

# GRACE DO

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Washington DC/Charlottesville Area | (703) 639 8927 | [pec7ds@virginia.edu](mailto:pec7ds@virginia.edu) | [linkedin.com/in/gracendo](https://www.linkedin.com/in/gracendo)

## EDUCATION

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**University of Virginia** | Charlottesville, VA

*Expected Dec 2024*

B.A. in **Computer Science** and **Media Studies**

- **GPA: 3.84**
- Awards: *Rodman/Echols Scholar* (awarded to top 5% of incoming students), *Dean's List* (Fall 2021, Spring 2022, Fall 2022, Spring 2023)
- Coursework: Data Structures and Algorithms, Computer Systems and Organization, Software Development Essentials, Discrete Mathematics

## WORK EXPERIENCE

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**Technical Assistant, UVA Recreation**

*Aug 2022 – Present*

- Share knowledge of facilities to direct members and calls at SRC, a facility serving 600+ members daily
- Oversee the sale of 100+ of memberships, and the setup/renting of recreation equipment for community events, student clubs, and patrons

**Undergraduate Teaching Assistant, UVA Computer Science**

*Aug 2022 – Dec 2022*

- Conducted office hours/lab to assist the teaching of 600+ students on circuits, Git, Assembly, and C/C++
- Explored practicum of the ethics and techniques of being a teaching assist alongside ~30 peers to effectively grade and provide constructive feedback to students

**Retail Associate, T.J. Maxx**

*May 2023 – Aug 2023*

- Performed front end responsibilities of cashier, returns, and stocking, with ~20 positive survey feedbacks
- Utilized sale and communication skills to service 10,000+ customers, directly contributing to over 1,000 dollars' worth of additional sales daily

## PROJECTS

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**Portfolio Website (<https://graced0.github.io>)**

*Dec 2021 – Present*

*Git, JavaScript, HTML, and CSS*

- Created to showcase UI/UX design, software development and visual art skills
- Outlet to explore my passion in the intersections of visual media and computer science

**Shift Scheduler**

*Jan 2023 – May 2023*

*Java (graphs, flow networks, reduction)*

- Developed to determine whether available employees, specialized in skills, can fill shift requirements
- Applied learning from Data Structures and Algorithms 2 to a more relevant real-life scenario

## LEADERSHIP & INTERESTS

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**Staffer, V Magazine**

*Aug 2023 – Present*

- Collaborate alongside ~90 staff and directors to innovate and print issues of UVA's largest arts magazine showcasing written and visual work from students

**Digital Media Chair, Valorant Club**

*Jul 2023 – Present*

- Produce media posts and document events to increase club membership and participation in club tournaments and community events being hosted by a club of 400+ students

**Sisterhood Chair, alpha Kappa Delta Phi**

*Dec 2022 – Present*

- Organize events to grow relations between alumni, active members, and local community
- Hosted photoshoots to take professional headshots of ~20 members, and photographed all events (formerly Historian)

## TECHNICAL SKILLS

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Java, Python, C, C++, Git, HTML, CSS, JavaScript, React.js, SQLite, Autodesk Maya, Adobe Suite