Date: [Insert Date]

[Recipient]  
[Title]

(Municipality)  
[Address 1]  
[Address 2]  
[Address 3]

Dear *(Mayor, Supervisor, County Executive),*

I write to request that our *(Town/Village/City/County)* consider subscribing to the Florida PACE Funding Agency, a single purpose, independent legal entity, public body and unit of local government chartered under Florida Statute 163.01(7)(g) on behalf of its municipal members to facilitate and finance qualified energy efficiency improvement projects, renewable energy system projects, and or wind hardening projects for residents, organizations, institutions and businesses in participating municipalities in Florida as authorized by Florida Statute 163.01.

I am very interested in capitalizing on this source of financing as a tool to expand my business, create jobs, and provide a vehicle for clients to lowering costs related to energy and reducing the reliance on utility and other sources of energy. The Florida PACE Funding Agency will make it easier to accomplish these goals through the Agency’s program. In order to offer my business and property owners within our Municipal borders the public benefits of energy efficiency and renewable energy, our *(Town/Village/City/County)* must subscribe to the Florida PACE Funding Agency.

Sincerely,

JOHN DOE  
Owner

XYZ Corporation  
5 Main St, Your Town, FL  
XXXXX