

# Grace Do

## OBJECTIVE

As a current 11<sup>th</sup> grader in high school, I would like to obtain experience working in different environments to gain better skills in leadership, teamwork and organization.

## EXPERIENCE

### Volunteering at AFAC

- Organizing and sorting foods
- Helping with the shelving of items
- Assisting families with food

### Helping School Faculty

- Grading of classwork & forms
- Removing posters and wall decorations
- Organizing books and papers

### GEM TEA | Vienna, VA (*May 2019 – August 2019*)

#### Barista/Cashier (*Part-time & Full-time*)

- Operating cash register (clover system)
- Mopping and wiping of floors and tables
- Mixing of various drinks and desserts

## EDUCATION

### James Madison High School (*2017 – Present*)

2500 James Madison Dr, Vienna, VA 22182

#### Extracurriculars

- Officer in MadAI (James Madison Machine Learning Club)
- President of Pokemon Go Club
- Computer Science Honor Society
- Cyber Patriots
- Girls Who Code

#### Achievements

- Won Most Creative Project at CavHack (Sept 2018)
- Gold Tier Semi-finalist in Cyber Patriots (2018 - 2019)
- Won Honorable Mention from NVSWCD at Regional Science Fair (April 2019)
- Won Most Unique Environmental Project at DC MetroHacks Women III (Sept 2019)
- Placed 3<sup>rd</sup> At Herndon CyberQuest Event (Oct 2019)

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