

GRACE ADACHI

Irvington, NJ | graceadachi@gmail.com | 862-256-9298 | <https://graceadachi.github.io/portfolio/>

EDUCATION

New Jersey Institute of Technology

Sep 2024 - May 2028

B.S. in Information Technology (Web Applications Specialization) | **GPA: 3.43**

WORK & RESEARCH EXPERIENCE

Media & Technology Support Services Front Desk Attendant

Aug 2025- Present

New Jersey Institute of Technology | Newark, NJ

- Manage the front desk by answering calls and assisting visitors in a professional way.
- Set up and sign out audio-visual equipment for classes, meetings, and events.
- Support staff with administrative tasks like typing, filing, and data entry.
- Use Microsoft Word, Excel, and Google Workspace to stay organized and efficient.

HCI Research Assistant

Mar 2025- Present

New Jersey Institute of Technology | Newark, NJ

- Assisting in a research project focused on designing emerging AI technologies to assist aging populations.
- Collaborating in one-on-one support sessions with older adults, addressing tech issues and collecting user feedback.
- Assisting Prof. Pradhan and working with other assistants to explore helpful AI tools + user-friendly solutions for older users.

Cinnabon Crew Member

June 2025 - Present

The Mills at Jersey Gardens | Elizabeth, NJ

- Prepare and serve Cinnabon menu items while following food safety and brand quality standards.
- Operate the register, take customer orders, and handle cash and card transactions efficiently.
- Keep workstations, equipment areas clean, stocked, and organized throughout shifts.

PROJECTS

Personal Portfolio Website

July 2025

Built with HTML & CSS

Developed a personal portfolio website to showcase my projects utilizing HTML and CSS. It features styling, transitions and a mobile-responsive layout to ensure a satisfactory user experience. This project showcases my technical and creative skills, reflecting my personality and demonstrating my abilities as a front-end developer.

[View Project](#)

The Amazing Grace Quiz

Aug 2022 - July 2025

Built with HTML, CSS & JavaScript

Built an interactive quiz game with the intention on letting the user get to know me. It focuses on front-end fundamentals (HTML & CSS), and JavaScript . I utilized GitHub for version control, project management, regularly committing updates and maintaining a clear development history.

[View Project](#)

SKILLS

Front- End Languages

- HTML5
- CSS
- JavaScript

Design/Web Content Tools

- Figma
- Canva