

FUNCTIONAL AND PERFORMANCE PROCESS FLOW

“To visualize and streamline academic and administrative tasks, ensuring efficient, consistent, and automated service deliver

USER

- * Streamlines tasks like student onboarding, IT ticket routing, or HR requests.
- *Ensures consistent execution of academic and administrative processes.
- *Speeds up services such as tech support, facility maintenance, and student services.

1. Creating Process Flow For Admission Table

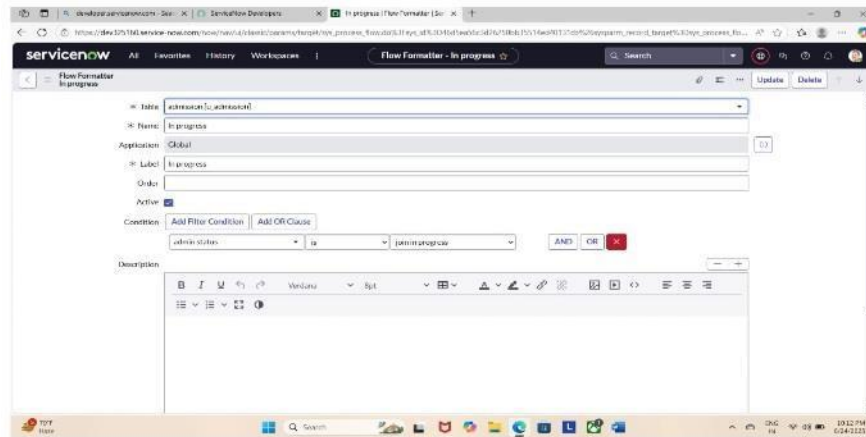
2.All >>> Process Flow>>> New.

3.Fill the Details as given Below.right Click on toggle and click on the save .

The screenshot shows the ServiceNow Flow Designer interface for creating a new process flow. The browser address bar displays a URL starting with 'https://dev325168.service-now.com/now/ui/classic/params/target/sys_process_flow.do?sys_id=30cde4a5c3406250bd35514ed80131676&sysparm_record_target=sys_process_flow...'. The interface includes a top navigation bar with 'servicenow', 'All', 'Favorites', 'History', 'Workspaces', and 'Admin' tabs. The main content area is titled 'Flow Designer - New' and contains the following fields and controls:

- Table:** A dropdown menu with 'admission [u_admission]' selected.
- Name:** A text input field containing 'New'.
- Application:** A dropdown menu with 'Global' selected.
- Label:** A text input field containing 'New'.
- Order:** A text input field.
- Active:** A checkbox that is currently checked.
- Condition:** A section with 'Add Filter Condition' and 'Add OR Clause' buttons. Below these, there is a 'Choose option...' button and a condition builder showing 'administrative' in a dropdown, followed by 'is' and 'New' in another dropdown. There are also 'AND' and 'OR' buttons.
- Description:** A rich text editor area with a toolbar and a text input field.

The bottom of the screen shows a Windows taskbar with various application icons and a system clock indicating 10:11 AM on 6/14/2023.



1. .Replace the Name and Label as below and click on Insert on stay.
2. .Replace the Name and Label in order and click on Insert on stay.
3. .Joined >> Rejected >> Rejoined >> Closed >> Cancelled.
4. .Order should be New >> IN Progress >> Joined >> Rejected >> Rejoined >> Closed >> Cancelled.

