

## Energy Efficiency Services Limited

## TOUR APPROVAL FORM

Tour ID : 4483, Status : Approved

Details of the Employee proposing to undertake the tour:

Employee Code	Name	Gender	Age(years)	Mobile No.	Email ID	Designation	Department	Posted At
NC06999	Rahul Sharma	Male	23	8373920433/8006669385	u_rsharma@eesl.co.in	Assistant	Technical	CO

Details of the tour:

1.	Project Name:	Gujarat SLNP
2.	Complete address of the place(s) to visit:	Ahmedabad RO
3.	City Type:	PRINCIPAL
4.	Contact Person:	Mr. karthikeyan Sir
5.	Purpose of the Tour:	Meeting with Complaint handling system vendors and maintainance team and internal meeting
6.	Proposed period of tour:	20-09-2017 - 22-09-2017

Details of the Movement

SL. No.	Date of Travel	Time of Travel	Preferred Train/Flight Name & No.	Station		Class	Need Ticket?	Remarks
				From	To			
1	20-09-2017	19:55	12958 ( SWARNA J RAJ EX )	New Delhi	Ahmedabad	3rd AC	Yes	
2	22-09-2017	17:40	12958 ( SWARNA J RAJ EX )	Ahmedabad	New Delhi	3rd AC	Yes	

## Tour Advance

Total Days of Tour	Allowance Per Day(As per policy)	Total=(Allowance X Total Days) X 80%
3	Rs. 1700 (PRINCIPAL)	Rs.3504
Total Advance Sought : Rs. 0		



Approved By EESL, Forwarded By :Manish Rai[UPL Representative]