



Date: 22<sup>nd</sup> February 2021

Dear Sir/Madam,

**TRAVEL AUTHORIZATION LETTER TO WORK DURING MOVEMENT CONTROL ORDER (MCO)**

Reference is made to the above matter.

As such, the relevant personnel are permitted to make required movements/travel for purposes of performing official duty and entering premises.

Please be informed that RAVIKUMAR GOWTHAM VIGNESH (Passport No. N6221921) is an employee of iEnterprise Online Sdn Bhd at Unit 1003 & 1005, Block B, Phileo Damansara 2, No.15, Jalan 16/11 Off Jalan Damansara, 46350, Petaling Jaya, Selangor, and is authorized to perform official duty.

Please accept this letter as the company's formal authorization for the employee to perform his tasks. We request that you allow him to proceed with his travel or movement.

If you need further clarification, please contact Chan Mei Teng (016-9160399).

Your kind cooperation is greatly appreciated.

Thank you

Yours sincerely,

A handwritten signature in black ink, appearing to be "Z" followed by a flourish.



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Chan Mei Teng  
HR Manager  
iEnterprise Online Sdn. Bhd.

