

UNIVERSITY OF SAN JOSE-RECOLETOS

Cebu City

STUDENT AFFAIRS OFFICE

RESERVATION SLIP

Date: \${Date}

Venue: \${Venue}

Date of Reservation: \${Reservation Date}

Time of Reservation: \${Reservation Time}

Occasion: \${Occasion}

Facilities Needed: \${Body}

\${Sender}

Noted by:

\${College Dean-Name}

\${College Dean-Position}

Approved by:

\${SAO Director-Name}

\${SAO Director-Position}