



# USA QUALITY STAFFING, INC.

## EMPLOYMENT APPLICATION

*We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis, including: race, color, age, gender, national origin, sexual orientation, disability, marital status, or any characteristic protected by law.*

### POSITION DESIRED

Position Desired \_\_\_\_\_ Date \_\_\_\_\_  
Salary Desired \_\_\_\_\_ Date Available to Start \_\_\_\_\_

### PERSONAL INFORMATION

Name \_\_\_\_\_  
Last First Middle Initial  
Present Address \_\_\_\_\_  
Street City State Zip  
Permanent Address \_\_\_\_\_  
Street City State Zip  
Phone Number ( ) Social Security Number \_\_\_\_\_  
Relatives Employed Here \_\_\_\_\_ Referred By \_\_\_\_\_

Are you age 17 or older? ☐ Yes ☐ No Are you currently employed? ☐ Yes ☐ No If yes, may we contact your present employer? ☐ Yes ☐ No

Have you ever been employed by USA Quality Staffing, Inc. and/or its affiliates? ☐ Yes ☐ No If so, when?: \_\_\_\_\_

### EDUCATION

|                    | Name and Location | Year Graduated | Major | Diploma/Degree |
|--------------------|-------------------|----------------|-------|----------------|
| High School        |                   |                |       |                |
| College/University |                   |                |       |                |
| Other Training     |                   |                |       |                |

### EMPLOYMENT HISTORY

(Must be completed, even if attaching resume)

|                              |                 |                     |
|------------------------------|-----------------|---------------------|
| Employer                     | Address         | Telephone Number    |
| Start Date                   | Starting Salary | Starting Position   |
| Date Left                    | Ending Salary   | Position on Leaving |
| Name and Title of Supervisor |                 |                     |
| Reason for Leaving           |                 |                     |
| Brief Description of Duties  |                 |                     |

|                              |                 |                     |
|------------------------------|-----------------|---------------------|
| Employer                     | Address         | Telephone Number    |
| Start Date                   | Starting Salary | Starting Position   |
| Date Left                    | Ending Salary   | Position on Leaving |
| Name and Title of Supervisor |                 |                     |
| Reason for Leaving           |                 |                     |
| Brief Description of Duties  |                 |                     |

**EMPLOYMENT HISTORY- cont'd**

(Must be completed, even if attaching resume)

|                              |                 |                     |
|------------------------------|-----------------|---------------------|
| Employer                     | Address         | Telephone Number    |
| Start Date                   | Starting Salary | Starting Position   |
| Date Left                    | Ending Salary   | Position on Leaving |
| Name and Title of Supervisor |                 |                     |
| Reason for Leaving           |                 |                     |
| Brief Description of Duties  |                 |                     |

**PROFESSIONAL REFERENCES**

(Please do not include family members, personal friends, clergy, etc.)

|         |         |                           |
|---------|---------|---------------------------|
| Name    | Address | Telephone Number          |
| Company | Title   | Professional Relationship |

|         |         |                           |
|---------|---------|---------------------------|
| Name    | Address | Telephone Number          |
| Company | Title   | Professional Relationship |

|         |         |                           |
|---------|---------|---------------------------|
| Name    | Address | Telephone Number          |
| Company | Title   | Professional Relationship |

**ESSENTIAL JOB FUNCTIONS**

Are you able to perform the essential functions of the job for which you are applying either with or without reasonable accommodation?

☐ Yes ☐ No

If you are unsure about the job requirements, please feel free to ask for a job description.

**APPLICANT AGREEMENT**

All of the above stated information is true and correct. I understand and agree that if I have made any misrepresentation in the above information, or omitted any relevant information in response to the above information requests, that the misrepresentation or omission is cause for dismissal from my job, if I am hired by USA. I also agree that USA may investigate the accuracy and completeness of the above information, and specifically authorize USA to contact any of my prior employers and professional references for that purpose. Further, I understand and agree that employment with the Company is for no definite time period and may, regardless of the date of payment of my wages or salary, be terminated at any time without previous notice. I understand that as a condition of my employment, I will be required to provide legal proof of authorization to work in the U.S.

I understand that employment with this Company is "at will", which means that either I or the Company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I agree that I will settle any and all previously unasserted claims, disputes or controversies arising out of or relating to my application or candidacy for employment, employment and/or cessation of employment with USA QSI or its affiliates, exclusively by final and binding arbitration before a neutral Arbitrator. Such claims include claims under federal, state, and/or local statutory or common law.

I understand that if employed, I will be required to abide by all company policies, standards, and regulations.

\_\_\_\_\_  
Applicant Signature\_\_\_\_\_  
Date