Tour Allowance Claim Form for UPL Executives

ENERGY EFFICIENCY SERVICES LIMITED TOUR TRAVELLING ALLOWANCE CLAIM					Date:- 04/10/2017					
	NC06950		27/09/17		6		NOIDA			
CARD CODE	EMPLOYEE NO.	. TOUR COMMENCEMENT I		DATE	Mth/Days Tour			DESTINATION		
Name	ESHWAR PISALKAR	Designation ENGINEER			Scale of Pa	ay	E1 Basic Pay 22,300/-			
Department SLNP H.O NOIDA										
Cost of Ticket Dr.										
2. Conveyance charges		366								
3- Boarding & loading charges		10800 + 3600								
A. Total		19406								
Less Advance drawn from: 17789										
C. NET CLAIM		1617								

BILL/CERTIFICATE For Boarding/Lodging Charges

Certified that I have incurred expenditure of not less than Rs. 19406 towards boarding/lodging expenses while on tour for 06 days of calendar month SEP 2017 as per tour programme/s.

Name- ESHWAR PISALAKR

Designation-ENGINEER

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