

# MARY GRACE PALENZUELA

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## SUMMARY/OBJECTIVE

I'm currently a Technical Assembler with a Diploma in Electronics and Communications Engineering. I have 3 years experience in the manufacturing field and have experience in fault finding and reworking tuners, radios, amplifier and power supply.

## EXPERIENCE SUMMARY

- Technical Assembler, Lencom Antennas Pty. Ltd, 13/04/20 -present
- Production Team Member, Lencom Antennas, 13/05/19 – 10/04/2020
- AMTC Team Member, Codan Limited, 29/01/2018 – 23/13/2018

## QUALIFICATIONS & CERTIFICATIONS

- Diploma in Electronics and Communications Engineering, TAFESA, 2020
- Year 12, Roma Mitchell Secondary College, 2013

## CAREER HISTORY

- **Technical Assembler, Lencom Antennas Pty Ltd., 13/04/2020 – present**
  - Assembly of Power Amplifier and Power Supply
  - Testing assembled Power Amplifier and Power Supply
  - Soldering
  - Fault Finding
  - Reworking failed boards
  - Transformer assembly
  - Wires, inductor assembly
  - Packing
- **Production Team Member (Assembly), Lencom Antennas Pty Ltd, 13/05/2019 – 10/04/2020**
  - Assembly of Tuner
  - Testing tuners
  - Soldering
  - Programming
  - Reworking tuners
- **AMTC Team member, Codan Limited, 29/01/2018 – 23/12/2018**
  - Assembly of CMR Radio and handset
  - Testing CMR radio and handset
  - Programming Radio

- Using SAP in production orders
- Basic Machine Operation
- Assembly some parts of metal detector
- Programming boards and testing
- Reel up resistors and basic soldering.

## SKILLS

- Hands on experience with standard Office including Microsoft Word, Excel, PowerPoint and Adobe Photoshop
- Communication – Experience providing customer support (both verbal and written)
- Ability to see possibilities and implications
- Drive and ambition to succeed
- Comfortable with technology
- Experienced in soldering
- Have attention to details
- Experienced in fault finding
- Ability to meet deadlines
- Keen to learn
- Able to conduct final inspection after assembly.
- Experience with manufacturing and assembly work.
- Australian Citizen
- Have class “C” Driver’s Licence

## REFERENCE

- **Ireneo “Rene” Tud**

Senior Planner and Production Supervisor, Codan Limited  
 Mobile: 0402066630  
 Work: 83050485

- **Preeti Grover**

Team Leader, Lencom Antennas  
 Mobile: 0430660215

- **Christine Areola**

Cyber security Analyst, BAE Systems  
 0406881834