

## MINUTES FOR 6<sup>th</sup> CLIENT MEETING [6/2022]

### 1. MEETING DETAILS

Secretary: Lei Huang

Date: 11 June 2022

Time: 12:00 – 14:30 PM

Location: Zoom

### 2. ATTENDEES.

The following persons were present:

|                           |           |          |
|---------------------------|-----------|----------|
| Roberto Espinoza          | (Client)  |          |
| Ratthapark Arnantayakan   | (Gavin)   | a1829241 |
| Lei Huang                 | (Mario)   | a1820323 |
| Tamarakuro Joseph Aduwari | (Joseph)  | a1814359 |
| Junlin Wang               | (Grayson) | a1761503 |

### 3. ABSENCES.

The following persons were absent:

-None-

### 4. SUMMARY OF PREVIOUS MEETING

In the previous client meeting, the client reviewed all the development tasks and gave some feedback and enquiry about them. And he discussed some new extension functionality that was added to the project. In the last part of the meeting, all team members discussed the project testing millstone with the client.

### 5. GROUP MILESTONE

#### 5.1 Overview

Most assigned tasks were completed, and all team- members are checking the main function is run correctly and smoothly in their own equipment. And the client mentioned the technique issues he met to run the main function, and all team members analysed the reason it leads to that. And in the last part of the meeting, the client checked the project poster and gave his

#### 5.2 Presentation

Gavin presented the latest version of the project poster and illustrates each part of it to the client and answered the client's enquiries.

Grayson presented the function of the fundamental data, and some data of stock may be missed due to the lack of API.

Mario presented the institutional data fetching from external APIs. And showed the current format of fundamental data CSV format and how we create the UI based on the CSV file.

Joseph presented the two UI (for developers/users) and illustrates how it works. Then, he checked some reasons that may lead to the client's error.

## **6. PROJECT MANAGEMENT**

-None-

## **7. REQUIREMENTS ELICITATION**

-None-

## **8. Q&A**

*What is the error the client met? (All team-members)*

*Ans:*

All the team-members never met this error before, so it may be because some errors related to the client's uninstall package files.

## **9. ADJOURNMENT**

- The meeting ended at 14:30pm.