| Coordination and communication consist of developing and negotiating a shared understanding of | | Goals | What participants wish to achieve as a result of the situation |
|--|------|-----------------|---|
| | | Plans | The set of decisions and actions to be taken to address the situation |
| | | Status | The current characteristics of the elements of the situation |
| | | Context | The current characteristics of surrounding elements that may have a bearing on the situation |
| | | Synchrony | Participants share their understanding close to the time when the situation requires action |
| which is made more efficient through certain attributes of interaction | | Proximity | Participants share their understanding in physical proximity to each other and the situation |
| as long as there is: (1) an overwhelming amount of information to pa | rse, | Proportionality | Participants share their understanding in balance with their involvement with the situation |
| (2) the need for tacit, complex, specialized knowledge, and (3) an exploratory or creative design component | | Maturity | Participants share their understanding taking advantage of their previous patterns of behaviour |