

MCI Project Weekly Time Sheet

Team	17	Student ID		Week starting:			09/05/2022
Day	Date	Time In	Time Out	Total hours	Task	How does it fit to project plan?	Outcome/Next action
Monday	09/05/2022	3:00 PM	4:00 PM	1	Draft final milestone report		Finished
Tuesday	10/05/2022	1:00 PM	4:00 PM	3	Handling exceptions for fundamental data extraction	to make product more stable	Finished
Wednesday	11/05/2022	3:00 PM	5:00 PM	2	Weekly meeting	Ensures team members are making progress on assigned tasks and getting assistance if needed.	Completed daily dataset queries and finalised details on the final milestone report
Thursday	12/05/2022						
Friday	13/05/2022	3:00 PM	5:00 PM	2	Final review of final milestone report before submission	According to the plan and on schedule	Final milestone report was well submitted
Saturday	14/05/2022						
Sunday	15/05/2022	12:00 PM	2:00 PM	2	Weekly meeting	Ensures team members are making progress on assigned tasks and getting assistance if needed.	Tasks on testing plan report were allocated. Updated print function for fundamental data. Updated progress on testing plan report
			Total	10			