



GradeUp Schola Digitalis

Tutoring school



061 859 8687



gradeup.tutoring@hotmail.com



gradeup1.github.io

Luyanda Nene

Welcome to GradeUp Tutoring! We are thrilled to have you join our educational community and embark on this journey of learning and growth together. Your decision to invest in assisting learners in education demonstrates a commendable commitment to excellence, and we appreciate it a lot.

At GradeUp Tutoring, our mission is to empower students to reach their full academic potential and achieve their goals. Whether they're seeking assistance in mastering a challenging subject, preparing for standardized tests, or simply looking to enhance their understanding of key concepts, our team(You) of experienced tutors is dedicated to providing personalized guidance tailored to their unique needs and learning style.

As you begin your tutoring sessions with us, we want to ensure that you have a clear understanding of our policies and procedures. Below are some important Terms and Conditions (Ts&Cs) that outline the expectations and responsibilities of both students and tutors:

Melissa McAlpine

Terms & Conditions



Scheduling Sessions:

- Tutoring sessions will be scheduled based on mutual availability agreed upon by the student and the tutor.
- Any changes to scheduled sessions must be communicated at least 24 hours in advance, except in cases of emergency.

Platform and Resources:

- Tutoring sessions will be conducted using [Zoom/Google Meet/Teams/Other], as agreed upon by both parties.
- Students are responsible for ensuring access to necessary materials (e.g., textbooks, notes) for each session. Study material is available on the website([GradeUp Tutors](#))

Payment and Compensation:

- Tutors are compensated for their services based on the number of tutoring sessions conducted or students assigned.
- Tutors are expected to accurately record their tutoring sessions and submit session reports in a timely manner for payment processing.

Code of Conduct:

- Respectful and professional behavior is expected from both students and tutors at all times.
- Any form of harassment, discrimination, or inappropriate conduct will not be tolerated and may result in immediate termination of services.

A handwritten signature in black ink, appearing to read 'Melissa McAlpine', written over a horizontal line.

Melissa McAlpine

Terms & Conditions



Communication Protocol

- The Tutor agrees to respond promptly to communications from the Company, students, and parents using email, text or phone calls.

Preparation and Materials

- The Tutor is responsible for preparing lessons, materials, and resources necessary for tutoring sessions.
- The Tutor may utilize Company-provided materials and resources during sessions.

Performance Evaluation

- The Company reserves the right to evaluate the Tutor's performance based on student feedback, progress reports, and any formal evaluations conducted by the Company.

Website

- The company uses a static io website publicly hosted by github, it serves as a common area for everyone. Posters and Tutor information are publicly displayed on the website. The the logo at the top right corner to visit the site.

A handwritten signature in black ink, appearing to read 'Melissa McAlpine', written over a horizontal line.

Melissa McAlpine