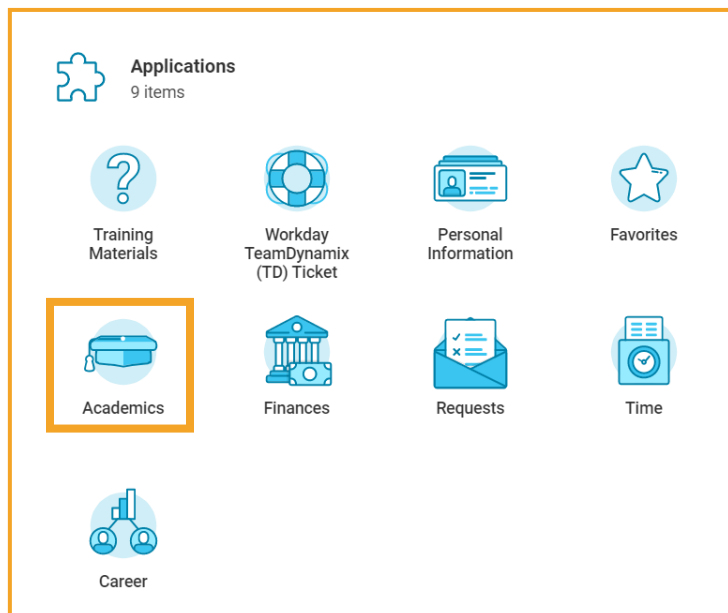


Program Completion Application

 Quick Search: **Program Completion Application**

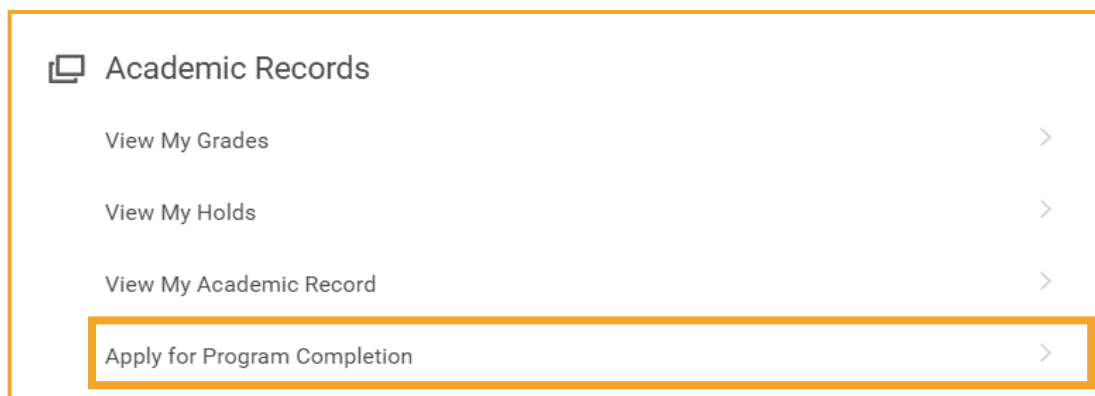
STEP 1

Select **Academics** in the Applications section on the Workday homepage.



STEP 2

Select **Apply for Program Completion** in the Academic Records section.



STEP 3

Select the **check box** for the program of study you want to apply for program completion – Change the Expected Completion Date (if applicable) – Select **Confirm**

Note: If you have more than one program of study, you will also need to select an option for the Academic Record field. If you only have one program of study, the Academic Record and Name fields will be prefilled.

Note: "The Expected Completion Date" must be the Degree Conferral Date for your expected graduation term. To find a list of Degree Conferral Dates by term, please visit

<https://www.stevens.edu/directory/office-registrar/graduation-information>

Program Completion Application

Academic Record * x Adams Cravens - Physics
Program/Undergraduate (B.S.) -
08/29/2016 - Active

Name * x Adams Cravens

Address 2200 Westborough place
Stevens, PA 15803
United States of America

4 Items 🔍 📄 🗨

Apply	Program of Study	Educational Credential	*Expected Completion Date	Program Completion Status
<input checked="" type="checkbox"/>	Physics Undergraduate Major	B.S. - Bachelor of Science Degree	05/18/2021	
<input type="checkbox"/>	Pinnacle Scholars		05/18/2021	
<input type="checkbox"/>	Pure and Applied Mathematics Minor		05/18/2021	
<input type="checkbox"/>	Computer Science Minor		05/18/2021	

Confirm * ☐

OK
Cancel

STEP 4

Select **OK**

Program Completion Application

Academic Record *

×

Adams Course - Physics

Program/Undergraduate (B.S.) -

08/29/2016 - Active

⋮

Name *

×

Adams Course

⋮

Address

2200 westhills place

springfield, MA 01104

United States of America

4 items

⌵

⌶

⌵

Apply	Program of Study	Educational Credential	*Expected Completion Date	Program Completion Status
<input checked="" type="checkbox"/>	Physics Undergraduate Major	B.S. - Bachelor of Science Degree	05/18/2021	
<input type="checkbox"/>	Pinnacle Scholars		05/18/2021	
<input type="checkbox"/>	Pure and Applied Mathematics Minor		05/18/2021	
<input type="checkbox"/>	Computer Science Minor		05/18/2021	

Confirm *

☒

OK

Cancel

STEP 5

Select **Done**

Program Completion Application

Academic Record *

✕ Add New Course - Physics

Program/Undergraduate (B.S.) -

08/29/2016 - Active

Name *

✕ Add New Course

Address

2200 Westwood Plaza

Lebanon, PA 17040

United States of America

4 Items

Apply	Program of Study	Educational Credential	Expected Completion Date	Program Completion Status
	Physics Undergraduate Major	B.S. - Bachelor of Science Degree	05/18/2021	Applied for Completion
	Pinnacle Scholars		05/18/2021	Applied for Completion
	Pure and Applied Mathematics Minor		05/18/2021	Applied for Completion
	Computer Science Minor		05/18/2021	Applied for Completion

Done