

Dear Vice President,

Good day!

We would like to have a budget request of 5000 pesos due to to attend a Research Conference.

We hope for your kind consideration.

Sincerely yours,

Lorna Miro

Signed By:

A large, stylized handwritten signature in black ink, featuring a prominent loop and a sharp downward stroke.

\$(Vice President)

\$(Secretary)

A smaller, more fluid handwritten signature in black ink, with a long horizontal tail.

\$(President)