

- PICK UP ADDRESS / PICK UP TIMES AND PICK UP REFERENCE (IF APPLICABLE)
- FOLLOWING TO BE PROVIDED TO FREIGHT FORWARDER:
- COMMODITY CODE/ HS-CODE FOR EACH MATERIAL
- GROSS/NET WEIGHT FOR EACH MATERIAL
- CERTIFICATES (IF REQUIRED)
- COMMERCIAL INVOICE
- COUNTRY OF ORIGIN
- STATEMENT TO CONFIRM IF ANY GOODS BEING SUPPLIED ARE SUBJECT TO EXPORT LICENSE

**KCAD QHSE-Saudi Aramco HSERM:**

All Third party team visiting the Rig should comply with KCAD QHSE Policy and Saudi Aramco HSERM Course completed. Those Third Party Contractor Team/Technician visiting the KCAD Rig location should always carry with them the certificates as per Saudi Aramco HSERM, without this, third party will not be allowed on the Rig. KCAD are not authorized/licensed to provide training to any Contractor Employees at the Rig location, KCAD will not be held for any liabilities to third party non-conformance incident in Saudi Aramco wellhead areas or on any other places. All Third-Party Team visiting the Rig location should always follow the Safe Road procedure as per KCAD and Saudi Aramco Road procedure. Journey Management procedure to be followed and proof should be provided if required. All Third Party Team visiting the Rig should have sufficient PPE always.

Failure to adhere to all the above delivery requirements may lead to rejection of the delivery and a request to uplift.

**IKTVA:**

1) Vendor to provide IKTVA Scoring in Percentage

**INVOICING INSTRUCTIONS:**

- 1) Invoices must be strictly sent to the primary email address finance.invoices-ksa@kcadeutag.com and copied to ksa.accountspayable@kcadeutag.com
- 2) All invoices must be in Standard PDF Format only. Other formats will result in an immediate rejection by the system.
- 3) (1) pdf file for each invoice (with supporting documents).
- 4) All other communication, such as following up for payment, sending the Statement of Accounts (SOA), etc., must be sent to sa.finance@kcadeutag.com or to the individual email address of your contact from the Accounts Payable team

**Service Purchase Orders:**

For SE/GR Number request please coordinate Invoice.Verification.KSA@kcadeutag.com

**VAT:**

All Taxation rules and regulations are applicable on total value of PO; VAT value is not included in PO price which needs to be mentioned at the Invoice for the payment. Failure to adhere to all of the above invoicing requirements may lead to rejection and return of invoices.

## ITEM INFORMATION

Item	Material	Description	Qty	UOM	Currency	Unit Price	Actual Price	Delivery Date
10	10568595	COTTER PIN: 3X40MM COTTER PIN 3X40MM	200	PC	SAR	0,33	66,00	Sep 25, 2025
<b>Requesting Plant</b>								
SA33-Rig T514 (Saudi Arabia)								
<b>Material Certification</b>								
Certification Name: CA02 Description: Certificate of Conformity								
Certification Name: CA06 Description: Fire Rating & Anti Static Certificate								

Item	Material	Description	Qty	UOM	Currency	Unit Price	Actual Price	Delivery Date
20	10568595	COTTER PIN: 3X40MM COTTER PIN 3X40MM	100	PC	SAR	0.33	33.00	Sep 25, 2025
<b>Requesting Plant</b>								
SA30-Rig T102 (Saudi Arabia)								