

MEMORANDUM OF ASSOCIATION
OF
Yuva Sathi Sangathan
Gram Kathauli Pusgawan Chauraha
Post Pusgawan Block Ujhani Tehsil &
District Budaun UP PIN 243639

1. NAME OF THE SOCIETY

The name of the Society shall be “**Yuva Sathi Sangathan Gram Kathauli Pusgawan Chauraha Post Pusgawan Block Ujhani Tehsil & District Budaun UP PIN 243639**” which shall be registered under the Societies Registration Act of 1860 and the rules framed there under.

2. REGISTERED OFFICE OF THE SOCIETY

The registered office of the Society shall be situated in **Budaun** at **Gram Kathauli, Pusgawan Chauraha, Post Pusgawan, Block Ujhani, Tehsil & District Budaun UP PIN 243639**.

3. AREA OF OPERATION OF THE SOCIETY

The area of operation of the Society will be **Bareilly Division**.

4. AIMS AND OBJECTS OF THE SOCIETY

The Aims and Objectives to be pursued by the Society are –

- i. To develop the spirit of self-reliance and responsibility among the youth.
- ii. To increase employment opportunities through the promotion of education and skill development.
- iii. To spread awareness against social evils, addiction, and discrimination.
- iv. To conduct campaigns for health, cleanliness, and environmental protection.
- v. To strengthen the spirit of brotherhood, national unity, and social service.
- vi. To promote academies of excellence.
- vii. To participate in the affiliation, accreditation, examination and certification.

- viii. To do and undertake the task of educational and vocational upliftment of the Sector.
- ix. To facilitate and assist the Appropriate Governmental Authority and NSDC in strengthening the existing vocational education system for skill development in the Sector and to collaborate in upgrading vocational training system in the Sector, in line with requirements to achieve global standards in manpower productivity.
- x. To enter into any arrangements with any Government(s) or authorities whether Central, State, municipal, local or any other person, that may seem conducive to the objects of the Society.
- xi. To organize and participate in seminars, conferences, fairs related to the objects of the Society and to compile, collate, edit and publish technical reports and papers related to the objects of the Society.
- xii. To construct, erect, develop, improve, or alter and keep in repair any building acquired or used by or for the Society and to pull down or demolish or dispose off any building not so required or for renovation and reconstruction and to maintain, deal with, manage, control and administer the same.
- xiii. To pay all expenses, preliminary or incidental to the formation of the Society and its registration.
- xiv. To run educational institutions, training institutions and publish books, reports journals, magazines, .newspapers, periodicals, thesis, researches, writings, discoveries, documents, news and information.

5.GOVERNING BODY (MINIMUM 07 SEVEN)

The names, addresses, occupations and designations of the members of the first Governing Body to whom the management and affairs of the Society is entrusted as required under Section 2 of the Societies Registration Act, 1860, as applicable to the **State of Uttar Pradesh** are as follows:-

SN	Name	Father's Name	Address	Designation	Occupation
1.	Akesh Kumar Singh	Shri Manoj Kumar Singh	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	PRESIDENT	Agriculture
2.	Praveen Kumar	Shri Somendra Singh	House No A-192 Avas Vikas Colony Budaun 243601	VICE-PRESIDENT	Agriculture
3.	Avnish Singh	Shri Ashok Singh	House No 10 Village Khera Poorvi Po Shahjadnagar Kherha Ujhani Budaun UP 243639	ORGANISATION INCHARGE	Agriculture
4.	Arjun Kumar Kashyap	Shri Kunwar Pal	Mohalla 6 Ward 16 Bijli Ghar Road Bilsa PO Bilsa Budaun 243633	GENERAL SECRETARY	Private Job
5.	Naresh Pal Singh	Shri Nem Singh	Khera Post Shahjadnagar Sub District Bilsa District Budaun UP 243639	JOINT SECRETARY	Agriculture
6.	Pravesh Kumar	Shri Vidhyaram Sharma	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	TREASURER	Private Job
7.	Govind Kumar	Shri Ravendra Pal Singh	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	MEDIA INCHARGE	Private Job
8.	Ramotar Singh	Shri Shyam Pal Singh	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	EXECUTIVE MEMBER	Agriculture

6. DESIROUS PERSONS

We, the undersigned are desirous of forming a society namely:

“Yuva Sathi Sangathan Gram Kathauli Pusgawan Chauraha Post Pusgawan Block Ujhani Tehsil & District Budaun UP PIN 243639”, under the Societies Registration Act,

1860 as applicable to the **State of Uttar Pradesh**, in pursuance of this Memorandum of Association of Society.

7. List Of General Body Members:-

SN	Name	Father's Name	Address	Occupation
1.	Akesh Kumar Singh	Shri Manoj Kumar Singh	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	Agriculture
2.	Praveen Kumar	Shri Somendra Singh	House No A-192 Avas Vikas Colony Budaun 243601	Agriculture
3.	Avnish Singh	Shri Ashok Singh	House No 10 Village Khera Poorvi Po Shahjadnagar Kherha Ujhani Budaun UP 243639	Agriculture
4.	Arjun Kumar Kashyap	Shri Kunwar Pal	Mohalla 6 Ward 16 Bijli Ghar Road Bilsa PO Bilsa Budaun 243633	Private Job
5.	Naresh Pal Singh	Shri Nem Singh	Khera Post Shahjadnagar Sub District Bilsa District Budaun UP 243639	Agriculture
6.	Pravesh Kumar	Shri Vidhyaram Sharma	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	Private Job
7.	Govind Kumar	Shri Ravendra Pal Singh	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	Private Job
8.	Ramotar Singh	Shri Shyam Pal Singh	Village and Post Pusgawan Tehsil Bilsa District Budaun PIN 243639	Agriculture

--	--	--	--	--

RULES AND REGULATIONS
OF
Yuva Sathi Sangathan
Gram Kathauli Pusgawan Chauraha
Post Pusgawan Block Ujhani Tehsil &
District Budaun UP PIN 243639

- 1- Name of the Society : **Yuva Sathi Sangathan**
- 2- Address of the Society : **Gram Kathauli Pusgawan Chauraha Post Pusgawan Block Ujhani Tehsil & District Budaun UP PIN 243639**
- 3- Area of Operation : **Whole Bareilly Division**
4. **Classification of Membership** : There shall be **two** kinds of Members :-
- a. **Life Member/Founder Member** :
- A person who has faith in the Objectives of the Society and Zeal to work for it and pays Rs. **1000/- (Rupees One Thousand)** only as a subscription for the Society **once in a Life Time** will be a life Member of Society.
- b. **Ordinary Member** : Any person who has faith in Objectives of the Society Work and at least Two Member Of Society recommended then pays Rs. **50/- (Rupees Fifty)** only **once in a year** will become an Ordinary Member.
5. **Suspension and Termination of Membership** :
- a. An Ordinary Membership shall cease to be a member and terminate if the annual subscription fee is not paid by the Quarterly of the year.

- b. The Governing Body may suspend a Member if he/she Indulges himself/herself in any act detrimental or prejudicial to the interest of the Society.
- c. A suspended Member may be expelled for any period from the Society on the recommendation of 2/3rd majority of the Governing Body.
- d. A Member may withdraw his/her Membership by submitting his/her resignation to the President.
- e. The Membership of a member shall cease on the death of any Member.
- f. The Membership of a member shall cease when one is declared insolvent or goes mad.
- g. The Membership of a member shall cease when penalized under I.P.C. by the Court.
- h. Membership shall cease when a Member does not attend 3 (three) consecutive meetings without justified reasons.

6. Bodies of Society :

- a. **General Body.**
- b. **Governing Body** (Normally known as **Executive Committee**).

7. General Body :

- a. General body will consist of Life Members/founder member and Ordinary members.

b. General Body Meeting :

- i. It shall meet at least once a year ordinarily within first two months after closing of the financial year. The President will fix up date, place & time for such meetings.
- ii. It shall consider such other matters as may be brought up before it by the Governing Body. It will review the working of the Society.

c. Information for General Body Meeting :-

- i. Notice period for the meetings of the General Body will be at least 15 days. Only Special meeting of the General Body may be called with 7 days notice period.
- ii. Notices for all the meetings will be sent in written by hand or email or the registered post .

d. Time/Date of Annual General Body Meeting :

- i. It will be called in a year. The 2/3rd Member of Governing Body will decide date, place and time.

- e. **Quorum** : i. For General Body meeting the quorum shall be 2/3rd of total Members.
- ii. Postponed meetings may be convened after two hours at the same place & no quorum will be required for such meeting.

f. **Duties and Rights of the General Body** :

- i. All Members will be entitled to receive notice of all annual and special General Body meetings.
- ii. All Members will be entitled to vote in the entire Annual and Special General Body Meeting.
- iii. The General Body has the power to amend Rules & Regulations and the Objectives of Society from time to time in accordance with the rules and Regulations laid down for amendments of these Rules, Regulations and the Objectives.
- iv. The General Body shall have power to make Bye-laws in regard to the working of Society.
- v. The General Body alone shall have the power to repeal, amend and modify these Bye-Laws with 2/3rd majority.
- vi. The General Body shall appoint the auditor or auditors for the Society, for Auditing its accounts and reporting thereon. The Annual action plan of the Society will be submitted to and will be discussed by the Governing Body & General Body.

8. **Governing Body** : a. The Governing Body will consist of Members elected by General Body, which will have given according to memorandum of association. This strength can either be increased as per the requirements by 2/3rd majority.

- b. **Meetings** : Normally the Governing Body will meet two times in a year. However Special meeting can be called for at any times as and when required.

- c. **Notice/Information** : i. A written notice of the meetings of the Governing Body will be sent to the Members at least 9 days in advance by hand or email or the registered post .
- ii. The President may in special cases call for an emergent/special Meeting and in such cases the condition for notice shall be only 24 hours.

- d. **Quorum** : The quorum for the meeting of the Governing Body shall be 2/3rd of the total strength of Members.

- e. **Filling of Vacancies** : i. Casual vacancies shall be filled by decisions of the Governing Body by 2/3rd Majority.

ii. Some remaining Members of the committee for a term of Office equal to the term of Office bearer who vacated the post.

iii. The term of office of such Members shall be for the remaining period of the Member creating the vacancy.

f. Duties and Powers of Governing Body :

- i. The Governing Body shall be responsible for the effective implementation of the Aims and Objects and smooth functioning of the Society. It shall have the sole discretion to appoint/take Members into the Organization from time to time.
- ii. The Committee shall be competent to do all such lawful deeds, acts and things as may be conducive or expedient in the interest of the Society on behalf of the President.
- iii. In addition to the generality of powers in matters of direction, control and management of the Society and its affairs, the Governing Body in particular, shall have the following powers :
 - a) Society is non profit making and all the income earnings, moveable or immovable properties of the Societies shall be solely utilized and applied towards the promotion of its aims and objects only set.
 - b) To pay all expense incurred in the formation of the society and carrying out its Objects.
 - c) To engage employees or honorary workers settle their conditions of service & to make suitable disciplinary action against them as and when needed.
 - d) The proceeding, resolution and acts of the aforesaid by formal resolution in respect of any such committee or sub committees.
 - e) It will be open to the Governing Body of the Society to remove any Members of such committees and modify or alter any acts, proceeding & resolution.
 - f) To frame Rules or Regulations for proper and efficient working of its Society and for regulating the business of its different activities, departments and section & generally to conduct the business of the Society.
 - g) The Governing Body may delegate all or any of the powers to a sub committee. The Governing Body will fill the casual vacancies in the Governing Body.
 - h) To purchase assets for the society. Registered the assets if necessary in the name of society. These assets will be under control of President.
 - i) To raise funds through donations, by request, by public subscriptions, by appeals and by accepting contributions from State or Central Government, from individual contributions and or offerings, by grants, presents, from philanthropic bodies, religious bodies, institutions, local bodies and industrial concerns, limited or private and to accept special offerings or gifts, both in the form of movable or immovable property for the purpose of fulfilling the aims and objectives of the Society.

- j) To constitute and open Branches/sister concerns of the society and to control over them and to receive fixed and variable assets as donation for the society and to look after them to make them safe.
- k) To collect funds through grants donations from Govt./Non Govt./Charitable Agencies such as Smaj Kalyan Vibhag, U.P. Central & State Welfare Board, CAPART, AWARD, NABARD, SIDBI, UNICEF, BFID, DFID, DANIDA, DAWAKRA, SIFSA, NAURAD, SUDA, DUDA, Khadi Gramodyog Khadi Commissions, Department of Education, Ministry of HRD, National & International Finance agencies etc. for the fulfillment of Objectives.

Tenure : The tenure of the committee shall be for **20** years or as per decision by the General Body of Society.

9. Powers and Duties of the Office Bearers of Governing Body :

President :

- i. To preside over the meetings of the committee and other ceremonial functions by the Society.
- ii. To decide, change, extend the date for the meeting and to inform the members.
- iii. To use his discretion in the event of any difference of opinion amongst the Members of the Committee.
- iv. Act as Chief Executive Officer of the Society.
- v. President will be Liaison Officer of the Society. He/She will coordinate with the Govt. NGOs & Other Private Societies.
- vi. To Execute the decision taken by the Society.
- vii. The President shall have power to take decision to meet the emergent situation in the interest of the Society. President will apprise the Governing Body of his/her decisions.
- viii. Where rules are silent President can make Rules and take decision in the interest of Society.
- ix. To prepare documents for and on behalf of the Society and to conduct its correspondence.
- x. To permit for the membership.
- xi. To prepare annual report of the previous year about the activities and progress, accounts and expenditure as well as Annual Budget and place it before Society.
- xii. To sanction bills, vouchers, debit-notes, credit-notes, cheques and other documents as tenders, quotations, expenses, purchase etc. of the society by his/her signature.
- xiii. To exercise drawing and disbursing powers.
- xiv. To sanction salary, wages, tours, traveling etc.
- xv. To engage, terminate, dismiss, suspend or penalize any employee/honorary worker with the consent of the Members of the Governing Body.
- xvi. He/She shall be responsible for the collection of fund for the society.
- xvii. He/She shall look after all financial matters of the Society.
- xviii. He/She shall be responsible for the maintenance and safe custody of all papers documents and seals etc. pertaining to the Society.
- xix. To look after the assets of the society.

- xx. To survey office and branches of the society.
- xxi. To receive financial and non-financial assistance from the Government, Non Government Organisation, International Agencies, Banks and any other legal entity or individual.
- xxii. To collect offerings, gifts or donations of all kinds, whether from Government, Central or Semi-Government, all institutions, local bodies or industrial concerns, limited or private, locally within the Union of India or from abroad, which will form part of the funds available to the Society whether the bodies are located in the Union of India or abroad.
- xxiii. To erect, construct, alter, maintain, sell, lease, mortgage, transfer, improve, develop, manage and control all or any part of the buildings of the above Society, necessary or convenient for the purpose of the attainment of the aims and objects of the Society.
- xxiv. President shall authorize anyone from the Governing Body to preside over the meetings in his/her absence.
- xxv. He shall ensure the safety of cash & deposits in the Nationalised or Schedule Banks/as decided by the Governing Body.
- xxvi. He/She shall keep up-to date accounts of all the Expenditure and Income.

Vice-President :

- i. Vice-President of the society shall enjoy all the powers of the president in his absence.

Organisation Incharge :

- i. To coordinate and supervise all organizational activities of the Sangathan.
- ii. To plan, design and implement strategies for strengthening the organization at local, district, and state levels
- iii. To ensure proper communication between different committees, teams, and members.
- iv. To organize meetings, workshops, training sessions, and awareness programs for capacity building.
- v. To maintain discipline, unity, and smooth functioning of the Sangathan.
- vi. To identify, recruit and guide new members for organizational expansion.

General Secretary

The Secretary shall be responsible to the Governing Body for all day-to-day activities relating to the proper management, maintenance and upkeep of the Society and:

- (i) Will convene meetings of the Governing Body and General Body whenever necessary or called upon to do so.
- (ii) Will prepare the Register of Members as well as the proceedings register to record the minutes of the proceedings of the Governing Body meetings and the General Body meetings and/or urgent meetings of the General Body and have them duly signed by the Members who attend the meetings.
- (iii) Look after the administration and other affairs and attend to all correspondence.

- (iv) Summon and attend the meetings of the General Body and the Governing Body.
- (v) Give effect to the directions and decisions taken at such meetings.
- (vi) Collect all dues to the Society and ensure through the Treasurer, where appointed, that proper accounts are maintained of all financial transactions relating to the Society.
- (vii) Manage, and control the staff, and take disciplinary action where necessary.
- (viii) Institute, prosecute and defend suits and other proceedings in which the Society may be involved.
- (ix) Prepare the annual report, and financial statement of accounts under the guidance of the Governing Body.
- (x) Generally perform all such duties as are incidental to the office of Secretary.
- (xi) The Secretary shall maintain an cash amount of **Rs10000 / -(Rupees Ten Thousands only)** for incidental expenses.

Joint Secretary :

Secretary of the society shall enjoy all the powers of the General Secretary in his absence.

Treasurer :

- (i) All the assets and funds of Society shall remain under the care and management of Treasurer of the Society.
- (ii) The Treasurer shall maintain the accounts and vouchers of all the money, which is received and/or paid by him on behalf of the Society.
- (iii) The Treasurer shall make disbursement in accordance with the direction of Governing Body.
- (iv) The Treasurer will ordinarily hold a cash balance not exceeding **Rs. 25000/-** (or the amount which may be fixed by the Governing Body of the Society from time to time) to meet the emergent needs relating to the Society.
- (v) All the cash excess of the above amount (or the amount fixed by the Governing Body) shall be deposited in any Bank(s) selected by the Governing Body of the Society.

Media Incharge :

- I. To handle all official social media accounts of the Sangathan (Facebook, Instagram, Twitter/X, YouTube, etc.).
- II. To create, post, and share content (texts, graphics, videos) that highlight the activities, achievements, and campaigns of the Sangathan.
- III. To ensure regular updates and engagement with followers, members, and the general public through social media platforms.

- IV. To promote upcoming events, programs, and initiatives of the Sangathan online.
- V. To design social media campaigns for awareness, membership drives, and publicity.
- VI. To maintain transparency and accuracy in all online posts and avoid spreading misinformation.
- VII. To analyze the reach and impact of social media activities and suggest improvements
- VIII. To coordinate with the Media Incharge and other committees for synchronized publicity efforts.
- IX. To ensure the digital image and reputation of the Sangathan remains positive and professional

10. Amendments in the Rules and Regulations :

Whenever it shall appear to the Governing Body of the Society that it is advisable to alter, extend or abridge the Objectives of the Society or to make a change in the Rules and Regulations of the Society, the Governing Body shall submit the proposed amendments to the Members of the Society in a written form at least 15 days before a special meeting of the General Body called for the purpose of making the amendments.

11. Bank Accounts :

All funds of the Society shall be kept in the nationalized or Schedule Bank (s) authorized by the managing Committee in the name of the Society. The account shall be operated jointly by President and Secretary/Manager of the society.

12. Audit and Accounts :

The accounts for each financial years (1st April-31st March) shall be audited by the competent Auditor appointed for the purpose by the Governing Body and the Balance sheet & Income and Expenditure account for the year audited shall be laid down before the annual Meeting of the General Body, through Governing Body.

13. Legal Procedures :

The President of the Society or the person authorized by the President or such other person who may be appointed by the Body will conduct all legal proceedings for and on behalf of the Society.

14. Maintenance of Records :

The President shall arrange to maintain proper records like Register for Membership, Minutes, Cash-Book & Ledger, Stock Book etc. all receipts.

15. Dissolution :

1. Dissolution of Society and its property will be carried out under act no. 13 & 14 of Society Registration act-1860.

Dated :

Verified