

Daily Allowance Claim Details

Name:- Darshan Vora
Employee Code:- NC07131
Designation:- Sr. Engineer
Department:- Tech
Mobile No:- 8866045345, 7801950055
Email ID:- u_dvora@eesl.co.in

1. Journey Details

SL. NO.	Departure			Arrival			Mode of Travel	Ticket Number	Amount	Purpose of Journey	Remarks
	Date	Time	Station	Date	Time	Station					
1	07-11-2017	06:55 AM	Rajkot	07-11-2017	11:25 AM	Ahmedabad	Bus	257966	450	To attend HR - meeting at A'bad office	
2	07-11-2017	07:00 PM	Ahmedabad	07-11-2017	11:50 PM	Rajkot	Bus	75563	450		
3											
4											
5											

2.Details of Claim for DA

SL. No.	Station	No of Days	Type of City	Slab Rate	Total DA Charges
1	Ahmedabad	1	Principal	600	600
2					
3					
Total					INR 600

Certified that I have incurred expenditure of about less than Rs. 600 towards DA/CDA expenses during the 07-11-2017 to 07-11-2017 days of calendar month of Nov 2017.

D. R. Vora

Signature of Employee

Designation

Sr. Engineer

Date

27/11/2017