

JOB DESCRIPTION

ACHIEVERS CLUB



- Job Title :-** Recruitment & Management
- Location :-** Remote / Hybrid
- Income :-** 3 LPA to 8 LPA + Incentives
- Terms :-** Full time / Part time (with flexibility)

ABOUT US:

Achiever's Club is the society of entrepreneurs, in which we provide a training system to learn some specific skills as well as Business Model to Implement those Skill and Earn Passive Income.

Roles & Responsibility :

1.Process Management & END to END Recruitment:

- Performing Initial and advanced assessment of candidates against defined criteria.
- Proactively reviewing the best sources of potential candidates by functions and sector for targeted markets.
- Building into an ongoing and sourcing process.
- Creating and executing multi-channel sourcing strategy to source candidates.
- Building a talent pool for current and future requirements.
- Involved in the End to end Recruitment process.

2.Candidate Management:

- Managing all candidates effectively throughout the recruitment process.
- Managing the candidate's expectations and ensuring timely and constructive feedback.
- Effectively communicating position opportunity and client value proposition.
- Developing and maintaining relationship.

3.Client Relationship Management:

- Developing and maintaining knowledge of key client organizations in target countries.
- Monitoring and analyzing industry changes.
- Interacting with internal clients in a timely, professional, and responsive manner.
- Identifying and communicating continuous improvement opportunities and strategies.
- Participating in role briefing with clients and
- Contributing to sourcing strategy and process.

CONTACT US TO APPLY

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