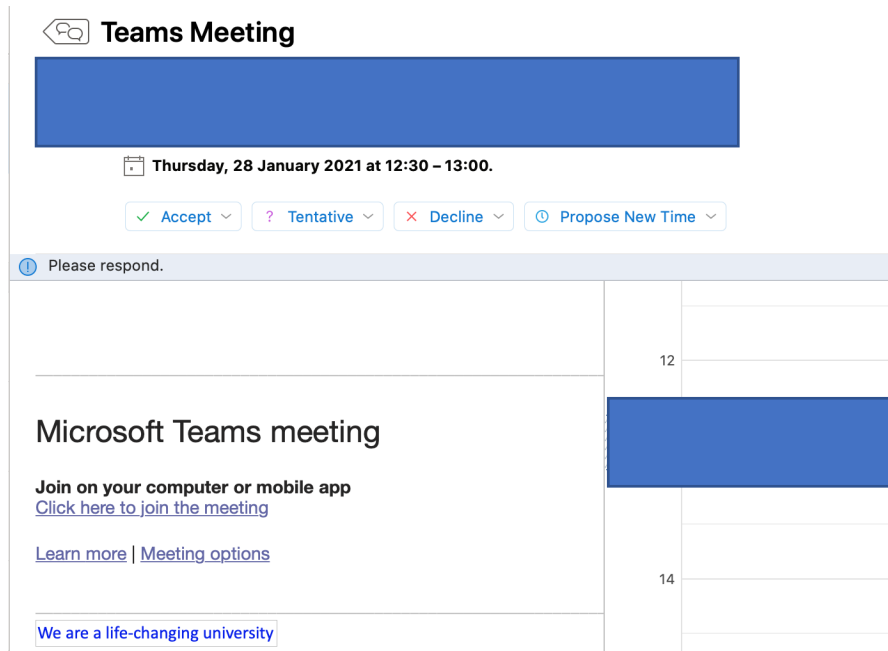
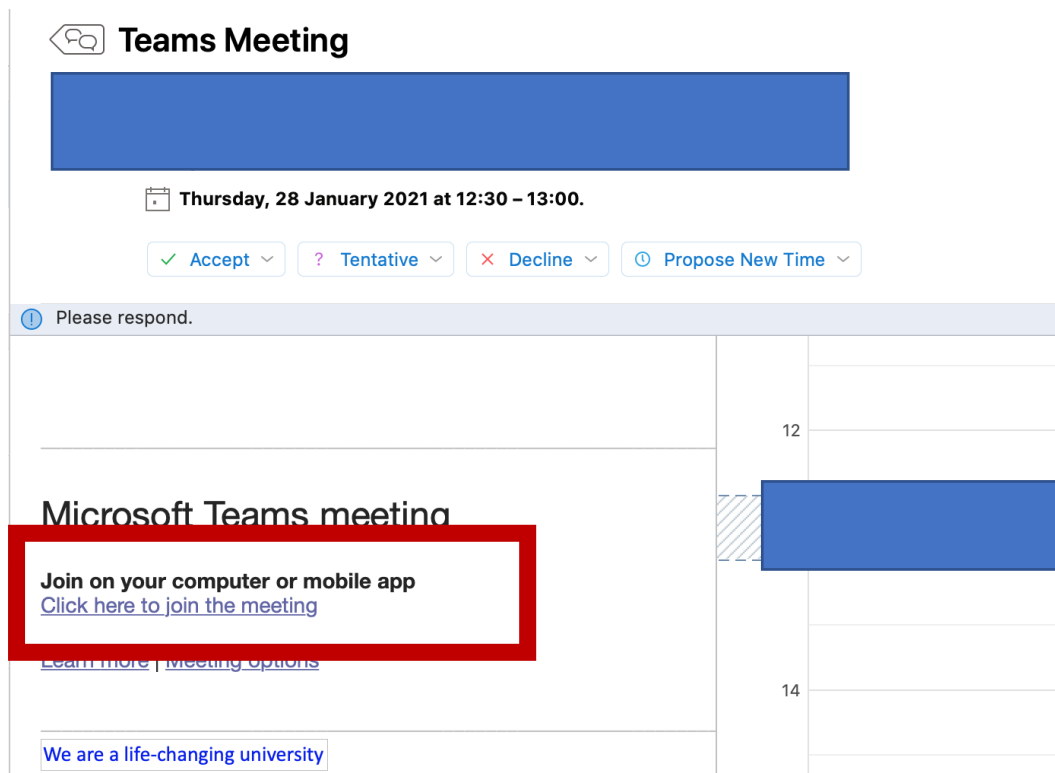


How to join the interview using Microsoft Teams

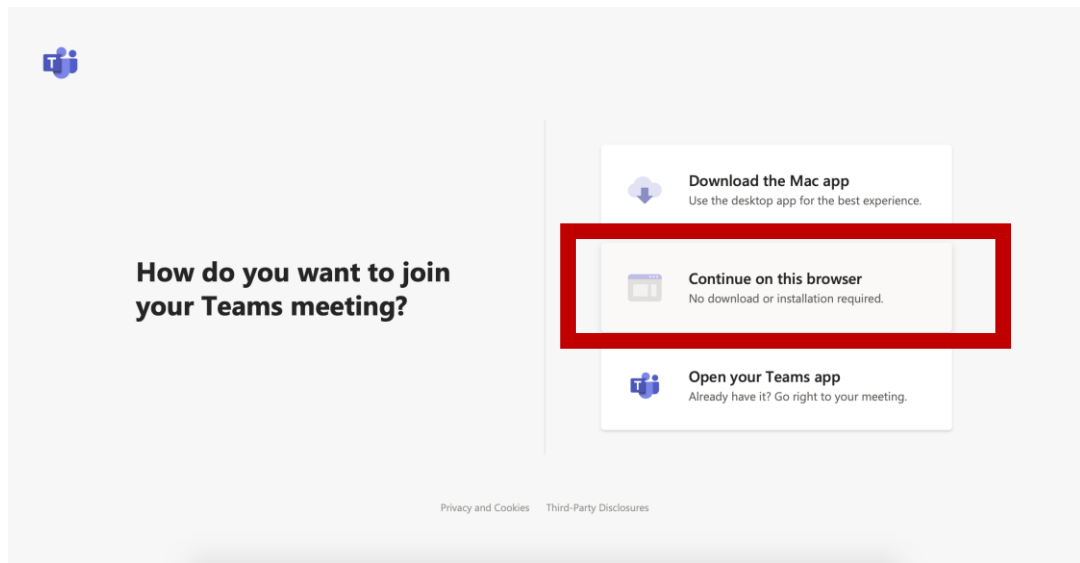
1. Open your email
2. You will have received an email from us with a link to join the meeting via teams



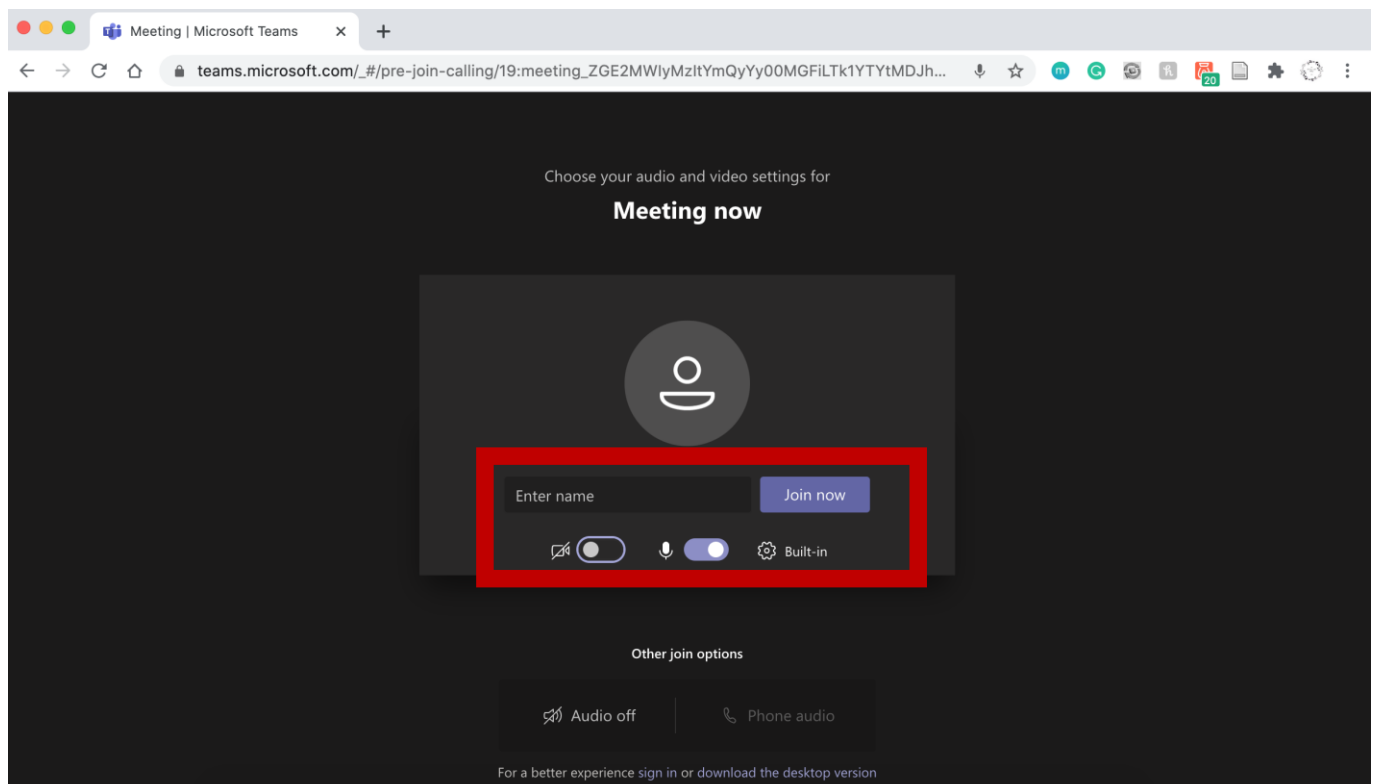
3. Click the link that says "join the meeting"

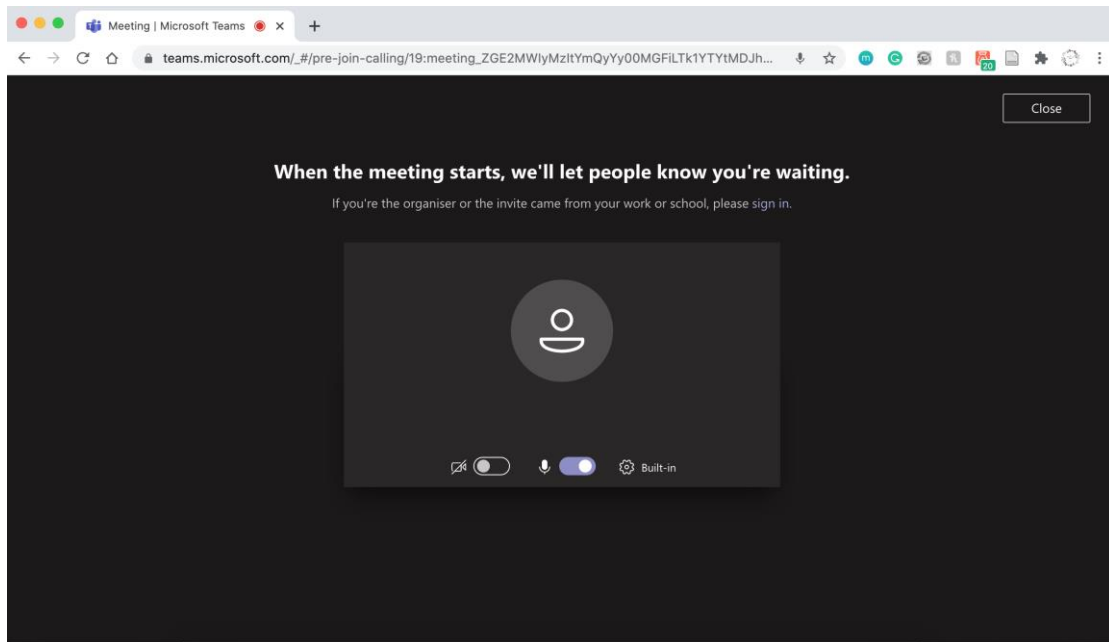


4. This will take you to the browser version of Teams. If you do not have the app click “continue on this browser”



5. You don't need a Teams account to join the interview. If using Teams as a guest you will be brought into the “lobby” of the meeting – wait here and one of the researchers will admit you into the meeting. You can type your name in the box highlighted below.





6. Once in the Teams meeting there are a few buttons to be aware of:
- Mic – this is where you can mute or unmute your microphone.
 - Camera – this is where you can turn your web camera on and off.
 - Chat box – you can enter messages here.
 - Leave – once the meeting is finished, you can click this button to leave the meeting.

