

# TOUR REPORT

TOUR REPORT	Subject : UJALA/PAVAN Scheme Punjab
NAME	Mohd Salman Ansari
DESIGNATION	ENGINEER
PERIOD	10/10/17 – 17/10/17
VENUE	Tarn Taran and Bathinda
	<p>PURPOSE OF TOUR :</p> <ul style="list-style-type: none"> <li>• Random warehouse inspection</li> <li>• Stock reconciliation</li> <li>• Counters inspection</li> <li>• Petrol pump visit</li> <li>• Coordination with Mr. Amarjit and Mr. Shivaji regarding BPCL agreement signing</li> <li>• Meeting with Bathinda PSPCL Officials for Bathinda Inauguration</li> </ul> <p>ACTIVITIES DONE</p> <ul style="list-style-type: none"> <li>• Warehouse inspection Tarn Taran</li> <li>• Counters inspection in Tarn Taran</li> <li>• Stock reconciliation in Tarn Taran</li> <li>• Near about 12 agreements were collected from BPCL Bathinda.</li> <li>• Meeting done with Bathinda PSPCL Officials.               <ul style="list-style-type: none"> <li>◦ Mr. R. K. Jindal CE, Bathinda</li> <li>◦ Mr. Jeevan Kansal Dy. CE/DS Circle, Bathinda</li> </ul> </li> </ul> <p>26<sup>th</sup> October was fixed as date of Inauguration in Bathinda.</p>



MOHD SALMAN ANSARI  
(ENGINEER)

MR. NITIN BHATT  
(MANAGER, PR)

## FOUR TRAVELLING ALLOWANCE CLAIMS

Date:

DESTINATION

29236

Heirida

Note : Cheque drawn in favour of Energy Efficiency Services Limited if net claim is negative.

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Remarks

### 1. Journey Fares

By Air

My Rail &amp; Road

Cost of Ticket Dr.

## 2. Conveyance charges

### 3. Boarding & loading charges

A total of

less Advance drawn from

76301-

Pay(')	Net Gain
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D. Refund by cheque

Cheque No ..... Dated .....

四

110

\*The cancellation of booking was due to official reasons

Signature of Head of Department

Name: \_\_\_\_\_

Designation

Zhang et al.

\* To be furnished when cancellation charges are claimed

Accounts Officer

BILL/CERTIFICATE  
for Boarding/Lodging Charges

Certified that I have incurred expenditure of about less than Rs. 7630/- towards  
boarding/lodging expenses during the 10 to 17 days of calendar month  
October 2016.

Name-

Mono Sarker  
Assistant

Designation-

Engineer

Selwyn



**Tour Allowance Claim Form for UPL Executives**

Departure			Arrival			Model & Class of Travel	Train No./ Train Name	Purpose of Journey (Please give details)	Amount Claimed ( )	Ticket No /MR No./Bus Ticket No.	Remarks
Date	Time	Station	Date	Time	Station						
10/10/17	12:50	Fazilka	10/10/17	18:10	Tau Taura	Bus		State Recon.	205/-		
15/10/17	17:35	Taura	15/10/17	23:50	Fazilka	Bus		Centre visit	245/-		
16/10/17	07:50	Fazilka	16/10/17	11:25	Fazilka	Bus		Patrol Pump	115/-		
17/10/17	20:00	Fazilka	17/10/17	22:50	Fazilka	Bus		Tourquet	115/-		

6850/-

Midnight (00hrs) spent	Station	No of days	Slab Rates	Boarding & lodging charges
10/10/17 - 15/10/17	Town Town	6	750/-	4500/-
16/10/17 - 17/10/17	Kettick	2	600/-	1200/-
Notes	Kettick	1	600/-	600/-
	Total			Total

₹6300/-

to

### SECTION III. DETAILS OF CONVEYANCE CHARGES CLAIMED

NOTE: If the space provided is insufficient, separate sheet in the same Performa may be attached duly signed by the claimant.

[illegible]

## CERTIFICATE

Certified that I was physically present at the towing station as above for the indicated days

Counter signed

Signature \_\_\_\_\_

Signature of Employee

(Home &amp; Designation of the Controlling officer)

Duke University

105.0

## New Deep

[illegible]

100/- 0010594

Fazilla to Fern Taba

$$105 + 100$$

2051-

25

181737

Johnson

PINEBUSH/PINELAKE KOHLHAAS/KMS

FMR1588-1

NO:056560 15/10/17 18:07:46

06/11/2014 14:00:50  
FRI 11 WD

FULL: 1 x 220.00 = 220.00

**₹. 220.00**

007096 PG5c D22 48150811  
925 T

NOT TROUBLE  
HAPPY COMPANY  
HAVE A NICE DAY

WANT TO KNOW MORE?

Tallin Tallou to

family

$$25 + 220 = 245$$





# HOTEL NARAINA

Opp. Mini Secretariate, Near Bus Stand, BATHINDA.

Sr. No.

398

Dated 17/10/17

Name: *Mr. Jai Singh*

Address: .....

G.R.No. 402 Persons 1 Room No. 210 Category Tariff

Arrival Date 16-10-17 Time 12:05 PM Departure Date 17-10-17 Time 11:00 AM No. of Days 1

Particulars	Rate	No. of Days	Amount	Total Amount
Lodging	600	1		600
Luxury Tax				
Service Charges				
Food Bill				
Extra Bed				
Total				
Less Payment Adv.				
Balance Total				
G. Total				600

Check-Out Time 12:00 Noon

Sign. of Customer *Singh*

Receptionist *[Signature]*

E. & O. E.



# Local Convenience

S. No.	Date	Station	Place of Visit (Specify locality)		Distt. In Kms. (approx)	Means of travel	Amount	Remark
			From	To				
1	10/10/2017	Fazilka	Room	Bus stand	2	Auto	30	
2	11/10/2017	Tarn taran	Bus stand	Focal point	1	Auto	10	
3	11/10/2017	Tarn taran	Focal point	SE Office	3.5	Auto	10	
4	11/10/2017	Tarn taran	SE Office	Bus stand	4	Auto	10	
5	11/10/2017	Tarn taran	Bus stand	Beas	45	Bus	45	Via Roadside, gully
6	11/10/2017	Tarn taran	Beas	Baba Bakala	10	Auto	20	
7	11/10/2017	Tarn taran	Baba Bakala	Bus stand	48	Bus	45	Via Roadside, gully
8	12/10/2017	Tarn taran	Bus stand	Raya	45.5	Bus	45	Via Roadside, gully
9	12/10/2017	Tarn taran	Raya	Bus stand	45.5	Bus	45	Via Roadside, gully
10	12/10/2017	Tarn taran	Bus stand	warehouse	2	Auto	10	
11	12/10/2017	Tarn taran	warehouse	Bus stand	2	Auto	10	
12	13/10/2017	Tarn taran	Bus stand	SE Office	4	Auto	10	
13	13/10/2017	Tarn taran	SE Office	Focal point	3.5	Auto	10	
14	13/10/2017	Tarn taran	Focal point	Bus stand	1	Auto	10	
15	15/10/2017	Fazilka	Bus stand	Room	2	Auto	100	Via Roadside, gully
16	16/10/2017	Fazilka	Room	Bus stand	2	Auto	30	
17	16/10/2017	Bathinda	Bus stand	IOCL	7.5	Auto	20	
18	16/10/2017	Bathinda	IOCL	Bus stand	7.5	Auto	20	
18	16/10/2017	Bathinda	Bus stand	SE Office	6	Auto	20	
19	16/10/2017	Bathinda	SE Office	Bus stand	6	Auto	20	
20	17/10/2017	Bathinda	Bus stand	keshoram pashupati	1	Auto	10	
21	17/10/2017	Bathinda	keshoram pashupati	Meenakshi Enterprises	1	Auto	10	
22	17/10/2017	Bathinda	Meenakshi Enterprises	Bus stand	2	Auto	10	
23	17/10/2017	Fazilka	Bus stand	Room	2	Auto	100	Via Roadside, gully
		Total					650	

*S. Kumar*



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027000 29

$$-1.54 = \ln + 0.6$$
[illegible]

*[Handwritten signature]*

Baba Bekah to Tem Taron  
25+20 = 45/-

[illegible]

Nº: 009518

Taluk Taluk to Rayya  
20 + 25 = 45/-

Calverton

No 009173

Kanya to Tam Tam  
25 + 20 = 45/-

004501