

# Grace Andersen

## Contact Information

123 456 7891  
email@gmail  
mywebsite.com

## Education

Electrical Engineering  
School, City State  
Graduating Someday

GPA: 4.0

## Skills

Technical Writing  
Scheduling  
Management

## Technical Skills

Python, C++, Assembly  
PLCs  
LaTeX  
Matlab  
Microsoft Office  
Spice

## Profile

Junior majoring in Electrical Engineering with relevant experience; interested in internships or co-ops, specifically in the field of electromagnetics.

## Work Experience

**CEO of Farnsworth Nuclear** ..... 2016-Present

- Wrote technical volume for Small Business Innovation Research grant application
- Manage all employees: assign tasks and ensure they are completed

**Software Engineering Internship** – Garmin ..... Summer 2017

- Wrote and maintained tests in C and Python for embedded aviation software
- Used JIRA for project management

**Chemistry Lab Internship** – Hormel ..... Summer 2016

- Analyzed samples for protein content
- Performed routine maintenance and upkeep on analysis machine
- Prepared samples for testing

**Packaging Department Internship** – Hormel ..... Summer 2015

- Digitized Packaging Department package archive
- Worked with other intern to update department instruction manuals
- Collected and organized resources for projects

**Engineering Internship** – Hormel ..... Summer 2014

- Developed system for counting live turkeys using 3D camera.
- Assisted with Austin Plant electricity usage appraisal.
- Benchmarked corporate offices energy usage for energy savings

## Leadership Experience

**FIRST Robotics Team President** ..... 2012-2015

- Headed electrical sub-team for 3 years & programming sub-team for 1 year
- Chosen team president for 1 year; managed all sub-teams and organized personnel
- Lead team to first trip to state tournament
- Started a strong community outreach tradition that continues today

**President of Eta Kappa Nu** ..... Present

- Plan and run induction of new members
- Help treasurer apply to school for yearly budget