

MCI Project Weekly Time Sheet

Team	17	Student ID	a1814359			Week starting:	4/04/2022	
Day	Date	Time In	Time Out	Total hours	Task	How does it fit into project plan?	Outcome/Next action	
Monday	4/04/2022	3:00 PM	6:00 PM	3	Review first draft of business case and draft plan	Allows team members improve assigned parts of business case and draft plan based on feedback. Synchronizes the team on project goals and deliverables.	Feedback on improvements to be made to assigned parts and plan for submission.	
Tuesday	5/04/2022	4:00 PM	8:00 PM	4	Finalise draft plan, establish data pipeline to populate database with index and stock information	Prepare for submission of business case and draft plan. Work towards first deliverable for client	Business case and draft plan ready to submit. Data pipeline established and tested with different indexes	
Wednesday	6/04/2022	3:00 PM	7:00 PM	4	Progress updates, task assignment and peer assistance. Implement and test population of local database with stock information	Ensures team members are making progress on assigned tasks and getting assistance if needed. Make progress on client deliverable	Team members reviewed code, researched and implemented functionality for populating database. Data pipeline improved with issues identified while getting index and stock information. Stock and Index information gathering aborted as this was taking longer than expected and was not a client priority at this stage.	
Thursday	7/04/2022	2:00 PM	6:00 PM	4	Implement flexible code to populate local database with stock prices from various indexes	Final step before populating remote database to present to client	Stock price data successfully gathered for most popular indexes and added to local database. Multiple table naming issues identified and fixed. Stock symbol prefixes noted and added.	
Friday	8/04/2022	11:00 AM	11:59 PM	13	Final testing before populating remote database. Populated database with popular stocks and other readily available stock price data. Implemented database bulk uploads to improve database write performance (speed).	Gets the team closer to completing client deliverable of populated database	Some stocks from major indexes populated on remote database. All client requested index stocks and other stock price data populated on database with exception of NYSE which requires further work.	
Saturday	9/04/2022	10:00 AM	12:00 AM	2	Update week 6 group and personal timesheets and other project management documents.	Document process till current stage and prepare for next set of client deliverables	Team documents up to date and team is ready for next meeting with client.	
Sunday	10/04/2022	12:00 PM	1:00 PM	2	Progress updates, task assignment and peer assistance	Ensures team members are making progress on assigned tasks and getting assistance if needed.	Client deliverable progress reviewed, further tasks assigned	
			Total	32				