Mr. VED PRAKASH DINDORE

Proposed Date: 21/9/2017 From: 22/5/2017

To: 27/9/2017

Project Details:

SLNP (CA)

Purpose of Visit

Project Development

Project Co-ordination

Project Implementation

□ Preliminary Meeting

12 Follow-up meeting

Project Supervision

☐Seminar/Workshop/Presentation

□Project Kick-off

10-8002-152-970

Project Execution

☐Techno-commercial Discussion

Other (specify): Click here to enter text.

Implementation for

Distribution process

Training on ground

☐ Approved

Approving Authority

☐ Not Approved

Tour Allowance Claim Form for UPL Executives

SECTION 1: JOURNEY DETAILS (Please Indicate Ticket No. or attach M/R wherever fare claimed is for other than IInd Class and for air journey and bus journey enclose used ticket/folders) Train Purpose of Ticket No./MR Model Arrival Departure Remarks Amount No./Bus Ticket No./ Journey & Class Claimed of Train (Please give No. Date Date Time Station Time Station Name details) travel 80 1301-22/3/17 8:30 Ambitaper 12/3/14 1:00 pm Chimirs BYBW 108 1301 Chirmin 22/3/17 6:40 Ambikari BYBUS *Note: Where tickets are provided by the company the fare may be indicated in remarks column, SECTION II: DETAILS OF CLAIM FOR Boarding /Lodging Boarding & Midnight Slab Lodging charges No. of days (00hrs) spent Station Rates Chirmin 57001 950 06 07 -14071Ya 4200 07 600 D.A 99001 Total Total NOTE: Please enclose the supporting bill /declaration to 1. Leave availed (if any) at SECTION III: DETAILS OF CONVEYENCE CHARGES CLAIMED NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant. Station-Place of Visit Distt. In Means of Amount wise weekly Purpose (in brief) (specify Locality) Kms. Date Station SI No. () Travel total (approx) To From Shut Allaher Total CERTIFICATE: present at the touring station as above for the indicated days. Certified that: I was physically Counter signed Signature (Name & Designation of the Controlling officer)

TOUR TRAVELLING ALLOWANCE CLAIM Date: 22/3/2017		ENERGY EEEICIEI	Tour Allowance C	laim Forr	m for UPL Exe	ecutives		
CORD EMPLOYEE NO. TOUR COMMENCEMENT DATE MITH/Date Tour Name PANDEY Designation ENGLINEER Scale of Pay 24.934 Basic Pay 122,236 Department UPL End H.O NOIDA (UP) Section 1: Calculation of total TA admissible Note: Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative. Amount Claimed (to be filled in by the employee)(') Section 1: Amount admitted by Accounts (enter only if claims are claimed ticket, booked by company or Cheque Amount(') Section 3: By Air By Air By Air By Rail & Road 2 6 0 By - Ruj- Cost of Ticket Dr. 1 11 2 7 2 15 Less Advance drawn from: 1 12 7 2 Pay (') Net Claim Pay (') Net Claim Pay (') Net Claim Accounts Officer The cancellation of booking was due to official reasons Signature of Head of Department Name Designation	The state of the s			Date	e:- 22			
CODE CONTROLL CO		NC-07392	- 22/9/2017		-	CHRIMIR	I, DIST- KORLYA 169	
Department UPL Section I: Calculation of total TA admissible Note: Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative. FOR ACCOUNTS DEPTT. Amount Claimed (to be filled in by the employee)(') Section-1 1. Journey Fares By Air By Rail & Road Cost of Ticket Dr. 2. Conveyance charges 3- Boarding& loading charges 3- Boarding& loading charges 4. Total Less Advance drawn from: C. NET CLAIM 112-72-15 D. Refund by cheque Cheque No	E TO THE OWNER OF THE OWNER OWNER OF THE OWNER OWNER OF THE OWNER OWNE	EMPLOYEE NO	. TOUR COMMENCEMEN	NT DATE	-	OLS I II II I		
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Pondy 70.

Tour Allowance Claim Form for UPL Executives

BILL/CERTIFICATE for Boarding/Lodging Charges

Certified that I have incurred expenditure of about less than Rs. 11272 towards boarding/lodging expenses during the 22/3/2017 to 28/3/2017 days of calendar month

Name- VIKASH KUMAR PANDEY

Designation- ENGINEER

Panky Mr-8802152970.

ENERGY EFFICIENCY SERVICES LIMITED

TOUR APPROVAL FORM

Details of the Employees proposing to undertake the tour:

Name	Designation	Emp. No.	Department
VIKASH KUMAR PANDEY	ENGINEER	NC-07392	S.L.N.P

Details of the Tour;

1.	Complete address of the place(s) to visit:	CHERMIRI, DIST-KORIYA (C.61)
2.	Contact Person:	E.E. & COMMISSIONR, M.C. CHIRMER
3.	Purpose of the Tour:	* for material Recivity (SLNP) in Chirmiri * Supervision & monetrity of SLNP in Chirmiri, Dist-Koriya * Alony with Site Visit
4.	Proposed period of tour:	22/9/2017 to 27/9/2017. (6th Days)

Details of the Movement:

001	Date of Travel	Train / Flight	Sta	tion	Class	Remarks
S/No.		Date of Travel Name & No.	From	То	Ciass	
1>	22/9/2017	By Bus	Ambikapur	Chirmiri		
11)	28/9/2017	By Bus	chirmiri	Ambikapur		

Date: 2/10/2017

Signature of the Employee

Comments of the Controlling Officer:

Comments of the HOD:

Tour Approved / Not Approved.

Signature of the MD (EESL)

(For cancellation / postponement, see overleaf)